RI O HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
Special Meeting, Wednesday, January 23, 2019, 6:00 p.m.
3600 Workman Mill Road, Whittier, CA
AGENDA

RI O HONDO COLLEGE MISSION STATEMENT
Rio Hondo College is committed to the success of its diverse students and communities by providing
dynamic educational opportunities and resources that lead to degrees, certificates, transfer, career and
technical pathways, basic skills proficiency, and lifelong learning.

I. CALL TO ORDER
A. Call to Order (6:00 pm)
B. Pledge of Allegiance
C. Roll Call
D. Open Communication for Public Comment
   Persons wishing to address the Board of Trustees on any item on the agenda, or any other matter, are
   invited to do so at this time. Pursuant to the Brown Act, the Board cannot discuss or take action on items
   not listed on the agenda. Matters brought before the Board that are not on the agenda may, at the Board’s
discretion, be referred to staff or placed on the next agenda.

   Persons wishing to make comments are allowed three minutes per topic; thirty minutes shall be the
   maximum time allotment for public speakers on any one subject regardless of the number of speakers at
   any one board meeting.

II. HVAC STATUS UPDATE – Yulian Ligioso

III. CONSENT AGENDA
A. PRESIDENT’S OFFICE
   1. Consultant Services – American Life Security
   2. Approval of Annual Legislative Agenda

IV. ACTION ITEMS
A. PRESIDENT’S OFFICE
   1. Approval of Members to the Board Sub-Committees
   2. Revision of Board Policy 2715 - Code of Ethics/Standards of Practice -
      (First Reading)
   3. Revision of Board Policy 2431 – Superintendent/President Selection -
      (First Reading)
   4. Revision of Board Policy 6740 – Citizen’s Oversight Committee -
      (First Reading)
   5. Amendment of Retainer Agreement: Legal Services Garcia, Hernandez,
      Sawhney LLP (GHS) - AMENDED

V. STUDY SESSION
   • Board Goals & Objectives – Dr. Caroline Durdelia
     ▶ Review & Discussion of 2018-19 Board Goals & Objectives
   • New Funding Formula Update
     ▶ New Funding Formula Faculty Taskforce Report – Dr. Adam Wetsman &
       Diana Valladares
     ▶ Pell Grant & BOGG Process – Henry Gee
     ▶ Transfer & Certificate Information – Henry Gee
     ▶ Credit Certificates & Degree Offerings – Dr. Laura Ramirez
     ▶ Non-Credit Certificate Offerings – Yolanda Emerson
VI. ADJOURNMENT

- Date of Next Regular Board Meeting – Wednesday, February 20, 2019, 6:00 p.m.

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

Any individual with a disability, who requires a reasonable accommodation to participate in a Board meeting of the Rio Hondo Community College District, may request assistance by contacting the President’s Office, 3600 Workman Mill Road, Whittier, California. This document is available in alternate format. Telephone (562) 908-3403; fax (562) 908-3463; TDD (562) 908-3422.
III. CONSENT AGENDA

A. PRESIDENT'S OFFICE

1. Consultant Services – American Life Security

The Board of Trustees has determined that campus safety, security and emergency management protocols and services should be reviewed and evaluated to best serve the needs of the Rio Hondo College community.

Administration would like to engage American Life Security to provide consultant services to review and evaluate the campus safety, security and emergency management protocols and services with a not to exceed amount of $35,000.00 to be paid from General Funds:

Term is from January 24, 2019 through December 31, 2019

RECOMMENDATION: That the Board of Trustees approve engagement of American Life Security as summarized above and authorize the Administration to execute appropriate documents on behalf of the District.

Disposition by the Board:
It was moved by Mr. Oscar Valladares, seconded by Ms. Rosaelva Lomeli and carried, that Report No. III.A.1 with the following revisions:

None

be

XX Accepted and Approved - Action No. 26

_____ Not Approved

_____ Delayed for further Study

Vote: 5 0

Student Advisory Vote

Vote: 1 0
III. CONSENT AGENDA

A. PRESIDENT'S OFFICE

2. Approval of Annual Legislative Agenda

At the Board meeting of January 9, 2019, the Board of Trustees requested it was the consensus of the Board to have the Director of Government and Community Relations develop a Legislative Agenda for presentation and approval at the next Special Board meeting and implement this annually in January in preparation for the CCLC and ACCT National Legislative Conferences.

Attached is the 2019 Legislative Agenda for review and approval.

RECOMMENDATION: That the Board of Trustees approve the attached 2019 Legislative agenda as presented.

Disposition by the Board:
It was moved by Ms. Norma E. Garcia, seconded by Ms. Vicky Santana and carried, that Report No. III.A.2 with the following revisions: approved as outlined below be

The Board of Trustees approved the 2019 Legislative agenda with the inclusion of the items listed below in blue as amendments.

LEGISLATIVE PRIORITIES

Second Year of Community College Promise
- Rio Hondo College successfully launched the Rio Promise in May 2017 and Rio Promise-Year 2 in September 2018 for qualifying full-time students. Rio Hondo supports AB 2 (Santiago) which would add a second year to the California Community College Promise. Rio Hondo was the first community college in Los Angeles County to offer Year 2 free tuition to eligible students.

New Funding Formula
- Rio Hondo College strives to be involved in the ongoing discussions on the best way to implement the new funding formula in 2020-21. Rio Hondo advocates for the new funding formula to use a 70% (Enrollment) / 20% (Equity) / 10% (Student Success) approach in the first year of implementation.
Support for Educating Surge of Students Resulting from CSU System

• Since CSUs are capping the number of transfer admissions due to insufficient funding, Rio Hondo College advocates for additional support for educating this surge of students and preparing them for transfer.

XX  Accepted and Approved - Action No. 27
____ Not Approved
____ Delayed for further Study

Vote: 5  0

Student Advisory Vote

Vote: 1  0
Rio Hondo College’s 2019 Legislative Agenda includes the following goals that align with annual institutional goals and inform state legislative priorities.

**LEGISLATIVE GOALS**

1. Secure state/federal resources that support the College’s efforts to help all students achieve their educational goals

2. Advocate for policies that improve College’s effectiveness at helping all students achieve their educational goals.

**LEGISLATIVE PRIORITIES**

**Second Year of Community College Promise**
- Rio Hondo College successfully launched the Rio Promise in May 2017 and Rio Promise-Year 2 in September 2018 for qualifying full-time students. Rio Hondo supports AB 2 (Santiago) which would add a second year to the California community college promise.

**Financial Aid**
- In light of the impending overhaul of the Student Aid Commission, Rio Hondo College supports a Cal Grant program that would provide aid based on the total cost of attendance. This revamped Cal Grant program would complement our College’s efforts to cover costs besides tuition such as transportation, child care, books, food, and housing.

**Extension of Baccalaureate**
- Rio Hondo offers a B.S. in Automotive Technology and strongly supports a sunset extension to help additional cohorts of Automotive Technology students. Our College is interested in pursuing additional baccalaureate programs in the near future to address the growing need for baccalaureate degrees.

**Support for Students Experiencing Homelessness**
- In light of the rising number of students who are housing insecure at Rio Hondo College (and across California), Rio Hondo supports any legislation that allocates resources to support the initial efforts already implemented by our students, staff, and faculty.

**New Funding Formula**
- Rio Hondo College strives to be involved in the ongoing discussions on the best way to implement the new funding formula.
DID YOU KNOW THAT RIO HONDO COLLEGE OFFERS THE FOLLOWING?

- A **Finals Week Hot Meal Program** offered by the Student Equity Office that provides hot meals for hungry students during final exams week. Since inception, this program has involved 120 administrators, faculty, staff, and students who have served 5,696 hot meals, 3,650 pieces of fruit, 135 gallons of coffee and 20 gallons of hot chocolate.

- The **RioSource Room**, which serves as a drop-in pantry for students who need food on campus or need to take groceries home. It also serves as the point of contact for students to get information about and referrals to local nonprofit and community resources.

- The **JOVENES Partnership**, which connects 18 to 25-year-old students who are homeless or experiencing housing insecurity with transitional residential units and case managers.

DID YOU KNOW THAT RIO HONDO COLLEGE ALSO OFFERS THE FOLLOWING?

- The **Pathway to Law School** program for underrepresented college students interested in learning more about law schools and careers in the legal field. Recognized with the 2017 Diversity Award, this initiative is designed to enhance advancement in law careers.

- The **Baccalaureate Degree in Automotive Technology** that enables students to earn bachelor of science degrees in the field of automotive technology, which includes program tracks in technical studies, business, and, marketing.

- The **TESLA Start** program that enables students to enroll in a 12-week training course that culminates in placement in TESLA jobs that position students at the forefront of the growing electric vehicle revolution.

- The **Reaching Institutionalized Students through Education (RISE)** program, which helps formerly incarcerated students with transition to the college environment and reenter the workforce, through expungement clinics, orientations, and workshops.

- The **Rio Hondo College Police Academy** that provides training for new cadets and advanced training for veteran officers. Nearly 100 federal, state, county, and municipal public safety agencies recruit graduates from the Rio Hondo College Police Academy.

- The **Rio Hondo College Fire Academy** that offers a 100% job placement rate and includes a Wildland Fire Training Program and Regional Homeland Security Training Center that serve agencies across the region and state.

- Examples of federal grants received by Rio Hondo College in 2018 include: Title V **Avance Project** ($640,718); the Career Technical Education Transitions Program ($432,183); STEM Student Support Services ($242,136); and PASS Student Support Programs ($272,496).
IV. ACTION AGENDA

A. PRESIDENT'S OFFICE

1. Approval of Members to the Board Sub-Committees

The Board President recommends the following Board Sub-Committees:

Safety & Security
Purpose: Review policies and the guide security assessment
Appointed Members: Oscar Valladares and ________________

Harassment Policy:
Purpose: Review Harassment Policies
Appointed Members: Rosaelva Lomeli and ________________

New Superintendent Welcome Reception
Purpose: Advise on planning welcome reception for the new Superintendent/President
Appointed Members: Rosaelva Lomeli and ________________

RECOMMENDATION: 1) That the Board of Trustees discuss the Board sub-committees as presented above.

2) That the Board of Trustees approve the participants for the Board sub-committees as presented above.

Disposition by the Board:
It was moved by Ms. Norma E. Garcia, seconded by Student Trustee Laureano and carried, that Report No. IV.A.1 with the following revisions: __________________________ approved as outlined below be

Safety & Security Ad Hoc:
Purpose: To review security policies and the guide-security-assessment make recommendations to the Board.
Duration: Six months
Appointed Members: Oscar Valladares, Vicky Santana and Student Trustee Laureano
Harassment & Equity Policy Ad Hoc:
Purpose: To review and propose recommendations on the harassment and equity policy to the Board.
Duration: Six months
Appointed Members: Rosaelva Lomeli, Norma E. Garcia and Student Trustee Laureano

New Superintendent Welcome Reception Ad Hoc:
Purpose: Advise on planning welcome reception for the new Superintendent/President
Duration: Nine months
Appointed Members: Rosaelva Lomeli and Norma E. Garcia

____ Accepted and Approved - Action No. 28
____ Not Approved
____ Delayed for further Study

Vote: 5 0

Student Advisory Vote
Vote: 1 0
IV. ACTION AGENDA

A. PRESIDENT'S OFFICE

2. Revision of Board Policies 2715 (First Reading)

The following Board Policy is recommended for revision.

BP 2715    Code of Ethics/Standards of Practice

RECOMMENDATION:  1) That the Board of Trustees discuss the recommended revisions.

2) That the Board of Trustees approve the revised Board Policy 2715 for first reading.

Disposition by the Board:
It was moved by Mr. Oscar Valladares, seconded by Ms. Rosaelva Lomeli, and carried, that report No. IV.A.2. with the following revisions:

On the revised motion of Mr. Valladares, the Board voted to approve the proposed revision of BP 2715 for the first reading and refer to PFC to be agendized for their meeting on February 12th as part of the collegial consultation process.

__X__ Accepted and approved - Action No. 29

___ Not approved

___ Delayed for further study

Ms. Norma E. Garcia    Vote:   ___  __X__
Ms. Vicky Santana       Vote:   ___  __X__
Ms. Rosaelva Lomeli     Vote:   __X__  ___
Mr. Gary Mendez         Vote:   __X__  ___
Mr. Oscar Valladares    Vote:   __X__  ___
Student Trustee Advisory Vote:   ___  __X__
I. The Board of Trustees maintains high standards of ethical conduct for its members and adopts Standards of Good Practice to promote a healthy working relationship among its members and its Superintendent/President, based upon mutual trust and support. Members of the Board are responsible to:

- Act only in the best interest of the District;
- Ensure public input into Board of Trustees deliberations, adhering to the law and spirit of the open meeting laws and regulations;
- Prevent conflicts of interest and the perception of conflicts of interest;
- Prevent breach of confidentiality or perception of breach of confidentiality;
- Support the District mission;
- Ensure that students receive the highest quality education;
- Exercise authority, not as individuals, only as a Board;
- Use appropriate channels of communication;
- Respect others and act with civility;
- Remain informed about the District, educational issues, and responsibilities of Board membership;
- Devote adequate time to Board work and preparing for meetings;
- Maintain the confidentiality of closed sessions;
- Deal with any violations;
- Adhere to the established Board protocols; and
- Adhere to responsibilities and legal requirements as elected officials or appointed college representatives.

II. The Board will promptly address any violation by a Board member or Board members of the Code of Ethics in the following manner:

If a Board member feels BP 2715, Code of Ethics/Standards of Practice has been violated, the Board member should go to the President of the Board, or Vice President of the Board if the President of the Board is in violation. The President (or Vice President) of the Board shall go to the Board member (or Board President) who violated the policy and have a discussion to resolve the violation.

If not resolved, the President of the Board/Vice President of the Board, in open session at the next regularly scheduled Board meeting, will appoint a committee of two Board members to hear the case within a two-week period of the notification to determine if censure is in order.

If the appointed Board committee finds that the Board member should be censured, the item will be placed on the next regular Board meeting agenda for full Board discussion and follow the censure process associated with Robert’s Rules of Order, the Board’s chosen method of handling the Board’s official business (Board Study Session 6-14-13 and reaffirmed at the Board Retreat on August 10, 2013).
If the alleged behavior violates laws, the President of the Board/Vice President of the Board may seek legal counsel and the violations referred to the District Attorney or Attorney General, as provided for in law.

III. The Board will review the Code of Ethics statement at least annually. (Agreed at the June 14, 2013 study session and reaffirmed at the Board Retreat on August 10, 2013.)

IV. Sources/References:
ACCJC Accreditation Standards IV.C.11 (formerly, IV.B.1. a, e, & h).
IV. ACTION AGENDA

A. PRESIDENT'S OFFICE

3. Revision of Board Policies 2431 (First Reading)

The following Board Policy is recommended for revision.

BP 2431  Revision of Board Policy 2431 (First Reading)

RECOMMENDATION: 1) That the Board of Trustees discuss the recommended revisions.

2) That the Board of Trustees approve the revised Board Policy 2431 for first reading.

Disposition by the Board:
It was moved by Ms. Rosaelva Lomeli, seconded by Ms. Norma E. Garcia, and carried, that report No. IV.A.3. with the following revisions:

On the revised motion of Ms. Lomeli, the Board voted to approve the proposed revision of BP 2431 for the first reading and refer to PFC to be agendized for their meeting on February 12th as part of the collegial consultation process.

X Accepted and approved - Action No. 30

X Not approved

X Delayed for further study

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I. In the case of a Superintendent/President vacancy, the Board of Trustees has established a search process to fill the vacancy. The process shall be fair and open and comply with relevant regulations. (See AP 2431)

II. Board members are prohibited from appointing a spouse, partner, significant other or relative on the search committee to prevent any actual or perception of a conflict of interest or breach of confidentiality.

III. Source/Reference:

ACCJC Accreditation Standards IV.B and IV.C.3 (formerly IV.B.1 and IV.B.1.j.)
Title 5, Sections 53000 et seq.; AP 2431
IV. ACTION AGENDA

A. PRESIDENT'S OFFICE

4. Revision of Board Policies 6740 (First Reading)

The following Board Policy is recommended for revision.

BP 6740 Revision of Board Policy 6740 (First Reading)

RECOMMENDATION: 1) That the Board of Trustees discuss the recommended revisions.

2) That the Board of Trustees approve the revised Board Policy 6740 for first reading.

Disposition by the Board:
It was moved by Mr. Oscar Valladares, seconded by Ms. Rosaelva Lomeli, and carried, that report No. IV.A.4. with the following revisions:

On the motion of Mr. Valladares, the Board voted to approve the proposed revision of BP 6740 for the first reading and refer to PFC to be agendized for their meeting on February 12th as part of the collegial consultation process.

__X__ Accepted and approved - Action No. 31

___ Not approved

___ Delayed for further study

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I. If a bond measure has been authorized pursuant to the conditions of Proposition 39 as defined in the California Constitution, the Board shall establish a Citizens Oversight Committee in accordance with the applicable law and necessary regulations.

II. Board members are prohibited from appointing a spouse, partner, significant other or relative on the search committee to prevent any actual or perception of a conflict of interest or breach of confidentiality.
IV. ACTION AGENDA

A. PRESIDENT'S OFFICE

5. Amendment of Retainer Agreement: Legal Services Garcia, Hernandez, Sawhney LLP (GHS)

An amendment of the retainer agreement with Garcia Hernandez Sawhney LLP (GHS) to provide legal services as outside General Counsel to handle a variety of matters including but not limited to Labor and Employment Issues, Labor Negotiations and Title IX Investigations and matters in other areas as assigned. Services will be provided on “As Needed” basis.

Fees are as follows:

1. Attorney with 7 or more years of experience - $275.00 per hour
2. Attorney with up to 6 years of experience - $245.00 per hour
3. Specialty Service with one to three years of experience - $245.00 per hour
4. Law Clerk - $175.00 per hour
5. Paralegal - $150.00 per hour

RECOMMENDATION: That the Board of Trustees approve the amended retainer agreement with Garcia, Hernandez, Sawhney, LLP as outside General Counsel to determine which law firms with retainer agreements with the District will provide services to the District.

Disposition by the Board:
It was moved by Ms. Rosaelva Lomeli, seconded by Mr. Oscar Valladares, and carried, that report No. IV.A.5. with the following revisions:

On the motion of Mr. Valladares, the Board voted to approve the amended retainer agreement with Garcia, Hernandez, Sawhney, LLP, as outside general counsel to determine which law firms with retainer agreements with the District will provide services to the District.
Accepted and approved - Action No. 32

Not approved

Delayed for further study

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