

LEAVES

BP No. 7340

Board Adopted: 1-23-64; 6-29-76; 1-18-78; 1-10-79; 1-14-81;1-23-64;
6-25-69; 3-21-73; 6-29-76; 5-10-78; 1-10-79; 4-13-05; 1-15-14; 11/9/16

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- I. The Superintendent/President shall establish procedures for employee leaves as authorized by law and by any collective bargaining agreements entered into by the District. Such leaves shall include, but are not limited to:
 - A. Illness or injury leaves for all classes of permanent employees (Ed Code Sections 87781 and 88192);
 - B. Paid Sick Leave (Labor Code Section 246);
 - C. Vacation leave for members of the classified service, administrators, supervisors, and managers;
 - D. Leave for service as an elected official of a community college District public employee organization, or of any statewide or national employee organization with which the local organization is affiliated, or leave for a reasonable number of unelected classified employees for the purpose of enabling an employee to attend important organizational activities authorized by the public employee organization (EC 87768.5; 88210);
 - E. Leave of absence to serve as an elected member of the legislature (Ed Code 87701);
 - F. Pregnancy leave (Ed Code 87766; 88193; Government Code Section 12945);
 - G. Leave to bond with a new child (Ed Code Sections 87784.5 and 88207.5);
 - H. Use of illness leave for personal necessity (Ed Code 87784; 88207);
 - I. Industrial accident and illness leave (Ed Code Sections 87787 and 88192);
 - J. Bereavement leave (Ed Code 87788, 88194);
 - K. Jury Service or appearance as a witness in court (Ed Code 87035; 87036);
 - L. Military service (Ed Code 87700);
 - M. Sabbatical leaves for full-time faculty;

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- N. Family Medical Leave Act;
 - O. California Family Care Act;
 - P. Quarantine (Ed Code 88199);
 - Q. Catastrophic leave (Ed Code 870450)
- II. Vacation leave for educational administrators and classified administrators shall not accumulate beyond the total days of paid leave accrued for two years of work. Employees shall be permitted to take vacation in a timely manner to avoid accumulation of excess vacation.
- III. In addition to these policies and collective bargaining agreements, the Board retains the power to grant leaves with or without pay for other purposes or for other periods of time.
- IV. Source/Reference:
Education Code 87763 et seq., 88190 et seq. and cites above.
Labor Code Sections 245 et seq.