I. CALL TO ORDER

A. Call to Order (6:00 p.m.)

Mr. Mendez called the meeting to order at 6:00PM.

B. Pledge of Allegiance

On the motion of personal privilege, Ms. Lomeli requested that Mr. John D. Gonzales lead the pledge of allegiance.

C. Roll Call

Ms. Santana arrived at 6:04PM. All members present.

D. Approval of Minutes: December 12, 2018

On the revised motion of Mr. Valladares, seconded by Ms. Laureano, the Board voted unanimously by vote of the five members present [Garcia, Lomeli, Mendez, Santana, and Valladares] to approve the minutes of December 12, 2018 as amended by Ms. Lomeli noting three corrections under the Annual Organizational meeting. The Student Trustee advisory vote was aye.
E. **Open Communication for Public Comment**

Mr. John D. Gonzales wished the Board a Happy New Year and shared that the Board, as representatives of the community, hopefully, will work together to move Rio Hondo College forward.

F. **STUDY SESSION**

- **Presidential Search** *(Dr. Lisa Sugimoto & Dr. Ben Duran)*

Dr. Ben Duran and Dr. Lisa Sugimoto provided updates on the Presidential Search process, draft profile for the new Superintendent/President and timeline. The consultants stressed the importance of finalizing the proposed profile, adhering to confidentiality throughout the process by all parties involved in the search, and follow the timeline once the position is posted. Any additional delays will impact the hire date of July 1, 2019 for the new Superintendent/President.

Mr. Mendez reported that the constituent groups will be allowed input under BP 2345 Public Participation and will have the opportunity to provide comments on the draft Presidential profile at that time.

G. **COMMENDATIONS**

- **Management and Confidential**
  - Mark Matsui *(Disabled Students Programs and Services)*

H. **PRESENTATION**

- **Legislative Agenda** *(Dr. Russell Castañeda-Calleros)*

Dr. Castaneda-Calleros provided an update and fielded questions from the Board regarding the statewide and national legislative agendas for 2019.

It was the consensus of the Board to have the Director of Government & Community Relations to develop a Legislative Agenda for presentation and approval at the Special Board meeting scheduled for Wednesday, January 23, 2019 in preparation for the CCLC and National Legislative Conferences.

II. **CONSENT AGENDA**

18. On the motion of Ms. Garcia, seconded by Ms. Santana, the Board voted unanimously by vote of the five members present [Garcia, Lomeli, Mendez, Santana, and Valladares] to approve the Consent Agenda as outlined below. The Student Trustee advisory vote was aye.

A. **FINANCE & BUSINESS**

1. **Finance and Business Reports**

   a. **Purchase Order Report**
   
   Approved the Purchase Order Report containing purchases for the preceding month.

   b. **Payroll Warrant Report**
   
   Approved the Payroll Warrant Report for the month of December 2018.
2. **Authorization for Out of State Travel & Conferences**

Approved the following staff and Board Members who are scheduled to attend the following educational conferences:

Mike Salazar to attend the American Baseball Coaches Association National Convention, Dallas, TX, Jan. 3-6, 2019.

Julius B. Thomas to attend the National Education Association (NEA) Board of Directors Meeting in Washington, DC, February 6-10, 2019.

Shireetha Gethers to attend the 47th Annual N4C Conference and Professional Institute in Hilton Head Island, South Carolina, March 27-30, 2019.

Diana E. Laureano to attend the Association of Community College Trustees (ACCT) 2019 National Legislative Summit, Washington, DC, February 8-13, 2019.

Dr. Russell Castaneda-Calleros to attend the Association of Community College Trustees (ACCT) 2019 National Legislative Summit, Washington, DC, February 10-13, 2019.

Rosaelva Lomeli to attend the Association of Community College Trustees (ACCT) 2019 National Legislative Summit, Washington, DC, February 8-13, 2019.

Oscar Valladares to attend the Association of Community College Trustees (ACCT) 2019 National Legislative Summit, Washington, DC, February 8-13, 2019.

Gary Mendez to attend the Association of Community College Trustees (ACCT) 2019 National Legislative Summit, Washington, DC, February 8-13, 2019.

3. **Approve Clinical Education Agreement – Citrus Valley Health Partners**

The Health Science & Nursing Department is partnering with Citrus Valley Health Partners to provide Rio Hondo Community College District Health Science & Nursing students with clinical experience. The agreement will allow students and instructors to have access to appropriate facilities of Citrus Valley Health Partners for students to obtain practical learning experiences. The affiliation agreement will be for the term of January 10, 2019 through January 9, 2020.

Citrus Valley clinical facilities includes Citrus Valley Medical Center – Queen of The Valley Campus, Citrus Valley Medical Center – Inter-Community Campus, Foothill Presbyterian Hospital and Citrus Valley Home Health and Hospice.
The Board of Trustees approved the Clinical Education Agreement with Citrus Valley Health Partners as summarized above and authorized the Administration to execute appropriate documents on behalf of the District.

4. **Approval of Agreement: Hands On Fire Extinguisher Training – Southern California Edison**

The Fire Academy is requesting to have an Agreement with Southern California Edison (SCE) to provide Hands On Fire Extinguisher Training for up to 150 SCE Personnel.

The District will be paid $6,750.00 ($45.00 per person X 150).
Term is from January 10, 2019 through April 30, 2020.

The Board of Trustees approved the Agreement with Southern California Edison as described above and authorized the Administration to execute the appropriate documents on behalf of the District.

5. **Approve Modification 2 to Master Services Agreement No. 17-103: Default Prevention Services: Educational Credit Management (ECMC)**

On February 8, 2017, the Board of Trustees approved the agenda (item II.A.16) to have a Master Service Agreement with ECMC for Default Prevention Services with term from February 9, 2017 through February 8, 2018 and with a not to exceed amount of $5,000.00 to be paid from the Board Financial Assistance (BFAP) Funds.

On February 21, 2018, the Board of Trustees approved Modification 1 to Master Agreement No. 17-103 to extend the term for an additional one (1) year, which begins February 9, 2018 through February 9, 2019; with a not to exceed amount of $5,000.00 to be paid from the Board Financial Assistance (BFAP) Funds for the extended term.

Modification 2 is submitted for Master Agreement No. 17-103 to extend the term for an additional one (1) year, which begins February 10, 2019 through February 9, 2020; with a not to exceed amount of $5,000.00 to be paid from the Board Financial Assistance (BFAP) Funds for the extended term.

Below is the breakdown of cumulative contract amount:

- Original Contract Amount - $5,000.00
- Modification 1 - $5,000.00
- Modification 2 - $5,000.00

Cumulative Contract Amount - $15,000.00

The Board of Trustees approved Modification 2 to Master Services Agreement No. 17-103 as described above and authorized the Administration to execute the appropriate documents on behalf of the District.
6. **Apprenticeship Instructors – Operating Engineers Training Trust FY 2018-2019**

The Rio Hondo Community College District (District) and the Operating Engineers Training Trust have entered into an apprenticeship agreement to provide instruction. The Operating Engineers Training Trust will provide for the instructor’s salary and benefits. The Administration is recommending approval of the list of apprenticeship instructors for fiscal year 2018/2019:

Altenhof, John  Schroeder, Roy  Ryen, Jason  
Marquez, Paul  Manfrede, Anton  Saurette, Don

The Board of Trustees approved the list of apprenticeship instructors and the terms outlined above, and authorized the Administration to execute appropriate documents on behalf of the District.

7. **Apprenticeship Instructors – Southern California Carpentry Joint Apprenticeship and Training Committee and/or Southwest Carpenters Training Fund FY 2018-2019**

The Rio Hondo Community College District (District) and the Southern California Carpentry Joint Apprenticeship and Training Committee and/or Southwest Carpenters Training Fund have entered into an apprenticeship agreement to provide instruction. The Southern California Carpentry Joint Apprenticeship and Training Committee and/or Southwest Carpenters Training Fund Program will provide for the instructor’s salary and benefits. The Administration is recommending approval of the list of apprenticeship instructors for fiscal year 2018/2019:

Crunk, Wesley  Savage, Marcus  Toapanta, Galo  
Garcia, Ruben  Flores, Juan  Castro, Manuel  
Castillo, Ismael  Geiger, Jason  Gosnell Jr., William  
Walz, Jonathan  Sepanlou, Kamran  Gauntt, Michael  
Hopfner, Reiner  Hall, Kenneth  Jimenez, Miguel  
Luna, Gonzalo  Martinez, Robert  Milan, Jesse  
Nottingham, Larry  Pierce, Gabriela  Warde, Ronald  
Ward Jr., Frank  Smallwood, Ron  Shinn, Michael  
Rubio, Guillermo  Benavante, Larry  Burgos, Gonzalo

The Board of Trustees approved the list of apprenticeship instructors and the terms outlined above, and authorized the Administration to execute appropriate documents on behalf of the District.

8. **Approve Internship Agreement: County of Los Angeles Academic Internship Program**

The Business Division is requesting approval of an Internship Agreement with County of Los Angeles – Academic Internship Program (COLA) which is administered by the County of Los Angeles Department of Human Resources. This will enable District students to participate and earn academic credits at various COLA site(s).
The term will begin January 10, 2019 through January 9, 2024.

The Board of Trustees approved the Internship Agreement with COLA as summarized above and authorized the Administration to execute the appropriate documents on behalf of the District.

9. **Approval of Graduate Level Program: Educational Counseling Fieldwork/Practicum Agreement - University of La Verne**

The TRIO Student Support Services Program is requesting approval of a Graduate Level Program: Educational Counseling Fieldwork/Practicum Agreement with University of La Verne; wherein the TRIO Student Support Services Program will provide graduate-level fieldwork/practicum training for University of La Verne students working toward the Master of Science Degree in Educational Counseling.

The Board of Trustees approved the Fieldwork/Practicum Agreement with the University of La Verne as presented above and authorize the Administration to executed the appropriate documents on behalf of the District.

10. **Approval of Land Use Covenant and Agreement: Environmental Restrictions – Department of Toxic Substances and Control**

On March 8, 2017, the Board of Trustees approved the agenda to engage the Department of Toxic Substances Control (DTSC) for the preparation of a Land Use Covenant for the District property located at 11400 Shoemaker Avenue, Santa Fe Spring, CA 90670; which is also the site for the District’s Public Safety Fire Training Facility (item II.A.12).

Pursuant to Civil Code Section 1471, DTSC has determined that the Land Use Covenant and Agreement – Environmental Restrictions (Covenant) is reasonably necessary to protect present or future human health or safety on the environment as a result of the presence on the land of hazardous materials as defined in Health and Safety Code Section 25260.

Administration is requesting approval of the Covenant with DTSC.

The Board of Trustees approved the Covenant with DTSC as described above and authorized the Administration to execute the appropriate documents on behalf of the District.

11. **Substantial Completion – Bid #2065 Painting for the AJ Annex Administration Building – US National Corporation**

The contractor, US National Corporation, has substantially completed the Painting for the AJ Annex Administration Building project. The work was completed according to the plans and specifications and conditions of the contract.

The California Civil Code Section 3093 authorizes a formal Notice of Completion to be filed with the county recorder. If unencumbered, final payment of retention shall be paid within 60 days of filing Notice of Completion and in accordance with Public Contract Code Section 7107.
The Board of Trustees approved the substantial completion of the work performed by US National Corporation for the Painting for the AJ Annex Admin. Building Project and authorized the filing of Notice of Completion with the Los Angeles County Recorder.


The HVAC system in the Science, Wray Theatre / Music, and Business Buildings are currently being addressed under the Prop 39 funds. An unforeseen asbestos containing material was discovered while attempting to remove existing isolation shut off valves in the mechanical rooms. The hazardous material requires special handling and disposal.

The Program Management Team received a proposal from S Group Builders to remove all of hazardous materials around the area of work to assure that in the amount, not to exceed, of $1,860.00.

The proposal has been reviewed by the Program Management staff and the College Administration and has deemed the amount of $1,860.00 to be acceptable for the removal of Hazardous Materials.

The Board of Trustees approved the Monitoring of Abatement Removal proposal from S Group Builders. In the amount of $1,860.00 for the Prop 39 HVAC Modernization Project from Prop 39 Funds and authorized the Administration to execute appropriate documents on behalf of the District.


The L Tower is currently being upgraded for a seismic and code upgrades. An unforeseen 6” layer of asbestos containing roofing material was encountered under the existing roofing system. The hazardous material requires special handling and disposal.

The Program Management Team has received a proposal from National Econ Corporation to monitor the removal of hazardous materials to assure that the contractor has properly removed and disposed of all hazardous material according to Air Quality Management District requirements in the amount, not to exceed, of $5,807.50.

The proposal has been reviewed by the Program Management staff and the College Administration and has deemed the amount of $5,807.50 to be acceptable for conducting Hazardous Materials Monitoring Services.

The Board of Trustees approved the Monitoring of Abatement Removal proposal from National Econ Corp. in the amount of $5,807.50 for the “L” Tower Seismic Code Upgrade from State/ Bond Funds and authorized the Administration to execute appropriate documents on behalf of the District.
14. **Consultants**

a. Hashemian & Associates – To provide a program that recruits a diverse group of students into the transportation and environment field and create an awareness of the attractive career choices and opportunities that exist in the above industry. The institute offers STEM and the Aviation Career Education (ACE) Academy Program. The goals of the institute are: Academic Achievement, Dropout prevention, Career education with a science, technology, engineering and mathematics (STEM) influence, Discipline and drug prevention, Enrichment of cultural experiences of the local youth. Dates of service: January 17, 2019 – June 30, 2019. Cost not to exceed $25,000.00 from CTE Pathways Program SWP Grant.


c. Maria Dolores Alvidrez – To increase funds to present/train/facilitate/recruit Foster and Kinship Care Education trainings/workshops/classes on various topics in English/Spanish such as: D-Rate Pre-Service; F-Rate Pre-Service; Recognizing Abuse; Preventing and Managing Allegations; AB12 Extended Foster Care; Cultural Diversity & Identity Bullying; Grief & Loss; Gangs 101: chemical and Substance Abuse; Behavior Management/Modification. Dates of service: January 11, 2019-June 30, 2019. From $10,000.00 with additional $4,000.00 to a total not to exceed $14,000.00 from Foster/Kinship Care Education Grant.

The Board of Trustees approved the above Consent Agenda item as presented.

**B. PERSONNEL**

1. **Academic**

a. **Special Assignments, Spring 2019**

The following instructor will be paid a stipend in the amount of $885 from the Title V Grant for developing a proposal to implement the Title V grant-funded project for a Business Plan Competition.

LEON, Ivan Business

The following instructors will be paid a stipend in the amount of $2,000, paid out of Basic Skills Pilot Partnership, for the planning, implementation and facilitation of a 26-hour New Full Time Faculty Success Seminar.

O'BRIEN, Katie EOPS
WETSMAN, Adam Behavioral and Social Sciences
The following instructor will be paid a stipend in the amount of $1,000, paid out of Basic Skills Pilot Partnership, to design two English co-requisite courses for AB705 implementation.

ECKSTROM, Marie      English

The following instructor will be paid a stipend in the amount of $1,600, paid out of Basic Skills Pilot Partnership, to research and prepare procedures and activities for Supplemental Instruction implementation for the English Department.

KOGER, Michael      English

The following instructor will receive a $300 stipend paid for out of Staff Development funds set aside for Online Teaching training for the completion of the Peer Online Course Review course via @One and the completion of a subsequent evaluation and reflection on the training.

LEWIS, Cynthia      Arts and Cultural Programs

b. Hourly as Needed, Intersession 2018 – 2019

Communications and Languages

LAC Coordinators
HERNANDEZ-SAUL, Cynthia     MATA, Moises

DSPS
KAUFMAN, Bonnilee

c. PART-TIME, Spring 2019

Business

HASSAN, Alhani                 RODRIGUEZ, Juan
REQUIERME, Glenn

Career and Technical Education

IBARRA, Baudelio              MILLAN, Jose
KEAYS, Raymond                SOLTERO, Oswaldo

Communications and Languages

SIBERIO, Eric                 SIGALA, Benjamin

Health Science and Nursing
JOCO, Jerome

Kinesiology, Dance and Athletics

ASMAN, Chelsea
GOLDBACH, Theresa
KANAMOTO, Vanessa

KONDRATH, Jessica
OSATO, Marissa
WANG, Hsiu-Ping

Math, Science and Engineering

BERNATAVICHUTE, Yana

d. Hourly as Needed, 2018 – 2019

Career and Technical Education

BLOD, Lisa

ROGERS, Hsin-Neh

2. Classified

a. Employment, 2018

RAMOS, Antonio, Custodian, 100%, 12 months, Facilities Services, effective December 13, 2018

Substitute, 2018 – 2019

JACOBO, Luis, Student Services Assistant, Counseling/First Year Success Center, effective January 2, 2019

RUIZ, Alexander (ML), Locksmith, Facilities Services, effective December 6, 2018

b. Resignations

MARTINEZ, Alyssa, Student Services Assistant, 100%, 12 months, Counseling/First Year Success Center. Her last day of employment was January 1, 2019.

MURILLO ROA, Nancy, Registration Clerk, 47.5%, 12 months, Admissions and Records. Her last day of employment was December 20, 2018.

SOTO, Christopher, Instructional Assistant – Communications, 65%, 11.5 months, Communications and Languages. His last day of employment was December 31, 2018.
3. **Management and Confidential**

   a. **Resignation**

      GREEN, Rebecca has resigned from her management position as Dean of Behavioral and Social Sciences, retreating to faculty in Fall 2019. Her last day of employment as Dean of Behavioral and Social Sciences will be June 30, 2019.

4. **Unrepresented, (AP 7130), 2018-19**

   a. **Employment, 2018–2019**

      Math, Science and Engineering

      Tutor II  
      RAMIREZ, Alberto

      Public Safety

      Recruit Training Officers  
      DONATO, Carlos  TRAN, David

      Students, 2018 – 2019

      ACEVES, Kimberly, Foster/Kinship Care  
      CASTILLO, Carolina, Financial Aid  
      FLORES, Alex, Financial Aid  
      LAM, Katelin, Outreach  
      MARTINEZ, Samantha, Financial Aid  
      REYES, Jason, Student Life and Leadership  
      SANCHEZ, Kaitlyn, Admissions and Records  
      VALDEZ, Angelica, Financial Aid  
      WIRKUS, Jennifer, Admissions and Records

   b. **Volunteer, 2018 – 2019**

      GRAHAM, Trevor, Behavioral and Social Sciences

C. **ACADEMIC AFFAIRS**

1. **Curriculum Items**

   a. **New Credit Course that is Part of an Existing Program**

      The following credit courses have been recommended for inclusion in our offerings and the catalog:
KINA 151: Strength and Conditioning for Intercollegiate Athletes  
(Kinesiology)  
Degree Applicable; (1.0 Units)  
Justification: The purpose of the course is to develop a high level of physical fitness, strength and conditioning that will enhance the athlete's ability to be successful in intercollegiate competition and for the athlete to understand how to use technology to monitor their fitness levels to maximize efficiency in training. This will serve as the offseason conditioning course for intercollegiate athletes and potential intercollegiate athletes.

KINA 210: Futsal (Indoor Soccer) II  
(Kinesiology)  
Degree Applicable; (1.0 Units)  
Justification: The current futsal class offers a combination of physical activity and a deeper understanding of the tactics involved in the game of futsal that will be part of the student's background far beyond their college years. With advanced/intermediate skills developed in this class, the student has the opportunity and background in futsal to pursue playing in a more competitive and/or leisure time activity in the future. US Soccer has now required youth clubs in the Development Academy to teach futsal to their Academy teams and this course will be in alignment with the US Soccer directive utilizing futsal to teach faster transitional play. With many youth clubs and organizations teaching futsal at the grass root levels, there will be an increase interest in futsal. This course will provide students that have already completed the KINA110 course a deeper understanding of the game so students may play at a higher level if desired and this will serve the Rio Hondo population.

LIT 147H: Cinema as Literature Honors  
(Communications and Languages)  
Degree Applicable; (3.0 Units)  
Justification: This course will allow students to develop their skills in analyzing and evaluating text and visual material. These skills form the basis of college work across the disciplines. This course is either a requirement for the AS in Mass Communications: Mass Media, and the COA in Mass Media. It is also a restricted elective for the AA-T in English, AA in English and Literature and the AA in General Studies with an emphasis in Arts and Human Expression. LIT 147 also fulfills a general education requirement for RHC/CSU GE and IGETC.

MATH 003: Mathematics Acceleration  
(Mathematics, Sciences and Engineering)  
Non-Degree Applicable; (1.0 Units)  
Justification: This course is designed as an opportunity for students to improve their math skills. Many students come to Rio Hondo College and their math skills are pre-collegiate. This course gives students an opportunity to prepare for higher-level mathematics. In addition, students will have an opportunity to work on study skills.
MATH 013E: Essential Topics for Statistics
(Mathematics, Sciences and Engineering)
Non-Degree Applicable; (1.0 Units)
Justification: This course is designed for students whose math placement indicates the need for additional course support for college level statistics.

MATH 015E: Essential Topics for Quantitative Reasoning in Today’s World
(Mathematics, Sciences and Engineering)
Non-Degree Applicable; (2.0 Units)
Justification: This course is designed for students whose placement in mathematics indicates the need for additional course support for Quantitative Reasoning in Today’s World through a review of algebra and presentations on study skills for a college level math class.

MATH 016E: Essential Topics for College Algebra
(Mathematics, Sciences and Engineering)
Non-Degree Applicable; (1.0 Units)
Justification: This course is designed for students whose math placement indicates the need for additional course support.

MATH 017E: Essential Topics for Plane Trigonometry
(Mathematics, Sciences and Engineering)
Non-Degree Applicable; (1.0 Units)
Justification: This course is designed for students whose math placement indicates the need for additional course support in trigonometry.

MATH 018E: Essential Topics for Pre-Calculus
(Mathematics, Sciences and Engineering)
Non-Degree Applicable; (1.0 Units)
Justification: This course is designed for students whose placement in mathematics indicates the need for additional course support for Pre-Calculus through a review of algebra and trigonometry on study skills for a college level math class.

b. Unit/Hour Change

The following courses have been recommended for a unit/hour change to reflect an increase/decrease in course content effective Fall 2019.

ART 120: Two Dimensional Design
Hour Change: From: 54 Lecture/54 Lab/108 Total Hours
To: 36 Lecture/ 72 Lab/ 108 Total Hours

ART 131: Freehand Drawing II
Hour Change: From: 27 Lecture/81 Lab/108 Total Hours
To: 36 Lecture/72 Lab/108 Total Hours
HS 051L: CNA Acute Care Training Lab  
Unit Change: From 1.0 To: 1.5  
Hour Change: From: 54 Lab Hours  
To: 81 Lab Hours

MUS 120: Concert Choir  
Hour Change: From: 9 Lecture/ 27 Lab/36 Total Hours  
To: 54 Lab Hours

MUS 151: Intermediate Guitar  
Hour Change: From: 9 Lecture/ 27 Lab/45 Total Hours  
To: 27 Lecture Hours

MUS 156: Musicianship III  
Hour Change: From: 9 Lecture/27 Lab/45 Total  
To: 54 Lab Hours

MUS 157: Musicianship IV  
Hour Change: From: 9 Lecture/27 Lab/45 Total Hours  
To: 54 Lab Hours

c. **Prefix Change**

The following courses have been recommended for prefix changes effective Fall 2019.

NVOC 005: Theatre Production Workshop  
Prefix Change: To: NART 005

NVOC 051: CNA Acute Care Training Course  
Prefix Change: To: NHSN 051

NVOC 051L: CNA Acute Care Training Lab  
Prefix Change: To: NHSN 051L

NVOC 285: Graphic Design Skills Development  
Prefix Change: To: NART 285

NVOC 291: Career Exploration: Graphic Design I: History  
Prefix Change: To: NART 291

NVOC 292: Career Exploration: Graphic Design II: Process  
Prefix Change: To: NART 292

NVOC 293: Career Exploration: Graphic Design III: Academic Pathways  
Prefix Change: To: NART 293

NVOC 294: Career Exploration: Graphic Design IV: Career Paths  
Prefix Change: To: NART 294
d. **New Program**

The following programs have been recommended for inclusion in our offerings and college catalog.

Certificate of Achievement – Computer Information Technology/ Network Technician  
(18 Units)

Certificate of Achievement – Computer Information Technology/ Cloud Computing Practitioner  
(16-19 Units)

Certificate of Achievement – Dance  
(18 Units)

Certificate of Achievement – Basic Fire Academy  
(18 Units)

e. **Program Change**

The following programs have been recommended for inclusion in our offerings and catalog with the following changes:

Certificate of Achievement – International Business  
Unit Change: From: 18 to 19 To: 18

Certificate of Achievement – Computer Information Technology: Computer Systems  
Unit Change: From: 23 To: 19 - 21

A.S. Degree: Computer Information Technology: Computer Systems  
Unit Change: From: 23 To: 19 – 21

Career Certificate – Desktop Technician  
Unit Change: From: 10 To: 13

Career Certificate – Entry Network Technician  
Unit Change: From: 9 To: 12

Career Certificate – PC Repair Technician  
Unit Change: From: 7 To: 10
III. ACTION ITEMS

A. PRESIDENT’S OFFICE

1. Appointment of Community Representatives Serving on the Presidential Search Committee

19. On the motion of Ms. Santana, seconded by Ms. Garcia, the Board voted unanimously by vote of the five members present [Garcia, Lomeli, Mendez, Santana, and Valladares] to approve the action item as outlined below, as well as specifying a deadline date of February 20, 2019 for submission of names of community representatives serving on the Presidential Search. The Student Trustee advisory vote was aye.

- Dr. Kristan M. Venegas Representing Trustee Area 1
- Fernando Centeno Representing Trustee Area 2
- Dr. Teresa Alonzo Representing Trustee Area 3
- To be determined Representing Trustee Area 4
- Juan Sebastian Ferrada Representing Trustee Area 5

2. Approve the Profile for the New Superintendent/President

On the motion of Ms. Garcia, seconded by Ms. Santana, the Board voted by the five members present [Garcia-aye, Santana-aye] and [Valladares-No, Lomeli-No, Mendez-No] to amend the minimum qualifications in the search profile under the minimum qualifications section, years of experience, to revert back to five years from three years of recent senior executive/administrative leadership experience as is stated in the current draft. The Student Trustee advisory vote was aye. The motion was defeated.

20. On the motion by Mr. Valladares, seconded by Ms. Lomeli, the Board voted by the five members present [Garcia-no, Santana-no] and [Valladares-aye, Lomeli-aye, Mendez-aye] to maintain the years of experience as proposed under the minimum qualifications section, to three years of senior executive/administrative leadership experience for the purposes of equity and inclusivity to recruit the widest pool of qualified candidates. The Student Trustee advisory vote was aye. The motion passed.

Mr. Vallarades moved the item, Ms. Lomeli seconded for purposes of discussion.

Mr. Mendez opened the floor for input from the constituent groups citing Board Policy BP 2345 Public Participation (section V. B.), and discussion continued regarding additional amendments, with the consultants recording the proposed changes on the friendly motion of Mr. Valladares, as listed below.

Amendment 1 - Under Minimum Qualifications-Education and Experience:

(Bullet 3) - Demonstrated ability to effectively work with people of diverse racial, ethnic, gender, sexual orientation, disability, and socioeconomic backgrounds to achieve desired outcomes. (Added - GENDER AND SEXUAL ORIENTATION).
Amendments 2-6 were adopted into the main motion by Mr. Valladares’ friendly amendment.

**Amendment 2 & 3 - Under Demonstrated Skills and Abilities:**

(Bullet 4) - Committed to collegial consultation/participatory governance with the Academic Senate, Collective Bargaining units, Associated Students, and Management Team, and the ability to build consensus with a collaborative decision-making leadership style which seeks to inspire and empower others with evidence of accountability for decisions; (ADDED specific constituent groups by name and seeks to inspire and empower others with evidence of accountability for decisions).

(Bullet 11) – Knowledge of and relevant experience with key educational initiatives and priorities in California with full understanding of Guided Pathways, Basic Skills Reform, AB 705 (Multiple Measures), AB 19 (California Promise); (ADDED specific initiatives Guided Pathways, Basic Skills Reform, AB 705 (Multiple Measures), AB 19 (California Promise)).

**Amendment 4 & 5 - Under Personal Qualities**

(Bullet 7) – Shall be moved up to be the first bullet.

(Bullet 8) – Has the courage and perseverance to address challenges and confrontations; is deliberate in the assessment of conflicting perspectives; can bring divergent perspectives together to achieve consensus and successful resolution of conflict; is able to make tough decisions in a timely manner. (ADDED the word difficult in place of tough; STRIKE has the ability to say “no” under difficult circumstances and cultivate support for such a position)

**Amendment 6 - Under Duties and Responsibilities:**

(Bullet 5) – Foster strong relationships with local PreK-12 feeder districts to develop articulation and curriculum and alignment to support students in continuing their education and pursuing their career goals; (ADDED PreK-12).

21. Mr. Valladares’ adopted amendments 2-6 into his motion by friendly amendment with no objections at the conclusion of the discussion by the Board and constituent groups, the profile of the new Superintendent/President was finalized and adopted.

Ms. Santana stepped away at this point of the meeting.

**B. FINANCE & BUSINESS**

1. **Removal of Committee Member Jose Herrera from the Rio Hondo College Citizen’s Oversight Committee**

22. On the motion of Mr. Valladares, seconded by Ms. Laureano, the Board voted unanimously by vote of the four members present [Garcia, Lomeli, Mendez, and Valladares] to approve the action item as outlined below. The Student Trustee advisory vote was aye.

Committee Member Jose Herrera is being removed from the Rio Hondo College Citizen’s Oversight Committee because of failure to attend three consecutive Committee meetings, as per the Citizen’s Oversight Committee By-Laws Article 5.5
Removal. Jose Herrera was absent on the following three meetings:

<table>
<thead>
<tr>
<th>Meeting Dates</th>
<th>Attendance</th>
</tr>
</thead>
<tbody>
<tr>
<td>June 19, 2018</td>
<td>No</td>
</tr>
<tr>
<td>September 25, 2018</td>
<td>No</td>
</tr>
<tr>
<td>December 18, 2018</td>
<td>No</td>
</tr>
</tbody>
</table>

2. Appointment to Rio Hondo College Citizens Oversight Committee

On the motion of Mr. Valladares, seconded by Ms. Garcia, the Board voted unanimously by vote of the four members present [Garcia, Lomeli, Mendez, and Valladares] to approve the action item as outlined below. The Student Trustee advisory vote was aye.

Oscar Valladares To Appoint New Member Yasmin Graciela Ferrada to replace Andrew Moraga

Oscar Valladares To Appoint New Member Jaime Valencia Lopez to replace Jose Herrera

Ms. Santana returned at this point of the meeting.

IV. INFORMATION ITEMS

1. CCCT Board Election 2019 Call for Nominations

No nominations were received.

2. 2019 Board of Trustees Calendar of Events (See attached)

V. STAFF AND BOARD COMMENTS

- Board Development Reporting
- Action Items for Future Board Meetings

VI. CLOSED SESSION

Mr. Mendez recessed the meeting to Closed Session at 7:42PM and announced the items listed below to be reviewed;

Pursuant to Section 54956.9
- Anticipated Litigation (1 case)

No action taken on this item.

Pursuant to Section 54957
- PUBLIC EMPLOYEE EMPLOYMENT
  - Dean of Library

24. On the motion of Ms. Santana, seconded by Ms. Lomeli, the Board voted unanimously by vote of the five members present [Garcia, Lomeli, Mendez, Santana, and Valladares] to employ Michael Garabedian as the Dean of the Library.
• **PUBLIC EMPLOYEE DISCIPLINE / DISMISSAL / RELEASE**
  
  No action taken on this item.

• **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**
  Pursuant to Section 87607 of the Education Code, full-time tenure-track faculty have been evaluated, the Board will have received statements for the most recent evaluations along with the recommendations of the President. The Board will consider the recommendations. There are 52 faculty members who will be reviewed including those in their first, second and third contracts.

*Pursuant to Section 54957.6:*

• **CONFERENCE WITH LABOR NEGOTIATOR**
  
  Agency Negotiator: Teresa Dreyfuss
  Employee Organization: CSEA, RHCFA

  No action taken on this item.

**VII. ADJOURNMENT**

25. On the motion of Ms. Santana, seconded by Mr. Valladares, the Board voted unanimously by vote of the five members present [Garcia, Lomeli, Mendez, Santana, and Valladares] to adjourn the meeting at 9:38PM.

• Next Special Board Meeting – Wednesday, January 23, 2019, 6:00 p.m.
• Next Regular Meeting – Wednesday, February 20, 2019, 6:00 p.m.
• Next Special Board Meeting – Wednesday, February 27, 2019, 6:00 p.m.

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**REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY**

Any individual with a disability, who requires a reasonable accommodation to participate in a Board meeting of the Rio Hondo Community College District, may request assistance by contacting the President’s Office of Rio Hondo College, 3600 Workman Mill Road, Whittier, California. This document is available in alternate format. Telephone (562) 908-3403; TDD (562) 908-3422.
<table>
<thead>
<tr>
<th>JANUARY - 2019</th>
<th>January 1</th>
<th>HOLIDAY – COLLEGE CLOSED</th>
</tr>
</thead>
<tbody>
<tr>
<td>January 9</td>
<td>Regular Board Meeting</td>
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<tr>
<td>January 11</td>
<td>RHC Homecoming</td>
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<tr>
<td>January 16</td>
<td>Wake Up Whittier 7-8:30AM</td>
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<tr>
<td>January 18</td>
<td>High School Counselor’s Breakfast 8:30-11:30AM</td>
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<tr>
<td>January 21</td>
<td>HOLIDAY – COLLEGE CLOSED</td>
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<tr>
<td>January 23</td>
<td>Special Board Meeting</td>
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<tr>
<td>January 25</td>
<td>FLEX DAY</td>
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<tr>
<td>January 25-27</td>
<td>CCLC Effective Trusteeship and Board Chair Workshop</td>
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<tr>
<td>January 27-28</td>
<td>CCLC Annual Legislative Conference</td>
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<td></td>
<td>Sheraton Grand, Sacramento</td>
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<table>
<thead>
<tr>
<th>FEBRUARY</th>
<th>February 10-13</th>
<th>ACCT Legislative Summit</th>
<th>Washington, DC</th>
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<tbody>
<tr>
<td>February 15-18</td>
<td>HOLIDAY – COLLEGE CLOSED</td>
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<tr>
<td>February 20</td>
<td>Regular Board Meeting</td>
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<tr>
<td>February 27</td>
<td>Board Retreat</td>
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<tr>
<td>MARCH</td>
<td>March 13</td>
<td>Regular Board Meeting</td>
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<tr>
<td>March 25-29</td>
<td>SPRING BREAK-COLLEGE CLOSED</td>
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</tbody>
</table>

- Presidential Search Update
- Legislative Agenda (GCR)
- Activities in Health Science & Nursing, Public Safety and Kinesiology, Dance and Athletics Areas
- RHC Campus Inn
- RHC Campus Inn
- Board Goals & Objectives
- New Funding Formula
- Outreach
- BoardDocs
- Mid-year Evaluation of 2018-19 Board Goals
- Facilities Master Plan Update
- Bond Update
- Student Success Scorecard Update
- Diversity Plan
- Media Relations Plan

Revised 1/3/19
## RIO HONDO COLLEGE – BOARD OF TRUSTEES
2019 Calendar of Events – Updated 01/09/19

<table>
<thead>
<tr>
<th>APRIL</th>
<th>April 10</th>
<th>Regular Board Meeting</th>
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<tbody>
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<tr>
<td>MAY</td>
<td>May 3-5</td>
<td>CCLC Annual Trustees Conference</td>
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<td></td>
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<td>Resort at Squaw Creek, Olympic Valley, CA 96146</td>
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<tr>
<td></td>
<td>May 8</td>
<td>Regular Board Meeting</td>
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<tr>
<td></td>
<td></td>
<td>• Board receives and completes self-evaluation instrument</td>
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<td></td>
<td></td>
<td>• 5-Year Construction Plan</td>
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<td></td>
<td>May 23</td>
<td>Commencement (5:30 pm)</td>
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<tr>
<td>JUNE</td>
<td>June 5</td>
<td>New Student Trustee Orientation</td>
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<td></td>
<td>June 12</td>
<td>Regular Board Meeting</td>
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<tr>
<td></td>
<td></td>
<td>• Tentative Budget</td>
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<tr>
<td>JULY</td>
<td>July 4</td>
<td>HOLIDAY – COLLEGE CLOSED</td>
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<tr>
<td></td>
<td>July 10</td>
<td>Regular Board Meeting</td>
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<tr>
<td></td>
<td></td>
<td>• Guided Pathway Update</td>
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<td>• Veterans Program</td>
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<tr>
<td>AUGUST</td>
<td>August 14</td>
<td>Regular Board Meeting</td>
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<tr>
<td>August 16-18</td>
<td>CCLC Student Trustee Workshop</td>
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<td></td>
<td>August 16</td>
<td>FLEX Day</td>
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<td></td>
<td>August 21</td>
<td>Special Board Meeting</td>
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<tr>
<td></td>
<td></td>
<td>• Board of Trustees Self Evaluation Results</td>
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<tr>
<td></td>
<td></td>
<td>• Discussion of Board Goals 2019-2020</td>
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<tr>
<td>SEPTEMBER</td>
<td>September 2</td>
<td>HOLIDAY – COLLEGE CLOSED</td>
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<tr>
<td></td>
<td>September 11</td>
<td>Regular Board Meeting</td>
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<td></td>
<td></td>
<td>• Adopted Budget</td>
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<tr>
<td>OCTOBER</td>
<td>October 9</td>
<td>Regular Board Meeting</td>
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<td></td>
<td>October 24-27</td>
<td>ACCT Leadership Congress</td>
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<td></td>
<td>New York City</td>
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<tr>
<td>NOVEMBER</td>
<td>November 11</td>
<td>HOLIDAY – COLLEGE CLOSED</td>
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<tr>
<td></td>
<td>November 13</td>
<td>Regular Board Meeting</td>
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<td></td>
<td>November 15-17</td>
<td>CCLC Annual Convention</td>
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<td>Rancho Mirage, CA</td>
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<tr>
<td></td>
<td>November 22-23</td>
<td>HOLIDAY – COLLEGE CLOSED</td>
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Revised 1/3/19
<table>
<thead>
<tr>
<th>DECEMBER</th>
<th>Bond and Financial Audit</th>
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<tbody>
<tr>
<td>December 11</td>
<td>Regular Board Meeting</td>
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<tr>
<td></td>
<td>Annual Organization/Election of Officers</td>
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<tr>
<td>Dec 24 – Jan 1</td>
<td>Winter Break – College Closed</td>
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