RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
Special Meeting, Wednesday, February 27, 2019, 6:00 p.m.
3600 Workman Mill Road, Whittier, CA
AGENDA

RIO HONDO COLLEGE MISSION STATEMENT
Rio Hondo College is committed to the success of its diverse students and communities by providing dynamic educational opportunities and resources that lead to degrees, certificates, transfer, career and technical pathways, basic skills proficiency, and lifelong learning.

I. CALL TO ORDER
A. Call to Order (6:00 pm)
B. Pledge of Allegiance
C. Roll Call
D. Open Communication for Public Comment
   Persons wishing to address the Board of Trustees on any item on the agenda, or any other matter, are invited to do so at this time. Pursuant to the Brown Act, the Board cannot discuss or take action on items not listed on the agenda. Matters brought before the Board that are not on the agenda may, at the Board’s discretion, be referred to staff or placed on the next agenda.

   Persons wishing to make comments are allowed three minutes per topic; thirty minutes shall be the maximum time allotment for public speakers on any one subject regardless of the number of speakers at any one board meeting.

II. STUDY SESSION
   • Bond Update
     ➢ Anna La Morena – Bond Counsel
     ➢ Kush Gheyara – Bond Financial Advisor

III. ACTION ITEMS
   A. PRESIDENT’S OFFICE
      1. Superintendent/President Search Process – Minimum Number of Finalist
      2. Superintendent/President Search Process – Options if Minimum Number of Finalist Not Met
      3. Superintendent/President Search Process – Role of the Consultant
      4. Approval of Members to the Board Ad-Hoc Sub-Committee – Board Goals
      5. Approval of Resolution in Support of SB 291

IV. ADJOURNMENT
Date of Next Regular Board Meeting – Wednesday, March 13, 2019, 6:00 p.m.

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY
Any individual with a disability, who requires a reasonable accommodation to participate in a Board meeting of the Rio Hondo Community College District, may request assistance by contacting the President’s Office, 3600 Workman Mill Road, Whittier, California. This document is available in alternate format. Telephone (562) 908-3403; fax (562) 908-3463; TDD (562) 908-3422.
III. ACTION AGENDA

A. PRESIDENT'S OFFICE

1. Superintendent/President Search Process – Minimum Number of Finalists

*(Extracted from AP 2431 section XII)*

"The Board requires four to six unranked finalists. Before the selection process begins, the Board will specify the minimum number of candidates to be advanced by the committee. The Board interviews the finalists and selects and hires the new Superintendent/President."

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**RECOMMENDATION:** That the Board of Trustees discuss the Presidential Search Process within the parameters of AP 2431 – CEO Selection with minimum number of finalists.

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**Disposition by the Board:**

It was moved by **Ms. Santana**, seconded by **Ms. Laureano**

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and carried, that Report No. **III.A.1.** with the following revisions:

- approved the minimum number of finalist for the Superintendent/President search process to a minimum number of four (4) candidates for the Board to consider and the Board of Trustees will consider options 1-5 under section XIII., in AP 2431 when the time arrives in April

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**Student Advisory Vote**

|    | Vote: |    |
|    | Yes | No |
|    | 1   | 0  |
I. In the case of a Superintendent/President vacancy, the Board of Trustees has established a search process to fill the vacancy. The process shall be fair and open and comply with relevant regulations. (See AP 2431)

II. Source/Reference:

ACCJC Accreditation Standards IV.B and IV.C.3 (formerly IV.B.1 and IV.B.1.j.)
Title 5, Sections 53000 et seq.; AP 2431
I. The Board of Trustees is responsible for the hiring of the Superintendent/President. The Board will establish the calendar and approve the structure of the presidential hiring process. The Board will communicate to all those that participate in the selection process to conduct themselves in the highest ethical standards throughout the entire selection process.

II. The Board will establish a selection process for the consultant that ensures the consultant selected reflects the Board’s expectations and values.

III. The Board will craft and express a clear statement on the role of the consultant and ensure that this role is clearly communicated to all stakeholders so that this role is clearly understood by all.

IV. The Board will clearly communicate the Board’s expectations and values with respect to the hiring process to the members of the search committee before the hiring process begins. All members of the search committee will be provided training prior to the selection process on how to best reach consensus.

V. The Board or designee oversees the development of the Presidential Search Brochure and approves its content.

VI. The Board or designee approves all advertising for the presidential position.

VII. The Board determines the number of representatives from each constituent group. The search consultant will serve as a non-voting chair of the committee.

VIII. The current composition of the search committee, which is merely a description of what has been used in the past and can be changed by the Board in the future, is as follows:

Faculty
Classified
Management/Confidential
ASRHC President/Representative
Community Representatives

The following are not committee members, but serve specific functions in the selection process:

- The Human Resources Officer or designee shall review the composition of the applicant pool to determine if legal requirements relating to Title V, the District’s Equal Opportunity Plan, and non-discrimination have been met.

- An EEO Monitor who is appointed by the Equal Employment/Staff Diversity Officer
IX. Persons serving on the search committee participate in both the application review and search committee interview phases of the search process. Search committee responsibilities include evaluation of candidate applications, development of interview questions, determination of candidates to be interviewed by the search committee and recommendation of finalists to the Board of Trustees.

X. The search committee will try to reach consensus on all committee decisions. If the search committee is unable to reach consensus after discussion of an issue, then the majority view of the committee shall prevail.

XI. Committee members must be willing to give search committee responsibilities their highest priority. To assure equity in the process, attendance at all committee meetings is required.

XII. The Board requires four to six unranked finalists. Before the selection process begins, the Board will specify the minimum number of candidates to be advanced by the committee. The Board interviews the finalists and selects and hires the new Superintendent/President.

XIII. Before the selection process begins, the Board will clearly articulate to the members of the committee what options are available to the Board if the number of finalist candidates submitted does not fulfill the required minimum number of candidates as determined above. These options can include:

Option 1: Directly interview additional candidates from the candidate pool
Option 2: Accept the candidate(s) that are forwarded as finalists and proceed
Option 3: Ask the committee to interview additional candidates from the applicant pool who could potentially become finalists
Option 4: Ask the committee to forward additional finalists from the pool of candidates already interviewed
Option 5: Cease the process and begin a new search

XIV. The Board will provide an opportunity for the search committee chair to submit a list of candidates along with narratives to the Board which could include the search committee members' reasons for forwarding or not forwarding candidates and perceived strengths and weaknesses of each candidates.

XV. The Board requires that a presidential forum be held for the finalists in conjunction with the Board of Trustees interviews. The Board of Trustees determines when the presidential forum is scheduled. The Board determines the structure and date(s) of the forum(s).
XVI. The Board determines the efficacy of a site visit(s) and, if necessary, determines the participants for the visiting team. The Board of Trustees also determines the structure and schedule for the site visit(s).

XVII. The Board will evaluate the effectiveness of the CEO Selection Process and will provide an opportunity to the committee members to submit an evaluation of the selection process.
III. ACTION AGENDA

A. PRESIDENT'S OFFICE

2. Superintendent/President Search Process - Options if Minimum Number of Finalist Not Met

(Extracted from AP 2431 section XIII)

"Before the CEO selection process begins, the Board will clearly articulate to the members of the committee what options are available to the Board if the number of finalist candidates submitted does not fulfill the required minimum number of candidates as determined above. These options can include:

Option 1: Directly interview additional candidates from the candidate pool.

Option 2: Accept the candidate(s) that are forwarded as finalists and proceed.

Option 3: Ask the committee to interview additional candidates from the applicant pool who could potentially become finalists.

Option 4: Ask the committee to forward additional finalists from the pool of candidates already interviewed.

Option 5: Cease the process and begin a new search."

The Board of Trustees discuss and select an option above and approve if the minimum number of finalists are not met during the Presidential Search Process.
RECOMMENDATION: That the Board of Trustees select and approve Option

if the minimum number of finalists are not met during the Presidential Search Process as specified in AP 2431.

Disposition by the Board:

It was moved by __________ Ms. Santana __________, seconded by __________ Ms. Garcia __________ and carried, that Report No. __________ III.A.2. __________ with the following revisions: to table this item be

XX Accepted and Approved - Action No. 47
_____ Not Approved
_____ Delayed for further Study

Vote: Yes 5 No 0

Student Advisory Vote

Vote: Yes 1 No 0
III. ACTION AGENDA

A. PRESIDENT'S OFFICE

3. Superintendent/President Search Process – Role of the Consultant

(Extracted from AP 2431 section III)

"The Board will craft and express a clear statement on the role of the consultant and ensure that this role is clearly communicated to all stakeholders so that this role is clearly understood by all."

A request was made at the regular board meeting on February 20, 2019 for the Board of Trustees to:

The Board to discuss, draft and approve guidelines on the Role of the Presidential Search Consultant.

RECOMMENDATION: The Board discuss, draft and approve guidelines on the Role of the Presidential Search Consultant.

Disposition by the Board:

It was moved by ___Ms. Garcia___, seconded by ___Ms. Lomeli___ and carried, that Report No. ___III.A.3.____ with the following revisions:

to table this item. Ms. Santana asked for clarification on the late vote, since the Board needs to provide the Presidential Search Committee with a statement. Mr. Mendez clarified that the Board can reconsider the motion.

____XX____ Accepted and Approved - Action No. ___48___

_____ Not Approved

_____ Delayed for further Study

Vote: ___Yes___ ___5___ ___No___ ___0___

Student Advisory Vote

Vote: ___Yes___ ___1___ ___No___ ___0___
Disposition by the Board:

It was moved by **Ms. Garcia**, seconded by **Ms. Santana** and carried, that Report No. III.A.3. with the following revisions: to consider the one-page communication (Board’s statement) on behalf of the Board of Trustees provided by PPL Consulting in the Presidential Search process. This document will be shared with the Presidential Search Committee on March 1, 2019 be

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Student Advisory Vote | Vote: 1 0 |

Disposition by the Board:

It was moved by **Ms. Santana**, seconded by **Ms. Garcia** and carried, that Report No. III.A.3. with the following revisions: to adopt the one-page communication (Board’s statement) that was prepared by PPL Consulting in the Presidential Search process. This document will be shared with the Presidential Search Committee on March 1, 2019. Point of information by Consultant Dr. Sugimoto, who shared with the Board that both the one-page communication (Board’s statement) and the PPL’s role and responsibilities (three-page document) will be disseminated to the search committee. She will also facilitate a brief discussion on the interview dates at the March 1, 2019 meeting. Point of information from Sandra Rivera who wanted to confirm that on the statement that was just approved, that the Cultural Competency training is the implicit bias referred to on page number one of three. Dr. Sugimoto confirmed, be

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Student Advisory Vote | Vote: 1 0 |
III. ACTION AGENDA

A. PRESIDENT'S OFFICE

4. Approval of Members to the Board Ad-Hoc Sub-Committee – Board Goals

After discussion at the special meeting on January 23, 2019 the Board requested developing the following Board Ad-Hoc Sub-Committee:

Board Goals

Purpose: Review & make recommendations to the Board

Duration: July 2019

Appointed Members: Vicky Santana and Rosaelva Lomeli

RECOMMENDATION: That the Board of Trustees appoint and approve the participants for the Board Ad-Hoc Sub-Committee and select a duration as presented above.

Disposition by the Board:

It was moved by Ms. Santana, seconded by Ms. Garcia and carried, that Report No. III.A.4. with the following revisions: appointed and approved the participants for the Board Ad-Hoc Sub-Committee with a selected duration of July 2019 be

XX Accepted and Approved - Action No. 51

Not Approved

Delayed for further Study

Vote: Yes 5 No 0

Student Advisory Vote

Vote: Yes 1 No 0
III. ACTION AGENDA

A. PRESIDENT'S OFFICE

5. Approval of Resolution in Support of SB 291

WHEREAS, 2.2 million students—including the vast majority of first-generation college students and students of color—will access higher education through one of California's 115 community colleges; and

WHEREAS, 51% of students who ultimately graduate from a California State University campus and 29% of students who ultimately graduate from a University of California campus begin their journey at a community college; and

WHEREAS, the community college system is the state's largest workforce education provider and serves immigrants learning to improve English skills, mid-career professionals looking to move up the career ladder, and entrepreneurs starting small businesses; and

WHEREAS, community colleges represent the best chance for achieving social and economic mobility for students in nearly every community; and

WHEREAS, despite a commitment to college access that is enshrined in the Master Plan for Higher Education, state higher education funding policy reinforces deeply concerning inequities for community college students; and

WHEREAS, community colleges, while serving students facing the greatest barriers to success, receive the lowest per-student funding level of any of the state’s education segments; and

WHEREAS, the state’s financial aid policies disadvantage “non-traditional” college students—who are disproportionately enrolled at the community colleges—providing little aid to help students meet their basic needs like food, housing, transportation, or child care; and

WHEREAS, access to need-based financial aid to cover non-tuition costs is so limited for community college students that it is often more expensive for the lowest income students to attend California community colleges than the University of California; and

WHEREAS, more equitable investment in community college students is a key strategy for California’s long term prosperity; and

WHEREAS, all community college students with financial need should be eligible to receive financial aid—regardless of their age, time out of high school, or high school academic performance; and
WHEREAS, a student’s financial aid should be linked to the total cost of attendance—not just tuition and fees, but also housing, food, transportation, child care, and supplies; and

WHEREAS, a student should have access to financial aid regardless of the student’s educational goals, whether the student seeks to complete a degree, certificate, or short term career-technical education program; and

WHEREAS, SB 291 creates the California Community College Student Financial Aid Program that would provide a new grant linked to the total cost of college attendance; and

WHEREAS, SB 291 would eliminate loan debt and reduce excessive work obligations, giving students the support they need to complete their programs; and

WHEREAS, SB 291 is necessary to ensure a meaningful commitment to college affordability by providing significant additional financial support to eligible students with the greatest financial need.

NOW, THEREFORE, the Board of Trustees of the Rio Hondo Community College District hereby resolves as follows:

That the Rio Hondo Community College District supports the expeditious passage of SB 291, which would establish the California Community College Student Financial Aid Program to provide need-based grant awards to eligible community college students

That the Board of Trustees direct the Superintendent/President to send this resolution to each member of the State Legislature.

ADOPTED this 27th day of February, 2019.

President of the Board of Trustees
Rio Hondo Community College District

Disposition by the Board:

It was moved by Ms. Garcia, seconded by Ms. Santana and carried, that Report No. III.A.5. with the following revisions: None be

XX Accepted and Approved - Action No. 52
Not Approved
 Delayed for further Study

Vote: Yes 5 No 0

Student Advisory Vote

Vote: Yes 1 No 0