

**RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
Regular Meeting, Wednesday, January 9, 2019, 6:00 p.m.
3600 Workman Mill Road, Whittier, California
AGENDA**

RIO HONDO COLLEGE MISSION STATEMENT

Rio Hondo College is committed to the success of its diverse students and communities by providing dynamic educational opportunities and resources that lead to degrees, certificates, transfer, career and technical pathways, basic skills proficiency, and lifelong learning.

I. CALL TO ORDER

- A. Call to Order (6:00 p.m.)**
- B. Pledge of Allegiance – Led by M. Lucia Valladares**
- C. Roll Call**
- D. Approval of Minutes: December 12, 2018**
- E. Open Communication for Public Comment**

Persons wishing to address the Board of Trustees on any item on the agenda, or any other matter, are invited to do so at this time. Pursuant to the Brown Act, the Board cannot discuss or take action on items not listed on the agenda. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda.

Persons wishing to make comments are allowed three minutes per topic; thirty minutes shall be the maximum time allotment for public speakers on any one subject regardless of the number of speakers at any one board meeting.

F. STUDY SESSION

- **Presidential Search (Dr. Lisa Sugimoto)**

G. COMMENDATIONS

- **Management and Confidential**
 - ♦ **Mark Matsui (Disabled Students Programs and Services)**

H. PRESENTATION

- **Legislative Agenda (Dr. Russell Castañeda-Calleros)**

II. CONSENT AGENDA

A. FINANCE & BUSINESS

- 1. Finance and Business Reports**
 - a. Purchase Order Report**
 - b. Payroll Warrant Report**
- 2. Authorization for Out of State Travel & Conferences**
- 3. Approve Clinical Education Agreement – Citrus Valley Health Partners**
- 4. Approval of Agreement: Hands On Fire Extinguisher Training – Southern California Edison**
- 5. Approve Modification 2 to Master Services Agreement No. 17-103: Default Prevention Services: Educational Credit Management (ECMC)**
- 6. Apprenticeship Instructors – Operating Engineers Training Trust FY 2018-2019**
- 7. Apprenticeship Instructors – Southern California Carpentry Joint Apprenticeship and Training Committee and/or Southwest Carpenters Training Fund FY 2018-2019**

8. **Approve Internship Agreement: County of Los Angeles Academic Internship Program**
9. **Approval of Graduate Level Program: Educational Counseling Fieldwork/Practicum Agreement - University of La Verne**
10. **Approval of Land Use Covenant and Agreement: Environmental Restrictions – Department of Toxic Substances and Control**
11. **Substantial Completion – Bid #2065 Painting for the AJ Annex Administration Building – US National Corporation**
12. **Bid #2062-Prop 39 HVAC Modernization Project – Removal of Hazardous Materials – S Group Builders**
13. **Bid #2049 “L” Tower Seismic & Code Upgrade Project – Asbestos Removal Monitoring Service – National Econ Corporation**
14. **Consultants**

B. PERSONNEL

1. **Academic**
2. **Management/Confidential**
3. **Classified**
4. **Unrepresented**

C. ACADEMIC AFFAIRS

1. **Curriculum Items**

III. ACTION ITEMS

A. PRESIDENT'S OFFICE

1. **Appointment of Community Representatives Serving on Presidential Search Committee**
2. **Approve the Profile for the New Superintendent/President**

B. FINANCE & BUSINESS

1. **Removal of Committee Member Jose Herrera from the Rio Hondo College Citizens Oversight Committee**
2. **Appointment to Rio Hondo College Citizens Oversight Committee**

IV. INFORMATION ITEMS

1. **CCCT Board Election 2019 – Call for Nominations**
2. **2019 Board of Trustees Calendar of Events**

V. STAFF AND BOARD COMMENTS

- **Board Development Reporting**
- **Action Items for Future Board Meetings**

VI. CLOSED SESSION

Pursuant to Section 54956.9

- **Anticipated Litigation (1 case)**

Pursuant to Section 54957

- **PUBLIC EMPLOYEE EMPLOYMENT**
 - **Dean of Library**

- **PUBLIC EMPLOYEE DISCIPLINE / DISMISSAL / RELEASE**

- **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**

Pursuant to Section 87607 of the Education Code, full-time tenure-track faculty have been evaluated, the Board will have received statements for the most recent evaluations along with the recommendations of the President. The Board will consider the recommendations. There are 52 faculty members who will be reviewed including those in their first, second and third contracts.

Pursuant to Section 54957.6:

- **CONFERENCE WITH LABOR NEGOTIATOR**

Agency Negotiator: Teresa Dreyfuss

Employee Organization: CSEA, RHCFA

VII. ADJOURNMENT

- **Next Special Board Meeting – Wednesday, January 23, 2019, 6:00 p.m.**
- **Next Regular Meeting – Wednesday, February 20, 2019, 6:00 p.m.**
- **Next Special Board Meeting – Wednesday, February 27, 2019, 6:00 p.m.**

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

Any individual with a disability, who requires a reasonable accommodation to participate in a Board meeting of the Rio Hondo Community College District, may request assistance by contacting the President's Office of Rio Hondo College, 3600 Workman Mill Road, Whittier, California. This document is available in alternate format. Telephone (562) 908-3403; TDD (562) 908-3422.

RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
Regular Meeting, January 9, 2019, 6:00 p.m.
AGENDA

II. CONSENT AGENDA

A. FINANCE AND BUSINESS

1. Finance and Business Reports

a. Purchase Order Report

Attached is the Purchase Order Report containing purchases for the preceding month. Funds have been budgeted for these purchases in the funds shown. Individual purchase orders are available in Contract Management and Vending Services prior to the meeting for Board review. Purchases have been processed in accordance with Administrative Procedure No. 6334.

b. Payroll Warrant Report

Attached is the Payroll Warrant Report for the month of December 2018.

RECOMMENDATION: That the Board of Trustees approve the Consent Agenda item as presented.

Disposition by the Board:

It was moved by Ms. Norma E. Garcia, seconded by Ms. Vicky Santana, and carried, that the Consent Agenda with the following revisions:

None

be

X Accepted and approved - Action No. 18

 Not approved

 Delayed for further study

Yes

No

Vote:

5

0

Student Trustee Advisory Vote:

1

0

Includes Purchase Orders dated 12/01/2018 - 01/01/2019 ***

PO Number	Vendor Name	Description	Location	Fund	Amount
19-01210	RIO HONDO COLLEGE BOOKSTORE	INSTRUCTIONAL EQUIP (REQ#139237)	EXT. OPPORTUNITIES PROG & SVS	01.1	8,540.18
19-01372	BOOMER CONSTRUCTION SERVICES	AJA restroom trailer, cut water supply (req#140784)	FACILITIES SVS	01.0	1,500.00
19-01576	TERRA PAVE, INC.	Remove dirt, pave asphalt, Lot H (req#138687)	Strong Workforce (SWP-Local)	01.1	11,360.00
19-01579	CLARIDGE PRODUCTS & EQUIPMENT	Remove&install Panels & Boards, CTE(req#138694)	Strong Workforce SWP-Regional	01.1	6,973.66
19-01671	BOOMER CONSTRUCTION SERVICES	Install 5 water supply regulators(req#140803)	BOND PROJECTS - MEASURE A	42.0	6,292.00
19-01769	Mountain Motorsports	ATV Utility vehicle(req#140864)	FACILITIES SVS	41.0	6,200.00
19-01790	BOOMER CONSTRUCTION SERVICES	Hot water pipe leak verification(req#140847)	BOND PROJECTS - MEASURE A	42.0	45,637.00
19-01794	BOOMER CONSTRUCTION SERVICES	Freeze 2" copper line at AJA(req#140842)	FACILITIES SVS	01.0	1,675.00
19-01797	NE SYSTEMS, INC.	DATA CENTER CENIC UPGRADE PARTS (REQ#134067)	INFORMATION TECHNOLOGY SERVICE	01.0	2,181.24
19-01798	KEY AIR CONDITIONING CONTRACTORS, INC	REPLACE FAN BEARINGS, SCI. TOWER AHU1 (REQ#140846)	FACILITIES SVS	01.0	3,970.50
19-01799	VIASAT INC	SATELLITE INTERNET SERVICE; FIRE ACAD (REQ#134066)	INFORMATION TECHNOLOGY SERVICE	01.0	500.00
19-01801	TEPEYAC RESTAURANT	FOOD SERVICE: STUDENT EVENT (REQ#141840)	CATALYST FUND	01.1	838.51
19-01802	Socorro Orozco	CONSULTANT SERVICES: BASIC SKILLS (REQ#141129)	FOOTHILL TRANSIT ART PROGRAM	01.1	4,400.00
19-01803	CERTIFIED FIRE EXTINGUISHER SERVICE, INC.	ANNUAL FIRE EXTINGUISHER SERVICE (REQ#140837)	FACILITIES SVS	01.0	4,530.00
19-01804	OFFICE DEPOT BUSINESS SERVICES DIVISION	OFFICE SUPPLIES (REQ#140851)	FACILITIES SVS	01.1	300.00
19-01806	SMOG PUMPS UNLIMITED	AUTO REPAIR PARTS: TRAM# 9 (REQ#140838)	FACILITIES SVS	01.0	328.50
19-01807	CARRIE CHRISTENSEN NOTARY PUBLIC SEMINARS, INC.	CONSULTANT SERVICES: NOTARY CLASS (REQ#138557)	CONTINUING EDUCATION	01.0	426.80
19-01808	DOUGLAS LIGHTING CONTROLS, INC	Open PO, Repair/Maint. Tech Bldg. (req#138868)	FACILITIES SVS	01.0	3,000.00
19-01810	South El Monte Pizza Company	Pizza, students finals week(req#139344)	STUDENT EQUITY	01.1	299.62
19-01811	GST	COMPUTER EQUIPMENT (REQ#138206)	Strong Workforce (SWP-Local)	01.1	7,994.16
19-01812	STAPLES INC. AND SUBSIDIARIES STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES (REQ#112676)	BUSINESS DEVELOPMENT	01.0	1,497.94
19-01816	CLEAR CHANNEL OUTDOOR, INC	Billboard Ad, Police Academy(req#139902)	VATEA - TITLE II C	01.1	6,071.38

*** See the last page for criteria limiting the report detail.

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Page 1 of 10

Includes Purchase Orders dated 12/01/2018 - 01/01/2019 **

Number	Vendor Name	Description	Location	Fund	Amount
19-01817	OUTFRONT MEDIA INC.	Billboard Ad, Police Academy(REQ#139903)	VATEA - TITLE II C	01.1	5,000.00
19-01819	KEVIN BARMAN RIO HONDO COLLEGE	REIMB: INSTRUCTIONAL SUPPLIES (REQ#137454)	Strong Workforce (SWP-Local)	01.1	596.23
19-01820	KEY AIR CONDITIONING CONTRACTORS, INC	A/C Service AJ Admin Bldg. (REQ#140831)	FACILITIES SVS	01.0	3,410.71
19-01827	CALIFORNIA GRILL	CATERING SERVICES CALWORKS EVENT (REQ#118549)	CAL WORKS	01.1	2,496.54
19-01828	ORTHO PLUS, INC	PROGRAM SUPPLIES (REQ#138208)	Strong Workforce (SWP-Local)	01.1	8,087.12
19-01830	GEEZERS	FOOD SRVC: GIS ARTICULATION MEETING (REQ#139066)	SB-1070 CTE PATHWAYS	01.1	277.03
19-01832	Spectrum Technologies, Inc.	Instructional Equipment(req#125207)	VATEA - TITLE II C	01.1	1,804.71
19-01834	L.A. COUNTY ECONOMIC DEV. CORPATTN: ACCOUNTS RECEIVABLE	ECON FORCAST EVENT SPONSORSHIP (REQ#136722)	Strong Workforce SWP-Regional	01.1	2,500.00
19-01835	JOSE RODRIGUEZ	TRAVE REIMB: CCCEOPSA CONF (REQ#139255)	EXT. OPPORTUNITIES PROG & SVS	01.1	344.09
19-01836	PDQ EQUIPMENT RENTALS & REPAIR	EQUIP RENTAL (REQ#140849)	FACILITIES SVS	01.0	450.00
19-01838	AUTOMATIC TRANSMISSION REBUILDERS ASSOCIATION - ATRA	ANNUAL MEMBERSHIP RENEWAL 2019 (REQ#139084)	VATEA - TITLE II C	01.1	425.00
19-01839	NAT'L ALLIANCE OF CONCURRENT ENROLLMENT PARTNERSHIPS, INC	2019 ANNUAL POSTSECONDARY MEMBERSHIP (REQ#138723)	Strong Workforce SWP-Regional	01.1	550.00
19-01841	JESSICA LOPEZ	STIPEND: TeAM PRGRM PARTICIPATION (REQ#143100)	TPDP TECH PREP DEMONSTRATION	01.1	300.00
19-01842	TEDDY GIANG	STIPEND: TeAM PRGRM PARTICIPATION (REQ#143101)	TPDP TECH PREP DEMONSTRATION	01.1	300.00
19-01843	MARIA SIMENTAL	STIPEND: TeAM PRGRM PARTICIPATION (REQ#138733)	TPDP TECH PREP DEMONSTRATION	01.1	300.00
19-01845	AMAZON.COM	LASER ENGRAVING SUPPLIES (REQ#135516)	ARTS: PERFORMING & VISUAL	01.0	266.00
19-01846	STAPLES INC. AND SUBSIDIARIES STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES (REQ#128556)	HUMAN RESOURCES	01.0	673.44
19-01847	MICHAEL CHANG	CNSLTNT AGREEMENT: VIDEO PRODUCTION (REQ#112691)	CTE Career Pathways Specialist	01.1	7,500.00
19-01848	DEL TERRA CONSTRUCTION GROUP	PCM: BID# 2049 "L" TOWER SEISMIC UPGD (REQ#133050)	BOND PROJECTS - MEASURE A	42.0	108,080.00

*** See the last page for criteria limiting the report detail.

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Page 2 of 10

Includes Purchase Orders dated 12/01/2018 - 01/01/2019 ***

PO Number	Vendor Name	Description	Location	Fund	
19-01849	PACIFIC WESTERN BANK	ESCROW PAYMENT 17R BID #2049 L TOWER (REQ#133051)	LIBRARY/LEARNING RESOURCE CTR	41.0	87,108.83
19-01850	JUDY BRADT DBA A SPECIAL EVENT	EVENT DECOR: OATH OF OFFICE CEREMONY (REQ#139520)	PRESIDENT'S OFFICE	01.0	445.73
19-01853	OFFICE DEPOT BUSINESS SERVICES DIVISION	OFFICE SUPPLIES (REQ#139455)	ACADEMIC AFFAIRS	01.0	1,000.00
19-01854	STERLING SERVICE INC.	SERVICE CALL CDC DISHWASHER REPAIR (REQ#140856)	GENERAL ALL CAMPUS	33.0	590.00
19-01855	RIO HONDO COLLEGE BOOKSTORE	PROGRAM SUPPLIES (REQ#112679)	BUSINESS DEVELOPMENT	01.0	304.41
19-01856	KEVIN BARMAN RIO HONDO COLLEGE	TRAVEL REIMB: NOHS CONF (REQ#137413)	Strong Workforce (SWP-Local)	01.1	1,269.00
19-01857	QUINN GROUP	Install generator battery, Sci.Bldg. (req#140825)	FACILITIES SVS	01.0	2,083.91
19-01858	LOLA MARTIN	CONSULTANT: MENTAL HEALTH TRAINING (REQ#134375)	CCC SMHP	01.1	4,800.00
19-01859	HARRIETT STARES	CONSULTANT: MENTAL HEALTH TRAINING (REQ#134371)	CCC SMHP	01.1	4,800.00
19-01860	SEVENTEENTH STEET ORTHOPEDIC	FIT FOR DUTY EVALUATION (REQ#142302)	WORKERS' COMP-ERGONOMICS	01.0	1,000.00
19-01861	BOOMER CONSTRUCTION SERVICES	Supply, install sewage pumps (req#140834)	FACILITIES SVS	01.0	8,864.44
19-01862	R.F. MACDONALD CO.	Remove/replace controller, KDA boiler (REQ#140823)	FACILITIES SVS	01.0	2,210.00
19-01865	R.E. MICHEL COMPANY, INC.	PLUMBING TOOLS FOR HVAC (REQ#140852)	FACILITIES SVS	01.0	441.39
19-01866	PDQ EQUIPMENT RENTALS & REPAIR	EQUIP RENTAL (REQ#140853)	FACILITIES SVS	01.0	390.00
19-01868	STAPLES INC. AND SUBSIDIARIES STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES (REQ# 137415)	BEHAVIORAL & SOCIAL SCIENCE	01.0	343.19
19-01872	HEBA GRIFFITHS	FOOD REIMB: FINALS WEEK SNACKS (REQ#139256)	EXT. OPPORTUNITIES PROG & SVS	01.1	366.32
19-01874	CITY OF SAN GABRIEL	POLICE ACADEMY CLASS 207 GRAD. EVENT (REQ#139912)	PUBLIC SAFETY	01.0	6,058.80
19-01876	KEY AIR CONDITIONING CONTRACTORS, INC	A/C Service Sci. Bldg. (REQ#140848)	FACILITIES SVS	01.0	1,938.09
19-01876	RAN GRAPHICS	PROMO MATERIALS (REQ#141444)	MARKETING & COMMUNICATIONS	01.0	1,357.80
19-01877	VIA PROMOTIONALS	PROMOTIONAL MATERIAL (REQ#141445)	RHC COLLEGE PROMISE	01.0	1,730.10
19-01878	CLIMATEC, LLC	Pressure problem, KDA Rm 301 (req#140850)	FACILITIES SVS	01.0	1,236.00
19-01879	GRANT LINSELL RIO HONDO COLLEGE	TRAVEL REIMB: CA ZERO TXTBK CST (REQ#139457)	ACADEMIC AFFAIRS	01.0	303.75

*** See the last page for criteria limiting the report detail.

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Page 3 of 10

Includes Purchase Orders dated 12/01/2018 - 01/01/2019 ***

Number	Vendor Name	Description	Location	Fund	Amount
19-01880	HOME DEPOT ACCOUNT# 6035-3225-0385-7421	TOOLS for Plumbing/HVAC Shop (req#140855)	FACILITIES SVS	01.0	3,413.07
19-01881	YOUNG LEE RIO HONDO COLLEGE	TRAVEL REIMB: CA ZERO TXTBK CST (REQ#137813)	ACADEMIC AFFAIRS	01.0	432.41
19-01882	CAMPUS FOOD SERVICES INC.	FOOD SERVICE: OATH OF OFFICE CEREMONY (REQ#139522)	PRESIDENT'S OFFICE	01.0	1,455.80
19-01884	HEBA GRIFFITHS	Reim, attend Westop Pro.Devel.(req#139257)	EXT. OPPORTUNITIES PROG & SVS	01.1	448.18
19-01885	ENRIQUE BRAVO	TRAVEL REIMB: SI TRAINING (REQ#139826)	FOOTHILL TRANSIT ART PROGRAM	01.1	633.18
19-01886	ENRIQUE BRAVO	TRAVEL REIMB: SI TRAINING REG FEE (REQ#139624)	FOOTHILL TRANSIT ART PROGRAM	01.1	382.51
19-01887	CAMERON ENGLISH RIO HONDO COLLEGE	TRAVEL REIMB: SI TRAINING (REQ#139623)	FOOTHILL TRANSIT ART PROGRAM	01.1	260.42
19-01888	HECTOR MOLINA	TRAVEL REIMB: SI TRAINING (REQ#141134)	FOOTHILL TRANSIT ART PROGRAM	01.1	449.20
19-01889	KARLEEN CURLEE	TRAVEL REIMB: SI TRAINING (REQ#141135)	FOOTHILL TRANSIT ART PROGRAM	01.1	680.80
19-01890	WARD'S NATURAL SCIENCE	LAB/INSTRUCTIONAL MATERIALS (REQ#134432)	PHYSICAL SCIENCE	01.0	1,807.55
19-01891	JSJD MEDIA LLC DBA ASSOCIATION REVENUE PARTNERS	PROMOTION: ROTATING WEBSITE BANNER (REQ#143002)	VATEA - TITLE II C	01.1	3,000.00
19-01892	DARROW SOARES DBA CAREER & TECHNICAL ED SERVICES	CONSULTANT AGREEMENT: ENRGY CNSTRCTN (REQ#143003)	CTE Career Pathways Specialist	01.1	11,200.00
19-01893	BRAD POLLAK COMPANY	CNSLTNT SRVCS: CTE WRKSHIP (REQ#138738)	SB-1070 CTE PATHWAYS	01.1	20,000.00
19-01895	SUNSET VANS, INC.	REPAIR_TRAM# 8 (REQ#140861)	FACILITIES SVS	01.0	1,781.42
19-01896	NORM REEVES FORD SUPERSTORE	Purchase: 2016 Chev.Impala for CTE(req#139072)	Strong Workforce (SWF-Local)	01.1	14,061.10
19-01898	BROADWAY LOCK AND KEY	LOCK REPAIR/REPLACEMENT: ACCOUNTING (REQ#140844)	FACILITIES SVS	01.0	1,023.01
19-01899	EMCOR SERVICE MESA ENERGY SYS	Replace 2 circulation pumps, chiller#2(REQ#140858)	FACILITIES SVS	01.0	3,995.00
19-01900	ALEX GARDOS RIO HONDO COLLEGE	REIMB: SOCIAL MEDIA MKT (REQ#139074)	VATEA - TITLE II C	01.1	1,003.04
19-01903	CAMILA ESQUIVEL PARTY TACOS EL COMPADRE	FOOD SERVICE:WELCOME BACK EVENT (REQ#135357)	STUDENT EQUITY	01.1	550.00
19-01904	EMILIO SALAZAR	STIPEND: TeAM PROGRAM FALL 2018 (REQ#143198)	TPDP TECH PREP DEMONSTRATION	01.1	300.00
19-01905	JENNIFER ULLOA-HERNANDEZ	STIPEND: TeAM PRGRM PARTICIPATION (REQ#138736)	TPDP TECH PREP DEMONSTRATION	01.1	300.00
19-01908	KARINA PORTILLO	STIPEND: TeAM PRGRM PARTICIPATION (REQ#138737)	TPDP TECH PREP DEMONSTRATION	01.1	300.00

*** See the last page for criteria limiting the report detail.

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Page 4 of 10

Includes Purchase Orders dated 12/01/2018 - 01/01/2019 ***

PO Number	Vendor Name	Description	Issued For	Fund	
19-01907	GIOVANNI PABLO	STIPEND: TeAM PRGRM PARTICIPATION (REQ#143195)	TPDP TECH PREP DEMONSTRATION	01.1	300.00
19-01908	ANTHONY CONTRADO	STIPEND: TeAM PRGRM PARTICIPATION (REQ#143196)	TPDP TECH PREP DEMONSTRATION	01.1	300.00
19-01909	KAYLA PAIZ	STIPEND: TeAM PRGRM PARTICIPATION (REQ#143198)	TPDP TECH PREP DEMONSTRATION	01.1	300.00
19-01910	ERIKA GARFIAS	STIPEND: TeAM PRGRM PARTICIPATION (REQ#143194)	TPDP TECH PREP DEMONSTRATION	01.1	300.00
19-01911	LORENA JUAREZ	STIPEND: TeAM PRGRM PARTICIPATION (REQ#138734)	TPDP TECH PREP DEMONSTRATION	01.1	300.00
19-01912	CARLA COREA	STIPEND: TeAM PRGRM PARTICIPATION (REQ#138735)	TPDP TECH PREP DEMONSTRATION	01.1	300.00
19-01913	KIMBERLY SALAZAR	STIPEND: TeAM PRGRM PARTICIPATION (REQ#143196)	TPDP TECH PREP DEMONSTRATION	01.1	300.00
19-01914	GST	COMPUTER EQUIPMENT (REQ#137416)	Strong Workforce (SWP-Local)	01.1	12,798.18
19-01915	Affinity Building Solutions	Sand & Polish Floor, T136 & T165 (req#136872)	Strong Workforce (SWP-Local)	01.1	4,100.00
19-01916	MARIAN E. LASSITER	REIMB: CALPERS MEDICAL RETIREMENT (REQ#128541)	HUMAN RESOURCES	01.0	3,810.50
19-01917	PINNER CONSTRUCTION COMPANY	PAYMENT 17R-BID #2049 L TOWER SEISMIC (REQ#133053)	LIBRARY/LEARNING RESOURCE CTR	41.0	603,979.49
19-01921	VMA COMMUNICATIONS	MONTHLY MARKETING BILLABLES NOV 2018 (REQ#141446)	MARKETING & COMMUNICATIONS	01.0	4,000.00
19-01922	VMA COMMUNICATIONS	MONTHLY MARKETING BILLABLES NOV 2018 (REQ#141451)	MARKETING & COMMUNICATIONS	01.0	2,025.00
19-01926	ARTSTOR ATTN: ACCOUNTS PAYABLE	ANNUAL ACCESS FEE 2019 (REQ#137612)	LIBRARY/LEARNING RESOURCE CTR	01.0	1,910.00
19-01928	LOY NASHUA	TRAVEL REIMB: CALPELRA (REQ#142305)	STAFF DIVERSITY	01.1	1,911.06
19-01929	AMAZON.COM	OFFICE SUPPLIES (REQ#139916)	PUBLIC SAFETY	01.0	251.84
19-01930	ADVANCED EMPIRICAL METHODS	CONSULTANT AGREEMENT: EVAL MGMT (REQ#131543)	NSF 1	01.1	5,500.00
19-01931	RUDY RIOS	TRAVEL REIMB: CYBER SECURITY EDU CONF (REQ#112693)	Strong Workforce (SWP-Local)	01.1	2,068.63
19-01932	PATON GROUP	EMERALD CARE ANNUAL MAINT RENEWAL (REQ#125291)	CAREER & TECHNICAL EDUCATION	01.0	6,039.89

*** See the last page for criteria limiting the report detail.

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Page 5 of 10

Includes Purchase Orders dated 12/01/2018 - 01/01/2019

Number	Vendor Name	Item Description	Location	Fund	Amount
19-01933	STAPLES INC. AND SUBSIDIARIES STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES (REQ#88249)	LEARNING ASSISTANCE CNTR (LAC)	01.0	338.88
19-01935	STAPLES INC. AND SUBSIDIARIES STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES (REQ#139916)	PUBLIC SAFETY	01.0	318.75
19-01936	STAPLES INC. AND SUBSIDIARIES STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES (REQ#140352)	COUNSELING CENTER	01.0	979.18
19-01937	STAPLES INC. AND SUBSIDIARIES STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES (REQ# 135711)	ARTS: PERFORMING & VISUAL	01.0	478.89
19-01943	FISHER SCIENTIFIC	BIOLOGY LAB SUPPLIES (REQ#134436)	PHYSICAL SCIENCE	01.0	1,477.84
19-01944	MARIA ELENA MARTINEZ	TRAVEL REIMB: ST TRAINING (REQ#141130)	FOOTHILL TRANSIT ART PROGRAM	01.1	496.24
19-01945	PLUMBING & INDUSTRIAL SUPPLY	Backflow repair kits (req# 140867)	FACILITIES SVS	01.0	5,135.73
19-01946	ATECH TRAINING INC.	INSTRUCTIONAL SUPPLIES (REQ#131545)	VATEA - TITLE II C	01.1	2,104.78
19-01947	TNT ROOTER	DRAIN SERVICE; Ctr.Dr./Obsty Way (REQ#140865)	FACILITIES SVS	01.0	1,188.00
19-01948	ATECH TRAINING INC.	INSTRUCTIONAL SUPPLIES (REQ#131546)	VATEA - TITLE II C	01.1	2,580.20
19-01949	R.F. MACDONALD CO.	Service Call;control faller,boilers(REQ#140869)	FACILITIES SVS	01.0	850.00
19-01950	ATECH TRAINING INC.	INSTRUCTIONAL SUPPLIES (REQ#139067)	VATEA - TITLE II C	01.1	1,073.98
19-01951	R.F. MACDONALD CO.	Service Call;control faller,boiler(REQ#140870)	FACILITIES SVS	01.0	950.00
19-01952	R.F. MACDONALD CO.	Service Call;control faller,boiler(REQ#140871)	FACILITIES SVS	01.0	450.00
19-01953	ATECH TRAINING INC.	INSTRUCTIONAL SUPPLIES (REQ#139069)	VATEA - TITLE II C	01.1	675.37
19-01954	R.F. MACDONALD CO.	Service Call;control faller,3 boilers(REQ#140868)	FACILITIES SVS	01.0	600.00
19-01955	Socorro Orozco	CONSULTANT SERVICES: BASIC SKILLS (REQ#141137)	FOOTHILL TRANSIT ART PROGRAM	01.1	3,575.00
19-01957	SCANTRON CORPORATION	Test Forms,Warehouse(REQ#1282 32)	GENERAL ALL CAMPUS	01.0	1,531.91
19-01958	LAWN MOWER CORNER WEST COVINA	APPLIED TECH SHOP TOOLS (REQ# 138871)	GENERAL PURPOSE 246K 06-07	01.1	948.25
19-01959	AMERICAN BUTTON MACHINES	PROGRAM EQUIP (REQ#143000)	Strong Workforce (SWP-Local)	01.1	471.89
19-01960	COUNTY OF L.A. DEPT OF HEALTH	18/19 Backflow Assembly Inv(req#140867)	FACILITIES SVS	01.0	982.00
19-01961	EVA & CONRAD MILLER DBA AUTO AIR SPECIALISTS	A/C INSPECTION TRAM#8 (REQ#140873)	FACILITIES SVS	01.0	543.36

*** See the last page for criteria limiting the report detail.

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Page 6 of 10

Includes Purchase Orders dated 12/01/2018 - 01/01/2019 ***

PO Number	Vendor Name	Description	Location	Fund	
18-01962	U.S. SECURITY ASSOCIATES, INC.	SECURITY SERVICES (REQ#140860)	FACILITIES SVS	01.1	29,922.06
19-01966	AMAZON.COM	CYBERPATRIOT/CISCO PROGRAM EQUIP (REQ#112680)	OTE Career Pathways Specialist	01.1	768.80
19-01967	YUNG FANG IRENE CHUNG CHAVEZ	CONSULTANT: MENTAL HEALTH TRAINING (REQ#134376)	CCC SMHP	01.1	4,800.00
19-01969	CAMPUS FOOD SERVICES INC.	FOOD SERVICE: BOT DINNER NOV 14, 2018 (REQ#139597)	PRESIDENT'S OFFICE	01.0	358.07
19-01971	BANKCARD CENTER	CYBERSECURITY TWITTER ADS: OPEN PO (REQ#112686)	Strng Wkfr II (SWP-Local II)	01.1	1,500.00
19-01972	BANKCARD CENTER	CYBERSECURITY LINKEDIN ADS: OPEN PO (REQ#112687)	Strng Wkfr II (SWP-Local II)	01.1	500.00
19-01973	Traffic Safety Warehouse	Portable sign stands (req#137606)	LIBRARY/LEARNING RESOURCE CTR	01.0	343.55
19-01975	THAT'S GREAT NEWS	RHC PLAQUE/MID VALLEY NEWS ARTICLE (REQ#139598)	PRESIDENT'S OFFICE	01.0	259.81
19-01976	STEVEN BURNS PHOTOGRAPHY	PHOTOGRAPHY SERVICES (REQ#139480)	PRESIDENT'S OFFICE	01.0	470.86
19-01978	QUAYUM ABDUL	CONSULTANT AGREEMENT; SOLAR INSTALLER (REQ#138563)	CONTINUING EDUCATION	01.0	453.50
19-01979	PHILLIP CHAN	CNSLTNT AGREEMENT: WEB DEVELOPEMENT (REQ#112689)	Strong Workforce (SWP-Local)	01.1	4,800.00
19-01982	ANGIE TOMASICH	FOOD/SUPPLIES REIMB: PRES OPEN HOUSE (REQ#139596)	PRESIDENT'S OFFICE	01.0	333.87
19-01983	HEALTH FIRST-SOUTH MEDICAL GRP	PRE-EMPLOYMENT PHYSICAL (REQ#128558)	WORKERS' COMP-ERGONOMICS	01.0	308.00
19-01984	CWDL, CPAs	PROFESSIONAL AUDIT SERVICES (REQ#133055)	PRESIDENT'S OFFICE	01.0	47,600.00
19-01985	CWDL, CPAs	PROFESSIONAL AUDIT SERVICES (REQ#133054)	GENERAL ALL CAMPUS	38.0	8,000.00
19-01986	ATKINSON, ANDELSON, LOYA, RUUD & ROMO	PROFESSIONAL LEGAL SERVICES (REQ#139483)	PRESIDENT'S OFFICE	01.0	6,890.53
19-01988	SAFEGUARD BUSINESS SYSTEMS	DISTRICT LETTER HEAD (req#132954)	WAREHOUSE	42.0 01.0	525.00 627.98
19-01989	MARQUIS WILLIAMS	INSTRUCTIONAL MATERIALS (REQ# 135372)	STUDENT EQUITY	01.1	924.56
19-01991	YOLANDA EMERSON	FOOD REIMB; ADULT ED TRAINING (REQ#136071)	TRDP TEACHER READING DEV PROG	01.1	481.83
19-01992	CAMPUS FOOD SERVICES INC.	FOOD SRVC: RGNL HS CNSLR BRKFST (REQ#140356)	STUDENT SUCCESS & SUPPORT	01.1	1,916.25

*** See the last page for criteria limiting the report detail.

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Page 7 of 10

Includes Purchase Orders dated 12/01/2018 - 01/01/2019 **

Number	Vendor Name	Description	Program	Fund	Amount
19-01994	GST	PRINTER EQUIP (REQ#142804)	SSS/TRIO PROGRAM	01.1	387.83
19-01995	AAHHE C/O LOUI OLIVAS ARIZONA STATE UNIVERSITY	INSTITUTIONAL MEMBERSHIP DUES (REQ#139538)	PRESIDENT'S OFFICE	01.0	2,000.00
19-01996	McCALLUM GROUP, INC.	LEGISLATIVE CONSULTANT SERVICES (REQ#139534)	PRESIDENT'S OFFICE	01.0	2,400.00
19-01998	LOS ANGELES COUNTY-REGISTRAR- RECORDER/COUNTY CLERK	COST OF PRINTING CANDIDATE STATEMENTS (REQ#139533)	PRESIDENT'S OFFICE	01.0	11,943.26
19-01999	GST	COMPUTER EQUIPMENT (REQ#134011)	FOOTHILL TRANSIT ART PROGRAM	01.1	83,047.35
19-02000	CYNTHIA PALLINI	TRAVEL REIMB; WESTOP CONF (REQ# 142802)	SSS/TRIO PROGRAM	01.1	361.38
19-02001	MICHAELA BREHM	TRAVEL REIMB; NSF/ATE CONF (REQ# 130047)	GRANT DEVELOPMENT & MANAGEMENT	01.1	1,194.25
19-02002	STAPLES INC. AND SUBSIDIARIES STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES (REQ#135358)	STUDENT EQUITY	01.1	732.99
19-02004	STAPLES INC. AND SUBSIDIARIES STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES (REQ# 143104)	CAREER & TECHNICAL EDUCATION	01.0	270.25
19-02006	SCOTT JAEGGI	TRAVEL REIMB; TRAINING CONVENTION (REQ#139808)	VATEA - TITLE II C	01.1	763.37
19-02006	CAMPUS FOOD SERVICES INC.	FOOD SRVC: STUDENT LUNCHES (REQ#127199)	HUNGER FREE CAMPUS (CAL FRESH)	01.1	477.42
19-02008	FOOTHILL TRANSIT ATTN: ACCOUNTS RECEIVABLE	GO RIO PROGRAM (REQ#83694)	GO RIO TRANSPORTION PROGRAM	01.0	10,756.75
19-02009	SAFEGUARD BUSINESS SYSTEMS	Requisition forms, stores (req#128230)	GENERAL ALL CAMPUS	01.0	584.18
19-02010	DEL TERRA CONSTRUCTION GROUP	PCM: BID# 2049 "L" TOWER SEISMIC UPGD (REQ#133057)	BOND PROJECTS - MEASURE A	42.0	88,290.00
19-02011	MY FIESTA SUPPLIES	EVENT DECOR (REQ#139259)	EXT. OPPORTUNITIES PROG & SVS	01.1	373.21
19-02012	BANKCARD CENTER	CYBERSECURITY SNAPCHAT ADS: OPEN PO (REQ#112888)	Strng Wkfrnc II (SWP-Local II)	01.1	500.00
19-02013	BANKCARD CENTER	CYBERSECURITY FB/INSTA ADS: OPEN PO (REQ#112885)	Strng Wkfrnc II (SWP-Local II)	01.1	2,500.00
19-02014	PACIFIC WESTERN BANK	ESCROW PAYMENT 18 BID #2049 L TOWER (REQ#133058)	LIBRARY/LEARNING RESOURCE CTR	41.0	37,876.33
19-02016	CUSTOM CRAFT FLOOR COVERING	S105F ENTRY CARPET REPAIR (REQ#140877)	FACILITIES SVS	01.0	683.64
19-02017	P-Line Consulting, Inc.	Bld 2080, Architect Svs (req#133047)	DEFERRED MAINTENANCE PROGRAM	01.1	14,850.00
19-02019	R.F. MACDONALD CO.	Replace Hydrolevel, PK boiler (REQ#140864)	FACILITIES SVS	01.0	1,750.00

*** See the last page for criteria limiting the report detail.

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Page 8 of 10

Includes Purchase Orders dated 12/01/2018 - 01/01/2019

PO Number	Vendor Name	Description	Location	Fund	Amount
19-02020	SHARI HERZFELD	TRAVEL REIMB: CCC CONF (REQ#143106)	CTE NURSING & ALLIED HEALTH	01.1	980.80
19-02021	EPOCH TIMES, INC. LOS ANGELES	PRINT MEDIA & SOCIAL MEDIA ADS (REQ#141455)	MARKETING & COMMUNICATIONS	01.0	2,475.00
19-02022	YOUNG LEE	FOOD REIMB; PATHWAY TO LAW EVENTS (REQ#139347)	STUDENT EQUITY	01.1	523.29
19-02024	REPUBLIC SERVICES, INC. CONSOLIDATED DISPOSAL SERVICES	WASTE DISPOSAL: FIRE TRUCK ACDMY (REQ#139917)	FIRE TRUCK ACADEMY	01.0	862.06
19-02026	RAN GRAPHICS	PROMO MATERIALS (REQ#118002)	Strong Workforce SWP-Regional	01.1	499.90
19-02027	VORTEX INDUSTRIES	STEEL DOOR REPAIR @ TECH BLDG (REQ#140879)	FACILITIES SVS	01.0	703.62
19-02028	TOUCHNET INFORMATION SYSTEMS, INC.	ANNUAL SUBSCRIPTION (REQ#133052)	SUNGARD IMPLEMENTATION BACKFIL	01.0	58,502.00
19-02029	TOUCHNET INFORMATION SYSTEMS, INC.	ANNUAL HOSTING SERVICES (REQ#133052A)	SUNGARD IMPLEMENTATION BACKFIL	01.0	21,317.00
19-02030	TOUCHNET INFORMATION SYSTEMS, INC.	ANNUAL MAINT SERVICE (REQ#133052B)	SUNGARD IMPLEMENTATION BACKFIL	01.0	11,508.00
Total Number of POs			176	Total	1,590,343.65

Fund Recap

Fund	Description	PO Count	Amount
01.0	General Fund	81	284,705.29
01.1	Restricted General Fund	85	335,260.71
33.0	Child Development Fund	2	8,590.00
41.0	Capital Outlay Projects Fund	4	714,983.65
42.0	Revenue Bond Construction Fund	5	246,824.00
Total			1,590,343.65

*** See the last page for criteria limiting the report detail.

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Page 9 of 10

Includes Purchase Orders dated 12/01/2018 - 01/01/2019 ***

PO Changes

PO #	New PO Amount	Last Changed	Vendor Name	Req Date	Original Amount
19-00104	1,500.00	12/17/18	INTERSTATE BATTERY	07/13/18	1,000.00
12/17/18	Account 010-000000-00000-00010-4320-0948000, amount changed from \$1,000.00 to \$1,500.00				
19-00473	20,000.00	12/10/18	HOME DEPOT ACCT #	08/06/18	10,000.00
12/10/18	6036-3225-0385-7421 Account 010-000000-00000-00011-4320-2133500, amount changed from \$10,000.00 to \$20,000.00				

Information is further limited to: (Minimum Amount = 250.00, Maximum Amount = 9,999,999.99)

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Page 10 of 10

Includes Purchase Orders dated 12/01/2013 - 01/01/2019 **					
PO Number	Vendor Name	Description	Location	Fund	Amount
19-01871	BOOMER CONSTRUCTION SERVICES	Install 5 water supply regulators(req#140803)	BOND PROJECTS - MEASURE A	42.0	6,292.00
19-01790	BOOMER CONSTRUCTION SERVICES	Hot water pipe leak verification(req#140847)	BOND PROJECTS - MEASURE A	42.0	45,837.00
19-01848	DEL TERRA CONSTRUCTION GROUP	PCM: BID# 2049 "L" TOWER SEISMIC UPGD (REQ#133060)	BOND PROJECTS - MEASURE A	42.0	108,080.00
19-01988	ATKINSON, ANDELSON, LOYA, RUUD & ROMO	PROFESSIONAL LEGAL SERVICES (REQ#139463)	PRESIDENT'S OFFICE	42.0	625.00
19-02010	DEL TERRA CONSTRUCTION GROUP	PCM: BID# 2049 "L" TOWER SEISMIC UPGD (REQ#133057)	BOND PROJECTS - MEASURE A	42.0	86,290.00
Total Number of POs			5	Total	246,824.00

Fund Recap

Fund	Description	PO Count	Amount
42.0	Revenue Bond Construction Fund	6	246,824.00

Information is further limited to: (Fund = 420, Minimum Amount = 250.00, Maximum Amount = 9,999,999.99)

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Page 1 of 1

PAYROLL WARRANT REPORT
DECEMBER 2018

Administrative salary

C1F-C	\$	271,717.59	
			\$ 271,717.59

Full Time Faculty &
Educational Salary

C2F-C	\$	1,981,389.62	
			\$ 1,981,389.62

Faculty Hourly

C5F-C	\$	1,221,260.26	
C5F-N	\$	8,303.74	
353-C	\$	1,982.34	
			\$ 1,231,546.34

Classified Monthly

E4J-N	\$	747,397.37	
E4K-N	\$	671,904.00	
			\$ 1,419,301.37

Classified Hourly

H1J-N	\$	102,021.21	
H1J-C	\$	286.23	
H1K-N	\$	84,426.64	
351-N	\$	1,911.52	
			\$ 188,645.60

\$ 5,092,600.52

C1F-C Managers and Deans
C2F-C Full time faculty
C5F-C,N Part time instructors
353-C Part time supplemental
E4J-N Classified Monthly Salary
E4K-N Classified Salary Advance
H1J-NC Classified hourly and student workers
H1K-N Classified hourly and student workers
351-N Classified hourly supplemental

**RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
Regular Meeting, January 9, 2019, 6:00 p.m.
AGENDA**

II. CONSENT AGENDA

A. FINANCE AND BUSINESS

2. Authorization for Out-of-State Travel and Conferences

In accordance with Board Policy No. 7400 which has been reviewed, authorization is requested for attendance at out-of-state educational conferences by Board members who may be able to do so and staff, as indicated on the following page.

These trips are for the benefit of the Rio Hondo Community College District in accordance with Education Code Sections 87032 and 72423, which have been reviewed.

RECOMMENDATION: That the Board of Trustees approve the Consent Agenda item as presented.

Disposition by the Board:

It was moved by Ms. Norma E. Garcia, seconded by Ms. Vicky Santana, and carried, that the Consent Agenda with the following revisions:

None

be

X Accepted and approved - Action No. 18

 Not approved

 Delayed for further study

Yes No

Vote: 5 0

Student Trustee Advisory Vote: 1 0

EMPLOYEE	CONFERENCE NAME & LOCATION	DATES	REASON FOR ATTENDING	DAYS AWAY FROM COLLEGE	APPROX COST/ FUNDING SOURCE	PRESENTER	PARTICIPANT
Michael Salazar	American Baseball Coach's Association National Convention Dallas, TX	Jan. 3-6, 2019	Conference Participant	4	\$1,500.00 Self Funded		X
Julius B. Thomas	National Education Association (NEA) Board of Directors Meeting Washington, DC	Feb. 6-10, 2019	Conference Participant & Presenter	2	NEA Funded	X	X
Shireetha Gethers	47th Annual NAC Conference and Professional Institute Hilton Head Island, South Carolina	March 27-30, 2019	Conference Participant	3	\$1,983.00 Child Care Access Means Parents in School Grant		X
Diana E. Laureano	Association of Community College Trustees (ACCT) 2019 National Legislative Summit Washington, DC	Feb. 8-13, 2019	Conference Participant	n/a	\$2,520.00 General Fund		X
Russell Castaneda-Calleros	Association of Community College Trustees (ACCT) 2019 National Legislative Summit Washington, DC	Feb. 10-13, 2019	Conference Participant	3	\$2,556.39 General Fund		X
Rosaelva Lomeli	Association of Community College Trustees (ACCT) 2019 National Legislative Summit Washington, DC	Feb. 8-13, 2019	Conference Participant	n/a	\$3,079.00 General Fund		X
Oscar Valladares	Association of Community College Trustees (ACCT) 2019 National Legislative Summit Washington, DC	Feb. 8-13, 2019	Conference Participant	n/a	\$3,400.00 General Fund		X
Gary Mendez	Association of Community College Trustees (ACCT) 2019 National Legislative Summit Washington, DC	Feb. 8-13, 2019	Conference Participant	n/a	\$3,400.00 General Fund Cost Amendment		X
Gary Mendez Oscar Valladares Rosaelva Lomeli Norma E. Garcia Vicky Santana Student Trustee: Diana Laureano							

**RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
Regular Meeting, January 9, 2019, 6:00 p.m.
AGENDA**

II. CONSENT AGENDA

A. FINANCE AND BUSINESS

3. Approve Clinical Education Agreement – Citrus Valley Health Partners

The Health Science & Nursing Department is partnering with Citrus Valley Health Partners to provide Rio Hondo Community College District Health Science & Nursing students with clinical experience. The agreement will allow students and instructors to have access to appropriate facilities of Citrus Valley Health Partners for students to obtain practical learning experiences. The affiliation agreement will be for the term of January 10, 2019 through January 9, 2020.

Citrus Valley clinical facilities includes Citrus Valley Medical Center – Queen of The Valley Campus, Citrus Valley Medical Center – Inter-Community Campus, Foothill Presbyterian Hospital and Citrus Valley Home Health and Hospice.

RECOMMENDATION: That the Board of Trustees approve the Clinical Education Agreement with Citrus Valley Health Partners as summarized above and authorize the Administration to execute appropriate documents on behalf of the District.

Disposition by the Board:

It was moved by Ms. Norma E. Garcia, seconded by Ms. Vicky Santana, and carried, that the Consent Agenda with the following revisions:

None

be

X Accepted and approved - Action No. 18

Not approved

Yes No

Delayed for further study

Vote: 5 0

Student Trustee Advisory Vote: 1 0

**RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
Regular Meeting, January 9, 2019, 6:00 p.m.
AGENDA**

II. CONSENT AGENDA

A. FINANCE AND BUSINESS

4. Approval of Agreement: Hands On Fire Extinguisher Training – Southern California Edison

The Fire Academy is requesting to have an Agreement with Southern California Edison (SCE) to provide Hands On Fire Extinguisher Training for up to 150 SCE Personnel.

The District will be paid \$6,750.00 (\$45.00 per person X 150).

Term is from January 10, 2019 through April 30, 2020.

RECOMMENDATION: That the Board of Trustees approve the Agreement with Southern California Edison as described above and authorize the Administration to execute the appropriate documents on behalf of the District.

Disposition by the Board:

It was moved by Ms. Norma E. Garcia, seconded by Ms. Vicky Santana, and carried, that the Consent Agenda with the following revisions:

None

be

X Accepted and approved - Action No. 18

 Not approved

 Delayed for further study

Yes No

Vote: 5 0

Student Trustee Advisory Vote: 1 0

**RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
Regular Meeting, January 9, 2019, 6:00 p.m.
AGENDA**

II. CONSENT AGENDA

A. FINANCE AND BUSINESS

5. Approve Modification 2 to Master Services Agreement No. 17-103: Default Prevention Services: Educational Credit Management (ECMC)

On February 8, 2017, the Board of Trustees approved the agenda (item II.A.16) to have a Master Service Agreement with ECMC for Default Prevention Services with term from February 9, 2017 through February 8, 2018 and with a not to exceed amount of \$5,000.00 to be paid from the Board Financial Assistance (BFAP) Funds.

On February 21, 2018, the Board of Trustees approved Modification 1 to Master Agreement No. 17-103 to extend the term for an additional one (1) year, which begins February 9, 2018 through February 9, 2019; with a not to exceed amount of \$5,000.00 to be paid from the Board Financial Assistance (BFAP) Funds for the extended term.

Modification 2 is submitted for Master Agreement No. 17-103 to extend the term for an additional one (1) year, which begins February 10, 2019 through February 9, 2020; with a not to exceed amount of \$5,000.00 to be paid from the Board Financial Assistance (BFAP) Funds for the extended term.

Below is the breakdown of cumulative contract amount:

Original Contract Amount - \$5,000.00
Modification 1 - \$5,000.00
Modification 2 - \$5,000.00

Cumulative Contract Amount - \$15,000.00

RECOMMENDATION: That the Board of Trustees approve Modification 2 to Master Services Agreement No. 17-103 as described above and authorize the Administration to execute appropriate documents on behalf of the District.

Disposition by the Board:

It was moved by Ms. Norma E. Garcia, seconded by Ms. Vicky Santana,
and carried, that the Consent Agenda with the following revisions:

None

be

X Accepted and approved - Action No. 18

 Not approved

Yes No

 Delayed for further study

Vote: 5 0

Student Trustee Advisory Vote: 1 0

**RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
Regular Meeting, January 9, 2019, 6:00 p.m.
AGENDA**

II. CONSENT AGENDA

A. FINANCE AND BUSINESS

6. Apprenticeship Instructors – Operating Engineers Training Trust FY 2018-2019

The Rio Hondo Community College District (District) and the Operating Engineers Training Trust have entered into an apprenticeship agreement to provide instruction. The Operating Engineers Training Trust will provide for the instructors salary and benefits. The Administration is recommending approval of the list of apprenticeship instructors for fiscal year 2018/2019:

Altenhof, John
Marquez, Paul

Schroeder, Roy
Manfrede, Anton

Ryen, Jason
Saurette, Don

RECOMMENDATION:

That the Board of Trustees approve the list of apprenticeship instructors and the terms outlined above, and authorize the Administration to execute appropriate documents on behalf of the District.

Disposition by the Board:

It was moved by Ms. Norma E. Garcia, seconded by Ms. Vicky Santana, and carried, that the Consent Agenda with the following revisions:

None

be

X Accepted and approved - Action No. 18

 Not approved

Yes

No

 Delayed for further study

Vote:

5

0

Student Trustee Advisory Vote:

1

0

**RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
Regular Meeting, January 9, 2019, 6:00 p.m.
AGENDA**

II. CONSENT AGENDA

A. FINANCE AND BUSINESS

7. Apprenticeship Instructors – Southern California Carpentry Joint Apprenticeship and Training Committee and/or Southwest Carpenters Training Fund FY 2018-2019

The Rio Hondo Community College District (District) and the Southern California Carpentry Joint Apprenticeship and Training Committee and/or Southwest Carpenters Training Fund have entered into an apprenticeship agreement to provide instruction. The Southern California Carpentry Joint Apprenticeship and Training Committee and/or Southwest Carpenters Training Fund Program will provide for the instructors salary and benefits. The Administration is recommending approval of the list of apprenticeship instructors for fiscal year 2018/2019:

Crunk, Wesley	Savage, Marcus	Toapanta, Galo
Garcia, Ruben	Flores, Juan	Castro, Manuel
Castillo, Ismael	Geiger, Jason	Gosnell Jr., William
Walz, Jonathan	Sepanlou, Kamran	Gauntt, Michael
Hopfner, Reiner	Hall, Kenneth	Jimenez, Miguel
Luna, Gonzalo	Martinez, Robert	Milan, Jesse
Nottingham, Larry	Pierce, Gabriela	Warde, Ronald
Ward Jr., Frank	Smallwood, Ron	Shinn, Michael
Rubio, Guillermo	Benavante, Larry	Burgos, Gonzalo

RECOMMENDATION: That the Board of Trustees approve the list of apprenticeship instructors and the terms outlined above, and authorize the Administration to execute appropriate documents on behalf of the District.

Disposition by the Board:

It was moved by Ms. Norma E. Garcia, seconded by Ms. Vicky Santana,
and carried, that the Consent Agenda with the following revisions:

None

be

X Accepted and approved - Action No. 18

 Not approved

Yes

No

 Delayed for further study

Vote:

5

0

Student Trustee Advisory Vote:

1

0

**RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
Regular Meeting, January 9, 2019, 6:00 p.m.
AGENDA**

II. CONSENT AGENDA

A. FINANCE AND BUSINESS

8. Approve Internship Agreement: County of Los Angeles Academic Internship Program

The Business Division is requesting approval of an Internship Agreement with County of Los Angeles – Academic Internship Program (COLA) which is administered by the County of Los Angeles Department of Human Resources. This will enable District students to participate and earn academic credits at various COLA site(s).

The term will begin January 10, 2019 through January 9, 2024.

RECOMMENDATION: That the Board of Trustees approve the Internship Agreement with COLA as summarized above and authorize the Administration to execute the appropriate documents on behalf of the District.

Disposition by the Board:

It was moved by Ms. Norma E. Garcia, seconded by Ms. Vicky Santana, and carried, that the Consent Agenda with the following revisions:

None

be

X Accepted and approved - Action No. 18

Not approved

Delayed for further study

Yes No

Vote: 5 0

Student Trustee Advisory Vote: 1 0

**RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
Regular Meeting, January 9, 2019, 6:00 p.m.
AGENDA**

II. CONSENT AGENDA

A. FINANCE AND BUSINESS

**9. Approval of Graduate Level Program: Educational Counseling
Fieldwork/Practicum Agreement - University of La Verne**

The TRIO Student Support Services Program is requesting approval of a Graduate Level Program: Educational Counseling Fieldwork/Practicum Agreement with University of La Verne; wherein the TRIO Student Support Services Program will provide graduate-level fieldwork/practicum training for University of La Verne students working toward the Master of Science Degree in Educational Counseling.

RECOMMENDATION: That the Board of Trustees approve the Fieldwork/Practicum Agreement with the University of La Verne as presented above and authorize the Administration to execute the appropriate documents on behalf of the District.

Disposition by the Board:

It was moved by Ms. Norma E. Garcia, seconded by Ms. Vicky Santana, and carried, that the Consent Agenda with the following revisions:

None

be

X Accepted and approved - Action No. 18

Not approved

Delayed for further study

Yes No

Vote: 5 0

Student Trustee Advisory Vote: 1 0

**RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
Regular Meeting, January 9, 2019, 6:00 p.m.
AGENDA**

II. CONSENT AGENDA

A. FINANCE AND BUSINESS

10. Approval of Land Use Covenant and Agreement: Environmental Restrictions – Department of Toxic Substances and Control

On March 8, 2017, the Board of Trustees approved the agenda to engage the Department of Toxic Substances Control (DTSC) for the preparation of a Land Use Covenant for the District property located at 11400 Shoemaker Avenue, Santa Fe Spring, CA 90670; which is also the site for the District's Public Safety Fire Training Facility (item II.A.12).

Pursuant to Civil Code Section 1471, DTSC has determined that the Land Use Covenant and Agreement – Environmental Restrictions (Covenant) is reasonably necessary to protect present or future human health or safety on the environment as a result of the presence on the land of hazardous materials as defined in Health and Safety Code Section 25260.

Administration is requesting approval of the Covenant with DTSC.

RECOMMENDATION: That the Board of Trustees approve the Covenant with DTSC as described above and authorize the Administration to execute the appropriate documents on behalf of the District.

Disposition by the Board:

It was moved by Ms. Norma E. Garcia, seconded by Ms. Vicky Santana, and carried, that the Consent Agenda with the following revisions:

None

be

X Accepted and approved - Action No. 18

 Not approved

 Delayed for further study

Yes No

Vote: 5 0

Student Trustee Advisory Vote: 1 0

**RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
Regular Meeting, January 9, 2019, 6:00 p.m.
AGENDA**

II. CONSENT AGENDA

A. FINANCE AND BUSINESS

**11. Substantial Completion – Bid #2065 Painting for the AJ Annex
Administration Building – US National Corporation**

The contractor, US National Corporation, has substantially completed the Painting for the AJ Annex Administration Building project. The work was completed according to the plans and specifications and conditions of the contract.

The California Civil Code Section 3093 authorizes a formal Notice of Completion to be filed with the county recorder. If unencumbered, final payment of retention shall be paid within 60 days of filing Notice of Completion and in accordance with Public Contract Code Section 7107.

RECOMMENDATION: That the Board of Trustees approves the substantial completion of the work performed by US National Corporation for the Painting for the AJ Annex Admin. Building Project and authorizes the filing of Notice of Completion with the Los Angeles County Recorder.

Disposition by the Board:

It was moved by Ms. Norma E. Garcia, seconded by Ms. Vicky Santana, and carried, that the Consent Agenda with the following revisions:

None be

X Accepted and approved - Action No. 18

Not approved

Delayed for further study

Yes No

Vote: 5 0

Student Trustee Advisory Vote: 1 0

**RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
Regular Meeting, January 9, 2019, 6:00 p.m.
AGENDA**

II. CONSENT AGENDA

A. FINANCE AND BUSINESS

12. Bid #2062-Prop 39 HVAC Modernization Project – Removal of Hazardous Materials – S Group Builders

The HVAC system in the Science, Wray Theatre / Music, and Business Buildings are currently being addressed under the Prop 39 funds. An unforeseen asbestos containing material was discovered while attempting to remove existing isolation shut off valves in the mechanical rooms. The hazardous material requires special handling and disposal.

The Program Management Team received a proposal from S Group Builders to the remove all of hazardous materials around the area of work to assure that in the amount, not to exceed, of \$1,860.00

The proposal has been reviewed by the Program Management staff and the College Administration and has deemed the amount of \$1,860.00 to be acceptable for the removal of Hazardous Materials.

RECOMMENDATION: That the Board of Trustees approve the Monitoring of Abatement Removal proposal from S Group Builders. In the amount of \$1,860.00 for the Prop 39 HVAC Modernization Project from Prop 39 Funds and authorize the Administration to execute appropriate documents on behalf of the District.

Disposition by the Board:

It was moved by Ms. Norma E. Garcia, seconded by Ms. Vicky Santana, and carried, that the Consent Agenda with the following revisions:

None

be

X Accepted and approved - Action No. 18

Not approved

Yes

No

Delayed for further study

Vote:

5

0

Student Trustee Advisory Vote:

1

0

**RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
Regular Meeting, January 9, 2019, 6:00 p.m.
AGENDA**

II. CONSENT AGENDA

A. FINANCE AND BUSINESS

13. Bid #2049 "L" Tower Seismic & Code Upgrade Project – Asbestos Removal Monitoring Service – National Econ Corporation

The L Tower is currently being upgraded for a seismic and code upgrades. An unforeseen 6" layer of asbestos containing roofing material was encountered under the existing roofing system. The hazardous material requires special handling and disposal.

The Program Management Team has received a proposal from National Econ Corporation to monitor the removal of hazardous materials to assure that the contractor has properly removed and disposed of all hazardous material according to Air Quality Management District requirements in the amount, not to exceed, of \$5,807.50

The proposal has been reviewed by the Program Management staff and the College Administration and has deemed the amount of \$5,807.50 to be acceptable for conducting Hazardous Materials Monitoring Services.

RECOMMENDATION: That the Board of Trustees approve the Monitoring of Abatement Removal proposal from National Econ Corp. in the amount of \$5,807.50 for the "L" Tower Seismic Code Upgrade from State/ Bond Funds and authorize the Administration to execute appropriate documents on behalf of the District.

Disposition by the Board:

It was moved by Ms. Norma E. Garcia, seconded by Ms. Vicky Santana, and carried, that the Consent Agenda with the following revisions:

None

be

X Accepted and approved - Action No. 18

Not approved

Yes

No

Delayed for further study

Vote:

5

0

Student Trustee Advisory Vote:

1

0

**RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
Regular Meeting, January 9, 2019, 6:00 p.m.
AGENDA**

II. CONSENT AGENDA

A. FINANCE AND BUSINESS

14. Consultants

- a. Hashemian & Associates – To provide a program that recruits a diverse group of students into the transportation and environment field and create an awareness of the attractive career choices and opportunities that exist in the above industry. The institute offers STEM and the Aviation Career Education (ACE) Academy Program. The goals of the institute are: Academic Achievement, Dropout prevention, Career education with a science, technology, engineering and mathematics (STEM) influence, Discipline and drug prevention, Enrichment of cultural experiences of the local youth. Dates of service: January 17, 2019 – June 30, 2019. Cost not to exceed \$25,000.00 from CTE Pathways Program SWP Grant.
- b. Blanchard Training and Development – To provide “Building Trust and Conflict Management Training.” Date of service: February 18, 2019. Cost not to exceed \$2,120.90 from the General Fund.
- c. Maria Dolores Alvidrez – To increase funds to present/train/facilitate/recruit Foster and Kinship Care Education trainings/workshops/classes on various topics in English/Spanish such as: D-Rate Pre-Service; F-Rate Pre-Service; Recognizing Abuse; Preventing and Managing Allegations; AB12 Extended Foster Care; Cultural Diversity & Identity Bullying; Grief & Loss; Gangs 101: chemical and Substance Abuse; Behavior Management/Modification. Dates of service: January 11, 2019-June 30, 2019. From \$10,000.00 with additional \$4,000.00 to a total not to exceed \$14,000.00 from Foster/Kinship Care Education Grant.

**RECOMMENDATION: That the Board of Trustees approve the
Consent Agenda item as presented.**

Disposition by the Board:

**It was moved by Ms. Norma E. Garcia, seconded by Ms. Vicky Santana,
and carried, that the Consent Agenda with the following revisions:**

None be

X Accepted and approved - Action No. 18

Not approved

Delayed for further study

Yes No

Vote: 5 0

Student Trustee Advisory Vote: 1 0

**RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
Regular Meeting, January 9, 2019, 6:00 p.m.
AGENDA**

II. CONSENT AGENDA

B. PERSONNEL

The following recommendations are submitted within budget allocations:

1. Academic

a. Special Assignments, Spring 2019

The following instructor will be paid a stipend in the amount of \$885 from the Title V Grant for developing a proposal to implement the Title V grant-funded project for a Business Plan Competition.

LEON, Ivan Business

The following instructors will be paid a stipend in the amount of \$2,000, paid out of Basic Skills Pilot Partnership, for the planning, implementation and facilitation of a 26-hour New Full Time Faculty Success Seminar.

O'BRIEN, Katie EOPS
WETSMAN, Adam Behavioral and Social Sciences

The following instructor will be paid a stipend in the amount of \$1,000, paid out of Basic Skills Pilot Partnership, to design two English co-requisite courses for AB705 implementation.

ECKSTROM, Marie English

The following instructor will be paid a stipend in the amount of \$1,600, paid out of Basic Skills Pilot Partnership, to research and prepare procedures and activities for Supplemental Instruction implementation for the English Department.

KOGER, Michael English

The following instructor will receive a \$300 stipend paid for out of Staff Development funds set aside for Online Teaching training for the completion of the Peer Online Course Review course via @One and the completion of a subsequent evaluation and reflection on the training.

LEWIS, Cynthia Arts and Cultural Programs

b. Hourly as Needed, Intersession 2018 – 2019

Communications and Languages

LAC Coordinators

HERNANDEZ-SAUL, Cynthia MATA, Moises

DSPS

KAUFMAN, Bonnilee

c. PART-TIME, Spring 2019

Business

HASSAN, Alhani
REQUIERME, Glenn

RODRIGUEZ, Juan

Career and Technical Education

IBARRA, Baudelio
KEYS, Raymond

MILLAN, Jose
SOLTERO, Oswaldo

Communications and Languages

SIBERIO, Eric

SIGALA, Benjamin

Health Science and Nursing

JOCO, Jerome

Kinesiology, Dance and Athletics

ASMAN, Chelsea
GOLDBACH, Theresa
KANAMOTO, Vanessa

KONDRATH, Jessica
OSATO, Marissa
WANG, Hsiu-Ping

Math, Science and Engineering

BERNATAVICHUTE, Yana

d. Hourly as Needed, 2018 – 2019

Career and Technical Education

BLOD, Lisa

ROGERS, Hsin-Neh

2. Classified

a. Employment, 2018

RAMOS, Antonio, Custodian, 100%, 12 months, Facilities Services, effective December 13, 2018

Substitute, 2018 – 2019

JACOBO, Luis, Student Services Assistant, Counseling/First Year Success Center, effective January 2, 2019

RUIZ, Alexander (ML), Locksmith, Facilities Services, effective December 6, 2018

b. Resignations

MARTINEZ, Alyssa, Student Services Assistant, 100%, 12 months, Counseling/First Year Success Center. Her last day of employment was January 1, 2019.

MURILLO ROA, Nancy, Registration Clerk, 47.5%, 12 months, Admissions and Records. Her last day of employment was December 20, 2018.

SOTO, Christopher, Instructional Assistant – Communications, 65%, 11.5 months, Communications and Languages. His last day of employment was December 31, 2018.

3. Management and Confidential

a. Resignation

GREEN, Rebecca has resigned from her management position as Dean of Behavioral and Social Sciences, retreating to faculty in Fall 2019. Her last day of employment as Dean of Behavioral and Social Sciences will be June 30, 2019.

4. Unrepresented, (AP 7130), 2018-19

a. Employment, 2018–2019

Math, Science and Engineering

Tutor II

RAMIREZ, Alberto

Public SafetyRecruit Training Officers

DONATO, Carlos

TRAN, David

Students, 2018 – 2019

ACEVES, Kimberly, Foster/Kinship Care

CASTILLO, Carolina, Financial Aid

FLORES, Alex, Financial Aid

LAM, Katelin, Outreach

MARTINEZ, Samantha, Financial Aid

REYES, Jason, Student Life and Leadership

SANCHEZ, Kaitlyn, Admissions and Records

VALDEZ, Angelica, Financial Aid

WIRKUS, Jennifer, Admissions and Records

b. Volunteer, 2018 – 2019

GRAHAM, Trevor, Behavioral and Social Sciences

RECOMMENDATION:

That the Board of Trustees approve the
Consent agenda as outlined.

Disposition by the Board:It was moved by Ms. Norma E. Garcia, seconded by Ms. Vicky Santana,
and carried, that the Consent Agenda with the following revisions:None

be

X Accepted and approved - Action No. 18 Not approvedYesNo Delayed for further study

Vote:

50

Student Trustee Advisory Vote:

10

**RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
Regular Meeting, January 9, 2019, 6:00 p.m.
AGENDA**

II. CONSENT AGENDA

C. ACADEMIC AFFAIRS

1. Curriculum Items

The following items have been processed according to college policy for the development of curricula, which includes review and approval, by the District Curriculum Committee:

a. New Credit Course that is Part of an Existing Program

The following credit courses have been recommended for inclusion in our offerings and the catalog:

**KINA 151: Strength and Conditioning for Intercollegiate Athletes
(Kinesiology)**

Degree Applicable; (1.0 Units)

Justification: The purpose of the course is to develop a high level of physical fitness, strength and conditioning that will enhance the athlete's ability to be successful in intercollegiate competition and for the athlete to understand how to use technology to monitor their fitness levels to maximize efficiency in training. This will serve as the offseason conditioning course for intercollegiate athletes and potential intercollegiate athletes.

**KINA 210: Futsal (Indoor Soccer) II
(Kinesiology)**

Degree Applicable; (1.0 Units)

Justification: The current futsal class offers a combination of physical activity and a deeper understanding of the tactics involved in the game of futsal that will be part of the student's background far beyond their college years. With advanced/intermediate skills developed in this class, the student has the opportunity and background in futsal to pursue playing in a more competitive and/or leisure time activity in the future. US Soccer has now required youth clubs in the Development Academy to teach futsal to their Academy teams and this course will be in alignment with the US Soccer directive utilizing futsal to teach faster transitional play. With many youth clubs and organizations teaching futsal at the grass root levels, there will be an increase interest in futsal. This course will provide students that have already completed the KINA110 course a deeper understanding of the game so students may play at a higher level if desired and this will serve the Rio Hondo population.

**LIT 147H: Cinema as Literature Honors
(Communications and Languages)**

Degree Applicable; (3.0 Units)

Justification: This course will allow students to develop their skills in analyzing and evaluating text and visual material. These skills form the basis of college work across the disciplines. This course is either a requirement for the AS in Mass Communications: Mass Media, and the COA in Mass Media. It is also a restricted elective for the AA-T in

English, AA in English and Literature and the AA in General Studies with an emphasis in Arts and Human Expression. LIT 147 also fulfills a general education requirement for RHC/CSU GE and IGETC.

MATH 003: Mathematics Acceleration

(Mathematics, Sciences and Engineering)

Non-Degree Applicable; (1.0 Units)

Justification: This course is designed as an opportunity for students to improve their math skills. Many students come to Rio Hondo College and their math skills are pre-collegiate. This course gives students an opportunity to prepare for higher-level mathematics. In addition, students will have an opportunity to work on study skills.

MATH 013E: Essential Topics for Statistics

(Mathematics, Sciences and Engineering)

Non-Degree Applicable; (1.0 Units)

Justification: This course is designed for students whose math placement indicates the need for additional course support for college level statistics.

MATH 015E: Essential Topics for Quantitative Reasoning in Today's World

(Mathematics, Sciences and Engineering)

Non-Degree Applicable; (2.0 Units)

Justification: This course is designed for students whose placement in mathematics indicates the need for additional course support for Quantitative Reasoning in Today's World through a review of algebra and presentations on study skills for a college level math class.

MATH 016E: Essential Topics for College Algebra

(Mathematics, Sciences and Engineering)

Non-Degree Applicable; (1.0 Units)

Justification: This course is designed for students whose math placement indicates the need for additional course support.

MATH 017E: Essential Topics for Plane Trigonometry

(Mathematics, Sciences and Engineering)

Non-Degree Applicable; (1.0 Units)

Justification: This course is designed for students whose math placement indicates the need for additional course support in trigonometry.

MATH 018E: Essential Topics for Pre-Calculus

(Mathematics, Sciences and Engineering)

Non-Degree Applicable; (1.0 Units)

Justification: This course is designed for students whose placement in mathematics indicates the need for additional course support for Pre-Calculus through a review of algebra and trigonometry on study skills for a college level math class.

b. Unit/Hour Change

The following courses have been recommended for a unit/hour change to reflect an increase/decrease in course content effective Fall 2019.

ART 120: Two Dimensional Design

**Hour Change: From: 54 Lecture/54 Lab/ 108 Total Hours
To: 36 Lecture/ 72 Lab/ 108 Total Hours**

ART 131: Freehand Drawing II

**Hour Change: From: 27 Lecture/81 Lab/108 Total Hours
To: 36 Lecture/72 Lab/108 Total Hours**

HS 051L: CNA Acute Care Training Lab

**Unit Change: From 1.0 To: 1.5
Hour Change: From: 54 Lab Hours
To: 81 Lab Hours**

MUS 120: Concert Choir

**Hour Change: From: 9 Lecture/ 27 Lab/36 Total Hours
To: 54 Lab Hours**

MUS 151: Intermediate Guitar

**Hour Change: From: 9 Lecture/ 27 Lab/45 Total Hours
To: 27 Lecture Hours**

MUS 156: Musicianship III

**Hour Change: From: 9 Lecture/27 Lab/45 Total
To: 54 Lab Hours**

MUS 157: Musicianship IV

**Hour Change: From: 9 Lecture/27 Lab/45 Total Hours
To: 54 Lab Hours**

c. Prefix Change

The following courses have been recommended for prefix changes effective Fall 2019.

NVOC 005: Theatre Production Workshop

Prefix Change: To: NART 005

NVOC 051: CNA Acute Care Training Course

Prefix Change: To: NHSN 051

NVOC 051L: CNA Acute Care Training Lab

Prefix Change: To: NHSN 051L

NVOC 285: Graphic Design Skills Development

Prefix Change: To: NART 285

NVOC 291: Career Exploration: Graphic Design I: History

Prefix Change: To: NART 291

NVOC 292: Career Exploration: Graphic Design II: Process
Prefix Change: To: NART 292

NVOC 293: Career Exploration: Graphic Design III: Academic Pathways
Prefix Change: To: NART 293

NVOC 294: Career Exploration: Graphic Design IV: Career Paths
Prefix Change: To: NART 294

d. New Program

The following programs have been recommended for inclusion in our offerings and college catalog.

**Certificate of Achievement – Computer Information Technology/
Network Technician**
(18 Units)

**Certificate of Achievement – Computer Information Technology/
Cloud Computing Practitioner**
(16-19 Units)

Certificate of Achievement – Dance
(18 Units)

Certificate of Achievement – Basic Fire Academy
(18 Units)

e. Program Change

The following programs have been recommended for inclusion in our offerings and catalog with the following changes:

Certificate of Achievement – International Business
Unit Change: From: 18 to 19 To: 18

**Certificate of Achievement – Computer Information Technology:
Computer Systems**
Unit Change: From: 23 To: 19 - 21

**A.S. Degree: Computer Information Technology: Computer
Systems**
Unit Change: From: 23 To: 19 – 21

Career Certificate – Desktop Technician
Unit Change: From: 10 To: 13

Career Certificate – Entry Network Technician
Unit Change: From: 9 To: 12

Career Certificate – PC Repair Technician
Unit Change: From: 7 To: 10

RECOMMENDATION:

That the Board of Trustees approve the curriculum items as listed.

Disposition by the Board:

It was moved by Ms. Norma E. Garcia, seconded by Ms. Vicky Santana, and carried, that the Consent Agenda with the following revisions:

None

be

X Accepted and approved - Action No. 18

 Not approved

Yes

No

 Delayed for further study

Vote:

5

0

Student Trustee Advisory Vote:

1

0

**RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
Regular Meeting, January 9, 2019, 6:00 p.m.
AGENDA**

III. ACTION ITEM

A. PRESIDENT'S OFFICE

1. Appointment of Community Representatives Serving on Presidential Search Committee

- | | |
|--------------------------|-----------------------------|
| • Dr. Kristan M. Venegas | Representing Trustee Area 1 |
| • Fernando Centeno | Representing Trustee Area 2 |
| • Dr. Teresa Alonzo | Representing Trustee Area 3 |
| • To be determined | Representing Trustee Area 4 |
| • Juan Sebastian Ferrada | Representing Trustee Area 5 |

RECOMMENDATION: That the Board of Trustees approve the above to serve as the community representatives on the Presidential Search Committee.

Disposition by the Board:

It was moved by Ms. Vicky Santana, seconded by Ms. Norma E. Garcia and carried, that Report No. III.A.1 with the following revisions:
the Board further specified a deadline of February 20, 2019 for submission of names of community representatives serving on the Presidential Search be

XX Accepted and Approved - Action No. 19

 Not Approved

 Delayed for further Study

Yes No

Vote: 5 0

Student Advisory Vote

Vote: 1 0

**RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
Regular Meeting, January 9, 2019, 6:00 p.m.
AGENDA**

III. ACTION ITEM

A. PRESIDENT'S OFFICE

2. Approve the Profile for the New Superintendent/President

The Board of Trustees will review, provide input and approve the profile for the new Superintendent/President.

RECOMMENDATION: That the Board of Trustees approve the profile for the new Superintendent/President.

Disposition by the Board:

It was moved by Mr. Oscar Valladares, seconded by Ms. Rosaelva Lomeli and carried, that Report No. III.A.2 with the following revisions:

to maintain the years of experience as proposed under the minimum qualifications section, to three years of senior executive/administrative leadership experience for the purposes of equity and inclusivity to recruit the widest pool of qualified candidates.

Under Action No. 21 the following Amendments were adopted:

Mr. Valladares moved the item, Ms. Lomeli seconded for purposes of discussion.

Mr. Mendez opened the floor for input from the constituent groups citing Board Policy BP 2345 Public Participation (section V. B.), and discussion continued regarding additional amendments, with the consultants recording the proposed changes on the friendly motion of Mr. Valladares, as listed below.

Amendment 1 - Under Minimum Qualifications-Education and Experience;

(Bullet 3) - Demonstrated ability to effectively work with people of diverse racial, ethnic, *gender, sexual orientation*, disability, and socioeconomic backgrounds to achieve desired outcomes. (Added - GENDER AND SEXUAL ORIENTATION).

Amendments 2-6 were adopted into the main motion by Mr. Valladares' friendly amendment.

Amendment 2 & 3 - Under Demonstrated Skills and Abilities;

(Bullet 4) - Committed to collegial consultation/participatory governance with the *Academic Senate, Collective Bargaining units, Associated Students, and Management Team*, and the ability to build consensus with a collaborative decision-making leadership style which *seeks to inspire and empower others with evidence of*

accountability for decisions; (ADDED specific constituent groups by name and seeks to inspire and empower others with evidence of accountability for decisions).

(Bullet 11) – Knowledge of and relevant experience with key educational initiatives and priorities in California with full understanding of Guided Pathways, Basic Skills Reform, AB 705 (Multiple Measures), AB 19 (California Promise); (ADDED specific initiatives Guided Pathways, Basic Skills Reform, AB 705 (Multiple Measures), AB 19 (California Promise)).

Amendment 4 & 5 - Under Personal Qualities

(Bullet 7) – Shall be moved up to be the first bullet.

(Bullet 8) – Has the courage and perseverance to address challenges and confrontations; is deliberate in the assessment of conflicting perspectives; can bring divergent perspectives together to achieve consensus and successful resolution of conflict; is able to make tough decisions in a timely manner. (ADDED the word difficult in place of tough; STRIKE has the ability to say “no” under difficult circumstances and cultivate support for such a position)

Amendment 6 - Under Duties and Responsibilities;

(Bullet 5) – Foster strong relationships with local PreK-12 feeder districts to develop articulation and curriculum and alignment to support students in continuing their education and pursuing their career goals; (ADDED PreK-12).

		_____ be	
<u>XX</u>	Accepted and Approved - Action No. <u>20 & 21</u>		
_____	Not Approved	<u>Yes</u>	<u>No</u>
_____	Delayed for further Study		
	Ms. Norma E. Garcia:	_____	<u>X</u>
	Ms. Vicky Santana:	_____	<u>X</u>
	Ms. Rosaelva Lomeli	<u>X</u>	_____
	Mr. Gary Mendez	<u>X</u>	_____
	Mr. Oscar Valladares	<u>X</u>	_____
	Student Advisory Vote:	<u>X</u>	_____

RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
Regular Meeting, January 9, 2019, 6:00 p.m.
AGENDA

III. ACTION ITEMS

B. FINANCE AND BUSINESS

1. Removal of Committee Member Jose Herrera from the Rio Hondo College Citizens Oversight Committee

Committee Member Jose Herrera is being removed from the Rio Hondo College Citizens Oversight Committee because of failure to attend three consecutive Committee meetings, as per the Citizens Oversight Committee By-Laws Article 5.5 Removal. Jose Herrera was absent on the following three meetings:

<u>Meeting Dates</u>	<u>Attendance</u>
Jun 19, 2018	No
Sep 25, 2018	No
Dec 18, 2018	No

RECOMMENDATION: That the Board of Trustees remove Committee Member Jose Herrera from the Rio Hondo College Oversight Committee.

Disposition by the Board:

It was moved by Mr. Oscar Valladares, seconded by Ms. Diana Laureano, and carried, that report No. III.B.1. with the following revisions:

_____ None _____ be

X Accepted and approved - Action No. 22

____ Not approved

Yes No

____ Delayed for further study

Vote: 4 0

Student Trustee Advisory Vote: 1 0

**RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
Regular Meeting, January 9, 2019, 6:00 p.m.
AGENDA**

III. ACTION ITEMS

B. FINANCE AND BUSINESS

2. Appointment to Rio Hondo College Citizens Oversight Committee

The Board of Trustees is required to appoint a Citizens Oversight Committee member.

Oversight Committees are required to have a minimum of seven members, five of whom must be from one of the following categories:

- 1. A representative from a bona fide local taxpayer's association (can be from Homeowner's Association).**
- 2. A member for a senior citizen's organization.**
- 3. A representative who is active in a local business organization.**
- 4. A current student who is actively involved in student government.**
- 5. A member of the Foundation or a College Advisory Board.**

The following are the committee members to be replaced with new members with current member.

Trustee

Oscar Valladares	To Appoint New Member Yasmin Graciela Ferrada to Replace Andrew Moraga
-------------------------	---

Oscar Valladares	To Appoint New Member Jaime Valencia Lopez to Replace Jose Herrera
-------------------------	---

RECOMMENDATION: That the Board of Trustees approve the members to the Citizens Oversight Committee as outlined above.

Disposition by the Board:

It was moved by Mr. Oscar Valladares, seconded by Ms. Norma E. Garcia,
and carried, that report No. III.B.2. with the following revisions:

None be

X Accepted and approved - Action No. 23

 Not approved

 Delayed for further study

Yes No

Vote: 4 0

Student Trustee Advisory Vote: 1 0

**RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
AGENDA
Regular Meeting, January 9, 2019, 6:00 p.m.**

IV. INFORMATION ITEMS

1. CCCT Board Election 2019 – Call for Nominations

The California Community College Trustees (CCCT) board serves a major role within the Community College League of California. Meeting five times a year, the twenty-one member board provides leadership and direction to ensure a strong voice for locally elected governing board members.

The Community College League of California is calling for nominations to all California Community College Trustees for the 2019 CCCT Board Elections.

The call for nominations takes place from January 1 – February 15, 2019. Each nominee must be a local community college district trustee, other than the student trustee, and must have consented to be nominated. Only one trustee per district may serve on the board.

The election of members of the CCCT Board will take place between March 10 and April 25, 2019.

For 2019, seven (7) persons will be elected to the CCCT board. There are five (5) incumbents eligible to run for re-election and two vacancies due to trustees that have reached their three-term limit.

NO NOMINATIONS WERE RECEIVED

**RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
Regular Meeting, January 9, 2019, 6:00 p.m.
AGENDA**

IV. INFORMATION ITEM

2. 2019 Board of Trustees Calendar of Events

RIO HONDO COLLEGE – BOARD OF TRUSTEES **2019 Calendar of Events – Updated 01/09/19**

JANUARY - 2019	January 1	HOLIDAY – COLLEGE CLOSED	
	January 9	Regular Board Meeting	<ul style="list-style-type: none"> • Presidential Search Update • Legislative Agenda (GCR)
	January 11	RHC Homecoming	<ul style="list-style-type: none"> • Activities in Health Science & Nursing, Public Safety and Kinesiology, Dance and Athletics Areas
	January 16	Wake Up Whittier 7-8:30AM	<ul style="list-style-type: none"> • RHC Campus Inn
	January 18	High School Counselor's Breakfast 8:30-1130AM	<ul style="list-style-type: none"> • RHC Campus Inn
	January 21	HOLIDAY – COLLEGE CLOSED	
	January 23	Special Board Meeting	<ul style="list-style-type: none"> • Board Goals & Objectives • New Funding Formula
	January 25	FLEX DAY	
	January 25-27	CCLC Effective Trusteeship and Board Chair Workshop	Sheraton Grand, Sacramento
	January 27-28	CCLC Annual Legislative Conference	Sheraton Grand, Sacramento
FEBRUARY	February 10-13	ACCT Legislative Summit	Washington, DC
	February 15-18	HOLIDAY – COLLEGE CLOSED	
	February 20	Regular Board Meeting	<ul style="list-style-type: none"> • Outreach • BoardDocs
	February 27	Board Retreat	<ul style="list-style-type: none"> • Mid-year Evaluation of 2018-19 Board Goals • Facilities Master Plan Update • Bond Update
MARCH	March 13	Regular Board Meeting	<ul style="list-style-type: none"> • Student Success Scorecard Update • Diversity Plan • Media Relations Plan
	March 25-29	SPRING BREAK-COLLEGE CLOSED	

RIO HONDO COLLEGE – BOARD OF TRUSTEES **2019 Calendar of Events – Updated 01/09/19**

APRIL	April 10	Regular Board Meeting	<ul style="list-style-type: none"> • Pathways to Law Program Update • Vice Presidents Evaluations (3)
MAY	May 3-5	CCLC Annual Trustees Conference	Resort at Squaw Creek, Olympic Valley, CA 96146
	May 8	Regular Board Meeting	<ul style="list-style-type: none"> • Board receives and completes self-evaluation instrument • 5-Year Construction Plan
	May 23	Commencement (5:30 pm)	
	May 27	HOLIDAY – COLLEGE CLOSED	
JUNE	June 5	New Student Trustee Orientation	
	June 12	Regular Board Meeting	• Tentative Budget
JULY	July 4	HOLIDAY – COLLEGE CLOSED	
	July 10	Regular Board Meeting	• Guided Pathway Update
AUGUST	August 14	Regular Board Meeting	• Veterans Program
	August 16-18	CCLC Student Trustee Workshop	Mission Valley Double Tree
	August 16	FLEX Day	
	August 21	Special Board Meeting	<ul style="list-style-type: none"> • Board of Trustees Self Evaluation Results • Discussion of Board Goals 2019-2020
SEPTEMBER	September 2	HOLIDAY – COLLEGE CLOSED	
	September 11	Regular Board Meeting	• Adopted Budget
OCTOBER	October 9	Regular Board Meeting	• Review and Discussion Board Goals 2019-2020
	October 24-27	ACCT Leadership Congress	New York City
NOVEMBER	November 11	HOLIDAY – COLLEGE CLOSED	
	November 13	Regular Board Meeting	
	November 15-17	CCLC Annual Convention	• Approval Board Goals 2019-2020
	November 22-23	HOLIDAY – COLLEGE CLOSED	Rancho Mirage, CA

RIO HONDO COLLEGE – BOARD OF TRUSTEES
2019 Calendar of Events – Updated 01/09/19

DECEMBER	December 11	Regular Board Meeting Annual Organization/Election of Officers	◦ Bond and Financial Audit
	Dec. 24 – Jan 1	Winter Break – College Closed	