RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
Regular Meeting, Wednesday, January 9, 2019, 6:00 p.m.
3600 Workman Mill Road, Whittier, California
AGENDA

RIO HONDO COLLEGE MISSION STATEMENT
Rio Hondo College is committed to the success of its diverse students and communities by providing dynamic educational opportunities and resources that lead to degrees, certificates, transfer, career and technical pathways, basic skills proficiency, and lifelong learning.

I. CALL TO ORDER
A. Call to Order (6:00 p.m.)
B. Pledge of Allegiance – Led by M. Lucia Valladares
C. Roll Call
D. Approval of Minutes: December 12, 2018
E. Open Communication for Public Comment
   Persons wishing to address the Board of Trustees on any item on the agenda, or any other matter, are invited to do so at this time. Pursuant to the Brown Act, the Board cannot discuss or take action on items not listed on the agenda. Matters brought before the Board that are not on the agenda may, at the Board’s discretion, be referred to staff or placed on the next agenda.
   Persons wishing to make comments are allowed three minutes per topic; thirty minutes shall be the maximum time allotment for public speakers on any one subject regardless of the number of speakers at any one board meeting.

F. STUDY SESSION
   • Presidential Search (Dr. Lisa Sugimoto)

G. COMMENDATIONS
   • Management and Confidential
     • Mark Matsui (Disabled Students Programs and Services)

H. PRESENTATION
   • Legislative Agenda (Dr. Russell Castañeda-Calleros)

II. CONSENT AGENDA
A. FINANCE & BUSINESS
   1. Finance and Business Reports
      a. Purchase Order Report
      b. Payroll Warrant Report
   2. Authorization for Out of State Travel & Conferences
   3. Approve Clinical Education Agreement – Citrus Valley Health Partners
   4. Approval of Agreement: Hands On Fire Extinguisher Training – Southern California Edison
   5. Approve Modification 2 to Master Services Agreement No. 17-103: Default Prevention Services: Educational Credit Management (ECMC)
   6. Apprenticeship Instructors – Operating Engineers Training Trust FY 2018-2019
   7. Apprenticeship Instructors – Southern California Carpentry Joint Apprenticeship and Training Committee and/or Southwest Carpenters Training Fund FY 2018-2019
8. Approve Internship Agreement: County of Los Angeles Academic Internship Program
9. Approval of Graduate Level Program: Educational Counseling Fieldwork/Practicum Agreement - University of La Verne
10. Approval of Land Use Covenant and Agreement: Environmental Restrictions – Department of Toxic Substances and Control
11. Substantial Completion – Bid #2065 Painting for the AJ Annex Administration Building – US National Corporation
14. Consultants

B. PERSONNEL
   1. Academic
   2. Management/Confidential
   3. Classified
   4. Unrepresented

C. ACADEMIC AFFAIRS
   1. Curriculum Items

III. ACTION ITEMS

A. PRESIDENT’S OFFICE
   1. Appointment of Community Representatives Serving on Presidential Search Committee
   2. Approve the Profile for the New Superintendent/President

B. FINANCE & BUSINESS
   1. Removal of Committee Member Jose Herrera from the Rio Hondo College Citizens Oversight Committee
   2. Appointment to Rio Hondo College Citizens Oversight Committee

IV. INFORMATION ITEMS
   1. CCCT Board Election 2019 – Call for Nominations
   2. 2019 Board of Trustees Calendar of Events

V. STAFF AND BOARD COMMENTS
   • Board Development Reporting
   • Action Items for Future Board Meetings

VI. CLOSED SESSION

Pursuant to Section 54956.9
• Anticipated Litigation (1 case)

Pursuant to Section 54957
• PUBLIC EMPLOYEE EMPLOYMENT
  o Dean of Library
PUBLIC EMPLOYEE DISCIPLINE / DISMISSAL / RELEASE

PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Pursuant to Section 87607 of the Education Code, full-time tenure-track faculty have been evaluated, the Board will have received statements for the most recent evaluations along with the recommendations of the President. The Board will consider the recommendations. There are 52 faculty members who will be reviewed including those in their first, second and third contracts.

Pursuant to Section 54957.6:

• CONFERENCE WITH LABOR NEGOTIATOR
  Agency Negotiator: Teresa Dreyfuss
  Employee Organization: CSEA, RHCF

VII. ADJOURNMENT
• Next Special Board Meeting – Wednesday, January 23, 2019, 6:00 p.m.
• Next Regular Meeting – Wednesday, February 20, 2019, 6:00 p.m.
• Next Special Board Meeting – Wednesday, February 27, 2019, 6:00 p.m.

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

Any individual with a disability, who requires a reasonable accommodation to participate in a Board meeting of the Rio Hondo Community College District, may request assistance by contacting the President’s Office of Rio Hondo College, 3600 Workman Mill Road, Whittier, California. This document is available in alternate format. Telephone (562) 908-3403; TDD (562) 908-3422.
II. CONSENT AGENDA

A. FINANCE AND BUSINESS

1. **Finance and Business Reports**

   a. **Purchase Order Report**
   
   Attached is the Purchase Order Report containing purchases for the preceding month. Funds have been budgeted for these purchases in the funds shown. Individual purchase orders are available in Contract Management and Vending Services prior to the meeting for Board review. Purchases have been processed in accordance with Administrative Procedure No. 6334.

   b. **Payroll Warrant Report**
   
   Attached is the Payroll Warrant Report for the month of December 2018.

**RECOMMENDATION:** That the Board of Trustees approve the Consent Agenda item as presented.

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Disposition by the Board:

It was moved by **Ms. Norma E. Garcia**, seconded by **Ms. Vicky Santana**, and carried, that the Consent Agenda with the following revisions:

- None

_X_ Accepted and approved - Action No. 18

___ Not approved  

___ Delayed for further study  

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Student Trustee Advisory Vote:  

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*** See the last page for criteria limiting the report detail.

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.
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See the last page for criteria limiting the report detail.

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001 - Rio Hondo Community College District

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<td>Remove/replce controller, KDA boiler (REQ#140083)</td>
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001 - Rio Hondo Community College District
Generated for Michael Knight (MKNIGHT), Jan 19, 2019 7:59AM
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<td>LOS ANGELES COUNTY-REGISTRAR-RECORER/COUNTY CLERK</td>
<td>COST OF PRINTING Candidate Statements (REQ#133593)</td>
</tr>
<tr>
<td>19-01999</td>
<td>GST</td>
<td>COMPUTER EQUIPMENT (REQ#134011)</td>
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<tr>
<td>19-02000</td>
<td>CYNTHIA PALLINI</td>
<td>TRAVEL REIMB: WESTOP CONF (REQ#142802)</td>
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<tr>
<td>19-02001</td>
<td>MICHAELA BREHM</td>
<td>TRAVEL REIMB: NPSFATE CONF (REQ#130947)</td>
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<tr>
<td>19-02002</td>
<td>STAPLES INC. AND SUBSIDIARIES STAPLES BUSINESS ADVANTAGE</td>
<td>OFFICE SUPPLIES (REQ#135558)</td>
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<tr>
<td>19-02004</td>
<td>STAPLES INC. AND SUBSIDIARIES STAPLES BUSINESS ADVANTAGE</td>
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<tr>
<td>19-02005</td>
<td>SCOTT JAEGGI</td>
<td>TRAVEL REIMB: TRAINING CONVENTION (REQ#133593)</td>
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<tr>
<td>19-02006</td>
<td>CAMPUS FOOD SERVICES INC.</td>
<td>FOOD SRVC: STUDENT LUNCHES (REQ#127188)</td>
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<td>19-02007</td>
<td>FOOTHILL TRANSIT ATTN: ACCOUNTS RECEIVABLE</td>
<td>GO RIO PROGRAM (REQ#133593)</td>
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<tr>
<td>19-02009</td>
<td>SAFEGUARD BUSINESS SYSTEMS</td>
<td>Requisition forms, supplies (REQ#128230)</td>
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<tr>
<td>19-02010</td>
<td>DEL TERRA CONSTRUCTION GROUP</td>
<td>PCM: BID# #2041 L&quot;T&quot; TOWER SEMINIC UPGD (REQ#133537)</td>
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<td>19-02011</td>
<td>MY FIESTA SUPPLIES</td>
<td>EVENT DECOR (REQ#133325)</td>
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<td>19-02013</td>
<td>BANKCARD CENTER</td>
<td>CYBERSECURITY SNAPSHOT ADS: OPEN PO (REQ#128245)</td>
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<td>19-02013</td>
<td>BANKCARD CENTER</td>
<td>CYBERSECURITY FB/INSTA ADS: OPEN PO (REQ#128206)</td>
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<td>19-02014</td>
<td>PACIFIC WESTERN BANK</td>
<td>ESROW PAYMENT 18 BID #2041 L&quot;T&quot; TOWER (REQ#133306)</td>
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<tr>
<td>19-02016</td>
<td>CUSTOM CRAFT FLOOR COVERING</td>
<td>S105F ENTRY CARPET REPAIR (REQ#140877)</td>
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<tr>
<td>19-02017</td>
<td>P-Line Consulting, Inc.</td>
<td>Bid 2080, Architect Svcs (REQ#133047)</td>
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<tr>
<td>19-02019</td>
<td>R.F. MACDONALD CO.</td>
<td>Replace Hydrolevel, PK bo (RE #140864)</td>
</tr>
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*** See the last page for offer limits limiting the report detail.

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE: ONLINE
Page 8 of 10

001 - Rio Hondo Community College District Generated for Michael Knight (MKIGHT), Jan 2, 2019 7:59AM
<table>
<thead>
<tr>
<th>PO</th>
<th>Vendor/Name</th>
<th>Description</th>
<th>Fund</th>
<th>Count</th>
<th>Amount</th>
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<td>EPOCH TIMES, INC. LOS ANGELES</td>
<td>PRINT MEDIA &amp; SOCIAL MEDIA ADS (REQ#141455)</td>
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<td>19-0202</td>
<td>YOUNG LEE</td>
<td>FOOD REIMB; PATHWAY TO LAW EVENTS (REQ#133047)</td>
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<td>01.1</td>
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<td>REPUBLIC SERVICES, INC.</td>
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<td>01.0</td>
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<td>19-0204</td>
<td>RAN GRAPHICS</td>
<td>PROMO MATERIALS (REQ#113002)</td>
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<td>19-0205</td>
<td>VORTEX INDUSTRIES</td>
<td>STEEL DOOR REPAIR @ TECH BLDG (REQ#140579)</td>
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<td>19-0206</td>
<td>TOUCHNET INFORMATION SYSTEMS, INC.</td>
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Total Number of POs: 176  
Total Amount: 1,590,343.65

**Fund Recap**

<table>
<thead>
<tr>
<th>Fund</th>
<th>Description</th>
<th>PO Count</th>
<th>Amount</th>
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<tr>
<td>01.0</td>
<td>General Fund</td>
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<td>Restricted General Fund</td>
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<td>33.0</td>
<td>Child Development Fund</td>
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<td>8,800.00</td>
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<td>41.0</td>
<td>Capital Outlay Projects Fund</td>
<td>4</td>
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<tr>
<td>42.0</td>
<td>Revenue Bond Construction Fund</td>
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<td>246,824.00</td>
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Total Amount: 1,590,343.65
# PO Changes

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<tr>
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<th>New PO Amount</th>
<th>Last Changed</th>
<th>Vendor Name</th>
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<th>Original Amount</th>
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<tr>
<td>19-00104</td>
<td>1,500.00</td>
<td>12/17/19</td>
<td>INTERSTATE BATTERY</td>
<td>07/13/18</td>
<td>1,000.00</td>
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<td></td>
<td>12/17/18</td>
<td>Account 010-000000-0000-00010-4320-0948000, amount changed from $1,000.00 to $1,500.00</td>
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<td>19-00473</td>
<td>20,000.00</td>
<td>12/10/18</td>
<td>HOME DEPOT ACCT #</td>
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Information is further limited to: (Minimum Amount = 250.00, Maximum Amount = 9,999,999.99)

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

Page 10 of 10
<table>
<thead>
<tr>
<th>Fund</th>
<th>Description</th>
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<td>19-01671</td>
<td>BOOMER CONSTRUCTION SERVICES</td>
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<td></td>
<td>Install 5 water supply regulators (req#140803)</td>
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<td>BOND PROJECTS - MEASURE A 42.0 622.00</td>
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<td>19-01750</td>
<td>BOOMER CONSTRUCTION SERVICES</td>
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<td></td>
<td>Hot water pipe leak verification (req#140847)</td>
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<td>BOND PROJECTS - MEASURE A 42.0 46,037.00</td>
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<td>19-01848</td>
<td>DEL TERRA CONSTRUCTION GROUP</td>
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<td>PCM: BID# 2049 &quot;L&quot; TOWER SEISMIC UPGD (REQ#133050)</td>
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<td>BOND PROJECTS - MEASURE A 42.0 108,080.00</td>
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<tr>
<td>19-01986</td>
<td>ATKINSON, ANDELSON, LOYA, RUJD &amp; ROMO</td>
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<td></td>
<td>PROFESSIONAL LEGAL SERVICES (REQ#139463)</td>
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<td>PRESIDENT'S OFFICE 42.0 625.00</td>
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<td>19-02010</td>
<td>DEL TERRA CONSTRUCTION GROUP</td>
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<td>Total Number of POs</td>
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Fund Recap

<table>
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<th>Fund</th>
<th>Description</th>
<th>PO Count</th>
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<tr>
<td>42.0</td>
<td>Revenue Bond Construction Fund</td>
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<td>246,824.00</td>
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Information is further limited to: (Fund = 420, Minimum Amount = 250.00, Maximum Amount = 9,999,999.99)

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.
# PAYROLL WARRANT REPORT
## DECEMBER 2018

<table>
<thead>
<tr>
<th>Category</th>
<th>Code</th>
<th>Amount</th>
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<tr>
<td>Administrative salary</td>
<td>C1F-C</td>
<td>$271,717.59</td>
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<tr>
<td>Full Time Faculty &amp;</td>
<td>C2F-C</td>
<td>$1,981,389.62</td>
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<tr>
<td>Educational Salary</td>
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<td>$2,253,097.19</td>
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<tr>
<td>Faculty Hourly</td>
<td>C5F-C</td>
<td>$1,221,260.26</td>
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<td></td>
<td>C5F-N</td>
<td>$6,303.74</td>
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<td></td>
<td>353-C</td>
<td>$1,982.34</td>
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<td>$1,231,546.34</td>
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<tr>
<td>Classified Monthly</td>
<td>E4J-N</td>
<td>$747,397.37</td>
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<td>E4K-N</td>
<td>$671,904.00</td>
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<td>$1,419,301.37</td>
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<td>Classified Hourly</td>
<td>H1J-N</td>
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<td>H1J-C</td>
<td>$283.23</td>
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<td></td>
<td>H1K-N</td>
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<td></td>
<td>351-N</td>
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<td>$188,645.60</td>
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<td></td>
<td></td>
<td>$5,092,900.52</td>
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- **C1F-C**: Managers and Deans
- **C2F-C**: Full time faculty
- **C5F-C,N**: Part time instructors
- **353-C**: Part time supplemental
- **E4J-N**: Classified Monthly Salary
- **E4K-N**: Classified Salary Advance
- **H1J-NC**: Classified hourly and student workers
- **H1K-N**: Classified hourly and student workers
- **351-N**: Classified hourly supplemental
II. CONSENT AGENDA

A. FINANCE AND BUSINESS

2. **Authorization for Out-of-State Travel and Conferences**

In accordance with Board Policy No. 7400 which has been reviewed, authorization is requested for attendance at out-of-state educational conferences by Board members who may be able to do so and staff, as indicated on the following page.

These trips are for the benefit of the Rio Hondo Community College District in accordance with Education Code Sections 87032 and 72423, which have been reviewed.

RECOMMENDATION: That the Board of Trustees approve the Consent Agenda item as presented.

---

Disposition by the Board:
It was moved by **Ms. Norma E. Garcia**, seconded by **Ms. Vicky Santana**, and carried, that the Consent Agenda with the following revisions:

- **None**

---

- **X** Accepted and approved - Action No. 18

- **Not approved**

- **Delayed for further study**

  - **Vote:** 5 0

  - Student Trustee Advisory Vote: 1 0
<table>
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<tr>
<th>EMPLOYEE</th>
<th>CONFERENCE NAME &amp; LOCATION</th>
<th>DATES</th>
<th>REASON FOR ATTENDING</th>
<th>DAYS AWAY FROM COLLEGE</th>
<th>APPROX. COST/FUNDING SOURCE</th>
<th>PRESENTER</th>
<th>PARTICIPANT</th>
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<tr>
<td>Michael Salazar</td>
<td>American Baseball Coach's Association National Convention Dallas, TX</td>
<td>Jan. 3-6, 2019</td>
<td>Conference Participant</td>
<td>4</td>
<td>$1,500.00 Self Funded</td>
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<td>X</td>
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<tr>
<td>Julius B. Thomas</td>
<td>National Education Association (NEA) Board of Directors Meeting Washington, DC</td>
<td>Feb. 5-10, 2019</td>
<td>Conference Participant &amp; Presenter</td>
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<td>NEA Funded</td>
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<tr>
<td>Shirestha Gethers</td>
<td>47th Annual N4C Conference and Professional Institute Hilton Head Island, South Carolina</td>
<td>March 27-30, 2019</td>
<td>Conference Participant</td>
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<td>$1,953.00 Child Care Access Means Parents in School Grant</td>
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<tr>
<td>Diana E. Laureano</td>
<td>Association of Community College Trustees (ACCT) 2019 National Legislative Summit Washington, DC</td>
<td>Feb. 8-13, 2019</td>
<td>Conference Participant</td>
<td>n/a</td>
<td>$2,620.00 General Fund</td>
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<tr>
<td>Russell Castaneda-Culleros</td>
<td>Association of Community College Trustees (ACCT) 2019 National Legislative Summit Washington, DC</td>
<td>Feb. 10-13, 2019</td>
<td>Conference Participant</td>
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<td>$2,556.00 General Fund</td>
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<tr>
<td>Rosaeiva Lomeli</td>
<td>Association of Community College Trustees (ACCT) 2019 National Legislative Summit Washington, DC</td>
<td>Feb. 8-13, 2019</td>
<td>Conference Participant</td>
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<td>$3,079.00 General Fund Cost Amendment</td>
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<tr>
<td>Oscar Valladares</td>
<td>Association of Community College Trustees (ACCT) 2019 National Legislative Summit Washington, DC</td>
<td>Feb. 8-13, 2019</td>
<td>Conference Participant</td>
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<td>$3,400.00 General Fund</td>
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<tr>
<td>Gary Mendez</td>
<td>Association of Community College Trustees (ACCT) 2019 National Legislative Summit Washington, DC</td>
<td>Feb. 8-13, 2019</td>
<td>Conference Participant</td>
<td>n/a</td>
<td>$3,400.00 General Fund Cost Amendment</td>
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<tr>
<td>Gary Mendez, Oscar Valladares, Rosaeiva Lomeli, Norma E. Garcia, Vicky Santana, Student Trustee: Diana Laureano</td>
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</table>
II. CONSENT AGENDA

A. FINANCE AND BUSINESS

3. **Approve Clinical Education Agreement – Citrus Valley Health Partners**

The Health Science & Nursing Department is partnering with Citrus Valley Health Partners to provide Rio Hondo Community College District Health Science & Nursing students with clinical experience. The agreement will allow students and instructors to have access to appropriate facilities of Citrus Valley Health Partners for students to obtain practical learning experiences. The affiliation agreement will be for the term of January 10, 2019 through January 9, 2020.

Citrus Valley clinical facilities includes Citrus Valley Medical Center – Queen of The Valley Campus, Citrus Valley Medical Center – Inter-Community Campus, Foothill Presbyterian Hospital and Citrus Valley Home Health and Hospice.

**RECOMMENDATION:** That the Board of Trustees approve the Clinical Education Agreement with Citrus Valley Health Partners as summarized above and authorize the Administration to execute appropriate documents on behalf of the District.

Disposition by the Board:

It was moved by Ms. Norma E. Garcia, seconded by Ms. Vicky Santana, and carried, that the Consent Agenda with the following revisions:

None

be

X Accepted and approved - Action No. 18

___ Not approved  

Yes  

No  

___ Delayed for further study

Vote: 5  

0

Student Trustee Advisory Vote: 1  

0
II. CONSENT AGENDA

A. FINANCE AND BUSINESS

4. Approval of Agreement: Hands On Fire Extinguisher Training – Southern California Edison

The Fire Academy is requesting to have an Agreement with Southern California Edison (SCE) to provide Hands On Fire Extinguisher Training for up to 150 SCE Personnel.

The District will be paid $6,750.00 ($45.00 per person x 150).

Term is from January 10, 2019 through April 30, 2020.

RECOMMENDATION: That the Board of Trustees approve the Agreement with Southern California Edison as described above and authorize the Administration to execute the appropriate documents on behalf of the District.

Disposition by the Board:
It was moved by Ms. Norma E. Garcia, seconded by Ms. Vicky Santana, and carried, that the Consent Agenda with the following revisions:

None

be

X Accepted and approved - Action No. 18

___ Not approved

___ Delayed for further study

Vote: 5  0

Student Trustee Advisory Vote: 1  0
II. CONSENT AGENDA

A. FINANCE AND BUSINESS

5. Approve Modification 2 to Master Services Agreement No. 17-103: Default Prevention Services: Educational Credit Management (ECMC)

On February 8, 2017, the Board of Trustees approved the agenda (item II.A.16) to have a Master Service Agreement with ECMC for Default Prevention Services with term from February 9, 2017 through February 8, 2018 and with a not to exceed amount of $5,000.00 to be paid from the Board Financial Assistance (BFAP) Funds.

On February 21, 2018, the Board of Trustees approved Modification 1 to Master Agreement No. 17-103 to extend the term for an additional one (1) year, which begins February 9, 2018 through February 9, 2019; with a not to exceed amount of $5,000.00 to be paid from the Board Financial Assistance (BFAP) Funds for the extended term.

Modification 2 is submitted for Master Agreement No. 17-103 to extend the term for an additional one (1) year, which begins February 10, 2019 through February 9, 2020; with a not to exceed amount of $5,000.00 to be paid from the Board Financial Assistance (BFAP) Funds for the extended term.

Below is the breakdown of cumulative contract amount:

Original Contract Amount - $5,000.00
Modification 1 - $5,000.00
Modification 2 - $5,000.00

Cumulative Contract Amount - $15,000.00

RECOMMENDATION: That the Board of Trustees approve Modification 2 to Master Services Agreement No. 17-103 as described above and authorize the Administration to execute appropriate documents on behalf of the District.
Disposition by the Board:
It was moved by Ms. Norma E. Garcia, seconded by Ms. Vicky Santana, and carried, that the Consent Agenda with the following revisions:
None
be

X  Accepted and approved - Action No. 18

___ Not approved

___ Delayed for further study

Vote:  5  0

Student Trustee Advisory Vote:  1  0
II. CONSENT AGENDA

A. FINANCE AND BUSINESS

6. Apprenticeship Instructors – Operating Engineers Training Trust FY 2018-2019

The Rio Hondo Community College District (District) and the Operating Engineers Training Trust have entered into an apprenticeship agreement to provide instruction. The Operating Engineers Training Trust will provide for the instructors salary and benefits. The Administration is recommending approval of the list of apprenticeship instructors for fiscal year 2018/2019:

Altenhof, John  Schroeder, Roy  Ryen, Jason
Marquez, Paul  Manfrede, Anton  Saurette, Don

RECOMMENDATION: That the Board of Trustees approve the list of apprenticeship instructors and the terms outlined above, and authorize the Administration to execute appropriate documents on behalf of the District.

Disposition by the Board:
It was moved by Ms. Norma E. Garcia, seconded by Ms. Vicky Santana, and carried, that the Consent Agenda with the following revisions:

None

☐ Accepted and approved - Action No. 18
☐ Not approved
☐ Delayed for further study

Yes     No
Student Trustee Advisory Vote: 1     0
II. CONSENT AGENDA

A. FINANCE AND BUSINESS

7. **Apprenticeship Instructors – Southern California Carpentry Joint Apprenticeship and Training Committee and/or Southwest Carpenters Training Fund FY 2018-2019**

The Rio Hondo Community College District (District) and the Southern California Carpentry Joint Apprenticeship and Training Committee and/or Southwest Carpenters Training Fund have entered into an apprenticeship agreement to provide instruction. The Southern California Carpentry Joint Apprenticeship and Training Committee and/or Southwest Carpenters Training Fund Program will provide for the instructors salary and benefits. The Administration is recommending approval of the list of apprenticeship instructors for fiscal year 2018/2019:

- Crunk, Wesley
- Savage, Marcus
- Toapanta, Galo
- Garcia, Ruben
- Flores, Juan
- Castro, Manuel
- Castillo, Ismael
- Geiger, Jason
- Gosnell Jr., William
- Walz, Jonathan
- Sepanlo, Kamran
- Gauntt, Michael
- Hopfner, Reiner
- Hall, Kenneth
- Jimenez, Miguel
- Luna, Gonzalo
- Martinez, Robert
- Milan, Jesse
- Nottingham, Larry
- Pierce, Gabriela
- Warde, Ronald
- Ward Jr., Frank
- Smallwood, Ron
- Shinn, Michael
- Rubio, Guillermo
- Benavente, Larry
- Burgos, Gonzalo

**RECOMMENDATION:** That the Board of Trustees approve the list of apprenticeship instructors and the terms outlined above, and authorize the Administration to execute appropriate documents on behalf of the District.
Disposition by the Board:
It was moved by Ms. Norma E. Garcia, seconded by Ms. Vicky Santana, and carried, that the Consent Agenda with the following revisions: None be

X Accepted and approved - Action No. 18

___ Not approved

___ Delayed for further study

Vote: 5 0

Student Trustee Advisory Vote: 1 0
II. CONSENT AGENDA

A. FINANCE AND BUSINESS

8. **Approve Internship Agreement: County of Los Angeles Academic Internship Program**

The Business Division is requesting approval of an Internship Agreement with County of Los Angeles – Academic Internship Program (COLA) which is administered by the County of Los Angeles Department of Human Resources. This will enable District students to participate and earn academic credits at various COLA site(s).

The term will begin January 10, 2019 through January 9, 2024.

**RECOMMENDATION:** That the Board of Trustees approve the Internship Agreement with COLA as summarized above and authorize the Administration to execute the appropriate documents on behalf of the District.

---

**Disposition by the Board:**

It was moved by Ms. Norma E. Garcia, seconded by Ms. Vicky Santana, and carried, that the Consent Agenda with the following revisions:

None

be

[X] Accepted and approved - Action No. 18

___ Not approved

___ Delayed for further study

Vote: 5 0

Student Trustee Advisory Vote: 1 0
II. CONSENT AGENDA

A. FINANCE AND BUSINESS

9. Approval of Graduate Level Program: Educational Counseling Fieldwork/Practicum Agreement - University of La Verne

The TRIO Student Support Services Program is requesting approval of a Graduate Level Program: Educational Counseling Fieldwork/Practicum Agreement with University of La Verne; wherein the TRIO Student Support Services Program will provide graduate-level fieldwork/practicum training for University of La Verne students working toward the Master of Science Degree in Educational Counseling.

RECOMMENDATION: That the Board of Trustees approve the Fieldwork/Practicum Agreement with the University of La Verne as presented above and authorize the Administration to execute the appropriate documents on behalf of the District.

Disposition by the Board:
It was moved by Ms. Norma E. Garcia, seconded by Ms. Vicky Santana, and carried, that the Consent Agenda with the following revisions:

None

be

X Accepted and approved - Action No. 18

___ Not approved

___ Delayed for further study

Vote: 5 0

Student Trustee Advisory Vote: 1 0
II. CONSENT AGENDA

A. FINANCE AND BUSINESS

10. Approval of Land Use Covenant and Agreement: Environmental Restrictions – Department of Toxic Substances and Control

On March 8, 2017, the Board of Trustees approved the agenda to engage the Department of Toxic Substances Control (DTSC) for the preparation of a Land Use Covenant for the District property located at 11400 Shoemaker Avenue, Santa Fe Spring, CA 90670; which is also the site for the District’s Public Safety Fire Training Facility (Item II.A.12).

Pursuant to Civil Code Section 1471, DTSC has determined that the Land Use Covenant and Agreement – Environmental Restrictions (Covenant) is reasonably necessary to protect present or future human health or safety on the environment as a result of the presence on the land of hazardous materials as defined in Health and Safety Code Section 25260.

Administration is requesting approval of the Covenant with DTSC.

RECOMMENDATION: That the Board of Trustees approve the Covenant with DTSC as described above and authorize the Administration to execute the appropriate documents on behalf of the District.

Disposition by the Board:
It was moved by Ms. Norma E. Garcia, seconded by Ms. Vicky Santana, and carried, that the Consent Agenda with the following revisions: None

_X_ Accepted and approved - Action No. 18

___ Not approved

___ Delayed for further study

Vote: 5 0

Student Trustee Advisory Vote: 1 0
II. CONSENT AGENDA

A. FINANCE AND BUSINESS

11. Substantial Completion – Bid #2065 Painting for the AJ Annex Administration Building – US National Corporation

The contractor, US National Corporation, has substantially completed the Painting for the AJ Annex Administration Building project. The work was completed according to the plans and specifications and conditions of the contract.

The California Civil Code Section 3093 authorizes a formal Notice of Completion to be filed with the county recorder. If unencumbered, final payment of retention shall be paid within 60 days of filing Notice of Completion and in accordance with Public Contract Code Section 7107.

RECOMMENDATION: That the Board of Trustees approves the substantial completion of the work performed by US National Corporation for the Painting for the AJ Annex Admin. Building Project and authorizes the filing of Notice of Completion with the Los Angeles County Recorder.

Disposition by the Board:
It was moved by Ms. Norma E. Garcia, seconded by Ms. Vicky Santana, and carried, that the Consent Agenda with the following revisions:

None

be

Accepted and approved - Action No. 18

Not approved

Yes

No

5

0

Delay for further study

Vote:

Student Trustee Advisory Vote:

1

0
II. CONSENT AGENDA

A. FINANCE AND BUSINESS


The HVAC system in the Science, Wray Theatre / Music, and Business Buildings are currently being addressed under the Prop 39 funds. An unforeseen asbestos containing material was discovered while attempting to remove existing isolation shut off valves in the mechanical rooms. The hazardous material requires special handling and disposal.

The Program Management Team received a proposal from S Group Builders to the remove all of hazardous materials around the area of work to assure that in the amount, not to exceed, of $1,860.00

The proposal has been reviewed by the Program Management staff and the College Administration and has deemed the amount of $1,860.00 to be acceptable for the removal of Hazardous Materials.

RECOMMENDATION: That the Board of Trustees approve the Monitoring of Abatement Removal proposal from S Group Builders. In the amount of $1,860.00 for the Prop 39 HVAC Modernization Project from Prop 39 Funds and authorize the Administration to execute appropriate documents on behalf of the District.

Disposition by the Board:
It was moved by Ms. Norma E. Garcia, seconded by Ms. Vicky Santana, and carried, that the Consent Agenda with the following revisions:

None

be

X Accepted and approved - Action No. 18

___ Not approved

___ Delayed for further study

Vote: 5 0

Student Trustee Advisory Vote: 1 0
II. CONSENT AGENDA

A. FINANCE AND BUSINESS


The L Tower is currently being upgraded for a seismic and code upgrades. An unforeseen 6” layer of asbestos containing roofing material was encountered under the existing roofing system. The hazardous material requires special handling and disposal.

The Program Management Team has received a proposal from National Econ Corporation to monitor the removal of hazardous materials to assure that the contractor has properly removed and disposed of all hazardous material according to Air Quality Management District requirements in the amount, not to exceed, of $5,807.50

The proposal has been reviewed by the Program Management staff and the College Administration and has deemed the amount of $5,807.50 to be acceptable for conducting Hazardous Materials Monitoring Services.

**RECOMMENDATION:** That the Board of Trustees approve the Monitoring of Abatement Removal proposal from National Econ Corp. In the amount of $5,807.50 for the “L” Tower Seismic Code Upgrade from State/ Bond Funds and authorize the Administration to execute appropriate documents on behalf of the District.

Disposition by the Board:
It was moved by Ms. Norma E. Garcia, seconded by Ms. Vicky Santana, and carried, that the Consent Agenda with the following revisions: None

X Accepted and approved - Action No. 18

Not approved

Delay for further study

Yes  No

Vote: 5  0

Student Trustee Advisory Vote: 1  0
II. CONSENT AGENDA

A. FINANCE AND BUSINESS

14. Consultants

a. Hashemian & Associates – To provide a program that recruits a diverse group of students into the transportation and environment field and create an awareness of the attractive career choices and opportunities that exist in the above industry. The institute offers STEM and the Aviation Career Education (ACE) Academy Program. The goals of the institute are: Academic Achievement, Dropout prevention, Career education with a science, technology, engineering and mathematics (STEM) influence, Discipline and drug prevention, Enrichment of cultural experiences of the local youth. Dates of service: January 17, 2019 – June 30, 2019. Cost not to exceed $25,000.00 from CTE Pathways Program SWP Grant.


c. Maria Dolores Alvidrez – To increase funds to present/train/facilitate/recruit Foster and Kinship Care Education trainings/workshops/classes on various topics in English/Spanish such as: D-Rate Pre-Service; F-Rate Pre-Service; Recognizing Abuse; Preventing and Managing Allegations; AB12 Extended Foster Care; Cultural Diversity & Identity Bullying; Grief & Loss; Gangs 101: chemical and Substance Abuse; Behavior Management/Modification. Dates of service: January 11, 2019-June 30, 2019. From $10,000.00 with additional $4,000.00 to a total not to exceed $14,000.00 from Foster/Kinship Care Education Grant.

RECOMMENDATION: That the Board of Trustees approve the Consent Agenda item as presented.

Disposition by the Board:

It was moved by Ms. Norma E. Garcia, seconded by Ms. Vicky Santana, and carried, that the Consent Agenda with the following revisions:

None

be

x Accepted and approved - Action No. 18

____ Not approved

____ Delayed for further study

Vote: 5 0

Student Trustee Advisory Vote: 1 0
II. CONSENT AGENDA

B. PERSONNEL

The following recommendations are submitted within budget allocations:

1. Academic

a. Special Assignments, Spring 2019

The following instructor will be paid a stipend in the amount of $885 from the Title V Grant for developing a proposal to implement the Title V grant-funded project for a Business Plan Competition.

LEON, Ivan Business

The following instructors will be paid a stipend in the amount of $2,000, paid out of Basic Skills Pilot Partnership, for the planning, implementation and facilitation of a 26-hour New Full Time Faculty Success Seminar.

O'BRIEN, Katie EOPS
WETSMAN, Adam Behavioral and Social Sciences

The following instructor will be paid a stipend in the amount of $1,000, paid out of Basic Skills Pilot Partnership, to design two English co-requisite courses for AB705 implementation.

ECKSTROM, Marie English

The following instructor will be paid a stipend in the amount of $1,600, paid out of Basic Skills Pilot Partnership, to research and prepare procedures and activities for Supplemental Instruction implementation for the English Department.

KOGER, Michael English

The following instructor will receive a $300 stipend paid for out of Staff Development funds set aside for Online Teaching training for the completion of the Peer Online Course Review course via @One and the completion of a subsequent evaluation and reflection on the training.
LEWIS, Cynthia  Arts and Cultural Programs

b. Hourly as Needed, Intersession 2018 – 2019

Communications and Languages

LAC Coordinators
HERNANDEZ-SAUL, Cynthia  MATA, Moises

DSPS

KAUFMAN, Bonnilee

c. PART-TIME, Spring 2019

Business

HASSAN, Alhani  RODRIGUEZ, Juan
REQUIERME, Glenn

Career and Technical Education

IBARRA, Baudelio  MILLAN, Jose
KEAYS, Raymond  SOLTERO, Oswaldo

Communications and Languages

SIBERIO, Eric  SIGALA, Benjamin

Health Science and Nursing

JOCO, Jerome

Kinesiology, Dance and Athletics

ASMAN, Chelsea  KONDRATH, Jessica
GOLDBACH, Theresa  OSATO, Marissa
KANAMOTO, Vanessa  WANG, Hsiu-Ping

Math, Science and Engineering

BERNATAVICHUTE, Yana

d. Hourly as Needed, 2018 – 2019

Career and Technical Education

BLOD, Lisa  ROGERS, Hsin-Neh
2. **Classified**
   
   a. **Employment, 2018**

   RAMOS, Antonio, Custodian, 100%, 12 months, Facilities Services, effective December 13, 2018

   **Substitute, 2018 – 2019**

   JACOBO, Luis, Student Services Assistant, Counseling/First Year Success Center, effective January 2, 2019

   RUIZ, Alexander (ML), Locksmith, Facilities Services, effective December 6, 2018

   b. **Resignations**

   MARTINEZ, Alyssa, Student Services Assistant, 100%, 12 months, Counseling/First Year Success Center. Her last day of employment was January 1, 2019.

   MURILLO ROA, Nancy, Registration Clerk, 47.5%, 12 months, Admissions and Records. Her last day of employment was December 20, 2018.

   SOTO, Christopher, Instructional Assistant – Communications, 65%, 11.5 months, Communications and Languages. His last day of employment was December 31, 2018.

3. **Management and Confidential**
   
   a. **Resignation**

   GREEN, Rebecca has resigned from her management position as Dean of Behavioral and Social Sciences, retreating to faculty in Fall 2019. Her last day of employment as Dean of Behavioral and Social Sciences will be June 30, 2019.

4. **Unrepresented, (AP 7130), 2018-19**
   
   a. **Employment, 2018–2019**

   **Math, Science and Engineering**

   **Tutor II**

   RAMIREZ, Alberto
Public Safety

Recruit Training Officers
DONATO, Carlos        TRAN, David

Students, 2018 – 2019
ACEVES, Kimberly, Foster/Kinship Care
CASTILLO, Carolina, Financial Aid
FLORES, Alex, Financial Aid
LAM, Katelin, Outreach
MARTINEZ, Samantha, Financial Aid
REYES, Jason, Student Life and Leadership
SANCHEZ, Kaitlyn, Admissions and Records
VALDEZ, Angelica, Financial Aid
WIRKUS, Jennifer, Admissions and Records

b. Volunteer, 2018 – 2019
GRAHAM, Trevor, Behavioral and Social Sciences

RECOMMENDATION: That the Board of Trustees approve the Consent agenda as outlined.

Disposition by the Board:
It was moved by Ms. Norma E. Garcia, seconded by Ms. Vicky Santana, and carried, that the Consent Agenda with the following revisions:

None

be

X  Accepted and approved - Action No. 18

___ Not approved       Yes  No

___ Delayed for further study Vote: 5  0

Student Trustee Advisory Vote: 1  0
II. CONSENT AGENDA

C. ACADEMIC AFFAIRS

1. Curriculum Items

The following items have been processed according to college policy for the development of curricula, which includes review and approval, by the District Curriculum Committee:

a. New Credit Course that is Part of an Existing Program

The following credit courses have been recommended for inclusion in our offerings and the catalog:

KINA 151: Strength and Conditioning for Intercollegiate Athletes (Kinesiology)
Degree Applicable: (1.0 Units)

Justification: The purpose of the course is to develop a high level of physical fitness, strength and conditioning that will enhance the athlete's ability to be successful in intercollegiate competition and for the athlete to understand how to use technology to monitor their fitness levels to maximize efficiency in training. This will serve as the offseason conditioning course for intercollegiate athletes and potential intercollegiate athletes.

KINA 210: Futsal (Indoor Soccer) II (Kinesiology)
Degree Applicable: (1.0 Units)

Justification: The current futsal class offers a combination of physical activity and a deeper understanding of the tactics involved in the game of futsal that will be part of the student's background far beyond their college years. With advanced/intermediate skills developed in this class, the student has the opportunity and background in futsal to pursue playing in a more competitive and/or leisure time activity in the future. US Soccer has now required youth clubs in the Development Academy to teach futsal to their Academy teams and this course will be in alignment with the US Soccer directive utilizing futsal to teach faster transitional play. With many youth clubs and organizations teaching futsal at the grass root levels, there will be an increase interest in futsal. This course will provide students that have already completed the KINA110 course a deeper understanding of the game so students may play at a higher level if desired and this will serve the Rio Hondo population.

LIT 147H: Cinema as Literature Honors
(Communications and Languages)
Degree Applicable: (3.0 Units)

Justification: This course will allow students to develop their skills in analyzing and evaluating text and visual material. These skills form the basis of college work across the disciplines. This course is either a requirement for the AS in Mass Communications: Mass Media, and the COA in Mass Media. It is also a restricted elective for the AA-T in
English, AA in English and Literature and the AA in General Studies with an emphasis in Arts and Human Expression. LIT 147 also fulfills a general education requirement for RHC/CSU GE and IGETC.

**MATH 003: Mathematics Acceleration**  
(Mathematics, Sciences and Engineering)  
Non-Degree Applicable; (1.0 Units)  
**Justification:** This course is designed as an opportunity for students to improve their math skills. Many students come to Rio Hondo College and their math skills are pre-collegiate. This course gives students an opportunity to prepare for higher-level mathematics. In addition, students will have an opportunity to work on study skills.

**MATH 013E: Essential Topics for Statistics**  
(Mathematics, Sciences and Engineering)  
Non-Degree Applicable; (1.0 Units)  
**Justification:** This course is designed for students whose math placement indicates the need for additional course support for college level statistics.

**MATH 015E: Essential Topics for Quantitative Reasoning in Today’s World**  
(Mathematics, Sciences and Engineering)  
Non-Degree Applicable; (2.0 Units)  
**Justification:** This course is designed for students whose placement in mathematics indicates the need for additional course support for Quantitative Reasoning in Today’s World through a review of algebra and presentations on study skills for a college level math class.

**MATH 016E: Essential Topics for College Algebra**  
(Mathematics, Sciences and Engineering)  
Non-Degree Applicable; (1.0 Units)  
**Justification:** This course is designed for students whose math placement indicates the need for additional course support.

**MATH 017E: Essential Topics for Plane Trigonometry**  
(Mathematics, Sciences and Engineering)  
Non-Degree Applicable; (1.0 Units)  
**Justification:** This course is designed for students whose math placement indicates the need for additional course support in trigonometry.

**MATH 018E: Essential Topics for Pre-Calculus**  
(Mathematics, Sciences and Engineering)  
Non-Degree Applicable; (1.0 Units)  
**Justification:** This course is designed for students whose placement in mathematics indicates the need for additional course support for Pre-Calculus through a review of algebra and trigonometry on study skills for a college level math class.
b. **Unit/Hour Change**

The following courses have been recommended for a unit/hour change to reflect an increase/decrease in course content effective Fall 2019.

**ART 120: Two Dimensional Design**
Hour Change: From: 54 Lecture/54 Lab/ 108 Total Hours  
To: 36 Lecture/ 72 Lab/ 108 Total Hours

**ART 131: Freehand Drawing II**
Hour Change: From: 27 Lecture/81 Lab/108 Total Hours  
To: 38 Lecture/72 Lab/108 Total Hours

**HS 051L: CNA Acute Care Training Lab**
Unit Change: From 1.0 To: 1.5
Hour Change: From: 54 Lab Hours  
To: 81 Lab Hours

**MUS 120: Concert Choir**
Hour Change: From: 9 Lecture/ 27 Lab/36 Total Hours  
To: 54 Lab Hours

**MUS 151: Intermediate Guitar**
Hour Change: From: 9 Lecture/ 27 Lab/45 Total Hours  
To: 27 Lecture Hours

**MUS 156: Musicianship III**
Hour Change: From: 9 Lecture/27 Lab/45 Total  
To: 54 Lab Hours

**MUS 157: Musicianship IV**
Hour Change: From: 9 Lecture/27 Lab/45 Total Hours  
To: 54 Lab Hours

c. **Prefix Change**

The following courses have been recommended for prefix changes effective Fall 2019.

**NVOC 005: Theatre Production Workshop**  
Prefix Change: To: NART 005

**NVOC 051: CNA Acute Care Training Course**  
Prefix Change: To: NHSN 051

**NVOC 051L: CNA Acute Care Training Lab**  
Prefix Change: To: NHSN 051L

**NVOC 285: Graphic Design Skills Development**  
Prefix Change: To: NART 285

**NVOC 291: Career Exploration: Graphic Design I: History**  
Prefix Change: To: NART 291
NVOC 292: Career Exploration: Graphic Design II: Process
Prefix Change: To: NART 292

NVOC 293: Career Exploration: Graphic Design III: Academic Pathways
Prefix Change: To: NART 293

NVOC 294: Career Exploration: Graphic Design IV: Career Paths
Prefix Change: To: NART 294

d. **New Program**
The following programs have been recommended for inclusion in our offerings and college catalog.

Certificate of Achievement – Computer Information Technology/Network Technician
(18 Units)

Certificate of Achievement – Computer Information Technology/Cloud Computing Practitioner
(16-19 Units)

Certificate of Achievement – Dance
(18 Units)

Certificate of Achievement – Basic Fire Academy
(18 Units)

e. **Program Change**
The following programs have been recommended for inclusion in our offerings and catalog with the following changes:

Certificate of Achievement – International Business
Unit Change: From: 18 to 19 To: 18

Certificate of Achievement – Computer Information Technology: Computer Systems
Unit Change: From: 23 To: 19 - 21

A.S. Degree: Computer Information Technology: Computer Systems
Unit Change: From: 23 To: 19 – 21

Career Certificate – Desktop Technician
Unit Change: From: 10 To: 13

Career Certificate – Entry Network Technician
Unit Change: From: 9 To: 12

Career Certificate – PC Repair Technician
Unit Change: From: 7 To: 10
RECOMMENDATION: That the Board of Trustees approve the curriculum items as listed.

Disposition by the Board:
It was moved by Ms. Norma E. Garcia, seconded by Ms. Vicky Santana, and carried, that the Consent Agenda with the following revisions:

None

be

X Accepted and approved - Action No. 18

___ Not approved

___ Delayed for further study

Vote: 5 0

Student Trustee Advisory Vote: 1 0
III. ACTION ITEM

A. PRESIDENT'S OFFICE

1. Appointment of Community Representatives Serving on Presidential Search Committee

- Dr. Kristan M. Venegas Representing Trustee Area 1
- Fernando Centeno Representing Trustee Area 2
- Dr. Teresa Alonzo Representing Trustee Area 3
- To be determined Representing Trustee Area 4
- Juan Sebastian Ferrada Representing Trustee Area 5

RECOMMENDATION: That the Board of Trustees approve the above to serve as the community representatives on the Presidential Search Committee.

Disposition by the Board:
It was moved by _Ms. Vicky Santana_, seconded by _Ms. Norma E. Garcia_ and carried, that Report No. III.A.1 with the following revisions:
the Board further specified a deadline of February 20, 2019 for submission of names of community representatives serving on the Presidential Search be

XX Accepted and Approved - Action No. 19
_____ Not Approved
_____ Delayed for further Study

Vote: 5 0

Student Advisory Vote

Vote: 1 0
III. ACTION ITEM

A. PRESIDENT'S OFFICE

2. Approve the Profile for the New Superintendent/President

The Board of Trustees will review, provide input and approve the profile for the new Superintendent/President.

RECOMMENDATION: That the Board of Trustees approve the profile for the new Superintendent/President.

Disposition by the Board:
It was moved by _Mr. Oscar Valladares_, seconded by _Ms. Rosaelva Lomeli_ and carried, that Report No. III.A.2 with the following revisions:

_to maintain the years of experience as proposed under the minimum qualifications section, to three years of senior executive/administrative leadership experience for the purposes of equity and inclusivity to recruit the widest pool of qualified candidates._

_Under Action No. 21 the following Amendments were adopted:_

Mr. Valladares moved the item, Ms. Lomeli seconded for purposes of discussion.

Mr. Mendez opened the floor for input from the constituent groups citing Board Policy BP 2345 Public Participation (section V. B.), and discussion continued regarding additional amendments, with the consultants recording the proposed changes on the friendly motion of Mr. Valladares, as listed below.

Amendment 1 - Under Minimum Qualifications-Education and Experience:

(Bullet 3) - Demonstrated ability to effectively work with people of diverse racial, ethnic, gender, sexual orientation, disability, and socioeconomic backgrounds to achieve desired outcomes. (Added - GENDER AND SEXUAL ORIENTATION).

Amendments 2-6 were adopted into the main motion by Mr. Valladares' friendly amendment.

Amendment 2 & 3 - Under Demonstrated Skills and Abilities:

(Bullet 4) - Committed to collegial consultation/participatory governance with the Academic Senate, Collective Bargaining units, Associated Students, and Management Team, and the ability to build consensus with a collaborative decision-making leadership style which seeks to inspire and empower others with evidence of
accountability for decisions; (ADDED specific constituent groups by name and seeks to inspire and empower others with evidence of accountability for decisions).

(Bullet 11) – Knowledge of and relevant experience with key educational initiatives and priorities in California with full understanding of Guided Pathways, Basic Skills Reform, AB 705 (Multiple Measures), AB 19 (California Promise); (ADDED specific initiatives Guided Pathways, Basic Skills Reform, AB 705 (Multiple Measures), AB 19 (California Promise).

Amendment 4 & 5 - Under Personal Qualities

(Bullet 7) – Shall be moved up to be the first bullet.

(Bullet 8) – Has the courage and perseverance to address challenges and confrontations; is deliberate in the assessment of conflicting perspectives; can bring divergent perspectives together to achieve consensus and successful resolution of conflict; is able to make tough decisions in a timely manner. (ADDED the word difficult in place of tough; STRIKE has the ability to say "no" under difficult circumstances and cultivate support for such a position)

Amendment 6 - Under Duties and Responsibilities;

(Bullet 5) – Foster strong relationships with local PreK-12 feeder districts to develop articulation and curriculum and alignment to support students in continuing their education and pursuing their career goals; (ADDED PreK-12).

__________________________________________________________ be

XX Accepted and Approved - Action No. 20 & 21

_____ Not Approved

_____ Delayed for further Study

Ms. Norma E. Garcia: ___ X

Ms. Vicky Santana: ___ X

Ms. Rosaelva Lomeli ___ X

Mr. Gary Mendez ___ X

Mr. Oscar Valladares ___ X

Student Advisory Vote: ___ X
III. ACTION ITEMS

B. FINANCE AND BUSINESS

1. Removal of Committee Member Jose Herrera from the Rio Hondo College Citizens Oversight Committee

Committee Member Jose Herrera is being removed from the Rio Hondo College Citizens Oversight Committee because of failure to attend three consecutive Committee meetings, as per the Citizens Oversight Committee By-Laws Article 5.5 Removal. Jose Herrera was absent on the following three meetings:

<table>
<thead>
<tr>
<th>Meeting Dates</th>
<th>Attendance</th>
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<tbody>
<tr>
<td>Jun 19, 2018</td>
<td>No</td>
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<tr>
<td>Sep 25, 2018</td>
<td>No</td>
</tr>
<tr>
<td>Dec 18, 2018</td>
<td>No</td>
</tr>
</tbody>
</table>

RECOMMENDATION: That the Board of Trustees remove Committee Member Jose Herrera from the Rio Hondo College Oversight Committee.

Disposition by the Board:
It was moved by Mr. Oscar Valladares, seconded by Ms. Diana Laureano, and carried, that report No. III.B.1. with the following revisions:

None

X Accepted and approved - Action No. 22

Not approved

Delay for further study

Yes  No

Vote: 4  0

Student Trustee Advisory Vote: 1  0
III. ACTION ITEMS

B. FINANCE AND BUSINESS

2. Appointment to Rio Hondo College Citizens Oversight Committee

The Board of Trustees is required to appoint a Citizens Oversight Committee member.

Oversight Committees are required to have a minimum of seven members, five of whom must be from one of the following categories:

1. A representative from a bona fide local taxpayer's association (can be from Homeowner's Association).
2. A member for a senior citizen's organization.
3. A representative who is active in a local business organization.
4. A current student who is actively involved in student government.
5. A member of the Foundation or a College Advisory Board.

The following are the committee members to be replaced with new members with current member.

Trustee

Oscar Valladares  
To Appoint New Member Yasmin Graciela Ferrada to Replace Andrew Moraga

Oscar Valladares  
To Appoint New Member Jaime Valencia Lopez to Replace Jose Herrera

RECOMMENDATION: That the Board of Trustees approve the members to the Citizens Oversight Committee as outlined above.
Disposition by the Board:
It was moved by Mr. Oscar Valladares, seconded by Ms. Norma E. Garcia, and carried, that report No. III.B.2. with the following revisions:

None

be

X Accepted and approved - Action No. 23

___ Not approved  
___ Delayed for further study  

Vote: 4  0

Student Trustee Advisory Vote: 1  0
IV. INFORMATION ITEMS

1. **CCCT Board Election 2019 – Call for Nominations**

   The California Community College Trustees (CCCT) board serves a major role within the Community College League of California. Meeting five times a year, the twenty-one member board provides leadership and direction to ensure a strong voice for locally elected governing board members.

   The Community College League of California is calling for nominations to all California Community College Trustees for the 2019 CCCT Board Elections.

   The call for nominations takes place from January 1 – February 15, 2019. Each nominee must be a local community college district trustee, other than the student trustee, and must have consented to be nominated. Only one trustee per district may serve on the board.

   The election of members of the CCCT Board will take place between March 10 and April 25 2019.

   For 2019, seven (7) persons will be elected to the CCCT board. There are five (5) incumbents eligible to run for re-election and two vacancies due to trustees that have reached their three-term limit.

   **NO NOMINATIONS WERE RECEIVED**
IV. INFORMATION ITEM

2. 2019 Board of Trustees Calendar of Events
| JANUARY - 2019 | January 1 | HOLIDAY – COLLEGE CLOSED | - Presidential Search Update  
- Legislative Agenda (GCR)  
- Activities in Health Science & Nursing, Public Safety and Kinesiology, Dance and Athletics Areas  
- RHC Campus Inn |
| January 8 | Regular Board Meeting |
| January 11 | RHC Homecoming |
| January 16 | Wake Up Whittier  
7-8:30AM |
| January 18 | High School Counselor's Breakfast  
8:30-11:30AM |
| January 21 | HOLIDAY – COLLEGE CLOSED |
| January 23 | Special Board Meeting  
- Board Goals & Objectives  
- New Funding Formula |
| January 25 | FLEX DAY |
| January 25-27 | CCLC Effective Trusteeship and Board Chair Workshop  
Sheraton Grand, Sacramento |
| January 27-28 | CCLC Annual Legislative Conference  
Sheraton Grand, Sacramento |
| FEBRUARY | February 10-13 | ACCT Legislative Summit  
Washington, DC |
| February 15-18 | HOLIDAY – COLLEGE CLOSED |
| February 20 | Regular Board Meeting  
- Outreach  
- BoardDocs |
| February 27 | Board Retreat  
- Mid-year Evaluation of 2018-19 Board Goals  
- Facilities Master Plan Update  
- Bond Update |
| MARCH | March 13 | Regular Board Meeting  
- Student Success Scorecard Update  
- Diversity Plan  
- Media Relations Plan |
<p>| March 25-29 | SPRING BREAK-COLLEGE CLOSED |</p>
<table>
<thead>
<tr>
<th>APRIL</th>
<th>MAY</th>
<th>JUNE</th>
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<tr>
<td>Apr 10</td>
<td>May 3-5</td>
<td>May 8</td>
<td>May 23</td>
<td>June 4</td>
<td>July 10</td>
<td>August 16-18</td>
<td>September 2</td>
</tr>
<tr>
<td>CCLC Annual Trustees Conference</td>
<td>Regular Board Meeting</td>
<td>Commencement (6:30 pm)</td>
<td>Regular Board Meeting</td>
<td>HOLIDAY - COLLEGE CLOSED</td>
<td>HOLIDAY - COLLEGE CLOSED</td>
<td>CCLC Student Trustee Workshop</td>
<td>October 24-27</td>
</tr>
<tr>
<td>Pathways to Law Program Update</td>
<td>Vice Presidents Evaluations (3)</td>
<td>New Student Trustee Orientation</td>
<td>Tentative Budget</td>
<td>Regular Board Meeting</td>
<td>Special Board Meeting</td>
<td>AGCT Leadership Congress</td>
<td>November 11</td>
</tr>
<tr>
<td>Board receives and completes self-evaluation instrument</td>
<td>5-Year Construction Plan</td>
<td>HOLIDAY - COLLEGE CLOSED</td>
<td>HOLIDAY - COLLEGE CLOSED</td>
<td>Special Board Meeting</td>
<td>Regular Board Meeting</td>
<td>HOLIDAY - COLLEGE CLOSED</td>
<td>November 13</td>
</tr>
<tr>
<td>Mission Valley Double Tree</td>
<td>Board of Trustees Self Evaluation Results</td>
<td>FLEX Day</td>
<td>HOLIDAY - COLLEGE CLOSED</td>
<td>HOLIDAY - COLLEGE CLOSED</td>
<td>Rancho Mirage, CA</td>
<td>CCLC Annual Convention</td>
<td>November 16-17</td>
</tr>
<tr>
<td>Discussion of Board Goals 2019-2020</td>
<td>Adopted Budget</td>
<td>Rancho Mirage, CA</td>
<td>Revised 1/21/19</td>
<td>Rancho Mirage, CA</td>
<td>Rancho Mirage, CA</td>
<td>Rancho Mirage, CA</td>
<td>November 22-23</td>
</tr>
<tr>
<td>DECEMBER</td>
<td>Date</td>
<td>Event Description</td>
<td>Notes</td>
<td></td>
<td></td>
<td></td>
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<td>-----------</td>
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<td>--------------------------------------------------------</td>
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</tr>
<tr>
<td>December</td>
<td>December 11</td>
<td>Regular Board Meeting&lt;br&gt;Annual Organization/Election of Officers</td>
<td>Bond and Financial Audit</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Dec. 24 – Jan 1</td>
<td>Winter Break – College Closed</td>
<td></td>
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</tbody>
</table>