Revised to reflect Date of Next Special Meeting

RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
Special Meeting, Wednesday, April 23, 2014, 6:00 p.m.
3600 Workman Mill Road, Whittier, CA
AGENDA

I. CALL TO ORDER

A. Call to Order *(6:00 p.m.)*
B. Pledge of Allegiance
C. Roll Call
D. Open Communication for Public Comment

Persons wishing to address the Board of Trustees on any item on the agenda, or any other matter, are invited to do so at this time. Pursuant to the Brown Act, the Board cannot discuss or take action on items not listed on the agenda. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda.

Persons wishing to make comments are allowed three minutes per topic; thirty minutes shall be the maximum time allotment for public speakers on any one subject regardless of the number of speakers at any one board meeting.

II. STUDY SESSION

- Educational Master Plan
- Facility Master Plan
- Information Technology Plan

III. CLOSED SESSION

Pursuant to Section 54957:

- **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**
  - Superintendent/President

IV. ADJOURNMENT

Date of Next Special Meeting: Saturday, May 3, 2014, 11:30 a.m. (Rio Hondo College, Board Room, 3600 Workman Mill Road, Whittier)

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

Any individual with a disability, who requires a reasonable accommodation to participate in a Board meeting of the Rio Hondo Community College District, may request assistance by contacting the President's Office, 3600 Workman Mill Road, Whittier, California. This document is available in alternate format. Telephone (562) 908-3403; fax (562) 908-3463; TDD (562) 908-3422.

Educational Master Plan

Board of Trustees Master Plan Update

RIO HONDO COLLEGE

Purpose

- Five-year Strategic Directions and educational outlook.
- Framework for Institutional Goals & Objectives.
- Projections of enrollment and FTES.
- Evaluation mechanism – 1,3,5 years.

Status

- Initial outline
- Introduction & structure
- Scans populated by IRP
- Strategic Directions and Institutional Goals & Objectives
- Master Plan sections populated by Student Services & Academic Affairs
- Projections provided by President

Timeline

- Institutional Planning Retreat
  - ✓ Mission Statement – April 2013
  - ✓ Strategic Directions – April 2014
- Detailed document review – May/June 2014
  - ✓ Board of Trustees
  - ✓ Campus Community
  - ✓ Members of the Community
- Final Revisions June/July 2014
- Accreditation Self Evaluation – July 2014

Major Sections

- Introduction
- External & Internal Scans
- Master Plan
- Implications & Conclusions

Educational Master Plan

Introduction

RIO HONDO COLLEGE

Introduction

- The Educational Master Plan is an essential document for a college's strategic planning process. Along with the Vision, Mission, and Values, as well as the Strategic Directions, the Educational Master Plan (EMP) forms the foundation of a college's five-year plan.

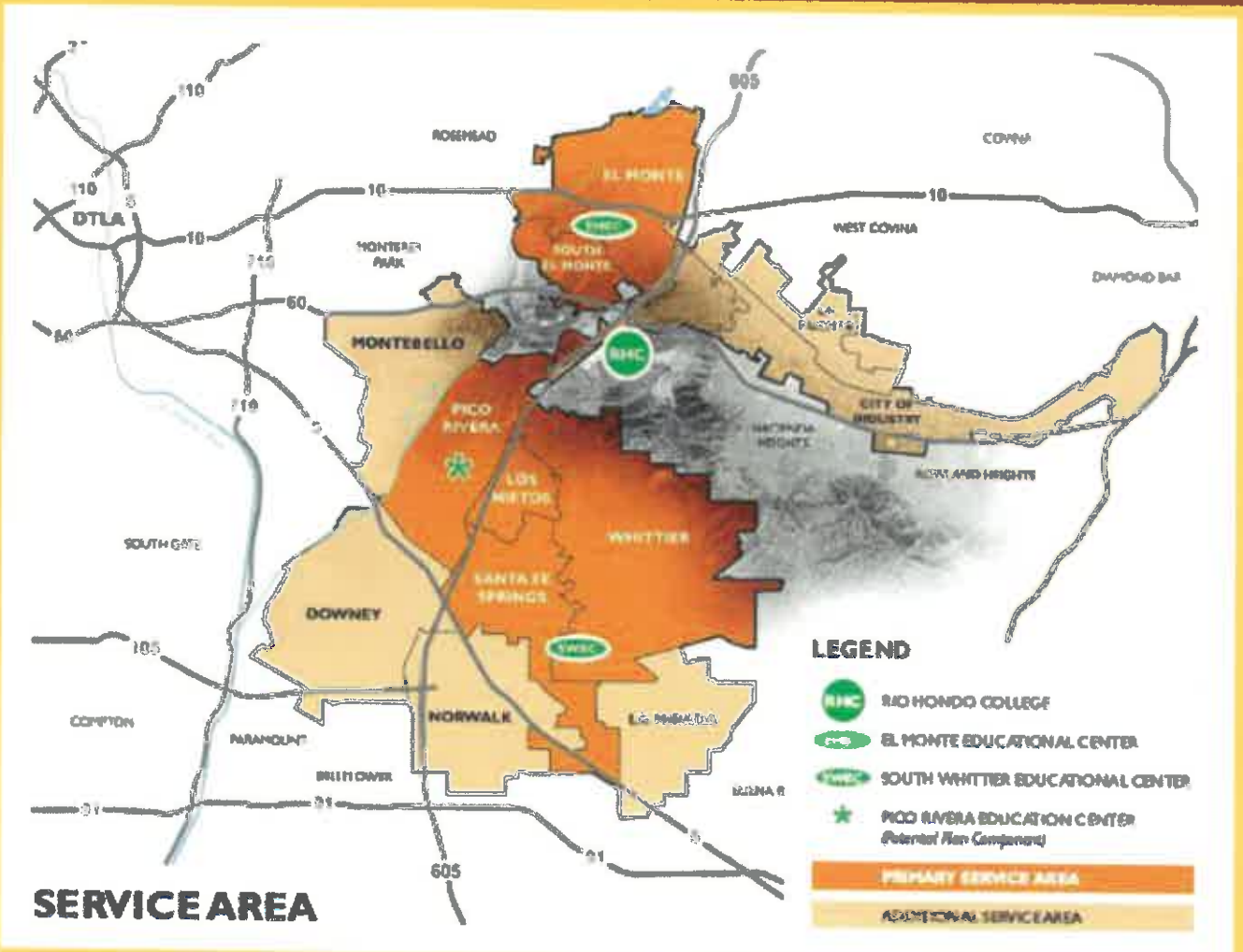
Introduction

- An EMP provides a framework for implementing the Mission and Strategic Directions. Based on external and internal scans and the current plans of the college's programs and areas, the EMP is a road map for the upcoming five years. It sets specific objectives and measures for what the college is to be five years from now.

History

Rio Hondo Community College District is a single-college district encompassing 65.5 square miles in southeastern Los Angeles County. The College's primary communities are El Monte, Pico Rivera, Santa Fe Springs, South El Monte, and Whittier; the District also includes portions of Industry, Downey, La Mirada, La Puente, and Norwalk, as well as some unincorporated areas of Los Angeles County.

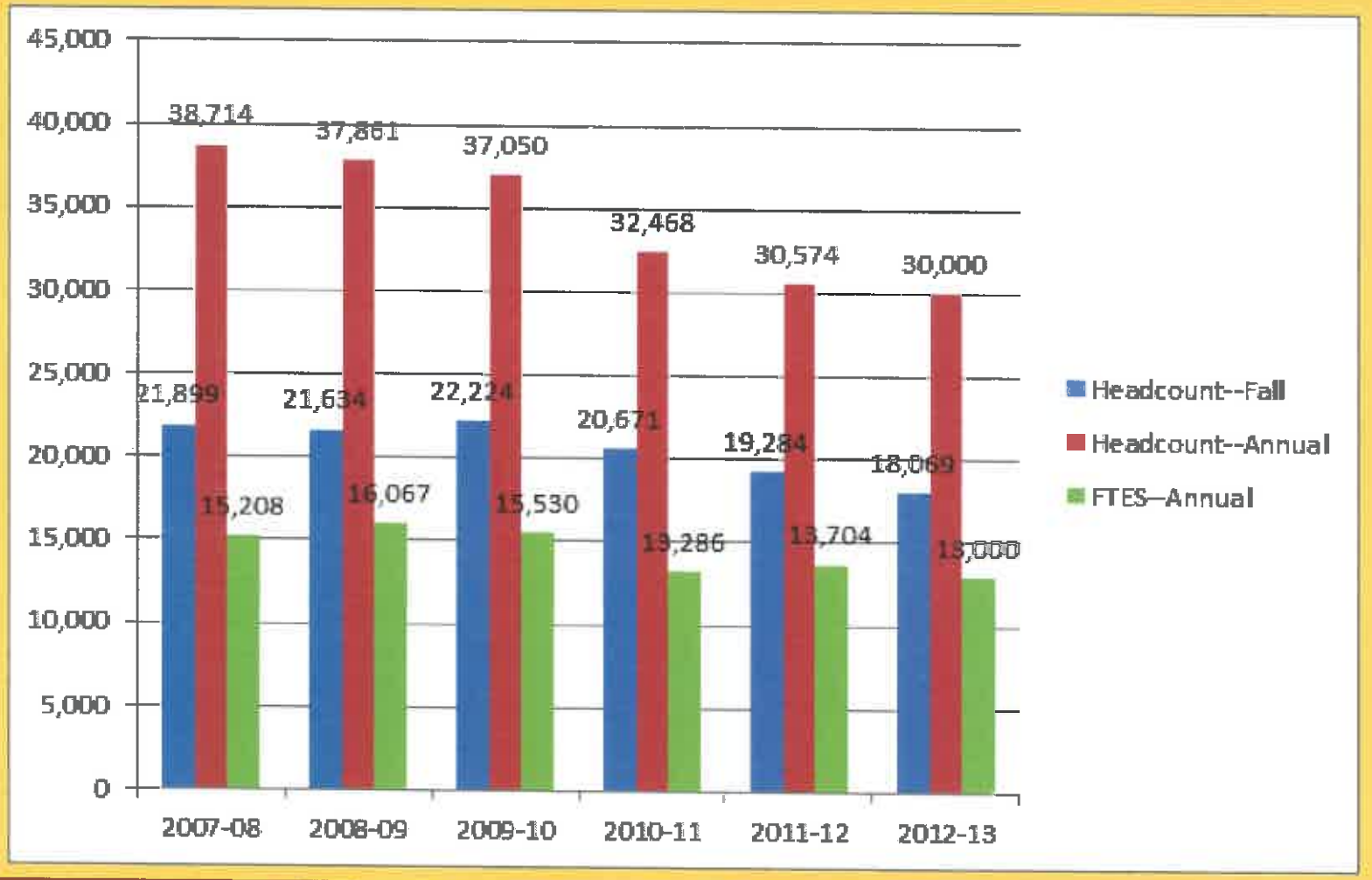
Service Area



Educational Master Plan 2014

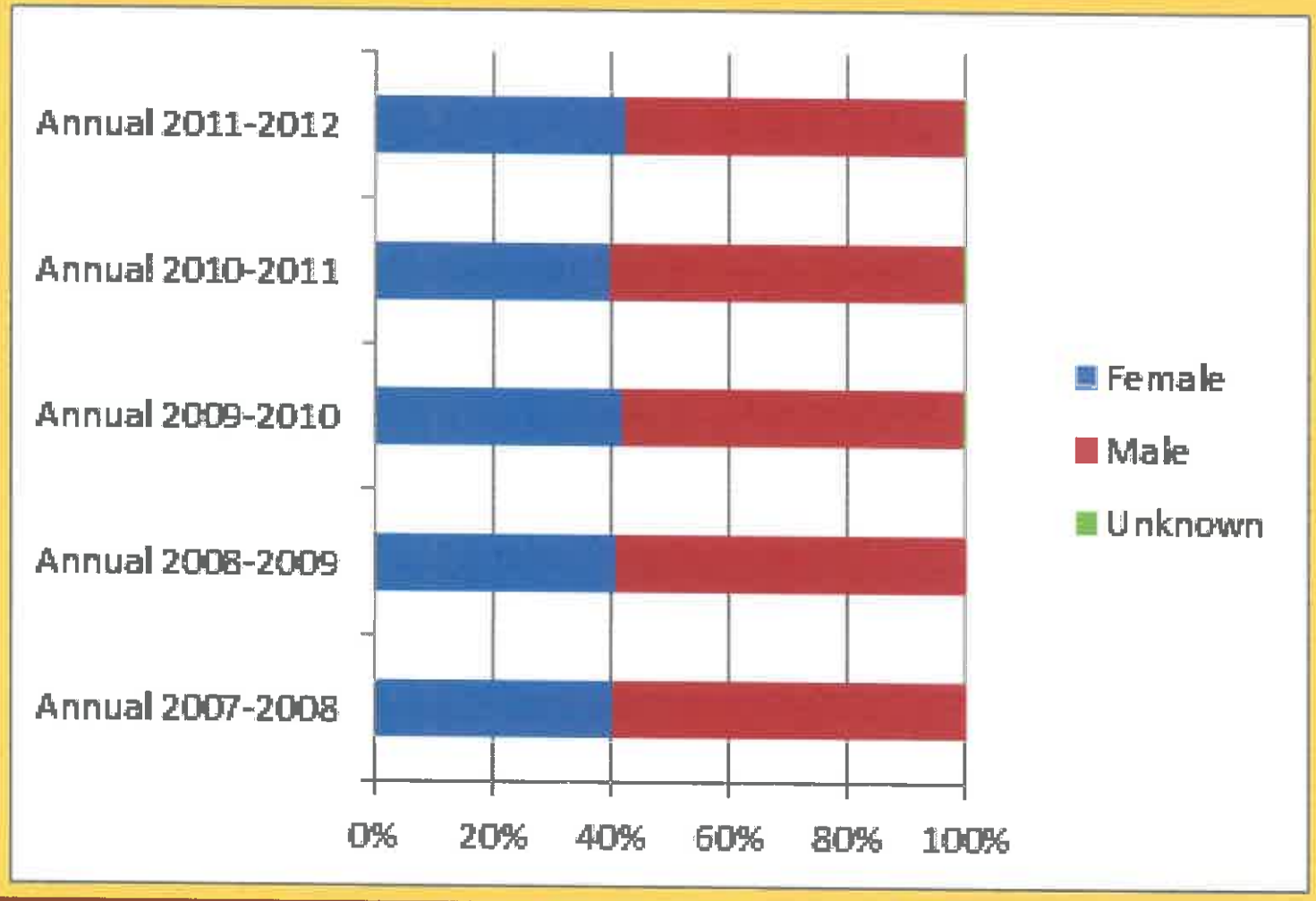
RIO HONDO COLLEGE

Headcount and Full-Time Equivalent Students (FTES)

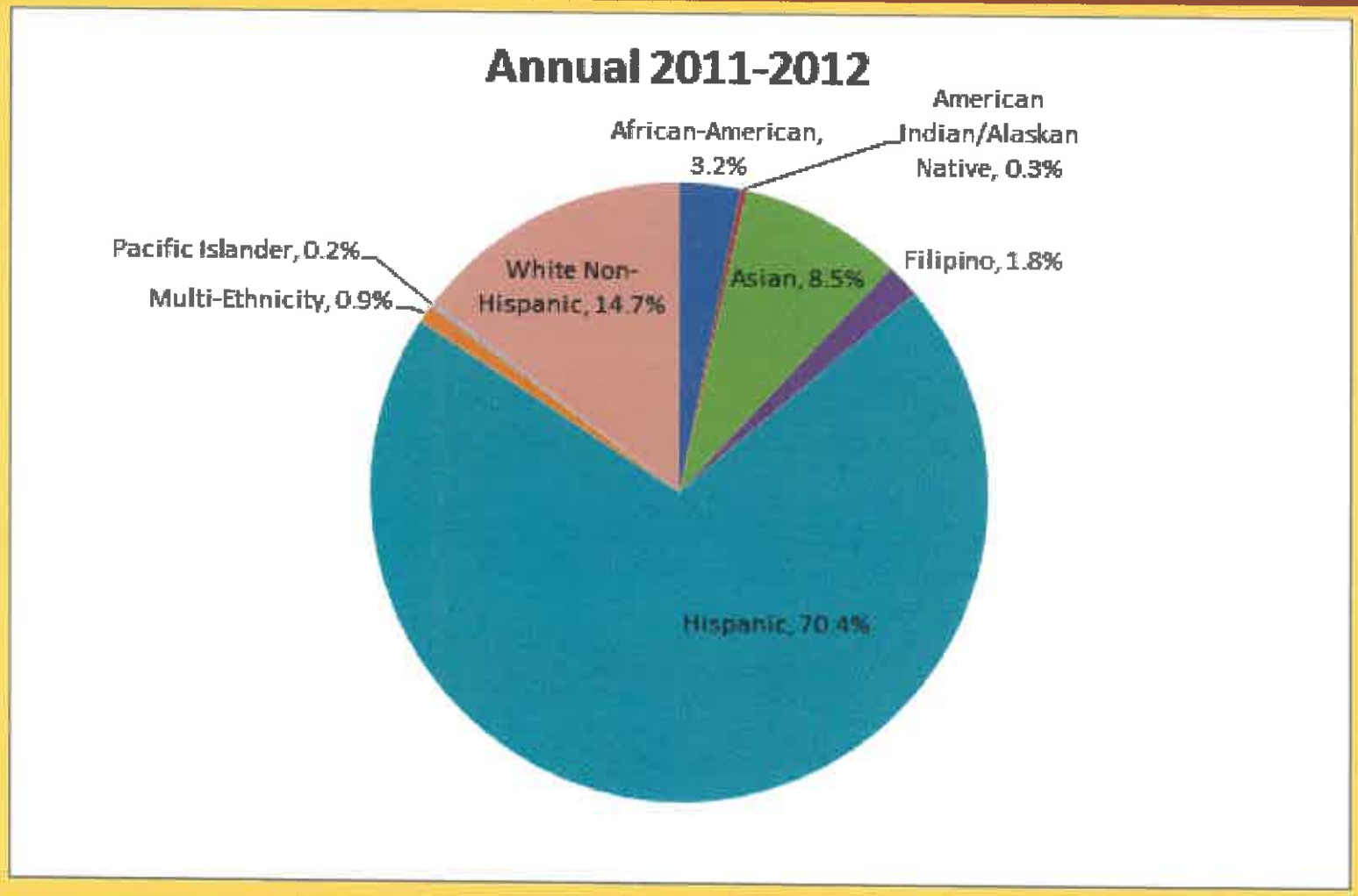


RIO HONDO COLLEGE

Gender


Annual 2011-2012
Annual 2010-2011
Annual 2009-2010
Annual 2008-2009
Annual 2007-2008
0%
20%
40%
60%
80%
100%
Female
Male
Unknown

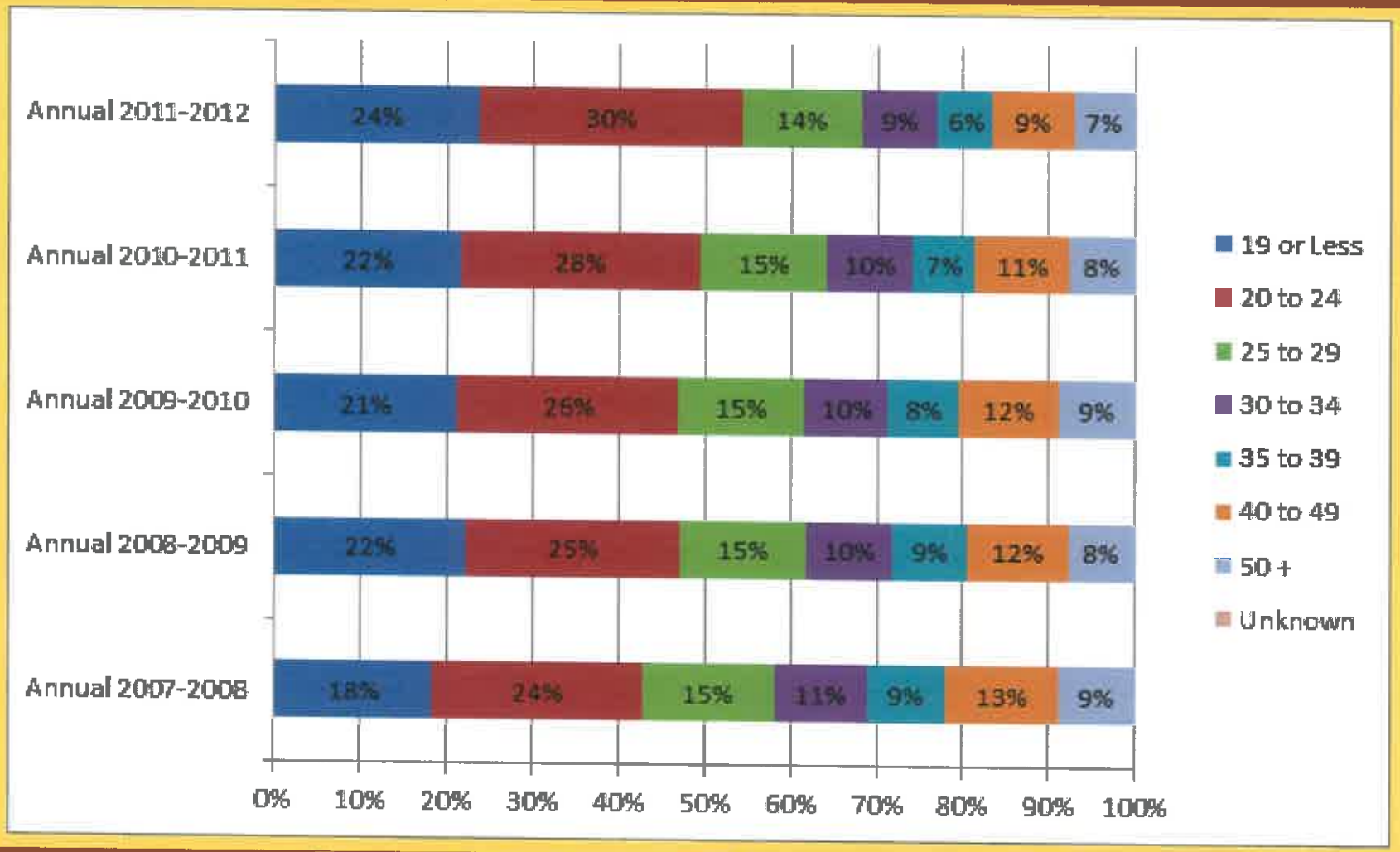
Ethnicity


Annual 2011-2012
African-American, 3.2%
American Indian/Alaskan Native, 0.3%
Asian, 8.5%
Filipino, 1.8%
Hispanic, 70.4%
Multi-Ethnicity, 0.9%
Pacific Islander, 0.2%
White Non-Hispanic, 14.7%

Ethnicity 5-Year

Ethnicity	Annual 2007-2008	Annual 2008-2009	Annual 2009-2010	Annual 2010-2011	Annual 2011-2012
Hispanic	46.1%	48.0%	52.3%	59.4%	64.5%
White Non-Hispanic	10.4%	10.1%	12.4%	14.8%	13.5%
Unknown	32.7%	31.6%	24.5%	12.1%	8.4%
Asian	6.1%	5.7%	6.0%	7.3%	7.8%
African-American	2.7%	2.6%	2.5%	3.4%	2.9%
Filipino	1.3%	1.3%	1.6%	1.8%	1.7%
Multi-Ethnicity	0.0%	0.0%	0.1%	0.6%	0.9%
American Indian/Alaskan Native	0.4%	0.4%	0.4%	0.4%	0.3%
Pacific Islander	0.3%	0.3%	0.3%	0.2%	0.2%

Age Groups


Annual 2011-2012
24%
30%
14%
9%
6%
9%
7%
Annual 2010-2011
22%
28%
15%
10%
7%
11%
8%
Annual 2009-2010
21%
26%
15%
10%
8%
12%
9%
Annual 2008-2009
22%
25%
15%
10%
9%
12%
8%
Annual 2007-2008
18%
24%
15%
11%
9%
13%
9%
0%
10%
20%
30%
40%
50%
60%
70%
80%
90%
100%
19 or Less
20 to 24
25 to 29
30 to 34
35 to 39
40 to 49
50 +
Unknown

Age Group Percentage

Age Group	Annual 2011-2012 Student Count	Annual 2011-2012 Student Count (%)
19 or Less	7,285	23.8%
20 to 24	9,303	30.4%
25 to 29	4,225	13.8%
30 to 34	2,741	9.0%
35 to 39	1,961	6.4%
40 to 49	2,839	9.3%
50 +	2,217	7.3%
Unknown	3	0.0%
Rio Hondo Total	30,574	100.0%

Educational Master Plan

External & Internal Scans

RIO HONDO COLLEGE

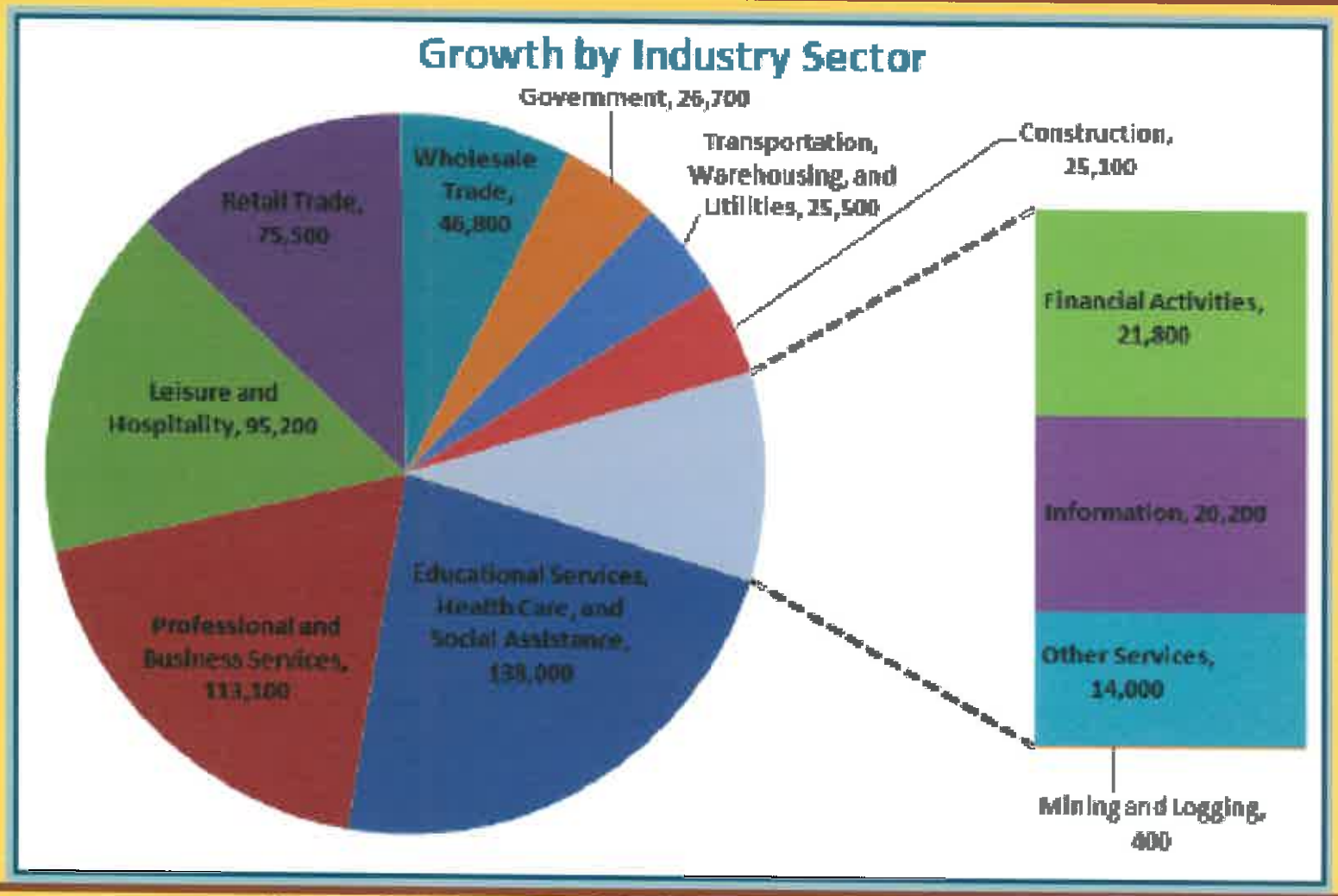
State and Local Economic Outlook

- This chapter of the External and Internal Scans addresses Rio Hondo's economic and employment context. It begins with a summary of the state and local economic outlook. This is followed by a review of labor market information for the college's service area. Finally, there is a competitive scan of career-technical education programs offered by neighboring community colleges.

Employment / Unemployment

Area Name	Labor Force	Employ-ment	Unemployment Number	Unemployment Rate
Los Angeles County	4,964,200	4,524,800	439,300	8.9%
El Monte city	52,500	46,700	5,800	11.0%
Pico Rivera city	29,500	27,000	2,400	8.2%
Santa Fe Springs city	7,900	7,400	600	7.4%
South El Monte city	9,600	8,500	1,100	11.3%
South Whittier CDP	28,200	26,000	2,200	7.8%
West Whittier Los Nietos CDP	12,700	11,400	1,300	10.1%
Whittier city	44,400	41,600	2,800	6.3%
RHCCD Total	**184,800**	**168,600**	**16,200**	**8.8%**

Occupation Growth



RIO HONDO COLLEGE

Other Section Scans

- Educational Outlook
- Community information
- State & Local Outlook
- Student Enrollment trends
- Student Achievement Data

Educational Master Plan

Master Plan

RIO HONDO COLLEGE

Vision, Mission, Values

RIO HONDO COLLEGE

Vision

Rio Hondo College strives to be an exemplary California community college, meeting the learning needs of its changing and growing population and developing a state of the art campus to serve future generations. (Board Approved 10/21/08)

Mission

Rio Hondo College is committed to the success of its diverse students and communities by providing dynamic educational opportunities and resources that lead to associate degrees, certificates, transfer, career and technical pathways, basic skills proficiency, and lifelong learning. (Board Approved 12/10/13)

Values

1. *Quality teaching and learning*
2. *Student access and success*
3. *Diversity and equity*
4. *Fiscal responsibility*
5. *Integrity and civility*

(Board Approved 12/12/12)

RIO HONDO COLLEGE

Educational Master Plan 2014

RIO HONDO COLLEGE

Institution-Set Standards

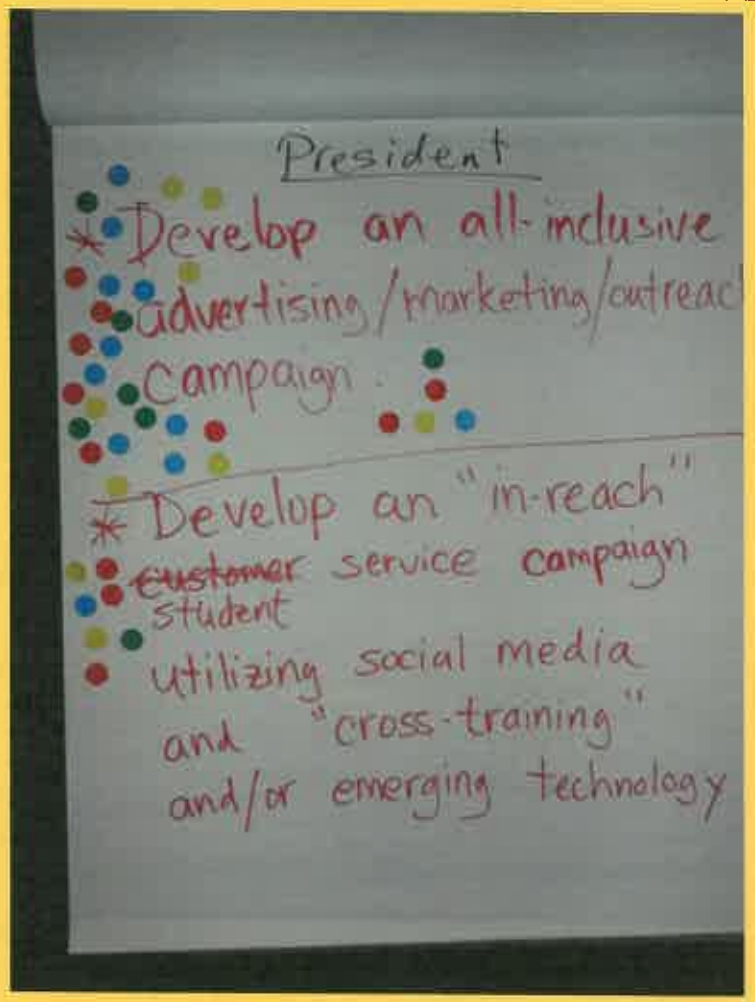
Successful Course Completion	68%
Degree Completion	840
Transfer to CSU & UC	480
Certificate Completion	200
Completion Rate	15%
Persistence (3-Semester)	67%
30 Units	47%
Remedial (ENGL)	36%
Remedial (ENLA)	34%
Remedial (MATH)	25%
Remedial (READ)	42%
CTE (Completion)	34%

Strategic Directions - Retreat

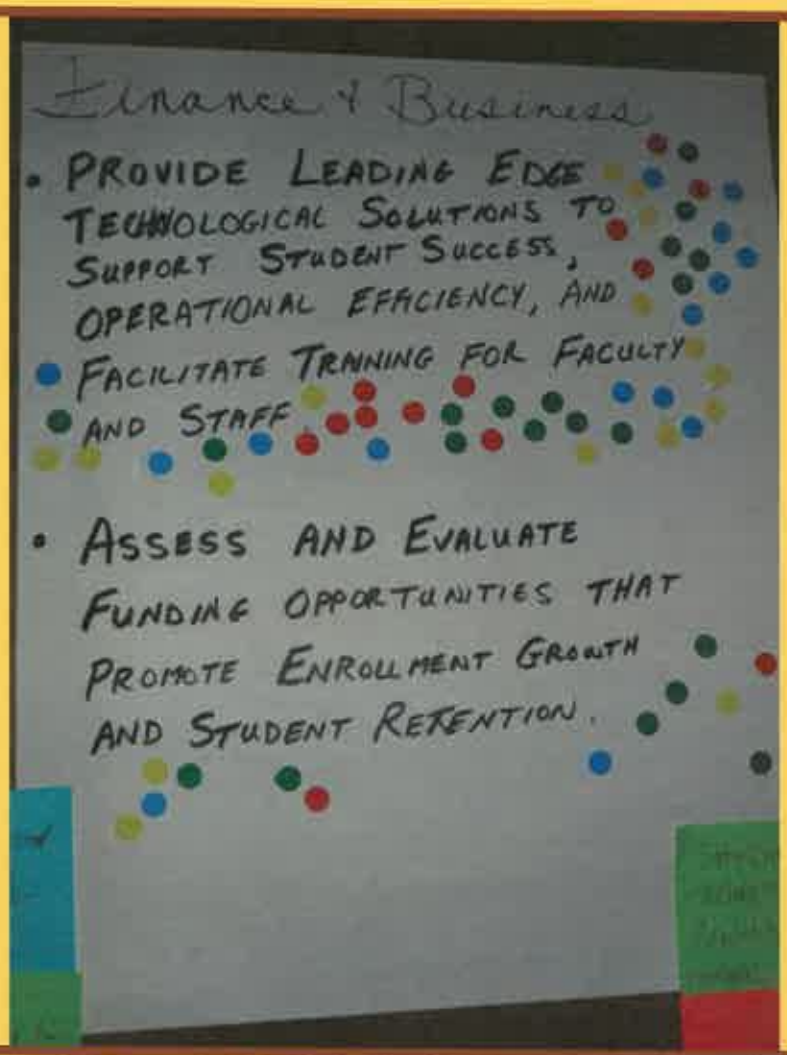
Educational Master Plan 2014

RIO HONDO COLLEGE

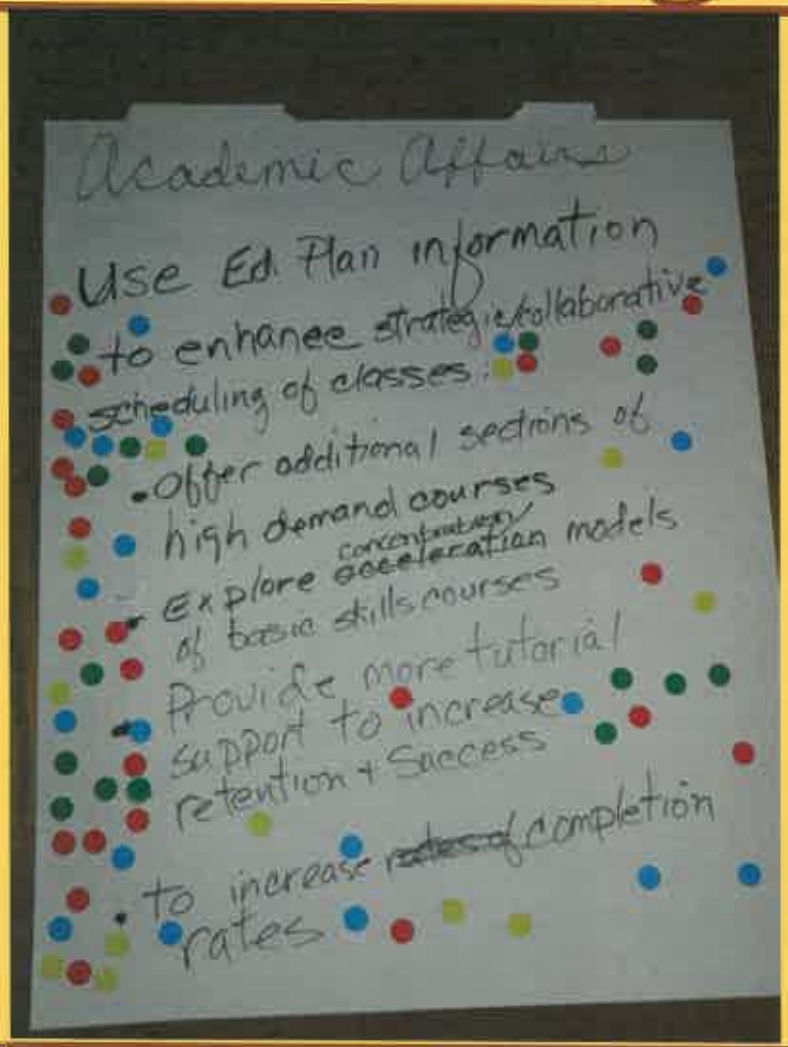
President

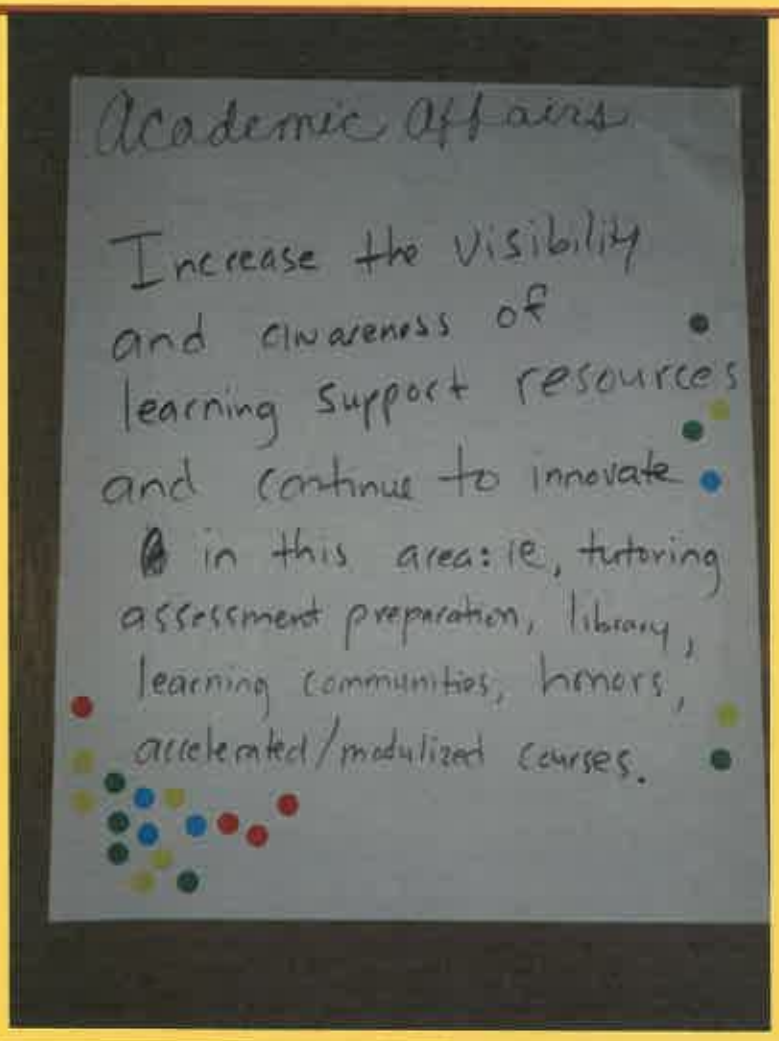

President
* Develop an all-inclusive advertising/marketing/outreach campaign.
* Develop an "in-reach" ~~customer~~ student service campaign utilizing social media and "cross-training" and/or emerging technology

Finance & Business



Academic Affairs Strategic Directions

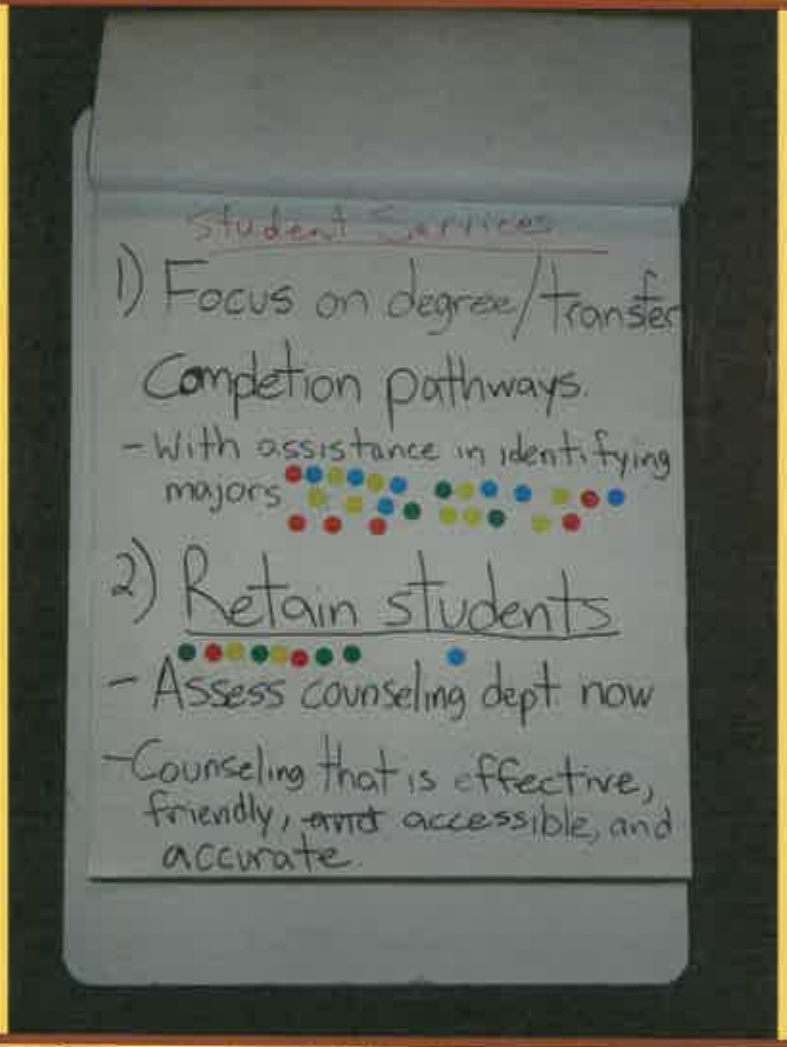




Educational Master Plan 2014

RIO HONDO COLLEGE

Student Services Strategic Directions



Educational Master Plan 2014

RIO HONDO COLLEGE

Institutional Goals & Objectives

2013-2014 Institutional Goals

GOAL 1: Rio Hondo College will provide excellent instruction in general education and major requirement courses leading to increased student degree completion and successful university transfer.

GOAL 2: Rio Hondo College will provide instruction in career technical education, leading to certificates, degrees and job placement/job enhancement.

GOAL 3: Rio Hondo College will provide excellent and innovative instruction and other learning opportunities in basic skills leading to increased completion of Basic Skills sequences.

GOAL 4: Rio Hondo College will offer opportunities to meet the educational needs and interests of the community.

GOAL 5: Rio Hondo College will promote a student-centered climate that contributes to increases in retention & persistence, and improves student success through collaboration that values diversity.

GOAL 6: Rio Hondo College will respond to the region's educational needs and contribute to its economic future through service to the community and partnerships with public, private, and non-profit organizations.

GOAL 7: Rio Hondo College will act responsibly, ethically, efficiently, and in an accountable manner, including actively seeking outside sources of funding, to preserve fiscal solvency.

GOAL 8: Rio Hondo College will recruit, hire, develop, retain, train, and support highly qualified and diverse administrators, faculty, and classified staff.

GOAL 9: Rio Hondo College will meet the ever-changing technological needs required to support the educational process and to enhance student access and success.

GOAL 10: Rio Hondo College will design, modernize, and maintain a physical infrastructure, both on and off site, that meets the changing needs of students, staff, and the College's instructional and student support programs while valuing and enhancing the aesthetic beauty of the college.

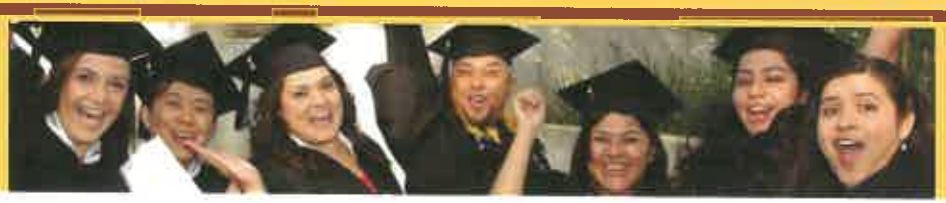
GOAL 11: Rio Hondo College will provide students and employees with an engaging and rewarding campus life.

GOAL 12: Rio Hondo College will offer increased educational opportunities for students who are traditionally not college-bound.

RIO HONDO COLLEGE

College Projections

2013-2014	2014-2015	2015-2016	2016-2017	2017-2018
1.70%	3%	2.50%	3%	2%



Budget Outlook

The California Legislative Analyst's Office (LAO) fiscal outlook for the State of California for the next five years reflects continued improvement in the State's finances. Though the Governor of California urged financial restraint for fiscal year 2013-14, with continuing increased State revenues, the budget situation for fiscal year 2014-15 and thereafter is encouraging.

Educational Master Plan

Implications & Conclusions

RIO HONDO COLLEGE

Implications & Conclusions

- Link to Technology Plan
- Link to Facilities Master Plan

Educational Master Plan

Board of Trustees Master Plan Update

RIO HONDO COLLEGE

RIO HONDO COLLEGE

Facilities Master Plan Update
Background & Process Presentation

April 23, 2014

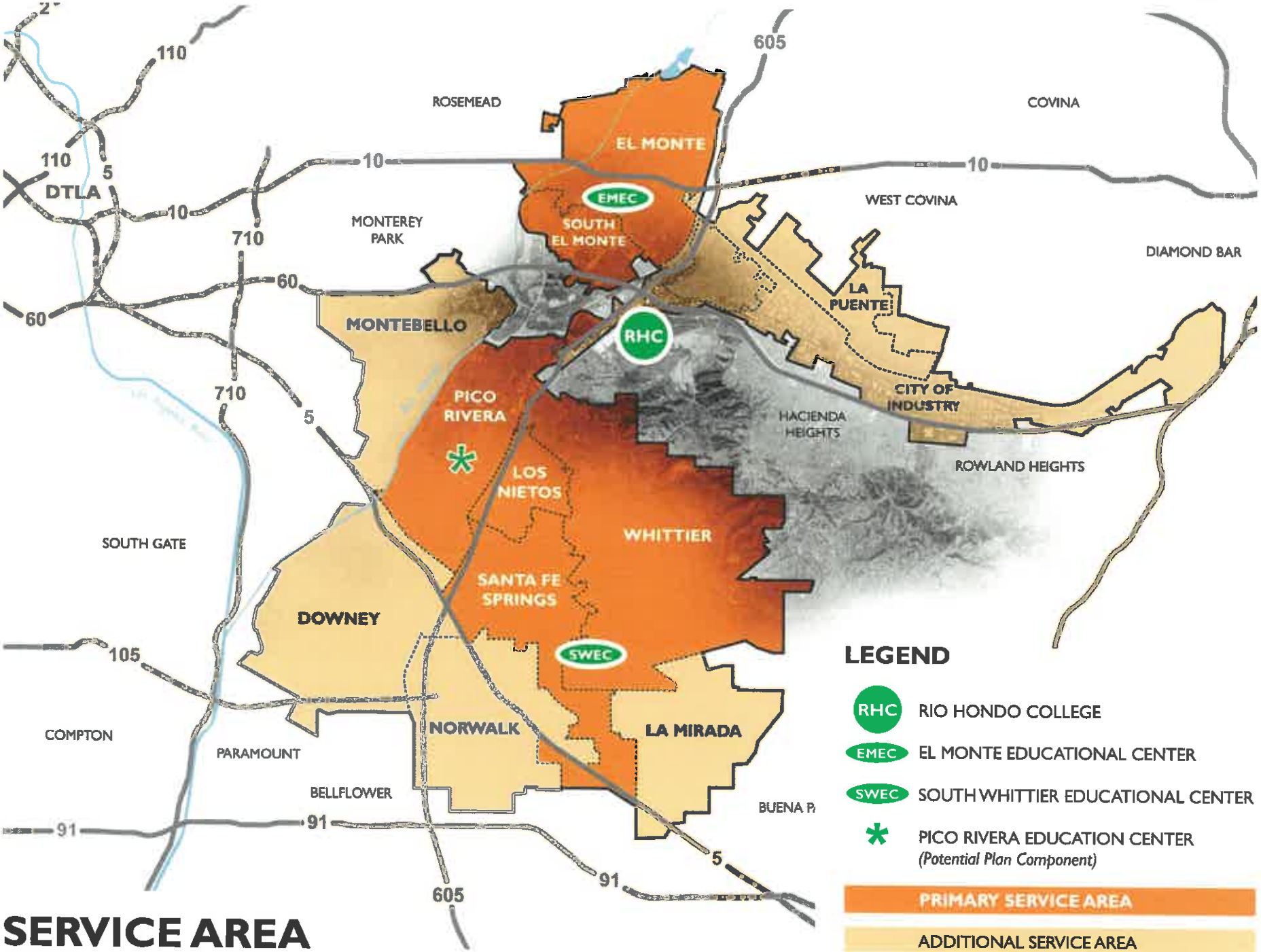
Presented by

West Edge Architects
PETER M.

RIO HONDO COLLEGE

MISSION STATEMENT

Rio Hondo College is committed to the success of its diverse students and communities by providing dynamic educational opportunities and resources that lead to associate degrees, certificates, transfer, career and technical pathways, basic skills proficiency, and lifelong learning.



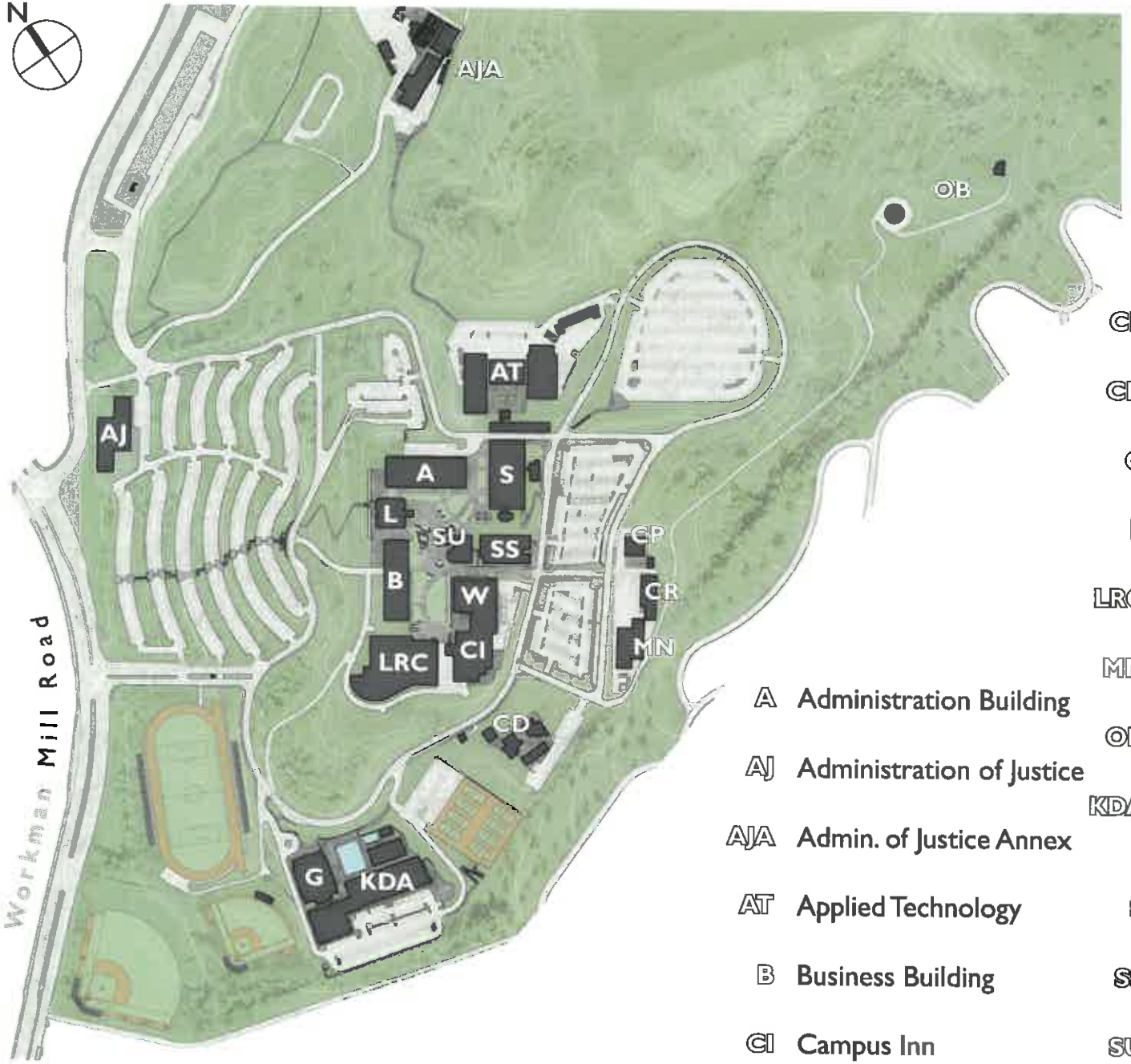
SERVICE AREA

LEGEND

- RHC — RIO HONDO COLLEGE
- EMEC — EL MONTE EDUCATIONAL CENTER
- SWEC — SOUTH WHITTIER EDUCATIONAL CENTER
- * — PICO RIVERA EDUCATION CENTER *(Potential Plan Component)*

PRIMARY SERVICE AREA

ADDITIONAL SERVICE AREA



RIO HONDO COLLEGE

CURRENT CAMPUS MAP

- A Administration Building
- AJ Administration of Justice
- AJA Admin. of Justice Annex
- AT Applied Technology
- B Business Building
- CI Campus Inn
- CP Central Plant
- CR Central Receiving
- CD Child Development Center
- G Gymnasium
- L 'L' Building
- LRC Learning Resource Center
- MN Maintenance
- OB Observatory
- KDA Kinesiology, Dance, & Athletics
- S Science Building
- SS Student Services
- SU Student Union
- W Wray Memorial Theater

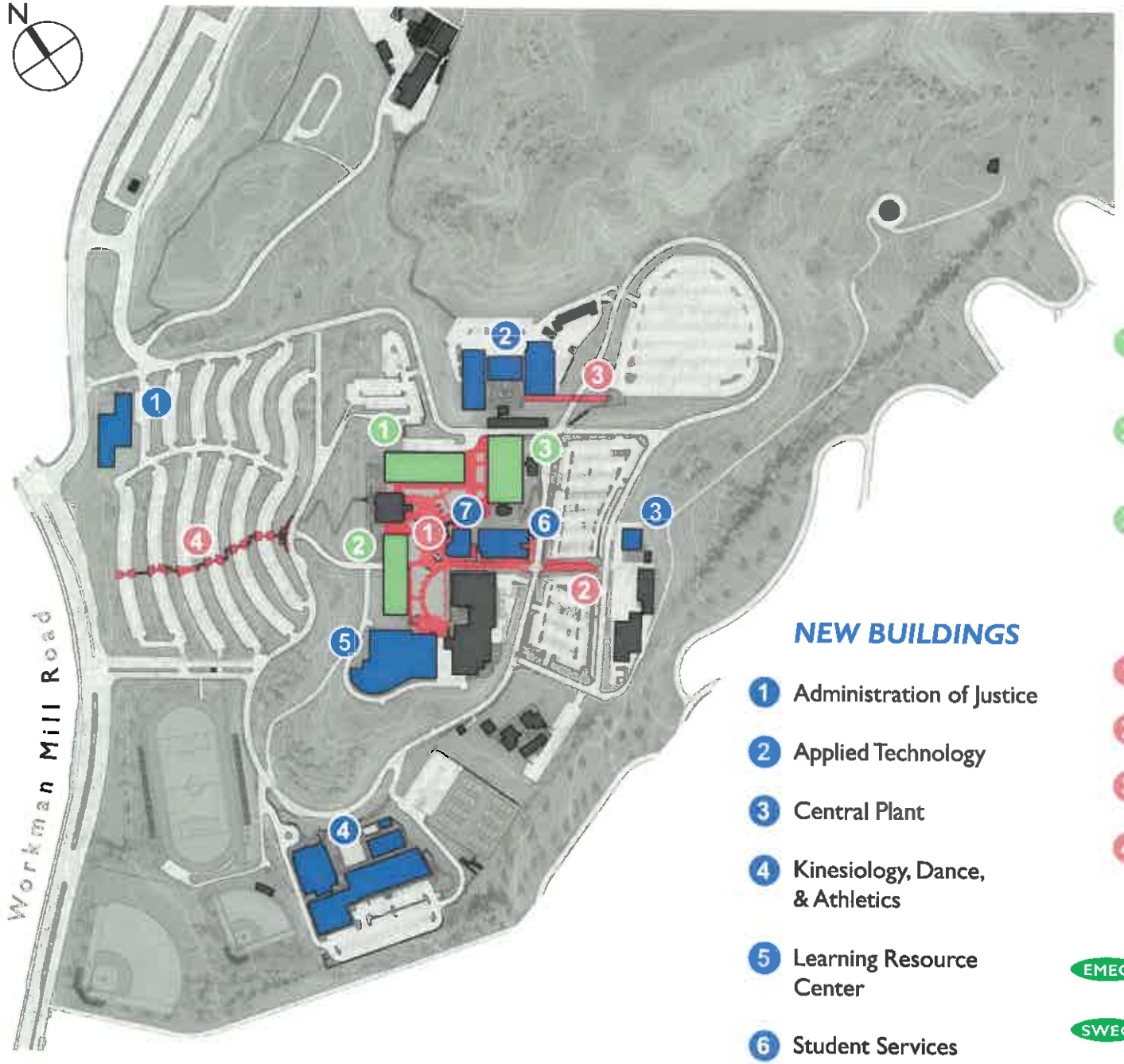
PURPOSE

- Update the 2006 Facilities Master Plan
- Summarize construction progress, including planning efforts for forthcoming projects
- Determine effectiveness of completed projects through post-occupancy feedback from the College Community

RELEVANCE

The Master Plan Update is a critical to:

- Educational Master Plan
- I.T. Master Plan
- Coordination with the State Chancellor's Office
- Planning for changes to enrollment and maintenance/operations budgets
- Demonstrating demand for facilities and eligibility for future State funding of construction projects



COMPLETED PROJECTS

NEW BUILDINGS

1. Administration of Justice
2. Applied Technology
3. Central Plant
4. Kinesiology, Dance, & Athletics
5. Learning Resource Center
6. Student Services
7. Student Union

RIO HONDO COLLEGE

RENOVATION

1. Administration Building Seismic Retrofit
2. Business Building Seismic Retrofit
3. Science Building Seismic Retrofit

LANDSCAPE

1. Campus Quad
2. East Campus Drop-Off
3. Pedestrian Bridge
4. Terrace Steps (Partial)

SATELLITE FACILITIES

- EMEC — El Monte Educational Center
- SWEC — South Whittier Educational Center

*see page 'Service Area Map' for location of satellites

OTHER COMPLETED PROJECTS

- Expanded On-Campus Tram System (Non-Bond Funded)
- Campus Signage and Wayfinding Program
- Campus-Wide Landscape & Hardscape
- Site Utility Infrastructure
- Campus-Wide Exterior Building Painting
- Partial Re-Striping of Surface Parking Lots
- Computer Hardware Purchase & Replacement
- Computer Software Purchase
- Improvement to Child Development Center Playground
- Installation of a "Blue Light" System on Campus

COMPLETED PROJECTS

1 ADMINISTRATION OF JUSTICE BUILDING

COMPLETED PROJECTS

2 APPLIED TECHNOLOGY BUILDING

COMPLETED PROJECTS

3 CENTRAL PLANT

COMPLETED PROJECTS

4 KINESIOLOGY, DANCE, & ATHLETICS

COMPLETED PROJECTS

5 LEARNING RESOURCE CENTER

COMPLETED PROJECTS

6 STUDENT SERVICES BUILDING

COMPLETED PROJECTS

7 STUDENT UNION BUILDING

COMPLETED PROJECTS

1 CAMPUS QUAD

COMPLETED PROJECTS

2 EAST CAMPUS DROP-OFF

COMPLETED PROJECTS

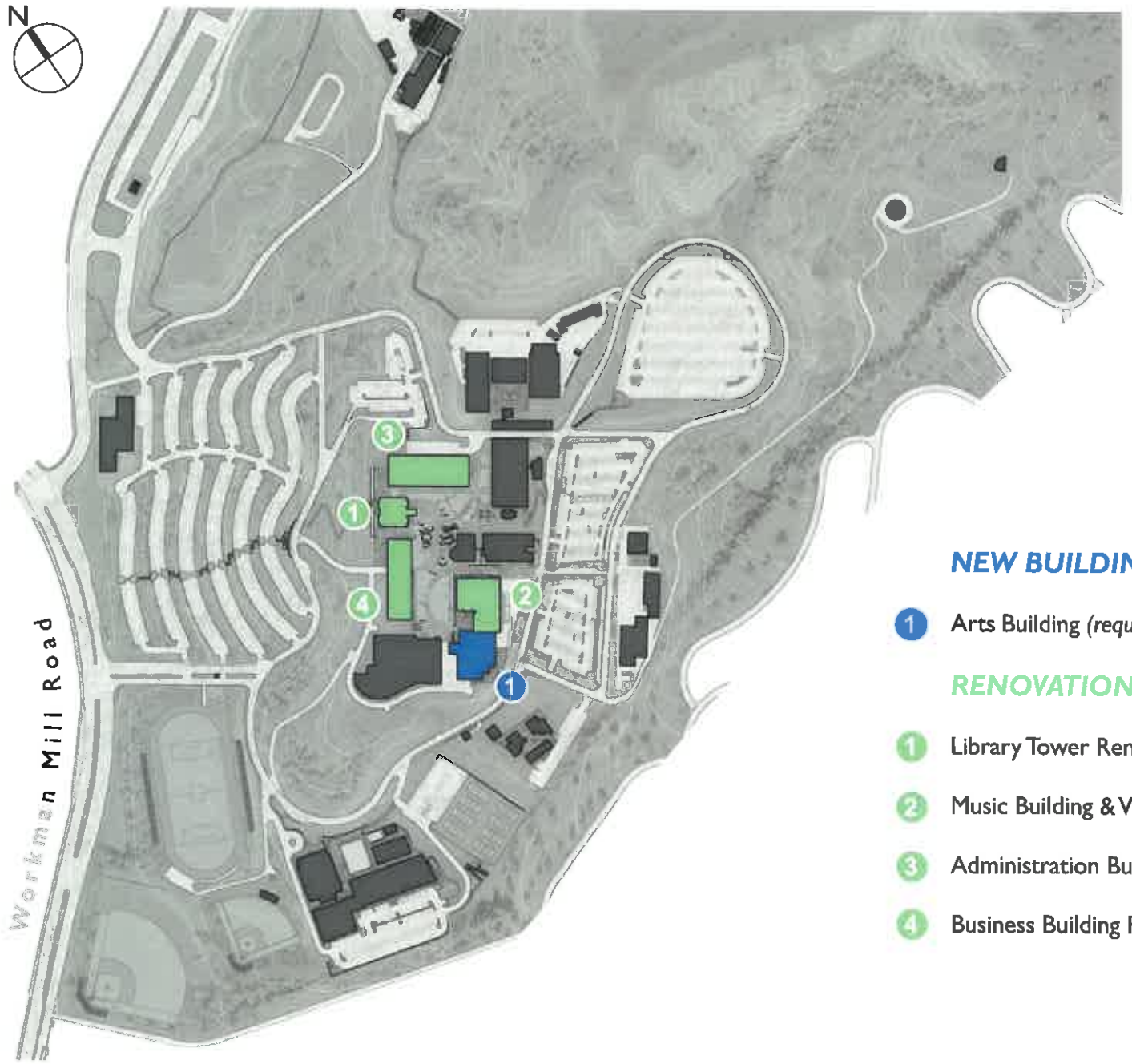
3 PEDESTRIAN BRIDGE TO PARKING LOT 'A'

COMPLETED PROJECTS

EMEC **EL MONTE EDUCATIONAL CENTER**

COMPLETED PROJECTS

SWEC **SOUTH WHITTIER EDUCATIONAL CENTER**



RIO HONDO COLLEGE

NEW BUILDINGS

1. Arts Building *(requires demolition of Campus Inn)*

RENOVATION

1. Library Tower Renovation
2. Music Building & Wray Theater Renovation
3. Administration Building Renovation
4. Business Building Renovation

PLANNED PROJECTS

*see following page for additional information.

PLANNED PROJECTS *(Included in 5-Year Plan on File with the State Chancellor's Office)*

- **Library Tower Renovation**
  - Seismic Retrofit
  - Enables relocation of College Administration from Administration Building
  - Makes Administration Building available for renovation and change of use

- **Arts Building & Demolition of Campus Inn**
  - Addresses deficiencies in existing instructional spaces for the arts programs
  - Makes portions of Business Building available for renovation and change of use (see below)

- **Music Building & Wray Theater Renovation**
  - Addresses deficiencies in existing instructional and performance spaces
  - Improves technology, energy efficiency, and accessibility

- **Administration Building Renovation**
  - Expand instructional spaces
  - Relocation of Bookstore and Print Shop
  - Improve technology and potential seismic retrofit (if required)

- **Business Building Renovation**
  - Expand instructional spaces
  - Improve technology and energy efficiency

CRITICAL ISSUES | Access & Orientation

- Campus access has and will continue to serve as a primary factor in establishing the goals of the Facility Master Plan

- Access & Orientation refers to:
    1. Challenges inherent to a hillside campus
    2. Campus legibility & navigability
    3. Increasing community access to modern facilities, resources, programs, and technology

CRITICAL ISSUES | Serving the Community

- Serving the community is the primary goal of the Facilities Master Plan

- **Off-Site Centers**
  - Facilities at SWEC and EMEC are currently used for both specialized training and general education.
  - The capacity of these facilities can be greatly increased.
  - Off-Site centers could serve as nodes for "gateway programs" that eventually result in students attending programs on the main campus.
  - Off-site Centers would be developed with respect to locations of existing population centers and programming established to fill existing or strongly evidenced potential need.

CRITICAL ISSUES | Accommodating Growth

- The 2002 Educational Master Plan (EMP) projected a 2% annual growth of enrollments.
- The demand for facilities outlined by the 2006 Facilities Master Plan (FMP) is based, in part, on the the 2002 EMP growth projection.
- Enrollment growth was suppressed as a result of budget cuts stemming from the State depressed economy.
- State funding for community colleges is anticipated to increase in the near-term as the fiscal condition of the State continues to improve.
- The rate of long term growth is currently under review as part of the effort to update the Educational Master Plan. Adjustments to the Facilities Master Plan will be made in future updates if required to accommodate growth at a more accelerated rate than previously anticipated.

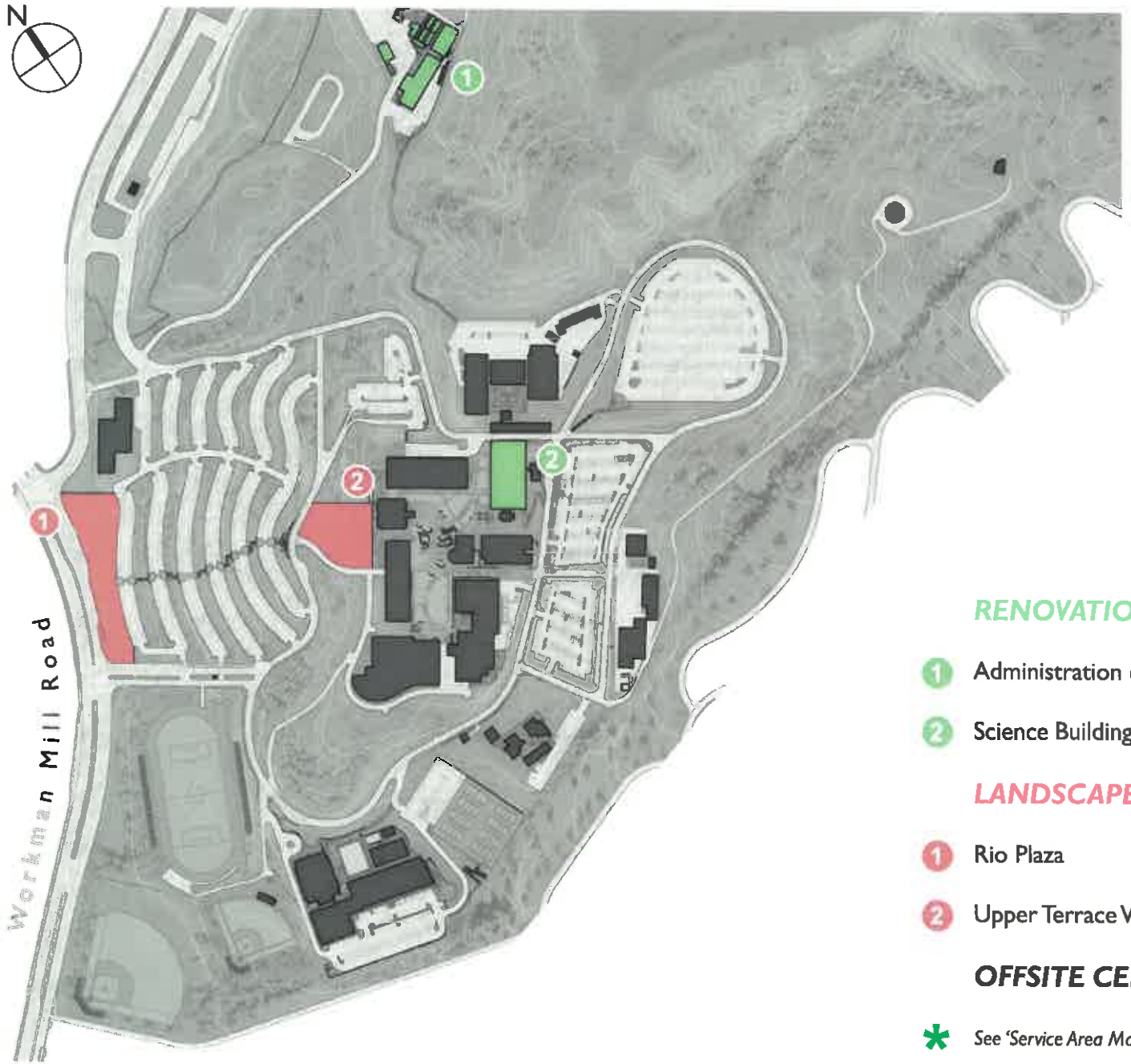
CRITICAL ISSUES | Parking

- Current parking demand exceeds capacity during the first couple of weeks of each semester.

- The College has undertaken several initiatives to increase the utilization of available parking:
    1. Parking availability is displayed to drivers entering the campus from Workman Mill Road.
    2. The tram system has been expanded through the acquisition of new vehicles and increased number of stops in remote spaces in terraced parking lots.
    3. Completion of the Upper Terrace Walk will improve the connection of remote lots to the main campus quad.
    4. Off-campus parking is utilized during the first few weeks of the Fall Semester, when demand is highest. This is not necessary at any other time of the year.

- Anticipated growth will continue to put pressure on available resources.

- Several strategies for increasing parking capacity were developed during the 2010 Master Plan Update.



RIO HONDO COLLEGE

RENOVATION

1. Administration of Justice Annex Renovation
2. Science Building Renovation

LANDSCAPE

1. Rio Plaza
2. Upper Terrace Walk

OFFSITE CENTERS

* *See 'Service Area Map' for potential location*

POTENTIAL PLAN COMPONENTS

**see following page for additional information regarding "Potential Projects"*

POTENTIAL PLAN COMPONENTS

- During the 2010 Master Plan Update, a study was conducted to better understand the physical limitations of the campus and its capacity for growth.

- The study concluded that, while it would be wise to reserve the level portions of campus currently occupied by Parking Lots 'B' & 'C' for future building projects, ***there is no identified need at the projected growth rate for additional instructional space beyond the additional space included in the planned projects:***

    1. New instructional space made available in the Administration Building once administration functions move to the renovated Library Tower.

    2. New instructional space in the new Fine Arts Building.

    3. Reconfigured instructional space in the Business Building will be made available once the Art Department relocates to the new Fine Arts Building.

POTENTIAL PLAN COMPONENTS Cont'd

- Upper Terrace Walk
  - A proposed series of terraces and walkways that connect the existing Terrace Steps to the foot of the Library Tower.
  - Safely links the terrace parking lots to the main pedestrian areas of campus.

- Rio Plaza
  - A proposed improved bus stop, bicycle lockers, and public rest rooms.
  - Creates a visible presence for the College along Workman Mill Road.
  - Connects to the base of the existing Terrace Steps and first tram stop through a series of ramps and generous steps.

- Directional Signs, Phase 3
  - Continue signage installation consistent with Phase 1 and Phase 2 projects.
  - Installation in areas of campus not covered by Phase 1 and Phase 2.
  - Consideration will be given to wayfinding for both interior and exterior of existing buildings.

POTENTIAL PLAN COMPONENTS Cont'd

- Campus-Wide Lighting Project
  - Replacement of interior lighting and ballasts with energy efficient types.
  - Primary funding from Proposition 39.
- Nursing & Health Facilities Expansion
  - Examination of current space utilization in existing Science Building, as required for accommodation of the expanding demand for Nursing and Health Facilities.
- Science Building Renovation
  - Renovation of other areas in the existing Science Building, as required to accommodate programs displaced by the expansion of Nursing and Health Facilities.
- Administration of Justice Annex Renovation
  - The annex building is currently under-utilized following the completion of the new Administration of Justice Building in Parking Lot 1.
  - Annex building to be re-purposed for advanced officer training, Homeland Security training, and other uses as needed to advance the Administration of Justice program.
- Pico Rivera Educational Center
  - Off-site center to serve the residents of Pico Rivera and surrounding communities.
  - Location within the El Rancho School District site.
  - Existing buildings will be renovated to house classrooms and office space.

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Conference Report

Date:	November 18, 2013
Project:	Rio Hondo College Facilities Master Plan Update
Project Number:	1316
Regarding:	Meeting to Present Process and Progress

Attendees:				
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	Valena L. Guerrero	(626) 589-8919	as.president@riohondo.edu	ASRHC
	Zac Lonetti	NA	NA	ASRHC
	Chris Santana	NA	NA	ASRHC
	Jennifer Valencia	(626) 448-9260	jennifer.valencia34@yahoo.com	ASRHC
	Jackie Aguiar	(562) 652-2852	aguiar.jacquelinec@gmail.com	ASRHC
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	Leslie Gutierrez	(562) 463-2503	lesliegutierrez9@gmail.com	ASRHC
	Charles (Alfredo) Gutierrez	(562) 463-2503	alfredogutierrez_94@yahoo.com	ASRHC
	Alejandro Ramirez	(323) 424-1519	zdro1216@gmail.com	ASRHC
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	Phillip Chau	(626) 566-5176	phillipchau123@gmail.com	ASRHC
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	Cesar Flores	(562) 395-2831	cesardelat@yahoo.com	ASRHC
	Janira Colenares	(626) 343-1528	janirac.94@gmail.com	ASRHC
	Noemi Pacheco	NA	nprpg@yahoo.com	ASRHC
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	Richard Cisneros	NA	ricardocis@yahoo.com	ASEA
	Vimi Sainz	NA	vj.sainz@gmail.com	ASEA
	Lisa Sandoval	NA	Lsandoval@riohondo.edu	CSEA
	Gina Bove	NA	gbove@riohondo.edu	CSEA
	Sandy Rivera	NA	srivera@riohondo.edu	

Distribution:	Teresa Dreyfuss File

Remarks:
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1.0 Summary

1.1 Peter Mitsakos described an outline of the overall process to update the 2006 Facilities Master Plan, including the following:

- 1.1.1 Review of Planning Process to date
  - 1.1.1.1 2006 Facilities Master Plan
    - 1.1.1.1.1 On Campus
    - 1.1.1.1.2 Off Campus Centers
  - 1.1.1.2 Last Update (2010)
- 1.1.2 Purpose of current Update effort
- 1.1.3 Relevance to ongoing campus planning efforts
- 1.1.4 Evolution of the planning process
- 1.1.5 Parameters to the current process
- 1.1.6 Completed Projects
- 1.1.7 Planned Projects
- 1.1.8 Proposed Projects
- 1.1.9 On-going Concerns and Issues

2.0 Discussion

2.1 Peter Mitsakos requested attendees to ask questions and to make observations or suggestions regarding the campus, un-met needs or potential new initiatives they might consider relevant to the planning process. The following comments were made.

2.2 Concerns with regard to the accessibility of Library Tower were voiced

2.3 Concerns regarding the ventilation of the painting studios (Fine Art) were voiced, as were complaints about natural lighting in the studios.

2.4 It was noted that the size of the Ceramics Studio is too small, as is the Glazing Area within the Art School.

2.5 Concerns about pedestrian safety were voiced. Reference to several areas across campus was noted, including: the lack of sidewalks from Lot C, and especially the lack of sidewalks along North Drive. It was suggested that there are areas, even where there are sidewalks that there should be hand rails or guardrails.

2.6 It was noted that there are certain times in the semester, especially in the beginning of the semester, when finding parking spaces is difficult.

2.7 The opinion was given that the new LRC could be even bigger, with more study areas.

2.8 It was suggested that there be more drinking fountains on campus. Also, that these drinking fountains should be equipped with fittings to allow drinking bottle refills.

2.9 Students requested additional ATM machines on campus.

2.10 It was noted that it should be clearer how to proceed from all parking areas to the center of campus.

2.11 It was suggested that the campus recycling programs should be expanded and easier to use.

2.12 Many students were not aware of the degree to which the campus was building sustainably and advocated a greater degree. That all buildings should be LEED Certified.

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2.13 It was noted that internet access across campus (in outdoor spaces) should be improved to allow private log-ins, and reduce unscheduled terminations.

2.14 It was noted that disabled access to the athletic fields was very difficult. This is an issue especially at commencement, when the field is utilized for ceremonies. It was suggested that a drop off from Workman Mill Road with a ramp to field level be constructed as one possible solution to this.

2.15 It was stated that the track surface is in poor condition and should be re-surfaced.

2.16 Several students complained that Science Room 203 is poorly proportioned.

2.17 While the following are not specifically applicable to the Facilities Master Plan Update, it should be noted that a number of students suggested instructional program expansions to include:

- 2.17.1 Mechanical Engineering
- 2.17.2 Paralegal
- 2.17.3 Monetary Services
- 2.17.4 Communications/Speech Pathology
- 2.17.5 ROTC
- 2.17.6 Robotics
- 2.17.7 More Foreign Languages, including Mandarin, French, and Italian.
- 2.17.8 Poly Science
- 2.17.9 Chicano Studies
- 2.17.10 Culinary Arts
- 2.17.11 It was noted that the architectural program should be re-designed to allow transfers to other institutions.

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Conference Report

Date:	January 8, 2014
Project:	Rio Hondo College Facilities Master Plan Update
Project Number:	1316
Regarding:	Meeting to Present Process and Progress

Attendees:				
	Rene Tai	(562) 908-3481	rtai@riohondo.edu	Beh & Soc. Sciences
	Gina Bove	(562) 463-3104	gbove@riohondo.edu	CSEA
	Sandra Rivera	-3208	srivera@riohondo.edu	Classified
	Suzanne Frederickson		sfrederickson@riohondo.edu	DSPS
	Janice Garcia	(562) 463-3101	jgarcia@riohondo.edu	Comm. & Languages
	Margie Munoz	(562) 908-3409	mmunoz@riohondo.edu	Physical Education

Distribution: Teresa Dreyfuss
File

Remarks:

1.0 Summary

1.1 Peter Mitsakos presented a slide show (attached) that described an outline of the overall process to update the 2006 Facilities Master Plan, including the following:

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2.0 Discussion

2.1 Peter Mitsakos requested attendees ask questions and to make observations or suggestions regarding the campus, un-met needs or potential new initiatives they might consider relevant to the planning process. The following comments were made.

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2.1.1 Concern of wild animals (both for the potential danger to students, faculty and staff they represent, and also protection of the wildlife) was voiced. At minimum, signage warning vehicle drivers to be cautious, was suggested.

2.1.2 Concern regarding pedestrian and vehicle safety at all intersections was voiced. The lack of adequate sidewalks, especially on North Road was mentioned.

2.1.3 The condition of some of the parking surfaces, specifically Lot B was voiced. It was suggested that for safety's sake, it should be resurfaced and re-striped.

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Conference Report

Date:	January 21, 2014
Project:	Rio Hondo College Facilities Master Plan Update
Project Number:	1316
Regarding:	Meeting to Present Process and Progress

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Chris Guptill	(562) 463-4653	cguptill@riohondo.edu	Arts
Connie Austin	(562) 908-3421	caustin@riohondo.edu	Health Science
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Karen Koos	xt 7500	NA	Math/Science
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Teresa Dreyfuss	(562) 908-3403	t.dreyfuss@riohondo.edu	President's Office
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Distribution: Teresa Dreyfuss
File

Remarks:

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2.0 Discussion

2.1 Peter Mitsakos requested attendees ask questions and to make observations or suggestions regarding the campus, un-met needs or potential new initiatives they might consider relevant to the planning process. The following comments were made.

- 2.1.1 It was noted that to avoid confusion, this update should be consistently referred to as the "Facilities Master Plan Update", as the college is concurrently updating its IT and Educational Master Plans.
- 2.1.2 It was noted that opportunities to coordinate work between the three efforts should be identified. The projected growth rate for College enrollment is under review by the group tasked to update the Educational Master Plan. That information will be included in the Facilities Master Plan update.
- 2.1.3 It was noted that when next updated, the Facilities Master Plan should respond to the Educational Master Plan, IT Master Plan and potentially the findings of a future Needs Assessment Study, should one be undertaken. At that time a funding source, such as a new bond, could be discussed. The Needs Assessment or any discussions regarding new sources of funding are not part of the current conversation.

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Conference Report

Date:	February 11, 2014
Project:	Rio Hondo College Facilities Master Plan Update
Project Number:	1316
Regarding:	Meeting to Present Process and Progress

Attendees:

Name	Email	Department
Dianna Reyes	dreyes@riohondo.edu	Counseling
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Darinka I Becerra	as.treasurer@riohondo.edu	ASRHC
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2.0 Discussion

2.1 Peter Mitsakos requested attendees ask questions and to make observations or suggestions regarding the campus, un-met needs or potential new initiatives they might consider relevant to the planning process. Since a number of the participants in this meeting participated in earlier, similar briefings, a few of the previously noted comments were recalled. There was a discussion regarding the process by which projects are prioritized and funding identified, through both the state and at a local level. It was noted that projects on file with the State Chancellor's Office under the current Five Year Plan have an order identified. Some projects, such as the proposed Arts School, have progressed through the process of submitting and having approved a Preliminary Project Program. Funding for all projects is typically achieved through a combination of state funds (when allocated through the state budgeting process) and local funds (i.e.: local bonds). No precise schedule can be established until funding is approved at both state and local levels.

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Information Technology Plan

Governing Board Update

April 23, 2014

RIO HONDO COLLEGE

Agenda

- Introduction
- Parts of the Plan
  - ✓ Technology Highlights 2007-14
  - ✓ Strategic Drivers/Directions
  - ✓ State Initiatives
  - ✓ Infrastructure
  - ✓ Software/Applications

Introduction

- Planning Horizon – Five Years
- Plan Sources
  - ✓ State Initiatives
  - ✓ IT Planning Task Force
  - ✓ RHC Annual Plans
    - Area Plans
    - Annual Planning Retreat
  - ✓ Facilities Master Plan
  - ✓ Education Master Plan

Technology Highlights 2007-14

- Improved Governance
  - ✓ Enterprise Software Advisory Committee
  - ✓ Instructional Technology Committee
  - ✓ Distance Education Committee
- Software Systems
  - ✓ Banner Student Information System
  - ✓ Financial Aid Electronic Disbursement of Funds
  - ✓ AccessRio Portal
  - ✓ DegreeWorks Education Plan Software
  - ✓ SARS Office Scheduling System
  - ✓ Conversion to CCCApply
  - ✓ Blackboard Connect Emergency Response System
  - ✓ Online Transcript Requests
  - ✓ Lumens Fee-Based Student System

Technology Highlights (Cont.)

- Infrastructure
  - ✓ Cabling / Switches / Servers / AV Systems
    - LRC, SWEC, AJ, Student Services, Student Union, EMEC, PE Complex
  - ✓ Server Virtualization
  - ✓ Phone System Upgrade
  - ✓ Desktop Technology Refresh

Strategic Drivers/Directions

- Academic Strategic Direction From EMP
  - ✓ Student Success Initiative
    - Early Alert
    - Online math tutoring
  - ✓ Scheduling Improvements
    - Needs based scheduling
  - ✓ Online and Mobile Computing
  - ✓ Data, Data, and More Data
    - Completion, Student Enrollment
- Student Services Strategic Direction From EMP
  - ✓ Student Success Initiative
    - Data, data, and more data

State Sponsored Initiatives

- Common Assessment
  - ✓ Capture information from common assessment tool for use by RHC
- California Virtual College Initiative
  - ✓ Shared online education platform
- Education Planning (Ed. Plans) System
  - ✓ Cross campus education plan development and tracking

Infrastructure

- Building Upgrades
  - ✓ Admin Building Remodel
  - ✓ "L" Tower Remodel
  - ✓ Art Complex
  - ✓ Science Building (Nursing Remodel)
  - ✓ Business Building Remodel
  - ✓ Pico Rivera Education Center
- Disaster Recovery Plan

Infrastructure (cont.)

- Banner Hardware Replacement
- Ongoing Network Equipment Replacement
- Computer Lab Virtualization
  - ✓ Virtual Desktop or Chromebook
- Technology/Device Refresh
  - ✓ Audio Visual / Desktops / Servers
- Wireless Upgrade
  - ✓ To support growth of mobile computing

Software/Applications

- Banner Software Migration and Upgrade
  - ✓ Banner 9.0 / Luminis 5.0 / Oracle 12.0
- Mobile Applications for Banner
- Needs Based Scheduling
- Identify Potential Graduates
- Early Alert
- Cloud Migration
  - ✓ Email / Data Storage / Voice
- Software Upgrade Refresh
- Imaging Projects

Questions

The End