CALL TO ORDER
A. Call to Order (6:00 pm)
B. Pledge of Allegiance
C. Roll Call
D. Open Communication for Public Comment
   Persons wishing to address the Board of Trustees on any item on the agenda, or any other matter, are invited to do so at this time. Pursuant to the Brown Act, the Board cannot discuss or take action on items not listed on the agenda. Matters brought before the Board that are not on the agenda may, at the Board’s discretion, be referred to staff or placed on the next agenda.

   Persons wishing to make comments are allowed three minutes per topic; thirty minutes shall be the maximum time allotment for public speakers on any one subject regardless of the number of speakers at any one board meeting.

HVAC STATUS UPDATE – Yulian Ligioso

CONSENT AGENDA
A. PRESIDENT’S OFFICE
   1. Consultant Services – American Life Security
   2. Approval of Annual Legislative Agenda

ACTION ITEMS
A. PRESIDENT’S OFFICE
   1. Approval of Members to the Board Sub-Committees
   2. Revision of Board Policy 2715 - Code of Ethics/Standards of Practice - (First Reading)
   3. Revision of Board Policy 2431 – Superintendent/President Selection - (First Reading)
   4. Revision of Board Policy 6740 – Citizen’s Oversight Committee - (First Reading)
   5. Amendment of Retainer Agreement: Legal Services Garcia, Hernandez, Sawrhney LLP (GHS) - AMENDED

STUDY SESSION
- Board Goals & Objectives – Dr. Caroline Durdella
  - Review & Discussion of 2018-19 Board Goals & Objectives
- New Funding Formula Update
  - New Funding Formula Faculty Taskforce Report – Dr. Adam Wetsman & Diana Valladares
  - Pell Grant & BOGG Process – Henry Gee
  - Transfer & Certificate Information – Henry Gee
  - Credit Certificates & Degree Offerings – Dr. Laura Ramirez
  - Non-Credit Certificate Offerings – Yolanda Emerson
VI. ADJOURNMENT

- Date of Next Regular Board Meeting – Wednesday, February 20, 2019, 6:00 p.m.

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

Any individual with a disability, who requires a reasonable accommodation to participate in a Board meeting of the Rio Hondo Community College District, may request assistance by contacting the President’s Office, 3600 Workman Mill Road, Whittier, California. This document is available in alternate format. Telephone (562) 908-3403; fax (562) 908-3453; TDD (562) 908-3422.
III. CONSENT AGENDA

A. PRESIDENT’S OFFICE

1. Consultant Services – American Life Security

The Board of Trustees has determined that campus safety, security and emergency management protocols and services should be reviewed and evaluated to best serve the needs of the Rio Hondo College community.

Administration would like to engage American Life Security to provide consultant services to review and evaluate the campus safety, security and emergency management protocols and services with a not to exceed amount of $35,000.00 to be paid from General Funds:

Term is from January 24, 2019 through December 31, 2019

RECOMMENDATION: That the Board of Trustees approve engagement of American Life Security as summarized above and authorize the Administration to execute appropriate documents on behalf of the District.

Disposition by the Board:

It was moved by ____________________, seconded by ____________________, and carried, that Report No. III.A.1. with the following revisions: ____________________ be

Accepted and Approved - Action No. ____________________
Not Approved ____________________ Yes ____________________ No ____________________
Delayed for further Study Vote: ____________________
Student Advisory Vote Vote: ____________________
III. CONSENT AGENDA

A. PRESIDENT’S OFFICE

2. Approval of Annual Legislative Agenda

At the Board meeting of January 9, 2019, the Board of Trustees requested it was the consensus of the Board to have the Director of Government and Community Relations develop a Legislative Agenda for presentation and approval at the next Special Board meeting and implement this annually in January in preparation for the CCLC and ACCT National Legislative Conferences.

Attached is the 2019 Legislative Agenda for review and approval.

RECOMMENDATION: That the Board of Trustees approve the attached 2019 Legislative agenda as presented.

Disposition by the Board:

It was moved by __________________, seconded by __________________, and carried, that Report No. III.A.2 with the following revisions: ________ be accepted as presented.

_____ Accepted and Approved - Action No. ____  Yes    No
_____ Not Approved        Vote:  ______  ______
_____ Delayed for further Study  Vote:  ______  ______

Student Advisory Vote

Vote:  ______  ______
IV. ACTION AGENDA

A. PRESIDENT'S OFFICE

1. Approval of Members to the Board Sub-Committees

The Board President recommends the following Board Sub-Committees:

Safety & Security
Purpose: Review policies and the guide security assessment
Appointed Members: Oscar Valladares and __________________________

Harassment Policy:
Purpose: Review Harassment Policies
Appointed Members: Rosaelva Lomeli and __________________________

New Superintendent Welcome Reception
Purpose: Advise on planning welcome reception for the new Superintendent/President
Appointed Members: Rosaelva Lomeli and __________________________

RECOMMENDATION: 1) That the Board of Trustees
discuss the Board sub-committees
as presented above.

2) That the Board of Trustees
approve the participants for the
Board sub-committees as
presented above.

Disposition by the Board:

It was moved by ____________________, seconded by ____________________
and carried, that Report No. IV.A.1 with the following revisions:

be

_____ Accepted and Approved - Action No. ______ ____________
_____ Not Approved ____________________
_____ Delayed for further Study

Vote:       Yes          No

Student Advisory Vote

Vote:       Yes          No
IV. ACTION AGENDA

A. PRESIDENT'S OFFICE

2. Revision of Board Policies 2715 (First Reading)

The following Board Policy is recommended for revision.

BP 2715   Code of Ethics/Standards of Practice

RECOMMENDATION:  1) That the Board of Trustees discuss the recommended revisions.

2) That the Board of Trustees approve the revised Board Policy 2715 for first reading.

Disposition by the Board:

It was moved by ________________________, seconded by ________________________,
and carried, that Report No. IV.A.2 with the following revisions:

______ Accepted and Approved - Action No. ______
______ Not Approved
______ Delayed for further Study

Vote: _______ Yes _______ No

______ Student Advisory Vote

Vote: _______ Yes _______ No
I. The Board of Trustees maintains high standards of ethical conduct for its members and adopts Standards of Good Practice to promote a healthy working relationship among its members and its Superintendent/President, based upon mutual trust and support. Members of the Board are responsible to:

- Act only in the best interest of the District;
- Ensure public input into Board of Trustees deliberations, adhering to the law and spirit of the open meeting laws and regulations;
- Prevent conflicts of interest and the perception of conflicts of interest;
- Prevent breach of confidentiality or perception of breach of confidentiality;
- Support the District mission;
- Ensure that students receive the highest quality education;
- Exercise authority, not as individuals, only as a Board;
- Use appropriate channels of communication;
- Respect others and act with civility;
- Remain informed about the District, educational issues, and responsibilities of Board membership;
- Devote adequate time to Board work and preparing for meetings;
- Maintain the confidentiality of closed sessions;
- Deal with any violations;
- Adhere to the established Board protocols; and
- Adhere to responsibilities and legal requirements as elected officials or appointed college representatives.

II. The Board will promptly address any violation by a Board member or Board members of the Code of Ethics in the following manner:

If a Board member feels BP 2715, Code of Ethics/Standards of Practice has been violated, the Board member should go to the President of the Board, or the Vice President of the Board if the President of the Board is in violation. The President (or Vice President) of the Board shall go to the Board member (or Board President) who violated the policy and have a discussion to resolve the violation.

If not resolved, the President of the Board/Vice President of the Board, in open session at the next regularly scheduled Board meeting, will appoint a committee of two Board members to hear the case within a two-week period of the notification to determine if censure is in order.

If the appointed Board committee finds that the Board member should be censured, the item will be placed on the next regular Board meeting agenda for full Board discussion and follow the censure process associated with Robert’s Rules of Order; the Board’s chosen method of handling the Board’s official business (Board Study Session 6-14-13 and reaffirmed at the Board Retreat on August 10, 2013).
If the alleged behavior violates laws, the President of the Board/Vice President of
the Board may seek legal counsel and the violations referred to the District
Attorney or Attorney General, as provided for in law.

III. The Board will review the Code of Ethics statement at least annually. (Agreed at
the June 14, 2013 study session and reaffirmed at the Board Retreat on August
10, 2013.)

IV. Sources/References:
ACCJC Accreditation Standards IV.C.11 (formerly. IV.B.1. a, e, & h).
IV. ACTION AGENDA

A. PRESIDENT’S OFFICE

3. Revision of Board Policies 2431 (First Reading)

The following Board Policy is recommended for revision.

BP 2431   Revision of Board Policy 2431 (First Reading)

RECOMMENDATION:

1) That the Board of Trustees discuss the recommended revisions.

2) That the Board of Trustees approve the revised Board Policy 2431 for first reading.

Disposition by the Board:

It was moved by ________________________, seconded by ________________________
and carried, that Report No. IV.A.3 with the following revisions: ________________________ be

______ Accepted and Approved - Action No. ______
______ Not Approved
______ Delayed for further Study

Vote: Yes ______ No ______

Student Advisory Vote

Vote: Yes ______ No ______
I. In the case of a Superintendent/President vacancy, the Board of Trustees has established a search process to fill the vacancy. The process shall be fair and open and comply with relevant regulations. (See AP 2431)

II. Board members are prohibited from appointing a spouse, partner, significant other or relative on the search committee to prevent any actual or perception of a conflict of interest or breach of confidentiality.

III. Source/Reference:

ACCJC Accreditation Standards IV.B and IV.C.3 (formerly IV.B.1 and IV.B.1 j.)
Title 5, Sections 53000 et seq.; AP 2431
IV. ACTION AGENDA

A. PRESIDENT'S OFFICE

4. Revision of Board Policies 6740 (First Reading)

The following Board Policy is recommended for revision.

BP 6740   Revision of Board Policy 6740 (First Reading)

RECOMMENDATION:

1) That the Board of Trustees discuss the recommended revisions.

2) That the Board of Trustees approve the revised Board Policy 6740 for first reading.

Disposition by the Board:

It was moved by __________________________, seconded by __________________________
and carried, that Report No. IV.A.4 with the following revisions: __________________________

be

____ Accepted and Approved - Action No. ______
____ Not Approved  Vote: Yes ____ No ______
____ Delayed for further Study  Vote: Yes ______ No ______

Student Advisory Vote  Vote: Yes ______ No ______
I. If a bond measure has been authorized pursuant to the conditions of Proposition 39 as defined in the California Constitution, the Board shall establish a Citizens Oversight Committee in accordance with the applicable law and necessary regulations.

II. Board members are prohibited from appointing a spouse, partner, significant other or relative on the search committee to prevent any actual or perception of a conflict of interest or breach of confidentiality.
IV. ACTION AGENDA

A. PRESIDENT'S OFFICE

5. Amendment of Retainer Agreement: Legal Services Garcia, Hernandez, Sawhney LLP (GHS)

An amendment of the retainer agreement with Garcia Hernandez Sawhney LLP (GHS) to provide legal services as outside General Counsel to handle a variety of matters including but not limited to Labor and Employment Issues, Labor Negotiations and Title IX Investigations and matters in other areas as assigned. Services will be provided on “As Needed” basis.

Fees are as follows:

1. Attorney with 7 or more years of experience - $275.00 per hour
2. Attorney with up to 6 years of experience - $245.00 per hour
3. Specialty Service with one to three years of experience - $245.00 per hour
4. Law Clerk - $175.00 per hour
5. Paralegal - $150.00 per hour

RECOMMENDATION: That the Board of Trustees approve the amended retainer agreement with Garcia, Hernandez, Sawhney, LLP as outside General Counsel to determine which law firms with retainer agreements with the District will provide services to the District.

Disposition by the Board:

It was moved by ____________________, seconded by ____________________ and carried, that Report No. IV.A.5 with the following revisions:

__________________________ be

____ Accepted and Approved - Action No. ________
____ Not Approved
____ Delayed for further Study Vote: ________ ________

Student Advisory Vote Vote: ________ ________