RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
Regular Meeting, Wednesday, February 20, 2019, 6:00PM
3600 Workman Mill Road, Whittier, California
AGENDA

RIO HONDO COLLEGE MISSION STATEMENT
Rio Hondo College is committed to the success of its diverse students and communities by providing
dynamic educational opportunities and resources that lead to degrees, certificates, transfer, career and
technical pathways, basic skills proficiency, and lifelong learning.

I. CALL TO ORDER
A. Call to Order (6:00 p.m.)
B. Pledge of Allegiance
C. Roll Call
D. Approval of Minutes: January 9, 2019; January 23, 2019
E. Open Communication for Public Comment
   Persons wishing to address the Board of Trustees on any item on the agenda, or any other matter, are invited to do so at
   this time. Pursuant to the Brown Act, the Board cannot discuss or take action on items not listed on the agenda. Matters
   brought before the Board that are not on the agenda may, at the Board’s discretion, be referred to staff or placed on the
   next agenda.

   Persons wishing to make comments are allowed three minutes per topic; thirty minutes shall be the maximum time
   allotment for public speakers on any one subject regardless of the number of speakers at any one board meeting.

F. Presentations
   • Sabbatical Leave - Jeannie Liu (Business Division - Accounting)
   • Outreach Update – Dr. Melba Castro
   • Board Docs – Gary Van Voorhis

II. CONSENT AGENDA
A. FINANCE & BUSINESS
   1. Finance and Business Reports
      a. Purchase Order Report
      b. Payroll Warrant Report
      c. CCFS-311Q Quarterly Report
   2. Authorization for Out of State Travel & Conferences
   3. Approve Agreement – California Early Childhood Mentor Program: Chabot – Las Positas Community College District
   4. Non-Resident Tuition Fees: Fiscal Year 2019/2020
   5. Payroll Warrant - Meghan A. Samora
   6. Approve Memorandum of Understanding (MOU): Los Angeles/Orange County Regional NetLab Hub – Coast
      Community College District
   7. Surplus Property
   8. Approval of Digital License Agreement: Films On Demand
      Subscription Plan – Infobase
   9. Approve Vehicle Donation: Kia Motors America, Inc.
   10. Approve Single (Sole) Source Finding for Repair of Boiler
       No. 2 and Award of Contract: R.F. MacDonald Co.
   11. Acceptance of Award – Round II (Year 2): Strong Workforce
       Program (Los Angeles County Region) Rancho Santiago
       Community College District
12. Approval of increase in Biddle and Associates Physical Abilities Test Fee for Firefighter Candidates
15. Approve Memorandum of Understanding (MOU) between Long Beach City College and Rio Hondo College: Deputy Sector Navigator (DSN) – Global Trade
16. Approve Memorandum of Understanding (MOU) between Cerritos College and Rio Hondo College: Deputy Sector Navigator (DSN) – Advanced Transportation & Logistics
17. Approve Agreement: Practice Programs – Kaiser Foundation Hospitals and Southern California Permanente Medical Group
18. Approve Clinical Affiliation Agreement: CSU Fullerton Institute for Cancer Research
19. Installation of New Data Drops for HS9 Modular Building – CableMasters
21. Approve Purchase of Fence Privacy Curtains: Leo’s Upholstery Supplies
22. Approve Acceptance of Funding: Curriculum Update for Four (4) Classrooms at the Child Development Center – Angels Baseball Foundation
23. Approve Memorandum of Understanding (MOU) between Cerritos College and Rio Hondo College: Deputy Sector Navigator (DSN) – Business & Entrepreneurship
24. Continuing Education
25. Consultants

B. PERSONNEL
1. Academic
2. Management/Confidential
3. Classified
4. Unrepresented

C. ACADEMIC AFFAIRS
1. Curriculum Items

III. ACTION ITEMS

A. FINANCE AND BUSINESS
1. Appointment to Rio Hondo College Citizens Oversight Committee

B. PRESIDENT’S OFFICE
1. Appointment of Community Representatives Serving on the Presidential Search Committee
IV. INFORMATION ITEMS
   1. Change, Transformation & Renewal - For Board Discussion
   2. Fostering an Environment of Respect, Civility, Cooperation and Team Work
      – For Board Discussion

V. STAFF AND BOARD COMMENTS
   • Board Development Reporting

VI. CLOSED SESSION

Pursuant to Section 54956.9
   • ANTICIPATED LITIGATION (1 case)

Pursuant to Section 54957
   • PUBLIC EMPLOYEE EMPLOYMENT

   • PUBLIC EMPLOYEE DISCIPLINE / DISMISSAL / RELEASE
     Counselors, Non-Tenure Track (2)

Pursuant to Section 54957.6:
   • CONFERENCE WITH LABOR NEGOTIATOR
     Agency Negotiator: Teresa Dreyfuss
     Employee Organization: CSEA, RHCF

VII. ADJOURNMENT
   • Next Special Board Meeting – Wednesday, February 27, 2019, 6:00PM
   • Next Regular Board Meeting – Wednesday, March 13, 2019, 6:00PM

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

Any individual with a disability, who requires a reasonable accommodation to participate in a Board meeting of the Rio Hondo Community College District, may request assistance by contacting the President's Office of Rio Hondo College, 3600 Workman Mill Road, Whittier, California. This document is available in alternate format. Telephone (562) 908-3403; TDD (562) 908-3422.
II. CONSENT AGENDA

A. FINANCE AND BUSINESS

1. Finance and Business Reports

   a. Purchase Order Report
      Attached is the Purchase Order Report containing purchases for the preceding month. Funds have been budgeted for these purchases in the funds shown. Individual purchase orders are available in Contract Management and Vending Services prior to the meeting for Board review. Purchases have been processed in accordance with Administrative Procedure No. 6334.

   b. Payroll Warrant Report
      Attached is the Payroll Warrant Report for the month of January 2019.

   c. Quarterly Report
      Attached is the Quarterly Financial Status Report CCFS-311 Q period ending December 31, 2018.

RECOMMENDATION: That the Board of Trustees approve the Consent Agenda item as presented.

Disposition by the Board:
It was moved by Ms. Vicky Santana, seconded by Mr. Oscar Valiadares, and carried, that the Consent Agenda with the following revisions:

   with the exclusion of items II.A.4-Non-Resident Tuition 2019/2020, II.A.10-Approve Single (Sole) Source Finding for Repair of Boiler No. 2 and Award of Contract: R.F. MacDonald Co., and II.A.25.- Consultants be

X Accepted and approved - Action No. 36

___ Not approved

___ Delayed for further study

Vote: 5 0

Student Trustee Advisory Vote: 1 0
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See the last page for criteria limiting the report information. The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.
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<th>PO Number</th>
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<th>PO Number</th>
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<td>REPUBLIC SERVICES, INC. CONSOLIDATED DISPOSAL SERVICES</td>
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*** See the last page for criteria limiting the report detail.

The preceding Purchase Orders have been issued in accordance with the District’s Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.
<table>
<thead>
<tr>
<th>PO Number</th>
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<table>
<thead>
<tr>
<th>PO Number</th>
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<td>EMHS YEARBOOK ATTENTION: YANIRA SIERRA</td>
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<td>19-02260</td>
<td>YADIRA ARELLANO LOPEZ</td>
<td>TRAVEL REIMB: JSPAC CONF (REQ#132663)</td>
<td>TPDP TECH PREP DEMONSTRATION BFAP - CATAGORICAL</td>
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<td>19-02264</td>
<td>MARK BROWN</td>
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<td>MEMBERSHIP RENEWAL (REQ#143118)</td>
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<td>LAB FURNITURE (REQ#136880)</td>
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<td>MARIA ORDAZ</td>
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<td>DONALD MASON</td>
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<td>Repair rain gutters (req#3140683)</td>
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<td>NORWALK PRINTING, INC</td>
<td>BOT BUSINESS CARDS (REQ#139896)</td>
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<table>
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<tr>
<th>PO Nbr</th>
<th>Vendor Name</th>
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<tr>
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<td>19-02289</td>
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Total Number of POs: 197
Total Amount: 2,106,791.81

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Total Amount: 2,106,791.81

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### PO Changes

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<td>PDQ EQUIPMENT RENTALS &amp; REPAIR</td>
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Information is further limited to: (Minimum Amount = 250.00, Maximum Amount = 9,999,999.99)

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Generates for Michael Knight (MKNIIGHT), Feb 1 2019 8:11AM
<table>
<thead>
<tr>
<th>PO Number</th>
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<td>DEL TERRA CONSTRUCTION GROUP</td>
<td>PCII: BID# 2049 &quot;L&quot; TOWER SEISMIC UPGD (REQ#133074)</td>
<td>BOND PROJECTS - MEASURE A</td>
<td>42.0</td>
<td>71,273.92</td>
</tr>
<tr>
<td>19-02308</td>
<td>US NATIONAL CORP DBA JIMENEZ PAINTING COMPANY</td>
<td>APP FOR PAYMENT NO. 1: BID 2065 (REQ#133072)</td>
<td>BOND PROJECTS - MEASURE A</td>
<td>42.0</td>
<td>30,352.50</td>
</tr>
<tr>
<td>19-02313</td>
<td>ATKINSON, ANDELSON, LOYA, RUUD &amp; ROMO</td>
<td>PROFESSIONAL LEGAL SERVICES (REQ#139558)</td>
<td>PRESIDENT'S OFFICE</td>
<td>42.0</td>
<td>1,206.19</td>
</tr>
</tbody>
</table>

**Total Number of POs: 4**

**Total Amount: 103,228.36**

### Fund Recap

<table>
<thead>
<tr>
<th>Fund</th>
<th>Description</th>
<th>PO Count</th>
<th>Amount</th>
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</thead>
<tbody>
<tr>
<td>42.0</td>
<td>Revenue Bond Construction Fund</td>
<td>4</td>
<td>103,228.36</td>
</tr>
</tbody>
</table>

Information is further limited to: (Fund = 420, Minimum Amount = 250.00, Maximum Amount = 9,999,999.99)

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.
## PAYROLL WARRANT REPORT
### JANUARY 2019

<table>
<thead>
<tr>
<th>Administrative salary</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>C1G-C</td>
<td>$ 279,214.88</td>
<td></td>
</tr>
<tr>
<td>CiG-N</td>
<td>$ 15,288.22</td>
<td></td>
</tr>
<tr>
<td>037-C</td>
<td>$ 1,992.22</td>
<td>$ 296,505.32</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Full Time Faculty &amp; Educational Salary</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>C2G-C</td>
<td>$ 1,993,841.89</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Faculty Hourly</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>C5G-C</td>
<td>$ 1,776,641.65</td>
</tr>
<tr>
<td>C5G-N</td>
<td>$ 9,520.66</td>
</tr>
<tr>
<td>002-C</td>
<td>$ 10,758.11</td>
</tr>
<tr>
<td>004-C</td>
<td>$ 969.92</td>
</tr>
<tr>
<td>032-C</td>
<td>$ 8,512.01</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Classified Monthly</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>E4L-N</td>
<td>$ 758,245.30</td>
</tr>
<tr>
<td>E4M-N</td>
<td>$ 661,499.00</td>
</tr>
<tr>
<td>E4N-N</td>
<td>$ 722,959.28</td>
</tr>
<tr>
<td>003-N</td>
<td>$ 1,766.34</td>
</tr>
<tr>
<td>008-N</td>
<td>$ 6,648.99</td>
</tr>
<tr>
<td>010-N</td>
<td>$ 44.69</td>
</tr>
<tr>
<td>023-N</td>
<td>$ 37.87</td>
</tr>
<tr>
<td>025-N</td>
<td>$ 1,886.70</td>
</tr>
<tr>
<td>038-N</td>
<td>$ 2,101.80</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Classified Hourly</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>H1L-N</td>
<td>$ 76,187.07</td>
</tr>
<tr>
<td>H1M-N</td>
<td>$ 22,203.47</td>
</tr>
<tr>
<td>H1N-N</td>
<td>$ 49,812.62</td>
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<table>
<thead>
<tr>
<th>Total</th>
<th>$ 2,153,188.87</th>
</tr>
</thead>
<tbody>
<tr>
<td>C1G-C,N</td>
<td>Managers and Deans</td>
</tr>
<tr>
<td>C37-C</td>
<td>Managers supplemental pay off</td>
</tr>
<tr>
<td>C2G-C</td>
<td>Full time faculty</td>
</tr>
<tr>
<td>C5G-C,N</td>
<td>Part time instructors</td>
</tr>
<tr>
<td>002-032C</td>
<td>Part time supplemental</td>
</tr>
<tr>
<td>E4L-N</td>
<td>Classified Monthly Salary</td>
</tr>
<tr>
<td>E4M-N</td>
<td>Classified Salary Advance</td>
</tr>
<tr>
<td>E4N-N</td>
<td>Classified Monthly Salary</td>
</tr>
<tr>
<td>003-038-N</td>
<td>Classified Monthly pay off</td>
</tr>
<tr>
<td>H1L-N</td>
<td>Classified hourly and student workers</td>
</tr>
<tr>
<td>H1M-N</td>
<td>Classified hourly and student workers</td>
</tr>
<tr>
<td>H1N-N</td>
<td>Classified hourly supplemental</td>
</tr>
</tbody>
</table>

| Total             | $ 6,398,241.69 |
California Community Colleges
Chancellor's Office

Quarterly Financial Status Report, CCFS-311Q

View Quarterly Data:

District: (880) RIO HONDO

<table>
<thead>
<tr>
<th>Line</th>
<th>Description</th>
<th>Actual 2015-16</th>
<th>Actual 2016-17</th>
<th>Actual 2017-18</th>
<th>Projected 2018-2019</th>
</tr>
</thead>
<tbody>
<tr>
<td>I.</td>
<td>Unrestricted General Fund Revenue, Expenditure and Fund Balance:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>A.</td>
<td>Revenues:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>A.1</td>
<td>Unrestricted General Fund Revenues (Objects 6100, 8600, 8600)</td>
<td>77,703,331</td>
<td>79,654,937</td>
<td>78,842,484</td>
<td>86,356,100</td>
</tr>
<tr>
<td>A.2</td>
<td>Other Financing Sources (Object 8900)</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>A.3</td>
<td>Total Unrestricted Revenue (A.1 + A.2)</td>
<td>77,703,331</td>
<td>79,654,937</td>
<td>78,842,484</td>
<td>86,356,100</td>
</tr>
<tr>
<td>B.</td>
<td>Expenditures:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>B.1</td>
<td>Unrestricted General Fund Expenditures (Objects 1000-6000)</td>
<td>78,917,441</td>
<td>77,151,971</td>
<td>80,882,233</td>
<td>86,265,000</td>
</tr>
<tr>
<td>B.2</td>
<td>Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)</td>
<td>504,949</td>
<td>518,700</td>
<td>507,377</td>
<td>510,000</td>
</tr>
<tr>
<td>B.3</td>
<td>Total Unrestricted Expenditures (B.1 + B.2)</td>
<td>79,422,390</td>
<td>77,670,671</td>
<td>81,389,610</td>
<td>86,775,000</td>
</tr>
<tr>
<td>C.</td>
<td>Revenues Over(Under) Expenditures (A.3 - B.3)</td>
<td>-1,719,059</td>
<td>1,984,266</td>
<td>-2,547,126</td>
<td>-356,900</td>
</tr>
<tr>
<td>D.</td>
<td>Fund Balance, Beginning</td>
<td>8,096,232</td>
<td>6,379,173</td>
<td>8,363,439</td>
<td>5,816,313</td>
</tr>
<tr>
<td>D.1</td>
<td>Prior Year Adjustments + (-)</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>D.2</td>
<td>Adjusted Fund Balance, Beginning (D + D.1)</td>
<td>8,096,232</td>
<td>6,379,173</td>
<td>8,363,439</td>
<td>5,816,313</td>
</tr>
<tr>
<td>E.</td>
<td>Fund Balance, Ending (C. + D.2)</td>
<td>6,379,173</td>
<td>8,363,439</td>
<td>5,816,313</td>
<td>5,457,413</td>
</tr>
<tr>
<td>F.1</td>
<td>Percentage of GF Fund Balance to GF Expenditures (E. / B.3)</td>
<td>8%</td>
<td>10.8%</td>
<td>7.1%</td>
<td>6.3%</td>
</tr>
</tbody>
</table>

https://misweb.cccco.edu/cc311Q/view.aspx

2/13/2019
II. Annualized Attendance FTES:

<table>
<thead>
<tr>
<th>Line</th>
<th>Description</th>
<th>2016-17</th>
<th>2017-18</th>
<th>2018-19</th>
<th>2019-20</th>
</tr>
</thead>
<tbody>
<tr>
<td>3.1</td>
<td>Annualized FTES (excluding apprentice and non-resident)</td>
<td>12,000</td>
<td>12,687</td>
<td>12,700</td>
<td>12,500</td>
</tr>
</tbody>
</table>

III. Total General Fund Cash Balance (Unrestricted and Restricted)

<table>
<thead>
<tr>
<th>Line</th>
<th>Description</th>
<th>2016-17</th>
<th>2017-18</th>
<th>2018-19</th>
<th>2019-20</th>
</tr>
</thead>
<tbody>
<tr>
<td>H.1</td>
<td>Cash, excluding borrowed funds</td>
<td>49,764,680</td>
<td>27,040,364</td>
<td>38,971,237</td>
<td></td>
</tr>
<tr>
<td>H.2</td>
<td>Cash, borrowed funds only</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>H.3</td>
<td>Total Cash (H.1 + H.2)</td>
<td>49,764,680</td>
<td>27,040,364</td>
<td>38,971,237</td>
<td></td>
</tr>
</tbody>
</table>

IV. Unrestricted General Fund Revenue, Expenditure and Fund Balance:

<table>
<thead>
<tr>
<th>Line</th>
<th>Description</th>
<th>Adopted Budget (Col. 1)</th>
<th>Annual Current Budget (Col. 2)</th>
<th>Year-to-Date Actuals (Col. 3)</th>
<th>Percentage (Col. 3/Col. 2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>I.</td>
<td>Revenues:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>I.1</td>
<td>Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)</td>
<td>86,356,100</td>
<td>86,356,100</td>
<td>41,151,237</td>
<td>47.7%</td>
</tr>
<tr>
<td>I.2</td>
<td>Other Financing Sources (Object 8900)</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>I.3</td>
<td>Total Unrestricted Revenue (I.1 + I.2)</td>
<td>86,356,100</td>
<td>86,356,100</td>
<td>41,151,237</td>
<td>47.7%</td>
</tr>
<tr>
<td>J.</td>
<td>Expenditures:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>J.1</td>
<td>Unrestricted General Fund Expenditures (Objects 1000-6000)</td>
<td>86,205,000</td>
<td>86,205,000</td>
<td>39,443,679</td>
<td>45.8%</td>
</tr>
<tr>
<td>J.2</td>
<td>Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)</td>
<td>510,000</td>
<td>510,000</td>
<td>-100</td>
<td></td>
</tr>
<tr>
<td>J.3</td>
<td>Total Unrestricted Expenditure (J.1 + J.2)</td>
<td>86,715,000</td>
<td>86,715,000</td>
<td>39,443,779</td>
<td>45.5%</td>
</tr>
<tr>
<td>K.</td>
<td>Revenues Over/(Under) Expenditures (I.3 - J.3)</td>
<td>-598,900</td>
<td>-598,900</td>
<td>1,707,458</td>
<td></td>
</tr>
<tr>
<td>L.</td>
<td>Adjusted Fund Balance, Beginning</td>
<td>5,816,313</td>
<td>5,816,313</td>
<td>5,816,313</td>
<td></td>
</tr>
<tr>
<td>L.1</td>
<td>Fund Balance, Ending (C. + L.2)</td>
<td>5,815,413</td>
<td>5,815,413</td>
<td>7,523,771</td>
<td></td>
</tr>
<tr>
<td>L.2</td>
<td>Percentage of GF Fund Balance to GF Expenditures (L.1 / J.3)</td>
<td>6.3%</td>
<td>6.3%</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
V. Has the district settled any employee contracts during this quarter? **YES**

If yes, complete the following: *(If multi-year settlement, provide information for all years covered.)*

<table>
<thead>
<tr>
<th>Contract Period Settled (Specify) YYY-YY</th>
<th>Management Total Cost Increase</th>
<th>% *</th>
<th>Permanency Total Cost Increase</th>
<th>% *</th>
<th>Academic Temporary Total Cost Increase</th>
<th>% *</th>
<th>Classified Total Cost Increase</th>
<th>% *</th>
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</thead>
<tbody>
<tr>
<td>a. SALARIES:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Year 1: 2019</td>
<td>71,000</td>
<td>4.46%</td>
<td>1,700,000</td>
<td>4.46%</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Year 2: 2020</td>
<td>71,000</td>
<td>3.86%</td>
<td>1,700,000</td>
<td>3.86%</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Year 3: 2021</td>
<td>74,000</td>
<td>3.92%</td>
<td>1,784,000</td>
<td>3.92%</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>b. BENEFITS:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Year 1: 2019</td>
<td>21,300</td>
<td></td>
<td>510,000</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Year 2: 2020</td>
<td>21,000</td>
<td></td>
<td>510,000</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Year 3: 2021</td>
<td>22,000</td>
<td></td>
<td>535,000</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*As specified in Collective Bargaining Agreement or other Employment Contract*

c. Provide an explanation on how the district intends to fund the salary and benefit increases, and also identify the revenue source/object code.
The District will fund the salary and benefit increases from the increase in state apportionment object code 8610 General Apportionments.

VI. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANs), issuance of COPs, etc.)? **NO**

If yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)

VII. Does the district have significant fiscal problems that must be addressed? **This year? NO**

Next year? **NO**

If yes, what are the problems and what actions will be taken? (Enter explanation below, include additional pages if needed.)

https://misweb.cccco.edu/cc311Q/view.aspx

2/13/2019
The CCFS-311Q is a quarterly financial status report required by the Chancellor’s Office. The Second quarter report for the period, ending December 31, 2018 is attached. Title 5, Section 58310 of the California Code of Regulations requires the chief executive officer or other designee of the governing board to regularly report to the governing board the district’s financial condition at least once every three months. Such report is to be prepared on forms provided by the Community College System Office and submitted each quarter. The certified report is to be reviewed by the district governing board at a regularly scheduled meeting and entered into the minutes of the meeting.

- **Unrestricted General Fund Revenue, Expenditure and Fund Balance:**
  
  This section compares the last three fiscal years ending actual results and current fiscal year projected results/budget:

  For the last three fiscal years, general fund reserve amounted to $6,379,173 for 2016, $8,363,439 for 2017 and $5,816,313 for 2018 compared to $5,457,413 for current fiscal year projected fund balance. The percentage of general fund reserve to general fund expenses were 8%, 10.8% and 7.1% respectively compared to 6.3% for current year projected percentage.

- **Total General Fund Cash Balance (Unrestricted & Restricted):**
  
  General Fund cash balance represents current year Second quarter compared to prior fiscal years Second quarters:

  Total cash for this quarter amounted to $38,971,237 compared to $45,731,900 for 2016, $49,764,680 for 2017 and $27,040,364 for 2018.

  Decrease in cash for current year Second quarter is due to the payment of obligations towards the end of the quarter.
II. CONSENT AGENDA

A. FINANCE AND BUSINESS

2. Authorization for Out-of-State Travel and Conferences

In accordance with Board Policy No. 7400 which has been reviewed, authorization is requested for attendance at out-of-state educational conferences by Board members who may be able to do so and staff, as indicated on the following page.

These trips are for the benefit of the Rio Hondo Community College District in accordance with Education Code Sections 87032 and 72423, which have been reviewed.

RECOMMENDATION: That the Board of Trustees approve the Consent Agenda item as presented.

Disposition by the Board:
It was moved by **Ms. Vicky Santana**, seconded by **Mr. Oscar Valladares**, and carried, that the Consent Agenda with the following revisions:

*with the exclusion of items II.A.4-Non-Resident Tuition 2019/2020, II.A.10-Approve Single (Sole) Source Finding for Repair of Boiler No. 2 and Award of Contract: R.F. MacDonald Co., and II.A.25.- Consultants*

be

_X_ Accepted and approved - Action No. 36

___ Not approved

___ Delayed for further study

Vote:  _5_  _0_

Student Trustee Advisory Vote:  _1_  _0_
<table>
<thead>
<tr>
<th>EMPLOYEE</th>
<th>CONFERENCE NAME &amp; LOCATION</th>
<th>DATES</th>
<th>REASON FOR ATTENDING</th>
<th>DAYS AWAY FROM COLLEGE</th>
<th>APPROX. COSTS</th>
<th>PRESENTER</th>
<th>PARTICIPANT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bruce Noble</td>
<td>2019 HVACR Educator's Conference South Point, NV</td>
<td>March 3-8, 2019</td>
<td>Conference Participant &amp; Presenter</td>
<td>3</td>
<td>$1,350.00</td>
<td>X</td>
<td>X</td>
</tr>
<tr>
<td>Aaron Perez</td>
<td>2019 HVACR Educator's Conference South Point, NV</td>
<td>March 3-8, 2019</td>
<td>Conference Participant</td>
<td>3</td>
<td>$50.00</td>
<td>X</td>
<td>X</td>
</tr>
<tr>
<td>Tyler Otamoto</td>
<td>Association of Colleges for Tutoring &amp; Learning Assistance (ACTLA) Las Vegas, NV</td>
<td>April 25-27, 2019</td>
<td>Conference Participant</td>
<td>1</td>
<td>$1,148.84</td>
<td>X</td>
<td>X</td>
</tr>
<tr>
<td>Julius B. Thomas</td>
<td>2019 National Education Leadership Summit Denver, CO</td>
<td>March 13-17, 2019</td>
<td>Conference Participant &amp; Presenter</td>
<td>2</td>
<td>$0.00</td>
<td>X</td>
<td>X</td>
</tr>
<tr>
<td>Rodolfo Rios</td>
<td>46th Annual National Conference - Collective Bargaining New York, NY</td>
<td>April 7-9, 2019</td>
<td>Conference Participant</td>
<td>2</td>
<td>$2,035.00</td>
<td>X</td>
<td>X</td>
</tr>
<tr>
<td>Marius Dommean</td>
<td>Equipment &amp; Engine Training Conference (EETC) Portland, OR</td>
<td>April 3-6, 2019</td>
<td>Conference Participant</td>
<td>4</td>
<td>$0.00</td>
<td>X</td>
<td>X</td>
</tr>
<tr>
<td>Marius Dommean</td>
<td>ASE Education Instructor Training Frisco, TX</td>
<td>July 22-26, 2019</td>
<td>Conference Participant</td>
<td>5</td>
<td>$0.00</td>
<td>X</td>
<td>X</td>
</tr>
<tr>
<td>Mike Cunibest</td>
<td>New York Antiquarian Book Fair New York, NY</td>
<td>March 6-10, 2019</td>
<td>Conference Participant</td>
<td>3</td>
<td>$0.00</td>
<td>X</td>
<td>X</td>
</tr>
<tr>
<td>Warren Roberts</td>
<td>American Association of Geographers Washington, DC</td>
<td>April 2-6, 2018</td>
<td>Conference Participant</td>
<td>2</td>
<td>$2,425.00</td>
<td>X</td>
<td>X</td>
</tr>
<tr>
<td>Sergio Guzman</td>
<td>46th Annual National Conference - Collective Bargaining New York, NY</td>
<td>April 7-9, 2019</td>
<td>Conference Participant</td>
<td>2</td>
<td>$2,035.00</td>
<td>X</td>
<td>X</td>
</tr>
</tbody>
</table>

Gary Hales
Oscar Villardales
Dominic Lamott
Thomas G. Givens
Vicky Santan
Student Trustee:
Diana Laurcano
II. CONSENT AGENDA

A. FINANCE AND BUSINESS

3. Approve Agreement – California Early Childhood Mentor Program: Chabot – Las Positas Community College District

Chabot-Las Positas Community College District has applied for and has received a grant (Grant No. CN180198) from the California State Department of Education to operate an Early Childhood Mentor Program.

Rio Hondo College will participate in the Cerritos/Rio Hondo Regional Early Childhood Mentor Program. It is a requirement that Rio Hondo College sign an agreement with Chabot-Los Positas Community College District in order to participate in the regional program.

Term is from August 1, 2018 through June 30, 2019.

RECOMMENDATION: That the Board of Trustees approve the Agreement - California Early Childhood Mentor Program with Chabot - Las Positas Community College District as described and authorize the Administration to execute appropriate documents on behalf of the District.

Disposition by the Board:
It was moved by Ms. Vicky Santana, seconded by Mr. Oscar Valladares, and carried, that the Consent Agenda with the following revisions:

   with the exclusion of items II.A.4-Non-Resident Tuition 2019/2020, II.A.10-Approve Single (Sole) Source Finding for Repair of Boiler No. 2 and Award of Contract: R.F. MacDonald Co., and II.A.25.- Consultants be

   X  Accepted and approved - Action No. 36

   ___ Not approved

   ___ Delayed for further study

   Vote:  5  0

   Student Trustee Advisory Vote:  1  0
II. CONSENT AGENDA

A. FINANCE AND BUSINESS

4. Non-Resident Tuition Fees: Fiscal Year 2019/2020

Each year, the District is required to evaluate and adjust, if necessary, its Non-Resident Tuition Fee based on a formula provided by law. Non-Resident Tuition Fee is the per-unit cost charged to students who have not resided in the State of California for more than one year. The law provides that the District may charge the District’s per-unit cost of education on the state’s average per unit cost of education.

In order to comply with education code, as identified by the Chancellor’s Office, staff recommends the Non-Resident Tuition Fee will be $265.00 per unit from current fee of $258.00 per unit based on the statewide average per unit cost, starting fiscal year 2019/2020.

RECOMMENDATION: That the Board of Trustees approve the Non-Resident Tuition Fee of $265.00 per unit, starting fiscal year 2019/2020.

Disposition by the Board:
It was moved by Ms. Vicky Santana, seconded by Ms. Diana Laureano, and carried, that the Consent Agenda with the following revisions: ______ Pulled for discussion and separate action be

X____ Accepted and approved - Action No. 37

____ Not approved

____ Delayed for further study

Vote: 5     0

Student Trustee Advisory Vote: 1     0
II. CONSENT AGENDA

A. FINANCE AND BUSINESS

5. **Payroll Warrant – Meghan A. Samora**

Payroll Warrant dated October 17, 2016 issued to Meghan A. Samora in the amount of $121.67 is a Stale Dated Warrant.

Meghan A. Samora is requesting the District to issue a replacement warrant. Board approval is necessary in order to issue a replacement warrant based upon L.A. County Education Procedures.

RECOMMENDATION: That the Board of Trustees approve Replacement Warrant to Meghan A. Samora in the amount of $121.67.

Disposition by the Board:
It was moved by Ms. Vicky Santana, seconded by Mr. Oscar Valladares, and carried, that the Consent Agenda with the following revisions: *with the exclusion of items II.A.4-Non-Resident Tuition 2019/2020, II.A.10-Approve Single (Sole) Source Finding for Repair of Boiler No. 2 and Award of Contract: R.F. MacDonald Co., and II.A.25.- Consultants be*

**X** Accepted and approved - Action No. 36

___ Not approved

___ Delayed for further study

Vote: 5 0

Student Trustee Advisory Vote: 1 0
II. CONSENT AGENDA

A. FINANCE AND BUSINESS

6. Approve Memorandum of Understanding (MOU): Los Angeles / Orange County Regional NetLab Hub - Coast Community College District.

As the Lead College for the Strong Workforce (SWP) Regional NetLab Hub & Cybersecurity Project, the Business Division is requesting approval of an MOU with Coast Community College District in order to utilize Coastline College’s virtual NetLab Hub to support cybersecurity curriculum at participating Los Angeles colleges in the SWP Regional NetLab Hub & Cybersecurity Project.

NetLab is a hardware and software system that allows students 24/7 online access to hands-on labs to develop essential skills needed by employers in the Information and Communication Technologies workforce. NetLab enables colleges to offer courses ranging from introductory computer classes to cutting edge courses for cybersecurity, virtualization, big data, operating system administration, network configuration and design.

The term begins February 21, 2019 and continues through December 31, 2020.

RECOMMENDATION: That the Board of Trustees approve the MOU with Coast Community College District as presented above and authorize Administration to execute the appropriate documents on behalf of the District.

Disposition by the Board:
It was moved by Ms. Vicky Santana, seconded by Mr. Oscar Valladares, and carried, that the Consent Agenda with the following revisions:

- with the exclusion of items II.A.4-Non-Resident Tuition 2019/2020, II.A.10-Approve Single (Sole) Source Finding for Repair of Boiler No. 2 and Award of Contract: R.F. MacDonald Co., and II.A.25.- Consultants

_X_ Accepted and approved - Action No. 36

___ Not approved

___ Delayed for further study

Student Trustee Advisory Vote: 1 0
II. CONSENT AGENDA

A. FINANCE AND BUSINESS

7. **Surplus Property**

Below is a list of surplus equipment from Biology Department and used copiers/printers from other Departments that are non-operational and no longer needed for the operation of the Departments.

<table>
<thead>
<tr>
<th>Qty</th>
<th>Description</th>
<th>Make/Model</th>
<th>Serial No.</th>
<th>RHC Tag</th>
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</thead>
<tbody>
<tr>
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<td>Laser Disc Player</td>
<td>Pioneer LDV 220</td>
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<td>19091</td>
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<td>VCR</td>
<td>Panasonic AG1260-P</td>
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<td>000422</td>
</tr>
<tr>
<td>1</td>
<td>Brown Projector</td>
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<td>003039</td>
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<tr>
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<td>Planetarium</td>
<td>P101</td>
<td></td>
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<td>Overhead</td>
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<td>Water Bath</td>
<td>Thermo Shake Bath</td>
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</tr>
</tbody>
</table>

Education Code Section 81452 states that if the board, by a unanimous vote of those members present, finds that the property is of insufficient value to defray the costs of arranging a sale, the property may be disposed of in the local public dump on order of any employee of the District empowered for that purpose by the board.

**RECOMMENDATION:** That the Board of Trustees, determine that the above referenced property is surplus and of insufficient value to defray the cost of arranging a sale, or it may be disposed of in the local public dump on order of any employee of the District empowered for that purpose by the Board.

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**Disposition by the Board:**

It was moved by Ms. Vicky Santana, seconded by Mr. Oscar Valladares, and carried, that the Consent Agenda with the following revisions:

*with the exclusion of items II.A.4-Non-Resident Tuition 2019/2020, II.A.10-Approve Single (Sole) Source Finding for Repair of Boiler No. 2 and Award of Contract: R.F. MacDonald Co., and II.A.25.- Consultants*

X Accepted and approved - Action No. 36

---

Not approved

Yes | No
---|---

5 | 0

---

Student Trustee Advisory Vote: 1 | 0
II. CONSENT AGENDA

A. FINANCE AND BUSINESS


The Library is requesting to have a Digital License Agreement with Infobase to access Video Titles and Digital Media content controlled by Infobase via Films On Demand Subscription Plan with a not to exceed amount of $13,056.75 to be paid from General Fund.

Term is from January 31, 2019 through January 31, 2020.

RECOMMENDATION: That the Board of Trustees approve the Agreement with Infobase as described above and authorize the Administration to execute the appropriate documents on behalf of the District.

Disposition by the Board:
It was moved by Ms. Vicky Santana, seconded by Mr. Oscar Valladares, and carried, that the Consent Agenda with the following revisions:

________________________ with the exclusion of items II.A.4-Non-Resident Tuition 2019/2020, II.A.10-Approve Single (Sole) Source Finding for Repair of Boiler No. 2 and Award of Contract: R.F. MacDonald Co., and II.A.25.- Consultants

________________________ be

_X_ Accepted and approved - Action No. 36

___ Not approved

___ Delayed for further study

Vote: 5

Student Trustee Advisory Vote: 1
II. CONSENT AGENDA

A. FINANCE AND BUSINESS

9. **Approve Vehicle Donation: Kia Motors America, Inc.**

Kia Motors America, Inc. (KMA) has offered to donate 18 units of Prototype Vehicles (see list below) to Rio Hondo College Public Safety Fire Training Center. The vehicles will be used to provide training for new and veteran firefighters that train at Rio Hondo on new air bag technology and other safety features tied to rescuing trapped people during auto extrication services.

<table>
<thead>
<tr>
<th>Qty</th>
<th>Model</th>
<th>VIN</th>
</tr>
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<tbody>
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<tr>
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</table>

The estimated value of the vehicles is $560,000.00.

Staff recommend acceptance of the above referenced donation and request authorization to have an automobile recycling company pick-up of the vehicles once these are destroyed through the extraction training classes.
RECOMMENDATION: That the Board of Trustees accept donation of prototype vehicles from Kia Motors America Inc. for use and training at the Rio Hondo College Public Safety Fire Training Center and authorize consignment to an automobile recycling company after its destruction by way of our extraction training classes.

Disposition by the Board:
It was moved by Ms. Vicky Santana, seconded by Mr. Oscar Valladares, and carried, that the Consent Agenda with the following revisions:

with the exclusion of items II.A.4-Non-Resident Tuition 2019/2020, II.A.10-Approve Single (Sole) Source Finding for Repair of Boiler No. 2 and Award of Contract: R.F. MacDonald Co., and II.A.25.- Consultants be

X Accepted and approved - Action No. 36

___ Not approved

___ Delayed for further study

| Vote: | 5 | 0 |

Student Trustee Advisory Vote: 1 0
II. CONSENT AGENDA

A. FINANCE AND BUSINESS

10. **Approve Single (Sole) Source Finding for Repair of Boiler No. 2 and Award of Contract: R.F. MacDonald Co.**

Per Public Contract Code 3400, a sole source arises when only person or company can provide the contractual services needed because of the uniqueness of the product or service. Any attempt to go out to bid will result in that person or company being the only one to respond and as such no need to bid out such contracts.

Boiler No. 2 at the Central Plant needs to be repaired. The scope includes replacement of tubes in the hot pass, removal of heavy scale and replacement of rear tube sheet.

CleaverBrooks, the manufacturer of the Boiler, has informed the District that R.F. MacDonald Co. is the factory authorized sales and service representative for CleaverBrooks products in the entire State of California and State of Nevada. All service and warranty work performed on CleaverBrooks equipment must be performed by a factory authorized representative.

R.F. MacDonald Co. has submitted a proposal to do the boiler repair with a not to exceed amount of $103,822.00.

**RECOMMENDATION:** That the Board of Trustees (a) finds a single (sole) source of procurement for the required boiler repair, (b) that the District will not benefit through formal bidding, (c) approve contract with R.F. MacDonald with a not to exceed amount of $103,822.00 to be paid from Bond Funds and (d) authorize the Administration to execute appropriate documents on behalf of the District.
Disposition by the Board:
It was moved by Ms. Vicky Santana, seconded by Ms. Diana Laureano, and carried, that the Consent Agenda with the following revisions:

Pulled for discussion and separate action

be

X  Accepted and approved - Action No. 38

___ Not approved

___ Delayed for further study

Vote:  5  0

Student Trustee Advisory Vote:  1  0
II. CONSENT AGENDA

A. FINANCE AND BUSINESS

11. Acceptance of Award - Round II (Year 2): Strong Workforce Program (Los Angeles County Region) Rancho Santiago Community College District

Rio Hondo Community College (District) has been selected as one of the Sub-Recipients of the Strong Workforce Program, of which Rancho Santiago Community College District (RS CCD) is the Fiscal Agent.

On February 21, 2018 the Board of Trustees approved the Master Agreement (item II.A.32) for the award of $2,200,000 allotted for the Los Angeles County Region (Year 1).

The Master Agreement was based in the Strong Workforce Program Agreement between the Fiscal Agent and the California Community Colleges Chancellors’ Office (Prime Sponsor) which is supported by Strong Workforce Program -- Regional Fund allocations disbursed in 2017/2018, 2018/2019 and 2019/2020.

For Year 2, the District was awarded $2,379,000 allotted for the Los Angeles County Region with total award in the amount of $4,579,000.00.

RECOMMENDATION: That the Board of Trustees approve the acceptance of award from Rancho Santiago Community College District and authorize the Administration to execute the appropriate documents on behalf of the District.

Disposition by the Board:
It was moved by Ms. Vicky Santana, seconded by Mr. Oscar Valladares, and carried, that the Consent Agenda with the following revisions:

with the exclusion of items II.A.4-Non-Resident Tuition 2019/2020, II.A.10-Approve Single (Sole) Source Finding for Repair of Boiler No. 2 and Award of Contract: R.F. MacDonald Co., and II.A.25.- Consultants be

X Accepted and approved - Action No. 36

____ Not approved

____ Delayed for further study Vote: 5 0

Student Trustee Advisory Vote: 1 0
II. CONSENT AGENDA

A. FINANCE AND BUSINESS

12. Approval of Increase in Biddle and Associates Physical Abilities Test Fee for Firefighter Candidates

The Los Angeles County and Orange County Fire Departments would like Rio Hondo College along with Mt. SAC and Santa Ana College to test firefighter candidates utilizing the Biddle and Associates Physical Abilities Test (Biddle).

On April 13, 2011, the Board of Trustees approved the Biddle Test Fee of $25.00 per person effective June 1, 2011 (item III.A.3).

Due to increase in costs to conduct these tests, i.e., proctor costs and firefighter equipment costs (hose, chain saws, ladders, etc.) the Public Safety/Fire Technology Department is requesting increase of Biddle Test Fee charged to student firefighter candidates to $40.00 per person effective March 1, 2019.

RECOMMENDATION: That the Board of Trustees approve the increase of Biddle Test Fee as described above effective March 1, 2019.

Disposition by the Board:
It was moved by Ms. Vicky Santana, seconded by Mr. Oscar Valladares, and carried, that the Consent Agenda with the following revisions:

________________________
with the exclusion of items II.A.4-Non-Resident Tuition 2019/2020, II.A.10-Approve Single (Sole) Source Finding for Repair of Boiler No. 2 and Award of Contract: R.F. MacDonald Co., and II.A.25.- Consultants be

X Accepted and approved - Action No. 36

___ Not approved

___ Delayed for further study

Vote: 5 0

Student Trustee Advisory Vote: 1 0
II. CONSENT AGENDA

A. FINANCE AND BUSINESS


On November 14, 2018, the Board of Trustees approved the agenda for the DSN appointment Bruce Noble [Deputy Sector Navigator (DSN) for Energy Efficiency and Utilities Los Angeles] and Rio Hondo College (as host college) with grant in the amount of $200,000.00 for the term November 1, 2018 through October 31, 2019 (item III.A.6).

This First Amendment is issued to amend the terms of payment from a reimbursement basis to a set-payment schedule and to provide the invoicing approved by the Chancellor’s office. See payment schedule below:

40% - After Agreement is fully executed
50% - Progress payment
10% - Final payment

100% - Total

RECOMMENDATION: That the Board of Trustees approve the First Amendment to Sub Agreement DO-18-2565-22 as summarized above and authorize the Administration to execute the appropriate documents on behalf of the District.

Disposition by the Board:
It was moved by Ms. Vicky Santana, seconded by Mr. Oscar Valladares, and carried, that the Consent Agenda with the following revisions:

with the exclusion of items II.A.4-Non-Resident Tuition 2019/2020, II.A.10-Approve Single ( Sole) Source Finding for Repair of Boiler No. 2 and Award of Contract: R.F. MacDonald Co., and II.A.25.- Consultants be

X Accepted and approved - Action No. 36

___ Not approved

____ Delayed for further study

Yes  No

Vote: 5  0

Student Trustee Advisory Vote: 1  0
II. CONSENT AGENDA

A. FINANCE AND BUSINESS


On November 14, 2018, the Board of Trustees approved the agenda for the DSN appointment Shari Herzfeld [Deputy Sector Navigator (DSN) for Health Los Angeles] and Rio Hondo College (as host college) with grant in the amount of $200,000.00 for the term November 1, 2018 through October 31, 2019 (item III.A.7).

This First Amendment is issued to amend the terms of payment from a reimbursement basis to a set-payment schedule and to provide the invoicing approved by the Chancellor's office. See payment schedule below:

40% - After Agreement is fully executed
50% - Progress payment
10% - Final payment

100% - Total

RECOMMENDATION: That the Board of Trustees approve the First Amendment to Sub Agreement DO-18-2565-24 as summarized above and authorize the Administration to execute the appropriate documents on behalf of the District.

Disposition by the Board:
It was moved by Ms. Vicky Santana, seconded by Mr. Oscar Valladares, and carried, that the Consent Agenda with the following revisions:

with the exclusion of items II.A.4-Non-Resident Tuition 2019/2020, II.A.10-Approve Single (Sole) Source Finding for Repair of Boiler No. 2 and Award of Contract: R.F. MacDonald Co., and II.A.25.- Consultants be

X  Accepted and approved - Action No. 36

___ Not approved

___ Delayed for further study

Vote: 5 0

Student Trustee Advisory Vote: 1 0
II. CONSENT AGENDA

A. FINANCE AND BUSINESS

15. Approve Memorandum of Understanding (MOU) between Long Beach City College and Rio Hondo College: Deputy Sector Navigator (DSN) - Global Trade

The Career Pathways Specialists Project is one of the LA Co. Regional Strong Workforce Programs Projects. This project facilitates the development of Career Pathways utilizing articulation agreements and dual enrollment classes. Integral to the project, are activities to be completed by the Deputy Sector Navigators hosted at other colleges.

As Fiscal Agent for the project, Rio Hondo College identified funds for activities and would like to have an MOU with Long Beach City College for the DSN – Global Trade (Ruth Amanuel) with the following scope of work:

1. Provide industry perspective in identifying Career Pathways to be revised to meet industry needs.

2. Conduct sector specific regional advisory committees.

3. Facilitate faculty experiences with business/industry to ensure Career Pathways prepare students for employment.

4. Identify employment opportunities and specific employers within sector.

5. Other activities as mutually agreed upon.

Long Beach City College will be compensated $75,000.00 with payment made on a reimbursement model for work completed.

The term begins February 21, 2019 and continues through December 31, 2019.

RECOMMENDATION: That the Board of Trustees approve the MOU with Long Beach City College as presented above and authorize Administration to execute the appropriate documents on behalf of the District.
Disposition by the Board:
It was moved by Ms. Vicky Santana, seconded by Mr. Oscar Valladares, and carried, that the Consent Agenda with the following revisions:

- with the exclusion of items II.A.4-Non-Resident Tuition 2019/2020, II.A.10-Approve Single (Sole) Source Finding for Repair of Boiler No. 2 and Award of Contract: R.F. MacDonald Co., and II.A.25.- Consultants

be

X  Accepted and approved - Action No. 36

___ Not approved  

___ Delayed for further study  

Vote: 5  0

Student Trustee Advisory Vote: 1  0
II. CONSENT AGENDA

A. FINANCE AND BUSINESS

16. Approve Memorandum of Understanding (MOU) between Cerritos College and Rio Hondo College: Deputy Sector Navigator (DSN) – Advanced Transportation & Logistics

The Career Pathways Specialists Project is one of the LA Co. Regional Strong Workforce Programs Projects. This project facilitates the development of Career Pathways utilizing articulation agreements and dual enrollment classes. Integral to the project, are activities to be completed by the Deputy Sector Navigators hosted at other colleges.

As Fiscal Agent for the project, Rio Hondo College identified funds for activities and would like to have an MOU with Cerritos College for the DSN – Advanced Transportation & Logistics (Katherine Mishler) with the following scope of work:

6. Provide industry perspective in identifying Career Pathways to be revised to meet industry needs.

7. Conduct sector specific regional advisory committees.

8. Facilitate faculty experiences with business/industry to ensure Career Pathways prepare students for employment.

9. Identify employment opportunities and specific employers within sector.

10. Other activities as mutually agreed upon.

Cerritos College will be compensated $75,000.00 with payment made on a reimbursement model for work completed.

The term begins February 21, 2019 and continues through December 31, 2019.

RECOMMENDATION: That the Board of Trustees approve the MOU with Cerritos College as presented above and authorize Administration to execute the appropriate documents on behalf of the District.
Disposition by the Board:
It was moved by Ms. Vicky Santana, seconded by Mr. Oscar Valladares, and carried, that the Consent Agenda with the following revisions:

with the exclusion of items II.A.4-Non-Resident Tuition 2019/2020, II.A.10-Approve Single (Sole) Source Finding for Repair of Boiler No. 2 and Award of Contract: R.F. MacDonald Co., and II.A.25.- Consultants be

X  Accepted and approved - Action No. 36

___ Not approved

___ Delayed for further study

Yes  No

Vote:  5  0

Student Trustee Advisory Vote:  1  0
II. CONSENT AGENDA

A. FINANCE AND BUSINESS

17. **Approve Agreement: Practice Programs - Kaiser Foundation Hospitals and Southern California Permanente Medical Group**

The Health Science Nursing Department is requesting approval of a Kaiser Permanente Southern California School Agreement for Student Practice and Training (Practice Programs) ["Agreement"] with Kaiser Foundation Hospitals and Southern California Permanente Medical Group in providing field experience for students. The term begins February 21, 2019 and continues through December 2, 2024.

**RECOMMENDATION:** That the Board of Trustees approve the agreement with Kaiser Foundation Hospitals and Southern California Permanente Medical Group as presented above and authorize Administration to execute the appropriate documents on behalf of the District.

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Disposition by the Board:
It was moved by Ms. Vicky Santana, seconded by Mr. Oscar Valladares, and carried, that the Consent Agenda with the following revisions:

with the exclusion of items II.A.4-Non-Resident Tuition 2019/2020, II.A.10-Approve Single (Sole) Source Finding for Repair of Boiler No. 2 and Award of Contract: R.F. MacDonald Co., and II.A.25.- Consultants be

X Accepted and approved - Action No. 36

___ Not approved

___ Delayed for further study

Vote: 5 0

Student Trustee Advisory Vote: 1 0
II. CONSENT AGENDA

A. FINANCE AND BUSINESS

18. Approve Clinical Affiliation Agreement: CSU Fullerton

The Health Science Nursing Department is requesting approval of a Clinical Affiliation Agreement with CSU Fullerton.

Rio Hondo College will provide clinical training to CSU Fullerton students enrolled in BSN; School Nurse credential; MSN: Leadership, Women’s Health Care, School Nursing, Nurse Educator, FNP Concentrations; and DNP.

The term begins February 21, 2019 through February 20, 2021.

RECOMMENDATION: That the Board of Trustees approve the Clinical Affiliation Agreement with CSU Fullerton as presented above and authorize Administration to execute the appropriate documents on behalf of the District.

Disposition by the Board:
It was moved by Ms. Vicky Santana, seconded by Mr. Oscar Valladares, and carried, that the Consent Agenda with the following revisions:

____________________ with the exclusion of items II.A.4-Non-Resident Tuition 2019/2020, II.A.10-Approve Single (Sole) Source Finding for Repair of Boiler No. 2 and Award of Contract: R.F. MacDonald Co., and II.A.25.- Consultants ____________________ be

X Accepted and approved - Action No. 36

___ Not approved

___ Delayed for further study

Yes | No
---|---
5 | 0

Vote: 5 0

Student Trustee Advisory Vote: 1 0
II. CONSENT AGENDA

A. FINANCE AND BUSINESS

19. Installation of New Data Drops for HS9 Modular Building - CableMasters

HS9 trailer is being used for the Program Management Office, the current data cabling in the building is obsolete and is no longer functional. A proposal was received to replace all the existing data cabling and data drops from CableMasters in the amount not to exceed of $4,202.81.

The Program Management Team and Rio Hondo staff has reviewed the proposal and concluded the cost proposal from CableMasters is adequate to complete the necessary work in the amount not to exceed $4,202.81.00.

RECOMMENDATION: That the Board of Trustees approve the proposal for new data cabling & data drops for the HS9 modular building from CableMasters, in the amount of $4,202.81 from Bond Funds and authorize the Administration to execute appropriate documents on behalf of the District.

Disposition by the Board:
It was moved by Ms. Vicky Santana, seconded by Mr. Oscar Valladares, and carried, that the Consent Agenda with the following revisions:

_ with the exclusion of items II.A.4-Non-Resident Tuition 2019/2020, II.A.10-Approve Single (Sole) Source Finding for Repair of Boiler No. 2 and Award of Contract: R.F. MacDonald Co., and II.A.25.- Consultants _ be

_X_ Accepted and approved - Action No. 36

___ Not approved

____ Delayed for further study

Vote: __5__ 0

Student Trustee Advisory Vote: ___1__ 0
II. CONSENT AGENDA

A. FINANCE AND BUSINESS


On August 12, 2018 the Board of Trustees approved P-Line Consulting, Inc. for architectural services to provide design documents for the roof replacement at the AJ Annex firing range and to address DSA requirements to address Fire Life Safety and Accessibility code compliance in the amount of $14,850.00.

During the analysis of the AJ Annex facility for ADA requirements, it was determined that the AJ Annex facility does not have ADA compliant restrooms and shower & locker room facilities. In order to achieve DSA approval for this project ADA compliance will need to be addressed. P-Line Consulting, Inc. has provided a proposal for additional architectural services in the amount not to exceed $26,800.00 with a new contract total of $41,650.00.

The proposal has been reviewed by the Program Management staff and the College administration and has deemed the proposal to be acceptable for additional Architectural Services.

RECOMMENDATION: That the Board of Trustees approve the proposal from P-Line Consulting, Inc. for additional Architectural Services in the amount not to exceed $26,800.00 from Scheduled Maintenance Funds and authorize the Administration to execute appropriate documents on behalf of the District.

Disposition by the Board:
It was moved by Ms. Vicky Santana, seconded by Mr. Oscar Valladares, and carried, that the Consent Agenda with the following revisions:


be

X Accepted and approved - Action No. 36

___ Not approved

___ Delayed for further study

Vote: 5 0

Student Trustee Advisory Vote: 1 0
II. CONSENT AGENDA

A. FINANCE AND BUSINESS

21. **Approve Purchase of Fence Privacy Curtains: Leo’s Upholstery Supplies**

The Facilities Department is requesting approval to purchase fence privacy curtains (wind screens) to replace what is currently installed at the Campus Tennis Courts from Leo’s Upholstery Supplies at cost not to exceed $12,809.50 to be paid from Bond Funds.

**RECOMMENDATION:** That the Board of Trustees approve the purchase of fence privacy curtains from Leo’s Upholstery Supplies at cost not to exceed $12,809.50 to be paid from Bond Funds and authorize Administration to execute the appropriate documents on behalf of the District.

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Disposition by the Board:

It was moved by **Ms. Vicky Santana**, seconded by **Mr. Oscar Valladares**, and carried, that the Consent Agenda with the following revisions:

- with the exclusion of items II.A.4-Non-Resident Tuition 2019/2020, II.A.10-Approve Single (Sole) Source Finding for Repair of Boiler No. 2 and Award of Contract: R.F. MacDonald Co., and II.A.25.- Consultants be

  _X_ Accepted and approved - Action No. 36

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**Student Trustee Advisory Vote:** 1 0
II. CONSENT AGENDA

A. FINANCE AND BUSINESS

22. **Approve Acceptance of Funding: Curriculum Update for Four (4) Classrooms at the Child Development Center -- Angels Baseball Foundation**

The Angels Baseball Foundation has awarded Rio Hondo College's Child Development Center $10,000.00. These funds will provide general support for updating all Four (4) Child Development Center classrooms with new curriculum and learning support materials.

**RECOMMENDATION:** That the Board of Trustees approve acceptance of Angels Baseball Foundation funding as described above and authorize the Administration to execute appropriate documents on behalf of the District.

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Disposition by the Board:
It was moved by *Ms. Vicky Santana*, seconded by *Mr. Oscar Valladares*, and carried, that the Consent Agenda with the following revisions: *with the exclusion of items II.A.4-Non-Resident Tuition 2019/2020, II.A.10-Approve Single (Sole) Source Finding for Repair of Boiler No. 2 and Award of Contract: R.F. MacDonald Co., and II.A.25.- Consultants* be

**X** Accepted and approved - Action No. 36

___ Not approved

___ Delayed for further study

**Vote:** 5 0

Student Trustee Advisory Vote: 1 0
II. CONSENT AGENDA

A. FINANCE AND BUSINESS

23. Approve Memorandum of Understanding (MOU) between Cerritos College and Rio Hondo College: Deputy Sector Navigator (DSN) – Business & Entrepreneurship

The Career Pathways Specialists Project is one of the LA Co. Regional Strong Workforce Programs Projects. This project facilitates the development of Career Pathways utilizing articulation agreements and dual enrollment classes. Integral to the project, are activities to be completed by the Deputy Sector Navigators hosted at other colleges.

As Fiscal Agent for the project, Rio Hondo College identified funds for activities and would like to have an MOU with Cerritos College for the DSN – Global Trade (Judy Fox) with the following scope of work:

11. Provide industry perspective in identifying Career Pathways to be revised to meet industry needs.

12. Conduct sector specific regional advisory committees.

13. Facilitate faculty experiences with business/industry to ensure Career Pathways prepare students for employment.

14. Identify employment opportunities and specific employers within sector.

15. Other activities as mutually agreed upon.

Cerritos College will be compensated $75,000.00 with payment made on a reimbursement model for work completed.

The term begins February 21, 2019 and continues through December 31, 2019.

RECOMMENDATION: That the Board of Trustees approve the MOU with Cerritos College as presented above and authorize Administration to execute the appropriate documents on behalf of the District.
Disposition by the Board:

It was moved by Ms. Vicky Santana, seconded by Mr. Oscar Valladares, and carried, that the Consent Agenda with the following revisions:

with the exclusion of items II.A.4-Non-Resident Tuition 2019/2020, II.A.10-Approve Single (Sole) Source Finding for Repair of Boiler No. 2 and Award of Contract: R.F. MacDonald Co., and II.A.25.- Consultants be

X Accepted and approved - Action No. 36

___ Not approved

___ Delayed for further study

Vote: 5 0

Student Trustee Advisory Vote: 1 0
II. CONSENT AGENDA

A. FINANCE AND BUSINESS

24. Continuing Education

a. Timothy Hawkins – To provide current part time assistant as a wrestling coach. Dates of service: February 21, 2019 – June 30, 2019. Payment will be split 60% to Rio Hondo College and 20% to the coach.

b. Jose Maldonado – To provide current part time assistant as a wrestling coach. Dates of service: February 21, 2019 – June 30, 2019. Payment will be split 60% to Rio Hondo College and 20% to the coach.

RECOMMENDATION: That the Board of Trustees approve the Consent Agenda item as presented.

Disposition by the Board:
It was moved by Ms. Vicky Santana, seconded by Mr. Oscar Valladares, and carried, that the Consent Agenda with the following revisions:

_____ with the exclusion of items II.A.4-Non-Resident Tuition 2019/2020, II.A.10-Approve Single (Sole) Source Finding for Repair of Boiler No. 2 and Award of Contract: R.F. MacDonald Co., and II.A.25.- Consultants be

X Accepted and approved - Action No. 36

_____ Not approved

_____ Delayed for further study

Yes No

Vote: 5 0

Student Trustee Advisory Vote: 1 0
II. CONSENT AGENDA

A. FINANCE AND BUSINESS

25. Consultants

a. Doris Tseng – To provide a workshop “Optimizing Team Performance: Team Building with the Meyers-Briggs Type Indicator.” The Professional Development provides a meaningful learning environment where participants strengthen their team dynamic through rapport, shared values, collaboration and accountability. By understanding that each colleague adds value to the team, through their strengths based on their personality preferences as indicated on their MBTI reports. Date of service: Friday, May 31, 2019 – June 30, 2019. Cost not to exceed $989.40 from TRIO Student Support Services.


c. The Leadership Consultancy – To present a workshop titled “Self Advocacy-The power of Owning Your Voice” (two workshop sessions). Students will learn how to plan for and articulate their needs and make informed decisions about the supports necessary to meet those needs. Date of service: Tuesday, March 12, 2019. Cost not to exceed $675.00 from TRIO Student Support Services.

d. Lynn Wang – To present a workshop titled “Financial Habitudes” (Three workshop sessions). Students will actively sort out cards from the money habits deck. These cards are being used to help students understand everyone’s underlying financial biases and motivations. Date of service: Wednesday, March 6, 2019. Cost not to exceed $300.00 from TRIO Student Support Services.

e. Crystal Lopez – To conduct a Global Climate Change Initiative for MESA/TRIO Students. In addition, she will present students with opportunities in Public Health. Date of service: February 21, 2019. Cost not to exceed $800.00 from MESA Grant.

f. Gotcha Spot, LLC – To provide campus billboards that will run a 12-week marketing campaign to promote the Bachelor’s Degree in Automotive Technology. Dates of service: March 2019 – June 2019. Cost not to exceed $28,750.00 from BS Degree.

RECOMMENDATION: That the Board of Trustees approve the Consent Agenda item as presented.
Disposition by the Board:

It was moved by Ms. Vicky Santana, seconded by Ms. Diana Laureano, and carried, that the Consent Agenda with the following revisions:

- Pulled for discussion and separate action be

☐ X Accepted and approved - Action No. 39

39. On the amended motion of Ms. Santana, the Board voted unanimously to amend item II.A.25.b with the insertion of the word "retroactive" before contract and viewing dates.


☐ Not approved

☐ Delayed for further study

Vote: 5 0

Student Trustee Advisory Vote: 1 0

☐ X Accepted and approved - Action No. 40

40. Trustee Mendez called back to the main motion of Ms. Santana and the Board voted unanimously to approve item II.A.25 Consultant Services in its entirety as amended. The Student Trustee advisory vote was aye.

☐ Not approved

☐ Delayed for further study

Vote: 5 0

Student Trustee Advisory Vote: 1 0
II.  CONSENT AGENDA

B.  PERSONNEL

The following recommendations are submitted within budget allocations:

1.  Academic

   a.  Special Assignments, Spring 2019

      The instructors will be paid a $400 stipend per student mentored (up to a maximum of $800 for two students), paid out of the Education Futures Grant # 17-206-007, upon successful completion of the requirements of the mentor program. Instructors on this list may participate in the mentoring program in Spring 2019. Activity addresses the grant objectives.

      ARCHEMBault, Alan - Mathematics, Sciences & Engineering
      ARELLANO-LOPEZ, Yadira - Behavioral & Social Sciences
      BRONKAR, Ryan - Mathematics, Sciences & Engineering
      CHEUNG, Angela - Health Sciences & Nursing
      DORNEAN, Marius - Career & Technical Education
      GOLD, Andrew - Career & Technical Education
      GONZALEZ, Lydia - Mathematics, Sciences & Engineering
      HSIAO, Jupei - Mathematics, Sciences & Engineering
      IRWIN, Erin - Mathematics, Sciences & Engineering
      ITATANI, Carol - Mathematics, Sciences & Engineering
      JAEGGI, Scott - Fire Technology/EMT/Wild Land Fire
      LINDY, David - Career & Technical Education
      LUNA, Patricia - Health Sciences & Nursing
      LYNCH, Kelly - Behavioral & Social Sciences
      MONTIEL, Gerson - Mathematics, Sciences & Engineering
      RHEE, Joseph - Mathematics, Sciences & Engineering
      RICARTE, Romeo - Mathematics, Sciences & Engineering
      RIFINO-JUAREZ, Melisa - Behavioral & Social Sciences
      SIGALA, Carol - Behavioral & Social Sciences

      Each of the following instructors will be paid a stipend, not to exceed $150, paid out of the Title V grant, for their participation in the Avance Faculty Cohort (to teach either a First-Year Seminar (FYS) or enhanced Counseling 101 course). This assignment will include attending a half-day professional development workshop on utilizing technology-infused active learning tools and collaborating on enhancing the student learning experience for the next Avance student cohort.
DE LEON, Maribel - Counseling
DUARTE, Jeanette - Communications and Languages
ECKSTROM, Marie - Communications and Languages
FLORES, Julio - Counseling
HENDRSON, Edward - Counseling
HARLOW, Brenda - Business
HOLBROOK, Veronica - Mathematics, Sciences & Engineering
KOGER, Michael - Communications and Languages
LARA, Jose - Counseling
LIU, Jeannie - Business
LYNCH, Sheila - Arts and Cultural Programs
LUCERO, Andreina - Counseling
MADRIGAL, Ea - Behavioral and Social Sciences
MARKOSSIAN, Marina - Communications and Languages
PIERSONGIEGER, Kenn - Communications and Languages
RIFINO-JUAREZ, Melissa - Behavioral and Social Sciences
RIOS, Rodolfo - Business
ROMO, Claudia - Counseling
SCHLEICHER, Matthew - Arts and Cultural Programs
SOTELO, Angela - Counseling
TIEU, David - Counseling
WAUGH, Christine - Counseling

Each of the following instructors will receive a stipend, not to exceed $300, paid out of the Title V grant, for their participation in the Avance Faculty Cohort (to teach either a First-Year Seminar (FYS) or enhanced Counseling 101 course). This assignment will include attending a one-day professional development workshop on ensuring effective academic rigor in the classroom in addition to collaborative cohort meetings on increasing student success.

ARCHAMBAULT, Alan - Mathematics, Sciences & Engineering
DE LEON, Maribel - Counseling
DUARTE, Jeanette - Communications and Languages
ECKSTROM, Marie - Communications and Languages
FLORES, Julio - Counseling
HENDRSON, Edward - Counseling
HARLOW, Brenda - Business
HOLBROOK, Veronica - Mathematics, Sciences & Engineering
KOGER, Michael - Communications and Languages
LARA, Jose - Counseling
LIU, Jeannie - Business
LUCERO, Andreina - Counseling
MADRIGAL, Ea - Behavioral and Social Sciences
MARKOSSIAN, Marina - Communications and Languages
PIERSONGIEGER, Kenn - Communications and Languages
RIFINO-JUAREZ, Melissa - Behavioral and Social Sciences
RIOS, Rodolfo - Business
ROMO, Claudia - Counseling
SOTELO, Angela - Counseling  
TIEU, David - Counseling  
WAUGH, Christine – Counseling

The following instructor will be paid a stipend not to exceed $2,100, paid out of Student Equity, for participating in the Statistics Support Lab. The stipend includes the delivery of one-on-one and small group tutoring sessions.

GRAHAM, Lynne – Mathematics, Sciences & Engineering  
PITASSI, Matt – Mathematics, Sciences & Engineering  
RYAN, John K. – Mathematics, Sciences & Engineering

The following instructors will be paid, not to exceed $3,150, paid out of Student Equity for participating in the Statistics Support Lab. The stipend includes the delivery of one-on-one and small group tutoring sessions.

IRWIN, Erin – Mathematics, Sciences & Engineering  
RYAN, Mutsuno – Mathematics, Sciences & Engineering

The following instructor will be paid a stipend, not to exceed $4,200 paid out of Student Equity, for participating in the Statistics Support Lab. The stipend includes the delivery of one-on-one and small group tutoring sessions.

MILLER, Greg

Math faculty will receive a $2,000 stipend to coordinate Math 62 and develop study skills materials for e-courses. Additionally, math faculty will work to develop Supplemental Instruction. This work will be conducted during Spring 2019 and will be funded by Basic Skills Pilot Partnership Grant.

GRIFFITH, Leah – Mathematics, Sciences & Engineering

Presentation of up to three AB705 English Professional Development Workshops during Spring 2019. Stipends in the amount of $150 per workshop, not to exceed $450 per faculty will be funded through Basic Skills Pilot Partnership.

CALLINAN, Tom - Communications and Languages  
CURINGTON, William - Communications and Languages  
ECKSTROM, Marie - Communications and Languages  
FREIJJE, Theresa - Communications and Languages  
KOGER, Michael - Communications and Languages  
MARKOSSIAN, Marina - Communications and Languages  
MATTTHIS, James - Communications and Languages  
PIERSONGEIGER, Kenn - Communications and Languages  
VELASQUEZ, Ralph - Communications and Languages
The following instructors have been approved to receive 5% overload stipend for their participation in the Spring 2019 New Faculty Success Seminar to be paid through Staff Development.

BAUM, Tanja - Health Science & Nursing  
BERRU-LICON, Marissa - Mathematics, Sciences, & Engineering  
DIAZ, Sandy - Counseling / Adult Ed.  
HARLOW, Brenda - Business  
HUANG JIMENEZ, Wendy - Health Science & Nursing  
KIRTON, Andrea - Health Science & Nursing  
RIVAS, Claudia - Library  
SILVA, Diego - CalWORKS  
YOUNG, Brian - Library  

The following instructors will be paid a $1000 stipend, paid out of the MESA Grant, for supporting the MESA|TRIO Program activities during the spring/summer 2019.

ARIAS, Adriana – Mathematics, Sciences, & Engineering  
IRWIN, Erin – Mathematics, Sciences, & Engineering  
VACA, Christian – Mathematics, Sciences, & Engineering  

The following instructors will be paid stipends in the amount of $50 per AB705 Professional Development Workshop attended during Spring 2019, not to exceed $250, paid out of the Basic Skills Pilot Partnership Grant.

ACOSTA-MATA, Aileen - Communications and Languages  
AGACER, Adrian - Communications and Languages  
ANDERSON, Kenneth - Communications and Languages  
ANDREWS, Christopher - Communications and Languages  
ASKREN, Mark - Communications and Languages  
BALTHAZAR, Alva - Communications and Languages  
BOVE, Gina - Communications and Languages  
CANDIDA, Celestins - Communications and Languages  
CASCELLA, Henry - Communications and Languages  
CEDILLOS, Denise - Communications and Languages  
CIAVARELLA, Catherine - Communications and Languages  
COWPER, David - Communications and Languages  
DICKENSON, Amy - Communications and Languages  
ESTRADA, David - Communications and Languages  
GALLAGHER, Nancy - Communications and Languages  
GONZALEZ, Ricardo - Communications and Languages  
HENG, Nay - Communications and Languages  
ISAAC, Samuel - Communications and Languages  
JALLOH, Katrina - Communications and Languages  
JENSEN, Zachary - Communications and Languages  
KEAWE, Gloria - Communications and Languages  
KOELR, Claire - Communications and Languages
LASSITER, Awndrea - Communications and Languages
LEONOR, Henry - Communications and Languages
MARAVILLA, Rudith - Communications and Languages
MARTINEZ, Cynthia - Communications and Languages
MISSAKIAN, Ilona - Communications and Languages
MORA, Monique - Communications and Languages
NAVA, Michelle - Communications and Languages
OLIVAS, Sally - Communications and Languages
ORR, Alyse - Communications and Languages
OSTLING, Gerald - Communications and Languages
PARSEGHIAN, Levon - Communications and Languages
PEREZ-VILLANUEVA, Norma - Communications and Languages
RODRIGUEZ, Jasmine - Communications and Languages
SCHAFFNER, Kristin - Communications and Languages
SCHMIDT, Jana - Communications and Languages
VANCE, Holly - Communications and Languages

Each of the following instructors will be paid a stipend, not to exceed $500, paid out of the Basic Skills Pilot Partnership Grant, for participating in the weekly Professional Learning Community geared towards instructors implementing the new course, MATH 62: Pre-Statistics, in Fall 2018. Instructors who are teaching the course met biweekly to evaluate the lessons and activities for the week, discuss changes and improvements, and walk through the upcoming activities.

CHAU, Evelyn - Mathematics, Sciences, & Engineering
GILLOTTE, Christopher - Mathematics, Sciences, & Engineering
GROGAN, Joyce - Mathematics, Sciences, & Engineering
GUO, Dan - Mathematics, Sciences, & Engineering
HSIAO, Jupei - Mathematics, Sciences, & Engineering
IRWIN, Erin - Mathematics, Sciences, & Engineering
JUNG, Duhwa - Mathematics, Sciences, & Engineering
KIM, Edward - Mathematics, Sciences, & Engineering
MILLER, Greg - Mathematics, Sciences, & Engineering
SIERRA, Mayra - Mathematics, Sciences, & Engineering
TRAN, Lynn - Mathematics, Sciences, & Engineering
WONO, Katrina - Mathematics, Sciences, & Engineering

The following faculty will be paid a $300 stipend for curriculum/pathway development and other teacher preparation projects paid out of the Strong Workforce Program – Teacher Preparation Pipeline allocation.

ARELLANO-LOPEZ, Yadira - Behavioral and Social Science
LYNCH, Kelly - Behavioral and Social Science
MOE, Sondra - Behavioral and Social Science
ROMO, Claudia - Counseling
SIGALA, Carol - Behavioral and Social Science

The following instructor will receive a stipend, in the amount of $250, to be paid out of Strong Workforce Project Local Round 2 Grant, to convert LOG 105 to online course and Canvas shell.

ELAM, Christine – Business

The following instructor will be paid two stipends, totaling $7,100, paid out of the Strong Workforce Round 2 Regional Grant, for Discrete Mathematics for Computer Science Training.

RIOS, Rodolfo – Business

b. **Hourly as Needed, Intersession 2019**

Health Science and Nursing

Deputy Sector Navigator Coordinator
HERZFELD, Shari

c. **PART-TIME, Spring 2019**

See attached list

Arts and Cultural Programs

ALMENA, Miguel
CALLAHAN, Matthew
CHOE, Joanne
GARNER, Anna

HALVORSON, Robert
LUEVANO, Ryan
ROMO, Adriana

Behavioral and Social Sciences

WOOD, Alexander

Business

HARTUNIAN, Elma

Career and Technical Education

ANGUSTAIN, Alexander

FLORES, Roger

Health Science and Nursing

ANDERSON, Nicole
BERMUDEZ, Sandra
CHRISTOPHER, Deanne

HARRIS, Jacqueline
NORRIS, Wendy
TABB, Elizabeth
Math, Science and Engineering

GODINEZ, Eduardo  PARTRIDGE, Scott
LERMAN, Andrew    VINCENT, Jordan
LOPEZ, Emma       WANG, Tom
MARTINEZ, Michael  WELDAY, Adam

d. Hourly as Needed, 2018 – 2019

Counseling

ESTRADA, Reasey
HENDERSON, Edward, Summer Bridge Coordinator
LUCERO, Andreina, Summer Bridge Coordinator

Library

BIDWELL, Jennifer

Public Safety

ALLEN, Kenneth  LANG, Michael
BARRERA, Carlos  LODICO, Caleb
BAUMUNK, Jeffrey MILANO, Troy
CONROY, Dan      RIDDLE, Paul
HARPER, Randall  SETO, Victor
HAUGEN, Jason    SHOOK, Travis
JOHNSON, Eric    SUEN, Chen

e. Reduced Workload, 2019-2020

In accordance with E.C. 87483, Reduction in Workload and provisions of Article 6 of the Academic Contract, the following academic employees have requested a reduction in workload for the 2019-2020 school year:

BROWN, Ada, 75%, Arts and Cultural Programs
CURLEE, Karleen, 66.67%, Communications and Languages
GOTTLIB, Karen, 71.25%, Health Science and Nursing
SPRINGER, Joann, 56%, Communications and Languages

f. Re-employment of Academic Employees:

1) First Contract Employees

It is recommended by the Superintendent/President that the following employees be re-employed pursuant to Education Code 87608 as second contract employees for the 2019-2020 academic year:
BAUM, Tanja  Health Science & Nursing
CURINGTON, William  C & L – English
FIERRO, Melanie  Math, Science and Eng. – Biology
HOLBROOK, Veronica  Math, Science and Eng. – Math
ISAAC, Shirley  Math, Science and Eng. – Biology
KOGER, Michael  C & L – English
LEE, Young  Library
RIVAS, Claudia  Library
YOUNG, Brian  Library

2) **Second Contract Employees**

It is recommended by the Superintendent/President that the following second contract employees be re-employed pursuant to Education Code 87608.5 as third contract employees for the 2019-2020 and 2020-2021 academic years:

ARAIZ, Dana  C & L – American Sign Lang.
FLORES, Ygnacio V.  Public Safety - AJ
GARG, Garima  Math/Science - Chemistry
LEWIS, Violeta  Health Science & Nursing
MARKOSSIAN, Marina  C & L – English
SCHLEICHER, Matt  Arts & Cultural - Theatre
STOIAN, Razvan  Health Science & Nursing
VACA, Christian  Math/Science - Physics
WHEELER, George  Arts & Cultural Programs - Music

3) **Third Contract Employees (year 4)**

It is recommended by the Superintendent/President that the following third contract employees be re-employed pursuant to Education Code 87609 as tenured employees for the academic year 2019-2020:

CHA, Janet  Business – Accounting
DE LEON, Maribel  Counseling
GARDOS, Alexander  Arts & Cultural – Graphic Arts
HERNANDEZ, Yunior  Counseling
HSIAO, Juepi  Math, Science & Eng. – Math
HUGHES, Sean  CTE – Drafting
MADRIGAL, E.  Behavioral & SS – History
PERRY, Abbie  Behavioral & SS – History
RHEE, Joseph  Physical Science – Astronomy
VILLANUEVA, Viviana  Counseling
VU, Irene  Counseling
g. Academic Rank

The Academic Rank Committee of the Academic Senate has met and reviewed faculty applications for Advancement in Academic Rank. The applications for Advancement in Academic Rank are in compliance with the Board Policy 4245 - Academic Rank and have been verified by staff in the Office of Human Resources:

Professor

ACCARDO, Frank
BEAN, Michelle
BELL, Sharon
BRANDT, Katherin
FLORES-OLSON, Raquel
GRIFFITH, Margaret
JOHNSON, Johnny
KANDEL, Judith
LYNCH, Kelly
MILLER, Robert
OSMAN, Daniel
REEDER, Ron
RIBAYA, Jeronimo
RODRIGUEZ, Jose
SHIBATA, Grace
VICHENGRAD, Kirk

Arts & Cultural Programs
Communications & Languages
Communications & Languages
Health Sciences and Nursing
Communications & Languages
Arts & Cultural Programs
Math, Sciences and Engineering
Math, Sciences and Engineering
Behavioral and Social Sciences
Arts & Cultural Programs
Communications & Languages
Arts & Cultural Programs

Assistant Professor

BOVE, Gina Louise
CHA, Janet
JONES, Casey
MADRIGAL, Ea
PERRY, Abbie
RAMIREZ, Richard
TAPIA, Jessica Joy

Communications & Languages
Business
Communications & Languages
Behavioral and Social Sciences
Behavioral and Social Sciences
Public Safety
Communications & Languages

Associate Professor

HERNANDEZ, Yuniur
HSIAO, Jupei
LIU, Jeannie
O'CONNOR-GOMEZ, Doreen
RHEE, Joseph
SERRAO, Elizabeth
VALENZUELA, Javier
VU, Irene

Counseling & Student Success
Math, Sciences and Engineering
Business
Communications & Languages
Math, Sciences and Engineering
Communications & Languages
Arts & Cultural Programs
Counseling & Student Success
2. **Classified**

   a. **Employment, 2018**

   PONCE, Vanneza, Warehouse Storekeeper, 45%, 11.75 months, effective January 7, 2019

   ZARAGOZA, Suzanne, Clerk Typist III, 75%, 12 months, Behavioral and Social Science, effective February 11, 2019.

   The following employees are being hired in the designated capacity with dedicated funding through June 30, 2019. If continued funding should not be available, 60-day notice shall be served:

   BENNETTE, Magnus, Instructional High Tech Access Microcomputer Lab Technician, 100%, 11 months, effective February 13, 2019

**Promotion**

TOVAR, Kathy, Instructional Assistant, 100%, 11.75 months, South Whittier Educational Center, effective January 22, 2019

**Substitutes, 2018 – 2019**

ALMARALES, Lianne, Clerk Typist II, South Whittier Educational Center (SWEC), effective January 23, 2019

GRANADOS, Alejandra, Instructional Assistant, Math, Science and Engineering, effective January 16, 2019

HART, Gregory, Custodian, Facilities Services, effective January 23, 2019

HERNANDEZ, Briana, Child Development Center Teacher, Child Development Center, effective January 28, 2019

LAPITAN, Carolyn, Child Development Center Teacher, Child Development Center, effective January 28, 2019

LUONG, Thanh, Instructional Assistant, Math, Science and Engineering, effective January 16, 2019

MARTINEZ, Leslie, Child Development Center Teacher, Child Development Center, effective January 28, 2019

PABLO, Hector, Custodian, Facilities Services, effective February 6, 2019
RAMIREZ, Alberto, Instructional Assistant, Math, Science and Engineering, effective January 16, 2019

RANGEL, Victor (ML), Locksmith, Facilities Services, effective January 23, 2019

b. Resignations

CERVANTES, Nichole, Registration Clerk, 100%, 12 months, Admissions and Records. Her last day of employment was January 22, 2019

LAPIERRE, Michelle, DSPS Support Services Aide, 100%, 11.5 months, Disabled Students Programs and Services. Her last day of employment will be February 22, 2019.

OCAMPO, Ramon, Tool Room Attendant, 25%, 11 months, Career and Technical Education. His last day of employment was January 11, 2019.

2. Management and Confidential

a. Resignation

GUTIERREZ-SANDOVAL, Yvonne, Director, Financial Aid/Veterans Services, has resigned. Her last day of employment was February 1, 2019.

4. Unrepresented, (AP 7130), 2018-19

a. Employment, 2018–2019

Communications and Languages

Tutor II's
ESQUIVEL, Albert
HUDSON, Maria
MUNOZ, Fred
REYES-LUCERO, Harley
SANCHEZ-BELTRAN, Maria Del Carmen

Continuing Education

Lecturers
GAMEZ, Kimberly
LIU, David
MARTYN, Marvin

MATHIS, Greg
SEYMOUR, Lawrence
Kinesiology, Dance and Athletics

Coaching Specialist

GRIJALVA, Samantha

Math, Science and Engineering

Tutor II's
BERMUEDEZ, Kerin ZUVER, Dylan

Student Services/TRIO-PASS

Student Success Coach II
GARCIA, Amanda

Student Success and Retention

Tutor II's
BLANK, Charinamar GOMEZ, Jorge
CANDELARIO, Isabella SOFFE, Morgan
CHENG, Biqian

Students, 2018 – 2019

ALLEN, Ulysses. EOPS/CARE
ARROYO, Marina, Financial Aid
COVARRUBIAS, Stephany, Financial Aid
GARCIA, Ariel, Math, Sciences and Engineering
MARTINEZ, Jorge, First-Year Success Center
NUNEZ, Marya, Financial Aid
PLASCENCIA, Manuela, Student Life and Leadership
RODRIGUEZ, Viridiana, Foster/Kinship Care
TRAN, Xuan, Accounting
VELAZQUEZ-HERNANDEZ, Daniel, Arts and Cultural Programs

b. Volunteer, 2018 – 2019

GARCIA, Kerin, Child Development Center
RECOMMENDATION: That the Board of Trustees approve the Consent agenda as outlined.

Disposition by the Board:
It was moved by Ms. Vicky Santana, seconded by Mr. Oscar Valladares, and carried, that the Consent Agenda with the following revisions:

with the exclusion of items II.A.4-Non-Resident Tuition 2019/2020, II.A.10- Approve Single (Sole) Source Finding for Repair of Boiler No. 2 and Award of Contract: R.F. MacDonald Co., and II.A.25.- Consultants be

X Accepted and approved - Action No. 36

__ Not approved

____ Delayed for further study

Vote: 5 0

Student Trustee Advisory Vote: 1 0
## Alpha List

### Spring 2019

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### Behavioral and Social Sciences

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Milani  Dezzie  Ramos-Bernal
Monteiro  Natasha  Reed
Mullikin  Justin  Rigby
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Serafin  Joseph  Saxton
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Tsuhako  Joy  Torres
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Villalobos  Jason  Velasquez
Walker  Elizabeth  Walker
Willis  Janice  Willis
Wilson  Jennifer  Wilson
BIOLOGY

Wong
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Kandel
Katnik
Koos
Kowalski
Rivas
Schiefelbein
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Victor  
Lynne  
Jesus
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He     Fendi
Hemenway  Elaine
Hernandez-Saul  Cynthia
Johnson  Johnny
Jung   Duhwa
Khawaja  Ziauddin
Kim     Edward
Lopez  Emma
Low     Joyce
Ly     Hoa
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Martinez  Chelsea
Martinez  Jose
Martinez  Jose
McWilliams  Geoffrey
Miyahara  Jeffrey
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Pomerantsev  Ludmila
Ramirez  Claudia
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Sarvi  Kayvon
Suanay  Kagba
Tran    Lynn
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Trinh   Thanh
Tseng  Kelly
Watterfond  John
Wong    Su Lan
Wono   Katrina
Ashwara  Ahmad
Benzahra  Stel
Chen  Ung-I
Ethon   Alan
Gilbin  Michael
Jimenez  Miguel
Lee    Jinny
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Scott  Christopher
Scott  Jason
Vu     Thong
Backman  Richard
Bland  James
Brakebill  James
Dochnahl  Terril
Esproy  David
Galvan  Robert
Garwood  Don
Heberle  Scott
Hadsell  Clifford
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II. CONSENT AGENDA

C. ACADEMIC AFFAIRS

1. Curriculum Items
   The following items have been processed according to college policy for the development of curricula, which includes review and approval, by the District Curriculum Committee:

   a. New Credit Course that is Part of an Existing Program
      The following credit courses have been recommended for inclusion in our offerings and the catalog:

      ASL 120: Introduction to Deaf Studies
      (Communications and Languages)
      Degree Applicable; (3.0 Units)
      Justification: Since the earliest data available for ASL offered as a college course in 1990, the Modern Language Association has found ASL to be the only language to show continual growth in enrollment every year. ASL has surpassed enrollment numbers for every other 2 year college language programs with the exception of Spanish. The US Department of Labor predicts an increased need for interpreters over the next 10 years by as much as 46%. With as many as 33 million ASL users in the United States, the need for ASL fluency is a much needed and marketable skill.
      Many 4 year colleges across the country including several CSU schools offer degrees in Deaf Studies or Interpreting. This course will allow students to compete those program requirements at Rio Hondo before transferring to the 4 year institution. This course is a required course for a degree in Deaf Studies being developed.

      ASL 124: Deaf Culture
      (Communications and Languages)
      Degree Applicable; (3 Units)
      Justification: Since the earliest data available for ASL offered as a college course in 1990, the Modern Language Association has found ASL to be the only language to show continual growth in enrollment every year. ASL has surpassed enrollment numbers for every other 2 year college language programs with the exception of Spanish. The US Department of Labor predicts an increased need for interpreters over the next 10 years by as much as 46%. With as many as 33 million ASL users in the United States, the need for ASL fluency is a much needed and marketable skill.
Many 4 year colleges across the country including several CSU schools offer degrees in Deaf Studies or Interpreting. This course will allow students to compete those program requirements at Rio Hondo before transferring to the 4 year institution. This course is a required course for a degree in Deaf Studies and Foundations in Interpreting being developed.

**ED 105: Tutoring Reading Skills to Adult Students**  
(behavioral and social sciences)  
Degree Applicable: (.50 units)  
**Justification:**  
Reading is a complex process that, for some students, needs to be broken down into discrete skills before optimal comprehension and fluency can occur. Tutors who are adept readers may not realize the processes that some weaker-skilled readers need. By being exposed to the complexities of reading through this course, tutors will be better able to understand and help students with reading deficits. ED 105 is intended as another option in tutor training at Rio Hondo College in light of AB 705.

**b. New Program**  
The following program has been recommended for inclusion in our offerings and college catalog.

**Certificate of Achievement – American Sign Language**  
(16 units)

**c. Program Change**  
The following programs have been recommended for inclusion in our offerings and catalog with the following changes:

**A.S. Degree – Drug Studies**  
Unit Change: From: 36 to 37  
To: 36 to 38

**Certificate – Drug Studies**  
Unit Change: From: 36 to 37  
To: 36 to 38

**Certificate – Human Services**  
Unit Change: From: 15  
To: 15 to 16
RECOMMENDATION: That the Board of Trustees approve the curriculum items as listed.

Disposition by the Board:
It was moved by Ms. Vicky Santana, seconded by Mr. Oscar Valladares, and carried, that the Consent Agenda with the following revisions:

- with the exclusion of items II.A.4-Non-Resident Tuition 2019/2020, II.A.10-Approve Single (Sole) Source Finding for Repair of Boiler No. 2 and Award of Contract: R.F. MacDonald Co., and II.A.25.- Consultants

X Accepted and approved - Action No. 36

___ Not approved

___ Delayed for further study

Vote: 5 0

Student Trustee Advisory Vote: 1 0
III. ACTION ITEMS

A. FINANCE AND BUSINESS

1. **Appointment to Rio Hondo College Citizens Oversight Committee**

The Board of Trustees is required to appoint a Citizens Oversight Committee member.

Oversight Committees are required to have a minimum of seven members, five of whom must be from one of the following categories:

1. A representative from a bona fide local taxpayer's association (can be from Homeowner's Association).
2. A member for a senior citizens organization.
3. A representative who is active in a local business organization.
4. A current student who is actively involved in student government.
5. A member of the Foundation or a College Advisory Board.

The following are the committee members to be replaced with new members with current member.

**Trustee**

Diana Laureano  
To Appoint New Student Member  
Alejandro Robles to  
Replace Daniel Basurto

**RECOMMENDATION:** That the Board of Trustees approve the members to the Citizens Oversight Committee as outlined above.
Disposition by the Board:
It was moved by Ms. Diana Laureano, seconded by Ms. Vicky Santana, and carried, that report No. III.A.1. with the following revisions:

None

☑ Accepted and approved - Action No. 41

☐ Not approved

☑ Delayed for further study

Yes 5 0

Student Trustee Advisory Vote: 1 0
III. ACTION ITEM

B. PRESIDENT’S OFFICE

1. Appointment of Community Representatives Serving on the Presidential Search Committee

- To Be Determined Representing Trustee Area 1
- To Be Determined Representing Trustee Area 4

RECOMMENDATION: That the Board of Trustees approve the above to serve as the community representatives on the Presidential Search Committee.

Disposition: Accepted and Approved as listed below

42. On the motion of Ms. Garcia, seconded by Ms. Santana, the Board voted by the five members present [Garcia-Aye, Lomeli-Aye, Mendez-No, Santana-Aye, Valladares-Aye] to divide the question for a representative of Trustee Area 1 and Trustee Area 4. The Student Trustee advisory vote was aye. Motion adopts.

43. On the motion of Ms. Garcia, seconded by Ms. Santana, the Board voted unanimously by the five members present [Garcia, Lomeli, Mendez, Santana, Valladares] and approved the appointment of Adam Carranza to Represent Trustee Area 1 on the Presidential Search Committee.

44. On the divided motion of Ms. Garcia, the Board voted unanimously by the five members present [Garcia, Lomeli, Mendez, Santana, Valladares] and approved the appointment of Miguel Garcia to Represent Trustee Area 4 on the Presidential Search Committee. The Student Trustee advisory vote was aye.
IV. INFORMATION ITEM

1. Change, Transformation & Renewal - For Board Discussion
IV. INFORMATION ITEM

2. Fostering an Environment of Respect, Civility, Cooperation and Team Work – For Board Discussion