

TRAVEL

<b>BP No. 7400</b>
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Board Adopted: 8-10-05

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- I. The Superintendent/President is authorized to attend conferences, meetings and other activities that are appropriate to the functions of the District.
- II. The Superintendent/President shall establish procedures regarding the attendance of other employees at conferences, meetings, or activities. The procedures shall include authorized expenses, advance of funds, and reimbursement.
- III. All business travel outside the state of California must be approved in advance by the Board.

IV. Source/Reference

EC 87032