I. CALL TO ORDER

A. Call to Order

Ms. Shapiro called the meeting to order at 6:04 p.m.

B. Pledge of Allegiance

Mr. Grant Linsell, Dean Arts and Cultural Programs, led the Pledge of Allegiance.

C. Roll Call

All Board members were reported present with the exception of Mr. Mendez who arrived at 6:45 p.m.

D. Approval of Minutes:

On motion of Ms. Garcia, seconded by Ms. Pacheco, the Board voted unanimously by vote of the four members present [Garcia, Pacheco, Santana, and Shapiro] to approve the minutes of December 13, 2017.

Student Trustee Advisory Vote was aye.

E. Open Communication for Public Comment
Eva Menchaca and Karla Bermudez addressed the Board on the equality of salaries amongst the classified employees.

Brandon Leon addressed the Board on his recent participation in the TEEP program in Taiwan.

Jennifer Fernandez thanked the Board for her years of service at Rio Hondo College.

F. Commendations
   - Classified Retirement
     - Justina Chen (Math and Sciences)
     - Erich Munden, (Career and Technical Education)

G. Presentation
   - TEEP in Taiwan (Shin Liu)

Mr. Mendez arrived at this point of the meeting.

II. CONSENT AGENDA
18. On motion of Ms. Santana, seconded by Ms. Garcia, the Board voted unanimously by vote of the five members present [Garcia, Mendez, Pacheco, Santana, and Shapiro] to approve the following Consent Agenda:

Student Trustee Advisory Vote was aye.

A. FINANCE & BUSINESS
1. Finance and Business Reports
   a. Purchase Order Report – Approved the Purchase Order Report containing purchases for the preceding month.

2. Authorization for Out of State Travel & Conferences
   Approved the following staff members and those Board members who could attend in the following educational conferences:

   Magdalena Munoz-Perez to participate at the National Association of Student Personnel Administration (NASPA) Annual Conference in Philadelphia, PA on March 2-7, 2018.

   Mary Ann Pacheco and Pariss Youngblood to participate at the Association of Community College Trustees (ACCT) 2018 National Legislative Summit in Washington, DC on February 11-14, 2018.


   Ruthie Retana to participate at the National Council of Marketing and Public Relations in Las Vegas, NV on March 18-20, 2018.
3. **Approve Sub-Award Agreement by and Between the Foundation for California Community Colleges and Rio Hondo College for the AmeriCorps Student Ambassador Program**

Rio Hondo College will be awarded a sub-grant to coordinate the AmeriCorps Student Ambassador Program. Ten students will be identified and hired to serve as Ambassadors to serve on projects promoting health and wellness at Rio Hondo. Student Ambassadors will receive an educational award at the end of their service hours. Rio Hondo College will be reimbursed for associated costs of programming, training, and supervision of $28,180.00.

The Student Ambassador Program will be supervised and coordinated by the Office of Student Life and Leadership to support efforts of the RioSource Room and the Violence Intervention Project.

Term is from October 1, 2017 through December 31, 2018.

The Board of Trustees approved the Sub-Award Agreement with the Foundation for California Community Colleges and authorized the Administration to execute appropriate documents on behalf of the District.

4. **Non-Resident Tuition Fees – Fiscal Year 2018-19**

The District is required to evaluate annually and adjust if necessary, its Non-Resident Tuition Fee based on a formula provided by law. Non-Resident Tuition Fee is the per-unit cost charged to students who have not resided in the State of California for more than one year. The law provides that the District may charge the District’s per-unit cost of education or the state’s average per unit cost of education.

In order to comply with Education Code 76140, staff recommends the Non-Resident Tuition Fee of $258 per unit cost from the current fee of $234 per unit. This recommendation is based on the statewide average per unit cost to be effective fiscal year 2018/2019.

The Board of Trustees approved the Non-Resident Tuition Fee of $258 per unit, effective fiscal year 2018/2019.

5. **Approve Master Services Agreement / Service Selection Addendum (Series 25 and professional Services) / Service Level Agreement – 25Live Upgrade – CollegeNet, Inc.**

The Information Technology Services Department would like to have an agreement with CollegeNet, Inc. for the purchase of license and support for 25Live Software (which is a campus-wide, web based scheduling and calendaring software solution) with a not to exceed amount of $73,000.00 to be paid from the Computer Maintenance & Replacement Fund.

Breakdown of costs are as follows:
1. 25Live One Time License Fee: $22,000.00
2. Annual Service Fee: $30,000.00
3. Remote Technical Installation Services: $00.00 (Included at no cost)
4. Series25 Data Review – Remote Consulting: $2,000.00
5. 25Live Upgrade Consulting: $10,000.00
7. 25Live Publisher – Remote Consulting: $4,000.00

Total: $73,000.00

The Board of Trustees approved the Master Services Agreement / Service Selection Addendum (Series 25 and Professional Services) / Service Level Agreement with CollegeNet, Inc. with a not to exceed amount of $73,000.00 to be paid from the Computer Maintenance & Replacement Fund and authorized the Administration to execute contracts on behalf of the District.

6. **Approve Use of California Multiple Award Schedule (CMAS) Master Agreement #3-17-36-0030B – 60 Month Lease Xerox Versant 180 P Color Copier and Print Management System – Xerox Corporation**

Public Contract Code Sections 10290 - 10299 allows local agencies, such as, community college districts to take advantage of established contracts, master agreements, multiple award schedules, cooperative agreements, including agreements with entities outside the State of California, and other types of agreements that leverage the State of California’s buying power, for acquisitions authorized under Chapter 2 (commencing with Section 10290) [the so called “CMAS” provisions] negotiated by the State of California and may contract with suppliers awarded those contracts without the necessity to go to bid.

The Print Shop has one (1) Xerox XC550 color copier that has a lease that is expiring. Xerox has proposed a 60-month lease for one (1) Xerox Versant 180P color copier to replace the above mentioned copier unit piggybacking off the State of California CMAS Master Agreement #3-17-36-0030B.

Lease and Maintenance is payable at $4,457.41 (plus applicable taxes) per month for 60 months. Total cost will be $267,444.60 (plus applicable taxes) over the term of the 60-month lease and will be paid from General Funds.

The Board of Trustees approved the use of CMAS Master Agreement #3-17-36-0030B for the 60-month lease of one Xerox Versant 180P color copier and print management system through Xerox Corporation as summarized above and authorized the Administration to execute the appropriate documents on behalf of the District.

7. **Resolution #011018 Declaration of Emergency on the Hot Water Line Leak Repair at West Hillside of Circle Drive and Outside Courtyard of Building B (Technology) – Boomer Construction Services, Inc.**

Public Contract Code 20654 permits community college districts to dispense with competitive bidding in emergency situations under defined circumstances. If the emergency criteria are satisfied, the board may award a contract, or use day labor or force account (the District’s own forces), with the approval of the county superintendent of schools. The governing board
must approve the emergency action by unanimous vote.

Resolution No. 011018 is submitted for immediate repair of the hot water line pipes located at the West Hillside of Circle Drive and outside Courtyard of Building B (Technology). It needs to be done prior to commencement of classes after winter break to permit continuance of student access to their classes and activities.

A proposal was received from Boomer Construction Services, Inc. in the amount not to exceed $33,935.00 and to be paid from Scheduled Maintenance Funds.

The Board of Trustees approved Resolution No. 011018, approve contract with Boomer Construction Services, Inc. in the amount not to exceed $33,935.00 to be paid from Scheduled Maintenance Funds and authorized the Administration to execute the appropriate documents on behalf of the District. (See attached)

8. **Substantial Completion of Bid #2050 – Emergency Generator & Data Center HVAC Upgrade Project – California Building Evaluations**

The general contractor, California Building Evaluations, has substantially completed Bid #2050 Emergency Generator & Data Center HVAC Upgrade project. The work was completed according to the plans and specifications and conditions of the contract.

The California Civil Code Section 3093 authorizes a formal Notice of Completion to be filed with the county recorder. If unencumbered, final payment of retention shall be paid within 60 days of filing Notice of Completion and in accordance with Public Contract Code Section 7107.

The Board of Trustees approved the substantial completion of the work performed under Bid #2050 and authorized the filing of Notice of Completion with the Los Angeles County Recorder.

9. **Substantial Completion of Bid #2052 – Nursing Facilities Interim Housing Project – JR Universal Construction, Inc.**

The general contractor, JR Universal Construction, has substantially completed Bid #2052 Nursing Facilities Interim Housing project. The work was completed according to the plans and specifications and conditions of the contract.

The California Civil Code Section 3093 authorizes a formal Notice of Completion to be filed with the county recorder. If unencumbered, final payment of retention shall be paid within 60 days of filing Notice of Completion and in accordance with Public Contract Code Section 7107.

The Board of Trustees approved the substantial completion of the work performed under Bid #2052 and authorized the filing of Notice of Completion with the Los Angeles County Recorder.
10. **Approve TSC1098-T Master Software as a Service Subscriber Agreement – 1098-T Tax Document Services – Tab Service Company**

The Accounting Department would like to engage Tab Service Company to provide 1098-T Tax Document Services for calendar year 2017 with a not to exceed amount of $10,000.00 to be paid from General Funds.

Term is from January 11, 2018 through December 31, 2018 with successive one (1) year terms renewal options.

The Board of Trustees approved the TSC1098T Master Software as a Service Subscriber Agreement with Tab Service Company with a not to exceed amount of $10,000.00 to be paid from General Fund and authorized the Administration to execute appropriate documents on behalf of the District.

11. **Consultants**

a) Yasmin Cardona-Byrne – To provide Mental Health and Wellness Workshop “Come Learn How to Control Your Stress” for LVN, ADN students. Date of service: November 14, 2017. Cost not to exceed $150.00 from LVN Strong Work Force Grant.

b) James Gray – To facilitate a follow-up discussion on student equity in the STEM classroom. Dates of service: March – May 2018. Cost not to exceed $800.00 from Student Equity Grant.

c) Demontea-Thompson – To provide a foster youth awareness workshop and deliver a motivational speech to students in the Guardian Scholars Program. Date of service: January 24, 2018. Cost not to exceed $500.00 from Student Equity Grant.

**B. PERSONNEL**

1. **Academic**

a. **Employment**

**Special Assignments, Spring 2018**

To prepare/instruct Foster/Kinship Care Education workshops/classes to Foster/Relative caregivers on various topics such as parenting, drug abuse, working with the system, permanency, reunification, visitation issues, emancipation, as well as other specialized topics and other related topics to parenting and in foster care for the period of January 10, 2018 – June 26, 2018. To be paid at the currently lecture rate, not to exceed 60 hours.

COTA, Christina, Behavioral and Social Science

**Hourly as Needed, Intersession 2018**

**Student Success and Retention**

**Summer Bridge Coordinators:**

DE LEON, Maribel, Counseling and Student Equity

LUCERO, Andreina, Counseling and Student Equity

**Hourly as Needed, Spring 2018**
Communications and Languages
DE NINO, Ron                     DURFIELD, Amberly
Counseling
FERNANDEZ, Jennifer             SAUCEDA, Henry
Public Safety
MACIAS, Guillermo*
*Minimum qualification equivalency established pursuant to BP 721
Part-Time, Spring 2018
Arts and Cultural Programs
WARREN, Lindsey
Behavioral and Social Sciences
BLOUNT, Gia                     PIMENTEL, Alberto
Business
ANDERSEN, Scott                 RYAN, Kevin
CHAWORA, Rukudzo               TRUONG, Phat
LEON, Ivan
Communications and Languages
ARAZI, Heather                  VILLALOBOS, Darleen
KRAMER-PINO, Michelle
Health Science and Nursing
CRUZ, Janet                     MEDINA, Maria G.
JANSSEN, Mary Katherine         OGUNREMI, Faozat
MARSHALL, Evelyn

2. Management and Confidential
   a. Resignation
   PAEZ, Yicel, Interim Grant Manager, CalSOAP. Her last day of employment
      was January 5, 2018.

3. Classified
   a. Employment
   Regular Classified
SEDILLO, Steven, Custodian, Facilities Services, 45%, 12 months, effective January 2, 2018.

The following employee is being hired in the designated capacity with dedicated funding through June 30, 2018. If continued funding should not be available, 60-day notice shall be served:

COLMENARES-FIQUEROA, Janira, Student Services Assistant, Counseling and Student Equity/Outreach, 100%, 12 months, effective January 2, 2018.

MARTINEZ, Alyssa, Student Services Assistant, Counseling and Student Equity/First-Year Success Center, 100%, 12 months, effective January 2, 2018.

Promotion

DWYER, Jason, Lead Custodian, Facilities Services, 100%, 12 months, effective January 2, 2018.

Transfer

GOMEZ, Helia, from Senior Secretary, El Monte Educational Center, to Human Resources Assistant II, Human Resources, effective January 2, 2018.

REYES, Gloria, from Secretary, California Student Opportunity & Access Program (Cal SOAP), to Secretary, El Monte Educational Center, effective January 9, 2018.

Substitute

FONSECA, Eileen, Clerk Typist III, Counseling and Student Equity, effective January 3, 2018.

RODRIGUEZ, Viridiana (ML), Clerk Typist III, Foster/Kinship Care Education & Independent Living Programs, effective January 2, 2018.

b. Resignation

CEDILLOS, Mauricio, Student Services Assistant, Counseling and Student Equity/Career and Re-Entry Center. His last day of employment was January 5, 2018.

4. Unrepresented, (AP 7130), 2017-18

a. Employment, 2017–2018

Communications and Languages

Supervisors (Debate Team)

HUGHES, Patricia

MORAN, Michael

Tutor II

ESTRADA, Stephanie
Continuing Education/Non-Credit

Lecturer
RODRIGUEZ, Juan R.

Kinesiology, Dance and Athletics

Coaching Specialists
MARTINEZ, Joseph    RUIZ, Antonio

Math and Science

Tutors II
ARROYO, Alexandra    MENA, Yodd
CADENA, Armando      NHAM, David
CAMACHO, Peter       OROZCO, Joshua
ESTRADA, Julia       OSUNA, Diana
ESTRADA, Julio       PHAN, Brenda
GARCIA, Natalie      SIGALA, Joseph
GRANADOS, Eduardo    XIE, Pauline
HUM, Kevin           ZUNIGA, Destine
MAYORGA, Steve

C. ACADEMIC AFFAIRS
1. Curriculum Items

a. New Credit Course

The following credit courses have been recommended for inclusion in our offerings and the catalog:

BIOT 100: Introduction to Biotechnology
(Math and Sciences)
Degree Applicable: 4.0 Units
Justification: The plan is for this course to be a part of a COA in development which will fill a local need for qualified technicians in biotech industries.

BIOT 110: Introduction to Biotechnology Techniques and Applications
(Math and Sciences)
Degree Applicable: 4.0 Units
Justification: The plan is for this course to be a part of a COA in Biotechnology.

b. Unit/Hour Change

The following courses have been recommended for a unit/hour change to reflect an increase/decrease in course content:

GIS 130: Field Data Applications for GIS
(Career Technical Education)
Units FROM: 3.0 TO: 4.0
Hours FROM: 36 Lecture/54 Lab TO: 54 Lecture/54 Lab
MUS 106: Musicianship I  
(Arts and Cultural Programs)  
Units FROM: 3.0 TO: 1.0  
Hours: FROM: 54 Lecture TO: 9 Lecture/27 Lab

MUS 107: Musicianship II  
(Arts and Cultural Programs)  
Units FROM: 3.0 TO: 1.0  
Hours: FROM: 54 Lecture TO: 9 Lecture/27 Lab

MUS 120: Concert Choir I  
(Arts and Cultural Programs)  
Units FROM: 2.0 TO: 1.0  
Hours FROM: 13.5 Lecture/13.5 Lab TO: 9 Lecture/27 Lab

MUS 156: Musicianship III  
(Arts and Cultural Programs)  
Units FROM: 3.0 TO: 1.0  
Hours: FROM: 54 Lecture TO: 9 Lecture/27 Lab

c. **New Non-Credit Course**  
The following non-credit courses have been recommended for inclusion in our offerings and the catalog:

NESL 019: ESL Advanced II: College Preparation  
Hours: 30 to 60  
**Justification:** This course is designed for Advanced level ESL students who would benefit from reinforced practice of reading, writing, and speaking skills for academic contexts. This transitional course provides a supporting learning environment for non-native English speakers to gain confidence for effective participation in a college classroom. The course introduces general elements/requirements of an academic course while making accessible the U.S. college-level learning experience to those who wish to pursue coursework beyond the noncredit program. Additionally, the course presents opportunity for exposure to students who may not have initially aspired for college entry.

NVOC 291: Career Exploration: Graphic Design I: History  
Hours: 12  
**Justification:** The need for graphic design programs within this area is supported by the California labor market data (http://www.labormarketinfo.edd.ca.gov/), which identifies the categories of Specialized Design Services (including web design), Advertising, Traditional and Digital Publication Design and In-House Design Departments as the leading sources of employment in the state. The estimated rise in employment in this area over the next 10 years is 12.5 percent. This course targets those individuals who want to learn more about the Graphic Design profession.

NVOC 292: Career Exploration: Graphic Design II: Process  
Hours: 12  
**Justification:** The need for graphic design programs within this area is supported by the California labor market data
(http://www.labormarketinfo.edd.ca.gov/), which identifies the categories of Specialized Design Services (including web design), Advertising, Traditional and Digital Publication Design and In-House Design Departments as the leading sources of employment in the state. The estimated rise in employment in this area over the next 10 years is 12.5 percent. This course targets those individuals who want to learn more about the Graphic Design profession.

**NVOC 293: Career Exploration: Graphic Design III: Academic Pathways**
**Hours:** 12
**Justification:** The need for graphic design programs within this area is supported by the California labor market data (http://www.labormarketinfo.edd.ca.gov/), which identifies the categories of Specialized Design Services (including web design), Advertising, Traditional and Digital Publication Design and In-House Design Departments as the leading sources of employment in the state. The estimated rise in employment in this area over the next 10 years is 12.5 percent. This course targets those individuals who want to learn more about the Graphic Design profession.

**NVOC 294: Career Exploration: Graphic Design IV: Career Paths**
**Hours:** 12
**Justification:** The need for graphic design programs within this area is supported by the California labor market data (http://www.labormarketinfo.edd.ca.gov/), which identifies the categories of Specialized Design Services (including web design), Advertising, Traditional and Digital Publication Design and In-House Design Departments as the leading sources of employment in the state. The estimated rise in employment in this area over the next 10 years is 12.5 percent. This course targets those individuals who want to learn more about the Graphic Design profession.

d. **Non-Credit Course Hour Change**
The following non-credit courses have been recommended for Hour changes to reflect an increase/decrease in course content:

**NESL 100: ESL Beginning I**
**Hours:** FROM: 1 to 72 Lecture TO: 30 to 60 Lecture

**NESL 015: ESL Beginning II**
**Hours:** FROM: 58.7 Lecture TO: 30 to 60 Lecture

**NESL 016: ESL Intermediate I**
**Hours:** FROM: 58.7 Lecture TO: 30 to 60 Lecture

**NESL 017: ESL Intermediate II**
**Hours:** FROM: 58.7 Lecture TO: 30 to 60 Lecture

**NESL 018: ESL Advanced I**
**Hours:** FROM: 58.7 Lecture TO: 30 to 60 Lecture

e. **New Program**
The following degrees/certificates have been recommended for
inclusion in our offerings and catalog:

**A.S. – Construction Engineering Management**
(26 Units)

**AS-T Degree – Hospitality Management for Transfer**
(18 Units in Major)

f. **New Non-Credit Certificate of Completion**
The following non-credit certificates have been recommended for inclusion in our offerings:

Certificate of Completion – Career Exploration: Graphic Design

g. **New Non-Credit Certificate of Competency**
The following non-credit certificates have been recommended for inclusion in our offerings:

Certificate of Competency: Foundational English as a Second Language
Certificate of Competency: Intermediate English as a Second Language
Certificate of Competency: Advanced English as a Second Language
Certificate of Competency: English as a Second Language for College Preparation

D. **STUDENT SERVICES**
1. **Approval 2017-19 Integrated Plan**

California Community Colleges are required to submit a Basic Skills Initiative, Student Equity Program and Student Success and Support Program Integrated Plan and have it approved by the Chancellor’s Office as a condition for receiving BSI, SE, and SSSP Funds.

Upon Board approval, the plan will be signed by the appropriate personnel and forwarded to the Chancellor’s Office prior to the deadline, January 31, 2018.

The Board of Trustees approved the 2017-2019 Integrated Plan.

III. **ACTION ITEMS**

A. **PRESIDENT’S OFFICE**
1. **Approval of Regular Board of Trustees Meeting Dates 2018 - Revised**

On motion of Ms. Pacheco, seconded by Ms. Garcia, the Board voted unanimously by vote of the five members present [Garcia, Mendez, Pacheco, Santana, and Shapiro] to approve the revised Board Meeting dates for 2018:

Student Trustee Advisory Vote was aye.

January 10, 2018
**February 21, 2018** *(change due to ACCT Legislative Conference)*
March 14, 2018
**April 11, 2018** *(Correction)*
May 9, 2018
IV. INFORMATION ITEMS
1. CCCT Board Election 2018 – Call for Nominations – No nominations made.
2. 2018 Board of Trustees Calendar of Events

V. STAFF AND BOARD COMMENTS
• Board Development Reporting – None reported.
• Action Items for Future Board Meetings – None reported

VI. CLOSED SESSION

Ms. Shapiro recessed the meeting to Closed Session listing the following items for discussion.

Pursuant to Section 54956.9
• Existing Litigation (1 Case - #BC680585)

Pursuant to Section 54957
• PUBLIC EMPLOYEE EMPLOYMENT
  o Full Time Nursing Simulation Instructor – No action taken.
  o Full Time English Instructor (2 positions)

  21. On motion of Mr. Mendez, seconded by Ms. Santana, the Board voted unanimously by vote of the five members present [Garcia, Mendez, Pacheco, Santana, and Shapiro] to approve Michael Koger as Full-Time English Instructor effective January 26, 2018.
    o Manager Mechanical & Electrical Services

  22. On motion of Mr. Mendez, seconded by Ms. Garcia, the Board voted unanimously by vote of the five members present [Garcia, Mendez, Pacheco, Santana, and Shapiro] to approve Anthony Ortega as Manager, Mechanical and Electrical Services effective January 26, 2018.

• PUBLIC EMPLOYEE DISCIPLINE / DISMISSAL / RELEASE (3)

• PUBLIC EMPLOYEE PERFORMANCE EVALUATION
  Pursuant to Section 87607 of the Education Code, full-time tenure-track faculty have been evaluated, the Board will have received statements for the most recent evaluations along with the recommendations of the President. The Board will consider the recommendations. There are 53 faculty members who will be reviewed including those in their first, second and third contracts.
Pursuant to Section 54957.6:

- CONFERENCE WITH LABOR NEGOTIATOR
  Agency Negotiator: Teresa Dreyfuss
  Employee Organization: CSEA, RHCFA

VII. ADJOURNMENT

23. On motion of Ms. Pacheco, seconded by Ms. Santana, the Board voted unanimously by vote of the five members present [Garcia, Mendez, Pacheco, Santana, and Shapiro] to adjourn the meeting at 8:35 p.m. and announced the dates of the next special and regular Board Meetings:

- Special Board Meeting – Wednesday, January 24, 2018, 6:00 p.m.
- Next Regular Meeting – Wednesday, February 21, 2018, 6:00 p.m.
RESOLUTION OF THE
RIO HONDO COMMUNITY COLLEGE DISTRICT
REGARDING DECLARATION OF EMERGENCY
REQUIRING CONTRACT FOR REPAIRS, ALTERATIONS, WORK
OR IMPROVEMENT WITHOUT ADVERTISING FOR OR INVITING BIDS

RECITALS

A. Pursuant to Section 20054 of the California Public Contract Code, in an emergency when any repairs, alterations, work or improvement is necessary to permit the continuance of existing classes or to avoid danger to life or property, the board may by unanimous vote, with the approval of the county superintendent of schools, make a contract in writing on behalf of the District for the performance of labor and furnishing of materials or supplies for those purposes without advertising or inviting bids, or authorize the use of day labor or force account for this purpose.

B. The hot water pipe located at West Hillside of Circle Drive and Outside Courtyard of Building B (Technology) must be repaired immediately. Repair needs to be done prior to commencement of classes after winter break to permit continuance of student access to their classes and activities.

C. In the interest of permitting the continuance of existing classes and activities and avoiding injury to life or property, the District is in need of immediate repairs or other work which cannot be accomplished in a sufficiently timely manner if the repairs are required to be subject to the bidding and advertising requirements of the California Public Contract Code.

D. The District will seek approval of the county superintendent of schools to conduct and pay for the repairs or other work on an emergency basis without competitive bidding.

THIS BOARD RESOLVES AS FOLLOWS:

1. The foregoing recitals are true and correct.

2. An emergency exists within the meaning of Section 20054 of the Public Contract Code, requiring repairs, alterations, work and/or improvements to the Hot Water Line Leak Repair at West Hillside of Circle Drive and Outside Courtyard of Building B (Technology) at Rio Hondo College to permit the continuance of existing classes, as described in Recitals B and C.

3. Upon approval of the county superintendent of schools, the District shall secure a contract or use day labor or force account to perform the necessary repairs, alterations, work and/or improvements without advertising for or inviting bids.

4. The Superintendent is authorized and directed to take any necessary action to carry out the terms of this resolution.

I, Teresa Dreyfuss, Secretary of the Governing Board of the Rio Hondo Community College District of Los Angeles County, State of California, certify that this Resolution proposed by ____________________________, seconded by ____________________________, was duly passed and adopted by the Board by unanimous vote at an official and public meeting this 10th day of January, 2018, by the following vote:
AYES: ________

NOES: ________

ABSENT: ________

Teresa Dreyfuss
Secretary of the Board
of the Rio Hondo Community College District
Of Los Angeles County, California

* * * * * * * * * * * * *

APPROVED:

LOS ANGELES COUNTY SUPERINTENDENT OF SCHOOLS

By: ______________________

Name: Debra Duardo

Title: Superintendent

Date: ______________________