

**SPEECH: TIME, PLACE, AND MANNER**

<b>AP No. 3900</b>
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Board Reviewed: 11/14/12; 5/14/14; 12/9/15

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- I. The students and employees of the District and members of the public shall be permitted to exercise their rights of free expression subject to the time, place, and manner policies and procedures contained in Board Policy 3900 and these procedures.
- II. The College is a non-public forum, except for the following area, which is reserved for expressive activities which do not violate District policy and which are lawful: Upper Quad. This area is chosen so as to provide visibility and allow communication to a large number of students, administrators, faculty, and others walking or traveling on campus, but also so as not to disrupt educational and other activities of the District on behalf of students:
  - This area is a designated public forum. The District reserves the right to revoke that designation and apply a non-public forum designation.
  - The District reserves the right to designate areas as non-public forums as necessary to prevent the substantial disruption of the orderly operation of the College. Areas of the College that are non-public forums specifically include campus offices, classrooms, warehouses, maintenance yards, locker rooms, or any other area not specified above.
- III. The use of these areas reserved and open for expressive activities is subject to the following:
  - No person using the areas shall touch, strike, or impede the progress of passersby, except for incidental or accidental contact or contact initiated by a passerby.
  - Persons using areas shall not use any means of amplification that creates a noise or diversion that disturbs the orderly conduct of the campus or classes taking place at that time.
  - Persons using the areas reserved for expressive activities shall not disrupt the orderly operation of the College.
- IV. Non-student, community groups wishing to engage in speech or expressive activities on campus in the areas designated as public forums must register with the District through the Office of Student Life and Leadership prior to engaging in the activities. This does not involve an advance approval process. No illegal activities will be permitted, nor activities that violate District or campus rules, including rules and laws on illegal harassment and discrimination, nor any activities that will substantially interfere with or disrupt activities already scheduled for that day and time in the designated areas as described below. In the event the District receives multiple notifications seeking the same date and time, the District will provide alternate dates to accommodate the second, third, etc. notifications.

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- V. All persons using the areas that are designated public forums shall be allowed to distribute petitions, circulars, leaflets, newspapers, and other printed matter. Such distribution shall take place only within those areas. Those persons distributing printed material must, prior to their departure from the areas that day, make reasonable efforts to retrieve, remove or properly discard material that is discarded or dropped in or around the areas other than in an appropriate receptacle.
- VI. Bulletin boards shall be provided for use in posting materials at campus locations convenient for use by students, staff, and members of the public. All materials displayed on a bulletin board shall clearly indicate the author or agency responsible for its production and shall be dated with the date of posting by the Office of Student Life and Leadership. Materials displayed shall be removed after the passage of fourteen (14) days.
- VII. Sources/References:
- Education Code Sections 76120 and 66301