Location: Rio Hondo College Board Room  
3600 Workman Mill Road, Whittier CA 90601

Members Present:  
Mr. Gary Mendez, President  
Mr. Oscar Valladares, Vice President  
Ms. Rosaelva Lomeli, Clerk  
Ms. Norma E. García, Member (arrived 6:10PM)  
Ms. Vicky Santana, Member  
Ms. Diana E. Laureano, Student Trustee

Members Absent: None

Staff Members:  
Ms. Teresa Dreyfuss, Superintendent/President  
Mr. Henry Gee, Vice President, Student Services  
Dr. Laura Ramirez, Vice President, Academic Affairs  
Mr. Yulian Ligioso, Vice President, Finance & Business  
Ms. Michelle Bean, President, Academic Senate  
Ms. Sandra Rivera, President, CSEA  
Mr. Matthew Mangoba, President, ASRHC  
Ms. Reneé Gallegos, (Recorder)

Other Attendee(s): Mr. Rick Olivarez, District Legal Counsel

I. CALL TO ORDER

A. Call to Order (6:00 p.m.)

Mr. Mendez called the meeting to order at 6:00PM.

B. Pledge of Allegiance

Student Trustee Diana Laureano led the pledge of allegiance.

C. Roll Call

Ms. Garcia arrived at 6:11PM. All members present.

D. Approval of Minutes: January 9, 2019

On the motion of Ms. Santana, seconded by Ms. Laureano, the Board voted unanimously by the four members present [Lomeli, Mendez, Santana, Valladares] and approved the minutes of January 9, 2019 as presented. The Student Trustee advisory vote was aye.
On the motion of Ms. Santana, seconded by Ms. Laureano, the Board voted unanimously by the four members present [Lomeli, Mendez, Santana, Valladares] and approved the minutes of January 23, 2019 as presented. The Student Trustee advisory vote was aye.

E. **Open Communication for Public Comment**

Ms. Sandra Rivera addressed the Board regarding item III.B.1 and selection of the Presidential Search Committee and AP 2431 CEO Selection. Roman numeral 12 of AP 2431 states that the committee forward 4 to 6 candidates to the Board. Should the committee not forward the minimum number of candidates there are five options stated in the AP. What is the Board’s expectation should this occur? Sandra also requested that the Board of Trustees develop clear, written guidelines on the role of the Consultant during the recruitment process so that it can be shared with the committee.

Trustee Garcia arrived at this point of the meeting.

F. **Presentations**

- **Sabbatical Leave - Jeannie Liu** (*Business Division - Accounting*)
- **Outreach Update – Dr. Melba Castro**
- **Board Docs – Gary Van Voorhis**

The Board requested further research to begin the process of moving towards Board Docs. The Board requested touch screen laptops or tablets with keyboards if the District transitions to an online format.

Mr. Mendez spoke regarding a point of order. The Board determines the decorum to foster mutual respect requested that all members raise their hands to acknowledge this. All Members raised their hands.

Mr. Mendez also noted Parliamentary Procedure as to why the Board Agenda was revised. Mr. Rick Olivarez, college legal counsel addressed the revision of the agenda.

II. **CONSENT AGENDA**

On the motion of Ms. Santana, seconded by Mr. Valladares, the Board voted unanimously by the five members present [Garcia, Lomeli, Mendez, Santana, Valladares] to approve the Consent Agenda, *with the exclusion of items II.A.4-Non-Resident Tuition 2019/2020, II.A.10-Approve Single (Sole) Source Finding for Repair of Boiler No. 2 and Award of Contract: R.F. MacDonald Co., and II.A.25.- Consultants*, as presented. The Student Trustee advisory vote was aye.

A. **FINANCE & BUSINESS**

1. **Finance and Business Reports**

   a. **Purchase Order Report**
      Approved the Purchase Order Report containing purchases for the preceding month.

   b. **Payroll Warrant Report**
      Approved the Payroll Warrant report for the month of January 2019.
2. **Authorization for Out of State Travel & Conferences**

Bruce Noble and Aaron Perez to attend the 2019 HVACR Educator’s Conference, March 3-6, 2019, South Point, NV.

Tyler Okamoto to attend the Association of Colleges for Tutoring & Learning Assistance (ACTLA) April 25-27, 2019, Las Vegas, NV.

Julius B. Thomas to attend the 2019 National Education Leadership Summit, March 13-17, 2019, Denver, CO.

Rodolfo Rios and Sergio Guzman to attend the 46th Annual National Conference - Collective Bargaining, April 7-9, 2019, New York, NY.

Marius Dornean to attend the Equipment & Engine Training Conference (EETC), April 3-6, 2019, Portland, OR.

Marius Dornean, to attend the ASE Education Instructor Training, July 22-26, 2019, Frisco, TX.

Mike Garabedian to attend the New York Antiquarian Book Fair, March 6-10, 2019, New York, NY.

Warren Roberts to attend the American Association of Geographers, April 2-6, 2019, Washington, DC.

3. **Approve Agreement – California Early Childhood Mentor Program: Chabot – Las Positas Community College District**

Chabot-Las Positas Community College District has applied for and has received a grant (Grant No. CN180198) from the California State Department of Education to operate an Early Childhood Mentor Program.

Rio Hondo College will participate in the Cerritos/Rio Hondo Regional Early Childhood Mentor Program. It is a requirement that Rio Hondo College sign an agreement with Chabot-Los Positas Community College District to participate in the regional program.

Term is from August 1, 2018 through June 30, 2019.

The Board of Trustees approved the agreement with California Early Childhood Mentor Program with Chabot - Las Positas Community College District as described and authorized the Administration to execute appropriate documents on behalf of the District.

4. **Non-Resident Tuition Fees: Fiscal Year 2019/2020**

This item was pulled for discussion and separate action.
5. **Payroll Warrant - Meghan A. Samora**

Payroll Warrant dated October 17, 2016 issued to Meghan A. Samora in the amount of $121.67 is a stale dated warrant.

Meghan A. Samora is requesting the District to issue a replacement warrant. Board approval is necessary in order to issue a replacement warrant based upon L.A. County Office of Education procedures.

The Board of Trustees approved replacement warrant to Meghan A. Samora in the amount of $121.67.

6. **Approve Memorandum of Understanding (MOU): Los Angeles/Orange County Regional NetLab Hub – Coast Community College District**

As the Lead College for the Strong Workforce (SWP) Regional NetLab Hub & Cybersecurity Project, the Business Division is requesting approval of an MOU with Coast Community College District in order to utilize Coastline College’s virtual NetLab Hub to support cybersecurity curriculum at participating Los Angeles colleges in the SWP Regional NetLab Hub & Cybersecurity Project.

NetLab is a hardware and software system that allows students 24/7 online access to hands-on labs to develop essential skills needed by employers in the Information and Communication Technologies workforce. NetLab enables colleges to offer courses ranging from introductory computer classes to cutting edge courses for cybersecurity, virtualization, big data, operating system administration, network configuration and design.

The term begins February 14, 2019 and continues through December 31, 2019.

The Board of Trustees approved the MOU with Coast Community College District as presented above and authorized Administration to execute the appropriate documents on behalf of the District.

7. **Surplus Property**

Below is a list of surplus equipment from the Biology Department and used copiers/printers from other departments that are non-operational and no longer needed for the operation of the departments.
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<th>Description</th>
<th>Make/Model</th>
<th>Serial No.</th>
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Education Code Section 81452 states that if the board, by a unanimous vote of those members present, finds that the property is of insufficient value to defray the costs of arranging a sale, the property may be disposed of in the local public dump on order of any employee of the District empowered for that purpose by the board.

The Board of Trustees determined that the above referenced property is surplus and of insufficient value to defray the cost of arranging a sale, or it may be disposed of in the local public dump on order of any employee of the District empowered for that purpose by the Board.

8. **Approval of Digital License Agreement: Films On Demand Subscription Plan – Infobase**

The Library is requesting to have a Digital License Agreement with Infobase to access Video Titles and Digital Media content controlled by Infobase via Films On Demand Subscription Plan with a not to exceed amount of $13,056.75 to be paid from General Fund.

Term is from January 31, 2019 through January 31, 2020.

The Board of Trustees approved the agreement with Infobase as described above and authorized the Administration to execute the appropriate documents on behalf of the District.

9. **Approve Vehicle Donation: Kia Motors America, Inc.**

Kia Motors America, Inc. (KMA) has offered to donate 18 units of Prototype Vehicles (see list below) to Rio Hondo College Public Safety Fire Training Center. The vehicles will be used to provide training for new and veteran firefighters that train at Rio Hondo on new air bag technology and other safety features tied to rescuing trapped people during auto extrication services.

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</table>
The estimated value of the vehicles is $560,000.00.

Staff recommended acceptance of the above referenced donation and requested authorization to have an automobile recycling company pick-up of the vehicles once these are destroyed through the extraction training classes.

The Board of Trustees accepted the donation of prototype vehicles from Kia Motors America Inc. for use and training at the Rio Hondo College Public Safety Fire Training Center and authorized consignment to an automobile recycling company after its destruction by way of our extraction training classes.

10. **Approve Single (Sole) Source Finding for Repair of Boiler No. 2 and Award of Contract: R.F. MacDonald Co.**

This item was pulled for discussion and separate action.

11. **Acceptance of Award – Round II (Year 2): Strong Workforce Program (Los Angeles County Region) Rancho Santiago Community College District**

Rio Hondo Community College (District) has been selected as one of the Sub-Recipients of the Strong Workforce Program, of which Rancho Santiago Community College District (RSCCD) is the Fiscal Agent.

On February 21, 2018 the Board of Trustees approved the Master Agreement (item II.A.32) for the award of $2,200,000 allotted for the Los Angeles County Region (Year 1).

The Master Agreement was based in the Strong Workforce Program Agreement between the Fiscal Agent and the California Community Colleges Chancellors’ Office (Prime Sponsor) which is supported by Strong Workforce Program – Regional Fund allocations disbursed in 2017/2018, 2018/2019 and 2019/2020.

For Year 2, the District was awarded $2,379,000 million allotted for the Los Angeles County Region with total award in the amount of $4,579,000.

The Board of Trustees approved the acceptance of award from Rancho Santiago Community College District and authorized the Administration to execute the appropriate documents on behalf of the District.

12. **Approval of Increase in Biddle and Associates Physical Abilities Test Fee for Firefighter Candidates**

The Los Angeles County and Orange County Fire Departments would like Rio Hondo College along with Mt. SAC and Santa Ana College to test firefighter candidates utilizing the Biddle and Associates Physical Abilities Test (Biddle).

On April 13, 2011, the Board of Trustees approved the Biddle Test Fee of $25.00 per person effective June 1, 2011 (Item III.A.3).

Due to increase in costs to conduct these tests, i.e., proctor costs and firefighter equipment costs (hose, chain saws, ladders, etc.) the Public Safety/Fire Technology Department is requesting increase of Biddle Test Fee charged to student firefighter candidates to $40.00 per person effective March 1, 2019.
The Board of Trustees approved the increase of Biddle Test Fee as described above effective March 1, 2019.

13. **First Amendment: Deputy Sector Navigator (DSN) Energy Efficiency and Utilities Los Angeles Region: CCCC0 Grant No. 18-207-001: Sub Agreement No. DO-18-2565-22**

On November 14, 2018, the Board of Trustees approved the agenda for the DSN appointment Bruce Noble [Deputy Sector Navigator (DSN) for Energy Efficiency and Utilities Los Angeles] and Rio Hondo College (as host college) with grant in the amount of $200,000.00 for the term November 1, 2018 through October 31, 2019 (Item III.A.6).

This First Amendment is issued to amend the terms of payment from a reimbursement basis to a set-payment schedule and to provide the invoicing approved by the Chancellor’s office. See payment schedule below:

- 40% - After Agreement is fully executed
- 50% - Progress payment
- 10% - Final payment
- 100% - Total

The Board of Trustees approved the First Amendment to Sub Agreement DO-18-2565-22 as summarized above and authorized the Administration to execute the appropriate documents on behalf of the District.

14. **First Amendment: Deputy Sector Navigator (DSN) Health Los Angeles Region: CCCC0 Grant No. 18-456-004: Sub Agreement No. DO-18-2565-24**

On November 14, 2018, the Board of Trustees approved the agenda for the DSN appointment Shari Herzfeld [Deputy Sector Navigator (DSN) Energy Efficiency and Utilities Los Angeles] and Rio Hondo College (as host college) with grant in the amount of $200,000.00 for the term November 1, 2018 through October 31, 2019 (Item III.A.7).

This First Amendment is issued to amend the terms of payment from a reimbursement basis to a set-payment schedule and to provide the invoicing approved by the Chancellor’s office.

The Board of Trustees approved the First Amendment to Sub Agreement DO-18-2565-22 as summarized above and authorized the Administration to execute the appropriate documents on behalf of the District.

15. **Approve Memorandum of Understanding (MOU) between Long Beach City College and Rio Hondo College: Deputy Sector Navigator (DSN) – Global Trade**

The Career Pathways Specialists Project is one of the LA Co. Regional Strong Workforce Programs Projects. This project facilitates the development of Career Pathways utilizing articulation agreements and dual enrollment classes. Integral to the project, are activities to be completed by the Deputy Sector Navigators hosted at other colleges.
As Fiscal Agent for the project, Rio Hondo College identified funds for activities and would like to have an MOU with Long Beach City College for the DSN – Global Trade (Ruth Amanuel) with the following scope of work:

1. Provide industry perspective in identifying Career Pathways to be revised to meet industry needs.
2. Conduct sector specific regional advisory committees.
3. Facilitate faculty experiences with business/industry to ensure Career Pathways prepare students for employment.
4. Identify employment opportunities and specific employers within sector.
5. Other activities as mutually agreed upon.

Long Beach City College will be compensated $75,000.00 with payment made on a reimbursement model for work completed.

The term begins February 21, 2019 and continues through December 31, 2019.

The Board of Trustees approved the MOU with Long Beach City College as presented above and authorized the Administration to execute the appropriate documents on behalf of the District.

16. **Approve Memorandum of Understanding (MOU) between Cerritos College and Rio Hondo College: Deputy Sector Navigator (DSN) – Advanced Transportation & Logistics**

The Career Pathways Specialists Project is one of the LA Co. Regional Strong Workforce Programs Projects. This project facilitates the development of Career Pathways utilizing articulation agreements and dual enrollment classes. Integral to the project, are activities to be completed by the Deputy Sector Navigators hosted at other colleges.

As Fiscal Agent for the project, Rio Hondo College identified funds for activities and would like to have an MOU with Cerritos College for the DSN – Advanced Transportation & Logistics (Katherine Mishler) with the following scope of work:

1. Provide industry perspective in identifying Career Pathways to be revised to meet industry needs.
2. Conduct sector specific regional advisory committees.
3. Facilitate faculty experiences with business/industry to ensure Career Pathways prepare students for employment.
4. Identify employment opportunities and specific employers within sector.
5. Other activities as mutually agreed upon.

Cerritos College will be compensated $75,000.00 with payment made on a reimbursement model for work completed.

The term begins February 21, 2019 and continues through December 31, 2019.

The Board of Trustees approved the MOU with Cerritos College as presented above and authorized the Administration to execute the appropriate documents on behalf of the District.
17. **Approve Agreement: Practice Programs – Kaiser Foundation Hospitals and Southern California Permanente Medical Group**

The Health Science Nursing Department is requesting approval of a Kaiser Permanente Southern California School Agreement for Student Practice and Training (Practice Programs) ["Agreement"] with Kaiser Foundation Hospitals and Southern California Permanente Medical Group in providing field experience for students. The term begins December 3, 2018 and continues through December 2, 2024.

The Board of Trustees approved the agreement with Kaiser Foundation Hospitals and Southern California Permanente Medical Group as presented above and authorized Administration to execute the appropriate documents on behalf of the District.

18. **Approve Clinical Affiliation Agreement: CSU Fullerton**

The Health Science Nursing Department is requesting approval of a Clinical Affiliation Agreement with CSU Fullerton.

Rio Hondo College will provide clinical training to CSU Fullerton students enrolled in BSN; School Nurse credential; MSN: Leadership, Women’s Health Care, School Nursing, Nurse Educator, FNP Concentrations; and DNP.

The term begins February 21, 2019 through February 20, 2021.

The Board of Trustees approved the Clinical Affiliation Agreement with CSU Fullerton as presented above and authorized the Administration to execute the appropriate documents on behalf of the District.

19. **Installation of New Data Drops for HS9 Modular Building – CableMasters**

HS9 trailer is being used for the Program Management Office, the current data cabling in the building is obsolete and is no longer functional. A proposal was received to replace all the existing data cabling and data drops from CableMasters in the amount not to exceed $4,202.81.

The Program Management Team and Rio Hondo staff has reviewed the proposal and concluded the cost proposal from CableMasters is adequate to complete the necessary work in the amount not to exceed $4,202.81.

The Board of Trustees approved the proposal for new data cabling & data crops for the HS9 modular building from CableMasters, in the amount of 4,202.81 from Bond Funds and authorized the Administration to execute the appropriate documents on behalf of the District.


On August 12, 2018 the Board of Trustees approved P-Line Consulting, Inc. for architectural services to provide design documents for the roof replacement at the AJ Annex firing range and to address DSA requirements to address Fire Life Safety and Accessibility code compliance in the amount of $14,850.00.
During the analysis of the AJ Annex facility for ADA requirements, it was determined that the AJ Annex facility does not have ADA compliant restrooms, shower and locker room facilities. In order to achieve DSA approval for this project, ADA compliance will need to be addressed. P-Line Consulting, Inc. has provided a proposal for additional architectural services in the amount not to exceed $26,800.00 with a new contract total of $41,650.00.

The proposal has been reviewed by the Program Management staff, the College administration and has deemed the proposal to be acceptable for additional Architectural Services.

The Board of Trustees approved the proposal from P-Line Consulting, Inc. for additional Architectural Services in the amount not to exceed $26,800.00 from Scheduled Maintenance Funds and authorized the Administration to execute appropriate documents on behalf of the District.

21. **Approve Purchase of Fence Privacy Curtains: Leo’s Upholstery Supplies**

The Facilities Department is requesting approval to purchase fence privacy curtains (wind screens) to replace what is currently installed at the Campus Tennis Courts from Leo’s Upholstery Supplies at cost not to exceed $12,809.50 to be paid from Bond Funds.

The Board of Trustees approved the purchase of fence privacy curtains from Leo’s Upholstery Supplies at a cost not to exceed $12,809.50 to be paid from Bond Funds and authorized the Administration to execute the appropriate documents on behalf of the District.

22. **Approve Acceptance of Funding: Curriculum Update for Four (4) Classrooms at the Child Development Center – Angels Baseball Foundation**

The Angels Baseball Foundation has awarded Rio Hondo College’s Child Development Center $10,000.00. These funds will provide general support for updating all Four (4) Child Development Center classrooms with new curriculum and learning support materials.

The Board of Trustees approved acceptance of Angels Baseball Foundation funding as described above and authorized the Administration to execute appropriate documents on behalf of the District.

23. **Approve Memorandum of Understanding (MOU) between Cerritos College and Rio Hondo College: Deputy Sector Navigator (DSN) – Business & Entrepreneurship**

The Career Pathways Specialists Project is one of the LA Co. Regional Strong Workforce Programs Projects. This project facilitates the development of Career Pathways utilizing articulation agreements and dual enrollment classes. Integral to the project, are activities to be completed by the Deputy Sector Navigators hosted at other colleges.

As Fiscal Agent for the project, Rio Hondo College identified funds for activities and would like to have an MOU with Cerritos College for the DSN – Global Trade (Judy Fox) with the following scope of work:
1. Provide industry perspective in identifying Career Pathways to be revised to meet industry needs.
2. Conduct sector specific regional advisory committees.
3. Facilitate faculty experiences with business/industry to ensure Career Pathways prepare students for employment.
4. Identify employment opportunities and specific employers within sector.
5. Other activities as mutually agreed upon.

Cerritos College will be compensated $75,000.00 with payment made on a reimbursement model for work completed.

The term begins February 21, 2019 and continues through December 31, 2019.

The Board of Trustees approved the MOU with Cerritos College as presented above and authorized Administration to execute the appropriate documents on behalf of the District.

24. **Continuing Education**

a. Timothy Hawkins – To provide current part time assistant as a wrestling coach. Dates of service: February 21, 2019-June 30, 2019. Payment will be split 60% to Rio Hondo College and 20% to the coach.

b. Jose Maldonado – To provide current part time assistant as a wrestling coach. Dates of service: February 21, 2019-June 30, 2019. Payment will be split 60% to Rio Hondo College and 20% to the coach.

The Board of Trustees approved the consent agenda item as presented.

25. **Consultants**

This item was pulled for discussion and separate action.

**B. PERSONNEL**

The following recommendations are submitted within budget allocations:

1. **Academic**

a. **Special Assignments, Spring 2019**

   The instructors will be paid a $400 stipend per student mentored (up to a maximum of $800 for two students), paid out of the Education Futures Grant #17-206-007, upon successful completion of the requirements of the mentor program. Instructors on this list may participate in the mentoring program in Spring 2019. Activity addresses the grant objectives.

   ARCHEMBAULT, Alan - Mathematics, Sciences & Engineering
   ARELLANO-LOPEZ, Yadira - Behavioral & Social Sciences
   BRONKAR, Ryan – Mathematics, Sciences & Engineering
   CHEUNG, Angela - Health Sciences & Nursing
   DORNEAN, Marius - Career & Technical Education
   GOLD, Andrew - Career & Technical Education
   GONZALEZ, Lydia – Mathematics, Sciences & Engineering
Each of the following instructors will be paid a stipend, not to exceed $150, paid out of the Title V grant, for their participation in the Avance Faculty Cohort (to teach either a First-Year Seminar (FYS) or enhanced Counseling 101 course). This assignment will include attending a half-day professional development workshop on utilizing technology-infused active learning tools and collaborating on enhancing the student learning experience for the next Avance student cohort.

DE LEON, Maribel - Counseling
DUARTE, Jeanette - Communications and Languages
ECKSTROM, Marie - Communications and Languages
FLORES, Julio - Counseling
HENDRSON, Edward - Counseling
HARLOW, Brenda – Business
HOLBROOK, Veronica – Mathematics, Sciences & Engineering
KOGER, Michael - Communications and Languages
LARA, Jose - Counseling
LIU, Jeannie - Business
LYNCH, Sheila - Arts and Cultural Programs
LUCERO, Andreina - Counseling
MADRIGAL, Ea - Behavioral and Social Sciences
MARKOSSIAN, Marina - Communications and Languages
PIERSON-GIEGER, Kenn - Communications and Languages
RIFINO-JUAREZ, Melissa - Behavioral and Social Sciences
RIOS, Rodolfo - Business
ROMO, Claudia - Counseling
SCHLEICHER, Matthew - Arts and Cultural Programs
SOTELO, Angela - Counseling
TIEU, David - Counseling
WAUGH, Christine – Counseling

Each of the following instructors will receive a stipend, not to exceed $300, paid out of the Title V grant, for their participation in the Avance Faculty Cohort (to teach either a First-Year Seminar (FYS) or enhanced Counseling 101 course). This assignment will include attending a one-day professional development workshop on ensuring effective academic rigor in the classroom in addition to collaborative cohort meetings on increasing student success.

ARCHAMBAULT, Alan – Mathematics, Sciences & Engineering
DE LEON, Maribel - Counseling
DUARTE, Jeanette - Communications and Languages
ECKSTROM, Marie - Communications and Languages
FLORES, Julio - Counseling
HENDRSON, Edward - Counseling
HARLOW, Brenda - Business
HOLBROOK, Veronica – Mathematics, Sciences & Engineering
KOGER, Michael - Communications and Languages
LARA, Jose - Counseling
LIU, Jeannie - Business
LUCERO, Andreina - Counseling
MADRIGAL, Ea - Behavioral and Social Sciences
MARKOSSIAN, Marina - Communications and Languages
PIERSON-GEIGER, Kenn - Communications and Languages
RIFINO-JUAREZ, Melissa - Behavioral and Social Sciences
Rios, Rodolfo - Business
ROMO, Claudia - Counseling
SOTELO, Angela - Counseling
TIEU, David - Counseling
WAUGH, Christine – Counseling

The following instructor will be paid a stipend not to exceed $2,100, paid out of Student Equity, for participating in the Statistics Support Lab. The stipend includes the delivery of one-on-one and small group tutoring sessions.

GRAHAM, Lynne – Mathematics, Sciences & Engineering
PITASSI, Matt – Mathematics, Sciences & Engineering
RYAN, John K. – Mathematics, Sciences & Engineering

The following instructors will be paid, not to exceed $3,150, paid out of Student Equity for participating in the Statistics Support Lab. The stipend includes the delivery of one-on-one and small group tutoring sessions.

IRWIN, Erin – Mathematics, Sciences & Engineering
RYAN, Mutsuno – Mathematics, Sciences & Engineering

The following instructor will be paid a stipend, not to exceed $4,200 paid out of Student Equity, for participating in the Statistics Support Lab. The stipend includes the delivery of one-on-one and small group tutoring sessions.

MILLER, Greg

Math faculty will receive a $2,000 stipend to coordinate Math 62 and develop study skills materials for e-courses. Additionally, math faculty will work to develop Supplemental Instruction. This work will be conducted during Spring 2019 and will be funded by Basic Skills Pilot Partnership Grant.

GRIFFITH, Leah – Mathematics, Sciences & Engineering

Presentation of up to three AB705 English Professional Development Workshops during Spring 2019. Stipends in the amount of $150 per workshop, not to exceed $450 per faculty will be funded through Basic Skills Pilot Partnership.
CALLINAN, Tom - Communications and Languages
CURINGTON, William - Communications and Languages
ECKSTROM, Marie - Communications and Languages
FREIJE, Theresa - Communications and Languages
KOGER, Michael - Communications and Languages
MARKOSSIAN, Marina - Communications and Languages
MATTHIS, James - Communications and Languages
PIERSON-GEIGER, Kenn - Communications and Languages
VELASQUEZ, Ralph - Communications and Languages

The following instructors have been approved to receive 5% overload stipend for their participation in the Spring 2019 New Faculty Success Seminar to be paid through Staff Development.

BAUM, Tanja - Health Science & Nursing
BERRU-LICON, Marissa - Mathematics, Sciences, & Engineering
DIAZ, Sandy - Counseling / Adult Ed.
HARLOW, Brenda - Business
HUANG JIMENEZ, Wendy - Health Science & Nursing
KIRTON, Andrea - Health Science & Nursing
RIVAS, Claudia - Library
SILVA, Diego - CalWORKS
YOUNG, Brian – Library

The following instructors will be paid a $1000 stipend, paid out of the MESA Grant, for supporting the MESA\TRIO Program activities during the spring/summer 2019.

ARIAS, Adriana – Mathematics, Sciences, & Engineering
IRWIN, Erin – Mathematics, Sciences, & Engineering
VACA, Christian – Mathematics, Sciences, & Engineering

The following instructors will be paid stipends in the amount of $50 per AB705 Professional Development Workshop attended during Spring 2019, not to exceed $250, paid out of the Basic Skills Pilot Partnership Grant.

ACOSTA-MATA, Aileen - Communications and Languages
AGACER, Adrian - Communications and Languages
ANDERSON, Kenneth - Communications and Languages
ANDREWS, Christopher - Communications and Languages
ASKREN, Mark - Communications and Languages
BALTHAZAR, Alva - Communications and Languages
BOVE, Gina – Communications and Languages
CANDIDA, Celestine - Communications and Languages
CASCELLA, Henry - Communications and Languages
CEDILLOS, Denise - Communications and Languages
CIAVARELLA, Catherine - Communications and Languages
COWPER, David - Communications and Languages
DICKENSON, Amy - Communications and Languages
ESTRADA, David - Communications and Languages
GALLAGHER, Nancy - Communications and Languages
GONZALEZ, Ricardo - Communications and Languages
HENG, Nay - Communications and Languages
ISAAC, Samuel - Communications and Languages
JALLOH, Katrina - Communications and Languages
Each of the following instructors will be paid a stipend, not to exceed $500, paid out of the Basic Skills Pilot Partnership Grant, for participating in the weekly Professional Learning Community geared towards instructors implementing the new course, MATH 62: Pre-Statistics, in Fall 2018. Instructors who are teaching the course met biweekly to evaluate the lessons and activities for the week, discuss changes and improvements, and walk through the upcoming activities.

CHAU, Evelyn - Mathematics, Sciences, & Engineering
GILLOTTE, Christopher - Mathematics, Sciences, & Engineering
GROGAN, Joyce - Mathematics, Sciences, & Engineering

The following faculty will be paid a $300 stipend for curriculum/pathway development and other teacher preparation projects paid out of the Strong Workforce Program – Teacher Preparation Pipeline allocation.

ARELLANO-LOPEZ, Yadira - Behavioral and Social Science
LYNCH, Kelly - Behavioral and Social Science
MOE, Sondra - Behavioral and Social Science
ROMO, Claudia - Counseling
SIGALA, Carol - Behavioral and Social Science
The following instructor will receive a stipend, in the amount of $250, to be paid out of Strong Workforce Project Local Round 2 Grant, to convert LOG 105 to online course and Canvas shell.

ELAM, Christine – Business

The following instructor will be paid two stipends, totaling $7,100, paid out of the Strong Workforce Round 2 Regional Grant, for Discrete Mathematics for Computer Science Training.

RIOS, Rodolfo – Business

b. Hourly as Needed, Intersession 2019

Health Science and Nursing

Deputy Sector Navigator Coordinator
HERZFELD, Shari

c. PART-TIME, Spring 2019

List attached.

Arts and Cultural Programs

ALMENA, Miguel
CALLAHAN, Matthew
CHOE, Joanne
GARNER, Anna

Behavioral and Social Sciences

WOOD, Alexander

Business

HARTUNIAN, Elma

Career and Technical Education

ANGUSTAIN, Alexander

Health Science and Nursing

ANDERSON, Nicole
BERMUDEZ, Sandra
CHRISTOPHER, Deanne

Math, Science and Engineering

GODINEZ, Eduardo
LERMAN, Andrew
LOPEZ, Emma
MARTINEZ, Michael
PARTRIDGE, Scott
VINCENT, Jordan
WANG, Tom
WELDAY, Adam
d. **Hourly as Needed, 2018 – 2019**

**Counseling**

ESTRADA, Reasey  
HENDERSON, Edward, Summer Bridge Coordinator  
LUCERO, Andreina, Summer Bridge Coordinator

**Library**

BIDWELL, Jennifer

**Public Safety**

ALLEN, Kenneth  
BARRERA, Carlos  
BAUMUNK, Jeffrey  
CONROY, Dan  
HARPER, Randall  
HAUGEN, Jason  
JOHNSON, Eric

LANG, Michael  
LODICO, Caleb  
MILANO, Troy  
RIDDLE, Paul  
SETO, Victor  
SHOOK, Travis  
SUEN, Chen

e. **Reduced Workload, 2019-2020**

In accordance with E.C. 87483, Reduction in Workload and provisions of Article 6 of the Academic Contract, the following academic employees have requested a reduction in workload for the 2019-2020 school year:

BROWN, Ada, 75%, Arts and Cultural Programs  
CURLEE, Karleen, 66.67%, Communications and Languages  
GOTTLIEB, Karen, 71.25%, Health Science and Nursing  
SPRINGER, Joann, 56%, Communications and Languages

f. **Re-employment of Academic Employees**:

1) **First Contract Employees**

It is recommended by the Superintendent/President that the following employees be re-employed pursuant to Education Code 87608 as second contract employees for the 2019-2020 academic year:

BAUM, Tanja  
CURINGTON, William  
FIERRO, Melanie  
HOLBROOK, Veronica  
ISAAC, Shirley  
KOGER, Michael  
LEE, Young  
RIVAS, Claudia  
YOUNG, Brian

Health Science & Nursing  
C & L – English  
Math, Science and Eng. – Biology  
Math, Science and Eng. – Math  
Math, Science and Eng. – Biology  
C & L – English  
Library  
Library  
Library
2) **Second Contract Employees**

It is recommended by the Superintendent/President that the following second contract employees be re-employed pursuant to Education Code 87608.5 as third contract employees for the 2019-2020 and 2020-2021 academic years:

ARAZI, Dana  C & L – American Sign Language  
FLORES, Ygnacio V.  Public Safety - AJ  
GARG, Garima  Math/Science - Chemistry  
LEWIS, Violeta  Health Science & Nursing  
MARKOSSIAN, Marina  C & L – English  
SCHLEICHER, Matt  Arts & Cultural - Theatre  
STOIAN, Razvan  Health Science & Nursing  
VACA, Christian  Math/Science - Physics  
WHEELER, George  Arts & Cultural Programs - Music

3) **Third Contract Employees (year 4)**

It is recommended by the Superintendent/President that the following third contract employees be re-employed pursuant to Education Code 87609 as tenured employees for the academic year 2019-2020:

CHA, Janet  Business – Accounting  
DE LEON, Maribel  Counseling  
GARDOS, Alexander  Arts & Cultural – Graphic Arts  
HERNANDEZ, Yunior  Counseling  
HSIAO, Jupei  Math, Science & Eng. – Math  
HUGHES, Sean  CTE – Drafting  
MADRIGAL, Ea  Behavioral & SS – History  
PERRY, Abbie  Behavioral & SS – History  
RHEE, Joseph  Physical Science – Astronomy  
VILLANUEVA, Viviana  Counseling  
VU, Irene  Counseling

g. **Academic Rank**

The Academic Rank Committee of the Academic Senate has met and reviewed faculty applications for Advancement in Academic Rank. The applications for Advancement in Academic Rank are in compliance with the Board Policy 4245 - Academic Rank and have been verified by staff in the Office of Human Resources:

Professor

ACCARDO, Frank  Arts & Cultural Programs  
BEAN, Michelle  Communications & Languages  
BELL, Sharon  Communications & Languages  
BRANDT, Katherin  Health Sciences and Nursing  
FLORES-OLSON, Raquel  Communications & Languages  
GRIFFITH, Margaret  Arts & Cultural Programs  
JOHNSON, Johnny  Math, Sciences and Engineering  
KANDEL, Judith  Math, Sciences and Engineering
LYNCH, Kelly  
MILLER, Robert  
OSMAN, Daniel  
REEDER, Ron  
RIBAYA, Jeronimo  
RODRIGUEZ, Jose  
SHIBATA, Grace  
VICHENGRAD, Kirk

Assistant Professor
BOVE, Gina Louise
CHA, Janet
JONES, Casey
MADRIGAL, Ea
PERRY, Abbie
RAMIREZ, Richard
TAPIA, Jessica Joy

Associate Professor
HERNANDEZ, Yunior
HSIAO, Jupei
LIU, Jeannie
O’CONNOR-GOMEZ, Doreen
RHEE, Joseph
SERRAO, Elizabeth
VALENZUELA, Javier
VU, Irene

2. **Classified**

a. **Employment, 2018**

PONCE, Vanneza, Warehouse Storekeeper, 45%, 11.75 months, effective January 7, 2019

ZARAGOSA, Suzanne, Clerk Typist III, 75%, 12 months, Behavioral and Social Science, effective February 11, 2019.

The following employees are being hired in the designated capacity with dedicated funding through June 30, 2019. If continued funding should not be available, 60-day notice shall be served:

BENNETTE, Magnus, Instructional High-Tech Access Microcomputer Lab Technician, 100%, 11 months, effective February 13, 2019

**Promotion**

TOVAR, Kathy, Instructional Assistant, 100%, 11.75 months, South Whittier Educational Center, effective January 22, 2019
Substitutes, 2018 – 2019

ALMARALES, Lianne, Clerk Typist II, South Whittier Educational Center (SWEC), effective January 23, 2019

GRANADOS, Alejandra, Instructional Assistant, Math, Science and Engineering, effective January 16, 2019

HART, Gregory, Custodian, Facilities Services, effective January 23, 2019

HERNANDEZ, Briana, Child Development Center Teacher, Child Development Center, effective January 28, 2019

LAPITAN, Carolyn, Child Development Center Teacher, Child Development Center, effective January 28, 2019

LUONG, Thanh, Instructional Assistant, Math, Science and Engineering, effective January 16, 2019

MARTINEZ, Leslie, Child Development Center Teacher, Child Development Center, effective January 28, 2019

PABLO, Hector, Custodian, Facilities Services, effective February 6, 2019

RAMIREZ, Alberto, Instructional Assistant, Math, Science and Engineering, effective January 16, 2019

RANGEL, Victor (ML), Locksmith, Facilities Services, effective January 23, 2019

b. Resignations

CERVANTES, Nichole, Registration Clerk, 100%, 12 months, Admissions and Records. Her last day of employment was January 22, 2019

LAPIERRE, Michelle, DSPS Support Services Aide, 100%, 11.5 months, Disabled Students Programs and Services. Her last day of employment will be February 22, 2019.

OCAMPO, Ramon, Tool Room Attendant, 25%, 11 months, Career and Technical Education. His last day of employment was January 11, 2019.

3. Management and Confidential

a. Resignation

GUTIERREZ-SANDOVAL, Yvonne, Director, Financial Aid/Veterans Services, has resigned. Her last day of employment was February 1, 2019.
4. **Unrepresented, (AP 7130), 2018-19**

a. **Employment, 2018–2019**

**Communications and Languages**

Tutor II’s
- ESQUIVEL, Albert
- SHYONG, Samantha
- HUDSON, Maria
- SAMARIN, Dunia
- MUNOZ, Fred
- REYES-LUCERO, Harley
- SANCHEZ-BELTRAN, Maria Del Carmen

**Continuing Education**

Lecturers
- GAMEZ, Kimberly
- MATHIS, Greg
- LIU, David
- SEYMOUR, Lawrence
- MARTYN, Marvin

**Kinesiology, Dance and Athletics**

Coaching Specialist
- GRIJALVA, Samantha

**Math, Science and Engineering**

Tutor II’s
- BERMUDEZ, Kerin
- ZUVER, Dylan

**Student Services/TRIO-PASS**

**Student Success Coach II**
- GARCIA, Amanda

**Student Success and Retention**

Tutor II’s
- BLANK, Charinamar
- CANDELARIO, Isabella
- CHENG, Biqian
- GOMEZ, Jorge
- SOFFE, Morgan

**Students, 2018 – 2019**

- ALLEN, Ulysses. EOPS/CARE
- ARROYO, Marina, Financial Aid
- COVARRUBIAS, Stephany, Financial Aid
- GARCIA, Ariel, Math, Sciences and Engineering
- MARTINEZ, Jorge, First-Year Success Center
- NUNEZ, Marya, Financial Aid
- PLASCENCIA, Manuela, Student Life and Leadership
- RODRIGUEZ, Viridiana, Foster/Kinship Care
b. Volunteer, 2018 – 2019

GARCIA, Kerin, Child Development Center

C. ACADEMIC AFFAIRS

1. Curriculum Items

The following items have been processed according to college policy for the development of curricula, which includes review and approval, by the District Curriculum Committee:

   a. New Credit Course that is Part of an Existing Program

      The following credit courses have been recommended for inclusion in our offerings and the catalog:

      ASL 120: Introduction to Deaf Studies
      (Communications and Languages)
      Degree Applicable; (3.0 Units)

      Justification: Since the earliest data available for ASL offered as a college course in 1990, the Modern Language Association has found ASL to be the only language to show continual growth in enrollment every year. ASL has surpassed enrollment numbers for every other 2-year college language programs with the exception of Spanish. The US Department of Labor predicts an increased need for interpreters over the next 10 years by as much as 46%. With as many as 33 million ASL users in the United States, the need for ASL fluency is a much needed and marketable skill.

      Many 4-year colleges across the country including several CSU schools offer degrees in Deaf Studies or Interpreting. This course will allow students to compete those program requirements at Rio Hondo before transferring to the 4-year institution. This course is a required course for a degree in Deaf Studies being developed.

      ASL 124: Deaf Culture
      (Communications and Languages)
      Degree Applicable; (3 Units)

      Justification: Since the earliest data available for ASL offered as a college course in 1990, the Modern Language Association has found ASL to be the only language to show continual growth in enrollment every year. ASL has surpassed enrollment numbers for every other 2-year college language programs with the exception of Spanish. The US Department of Labor predicts an increased need for interpreters over the next 10 years by as much as 46%. With as many as 33 million ASL users in the United States, the need for ASL fluency is a much needed and marketable skill.

      Many 4-year colleges across the country including several CSU schools offer degrees in Deaf Studies or Interpreting. This course will allow students to compete those program requirements at Rio Hondo before transferring to the 4-year institution. This course is a required course for a degree in Deaf Studies and Foundations in Interpreting being developed.

      ED 105: Tutoring Reading Skills to Adult Students
      (Behavioral and Social Sciences)
      Degree Applicable; (.50 Units)
Justification:
Reading is a complex process that, for some students, needs to be broken down into discrete skills before optimal comprehension and fluency can occur. Tutors who are adept readers may not realize the processes that some weaker-skilled readers need.

By being exposed to the complexities of reading through this course, tutors will be better able to understand and help students with reading deficits. ED 105 is intended as another option in tutor training at Rio Hondo College in light of AB 705.

b. **New Program**
The following program has been recommended for inclusion in our offerings and college catalog.

Certificate of Achievement – American Sign Language
(16 Units)

c. **Program Change**
The following programs have been recommended for inclusion in our offerings and catalog with the following changes:

A.S. Degree – Drug Studies
Unit Change: From: 36 to 37
To: 36 to 38

Certificate – Drug Studies
Unit Change: From: 36 to 37
To: 36 to 38

and

Certificate – Human Services
Unit Change: From: 15
To: 15 to 16

II. **CONSENT ITEMS PULLED**

A. **FINANCE & BUSINESS**

4. **Non-Resident Tuition Fees: Fiscal Year 2019/2020**

This consent item was pulled for discussion and separate action.

Ms. Santana moved, Ms. Laureano seconded for the purposes of discussion.

Each year, the District is required to evaluate and adjust, if necessary, its Non-Resident Tuition Fee based on a formula provided by law. Non-Resident Tuition Fee is the per-unit cost charged to students who have not resided in the State of California for more than one year. The law provides that the District may charge the District’s per-unit cost of education on the state’s average per unit cost of education.
In order to comply with education code, as identified by the Chancellor’s Office, staff recommends the Non-Resident Tuition Fee will be $200.00 per unit from current fee of $190.00 per unit based on the statewide average per unit cost, starting fiscal year 2015/2016.

Trustee Santana requested clarification on this item in terms of the total cost for a year of community college for residents and non-residents, if this is mandated by the state and what are other local community colleges charging for non-resident tuition and the total for PELL grant.

VP Ligioso reported that the cost per semester is $4,700 for out of state tuition costs. Students can qualify after one year and a day. Fees are clearly stated on the District website. Students can supply the District with documentation of residency through the Office of Admissions and Records.

Trustee Santana also requested that the District educate students about the process of transitioning from non-resident to residency fees and qualifying for the Promise program.

Mr. Mendez inquired if we are competitive amongst our other area colleges. In the past we have listed what other Districts are charging.

VP Ligioso reported that the rate is prescribed by the state and Ed Code.

37. On the motion of Ms. Santana, seconded by Ms. Laureano, the Board voted unanimously by the five members present [Garcia, Lomeli, Mendez, Santana, Valladares] and approved item II.A.4 Non-Resident Tuition fees of $265.00 per unit, starting fiscal year 2019/2020. The Student Trustee advisory vote was aye.

10. Approve Single (Sole) Source Finding for Repair of Boiler No. 2 and Award of Contract: R.F. MacDonald Co.

This consent item was pulled for discussion and separate action.

Ms. Santana moved, Ms. Laureano seconded for the purposes of discussion.

Per Public Contract Code 3400, a sole source arises when only person or company can provide the contractual services needed because of the uniqueness of the product or service. Any attempt to go out to bid will result in that person or company being the only one to respond and as such no need to bid out such contracts.

Boiler No. 2 at the Central Plant needs to be repaired. The scope includes replacement of tubes in the hot pass, removal of heavy scale and replacement of rear tube sheet.

CleaverBrooks, the manufacturer of the Boiler, has informed the District that R.F. MacDonald Co. is the factory authorized sales and service representative for CleaverBrooks products in the entire State of California and State of Nevada. All service and warranty work performed on CleaverBrooks equipment must be performed by a factory authorized representative.
R.F. MacDonald Co. has submitted a proposal to do the boiler repair with a not to exceed amount of $103,822.00.

Trustee Santana requested clarification for the record on this item and why this is a sole source contract rather than a competitive bid contract?

VP Ligioso reported the boilers are Cleaver Brooks boilers. In California and Nevada, there is only one authorized/certified vendor for sales and repairs which is R.F. MacDonald Co. The District solicited additional quotes from two other vendors (California Boiler and Powerhouse Combustion and Mechanical) that came roughly at 10% of the R.F. MacDonald Co. bid. R.F. MacDonald Co. uses OEM equipment and supplies. This vendor also has the diagnostics that will ensure that the system is going to function properly. The other two bids did not reach the level of standards that R.F. MacDonald provides. If there are failures after the work is completed and it affects the boilers, then Cleaver Brooks will not stand behind those repairs. This is the rationale for the recommendation of the Single (Sole) Source Finding for Repair of Boiler No. 2 and Award of Contract: R.F. MacDonald Co.

Mr. Olivarez reported that there is law that allows for Single (Sole) Source and it can be found in the Public Contract Code.

Trustee Garcia reported that the report helped to clarify and it is her belief that this complies with the Public Contract Code.

Trustee Santana requested that in the future if a similar circumstance arises, that it be defined with clarity in any Board item with the justification for the sole source.

Trustee Valladares reported that this possibility was discussed at the last board meeting when the update was provided by VP Ligioso.

On the motion of Ms. Santana, seconded by Ms. Laureano, the Board voted unanimously by the five members present [Garcia, Lomeli, Mendez, Santana, Valladares] and approved item II.A.10 (a) finds a single (sole) source of procurement for the required boiler repair, (b) that the District will not benefit through formal bidding, (c) approved contract with R.F. MacDonald with a not to exceed amount of $103,822.00 to be paid from Bond Funds and (d) authorized the Administration to execute appropriate documents on behalf of the District. The Student Trustee advisory vote was aye.

25. Consultants

This consent item was pulled for discussion and separate action.

Ms. Santana moved, Ms. Laureano seconded for the purposes of discussion.

Trustee Santana inquired about Consultant Services item II.A.25.b and the dates of service started on February 14, 2019 and this is a retroactive contract. Are we allowed to have a retroactive contract for services rendered?

President Dreyfuss reported that this vendor was needed for the lunar eclipse event.
Trustee Santana asked that Board Members need to be cognizant of retroactive contracts regardless of the type of event and to be mindful of timing of requests. No one should be providing services to the District before the Board has had an opportunity to approve the contract. The potential to strike the item from the agenda is present, if the Board agreed, and then the vendor would not receive payment and that is unfair to the vendor. The District has the responsibility to manage all vendor requests. Trustee Santana is very uncomfortable with a paying a vendor retroactively.

Trustee Garcia thanked Trustee Santana for being vigilant in regards to Public Policy. She echoed the sentiments stated above. This is the body that approves all fiscal contracts for the college. Any agreements outside of this body should not be done. Conversations regarding contracts should only be administered by the Superintendent/President. This is the type of things that gets us in trouble with accreditation and the newspaper. For nine years the District has had an impeccable record for the type of service and contracts rendered. We want to ensure this type of thing does not appear on the public record.

Trustee Mendez inquired if this vendor actually started providing services?

VP Ramirez reported that the vendor has provided services. We do not have this on a regular basis. We needed the observatory to be open, someone who oversees events, for crowd control, clean up and safety for viewings. The person who normally does this resigned from the college and took another position elsewhere. This was a last-minute request and we did our best to accommodate for the lunar showing.

Trustee Santana directed her question to Mr. Olivarez in terms of how to remedy this item since services have been rendered as of February 14th and now it is February 20th.

Mr. Olivarez stated that there are things in your Administrative Regulations that would allow the Superintendent to administer contracts up to a certain dollar amount. He is not sure if that is what occurred here or not. If it did occur, it would be appropriate and follow Board Policy and Board bylaws. As far as approving this agreement tonight, he feels it is best to go this way because if the contract was already executed, this is the most open and transparent way to go. The Board is giving its blessing and agrees that it is best to have contracts come to the Board before work commences.

Trustee Garcia requested clarification from legal counsel if the Superintendent has the authority up to a limit, which doesn’t require Board approval? She just wanted to make it clear that fiscal responsibility is delegated to the Superintendent and that requires her signature. If it came to the Board, that means that the Superintendent did not have the authority as granted by the Board, and it comes to the Board.

Trustee Santana responded that she was unsure if this is true and if this was under the purview of the Superintendent’s authority to approve this contract?
President Dreyfuss reported that she does not sign a contract until the Board approves. If the Board does not approve a contract, then she would not sign the contract.

Trustee Mendez reported that one solution would be if we amend the date the vendor will get paid the same amount.

President Dreyfuss reported that in the past we have amended the agenda so the Board can ratify.

Trustee Garcia reported that to rectify and clean the record the Board move, and as a point of order, this is not in the best interest of this Board to continue this practice.

Trustee Santana asked when were the services rendered? Was it the 14th? The point is you cannot have services rendered to a public entity without a contract. Having retroactive contracts are a big no-no.

VP Ramirez reported that the Lunar viewing was on January 21st.

Trustee Mendez responded that the person was not there during that event.

VP Gee reported that the person that has always staffed the observatory resigned. The date was scheduled after the Board meeting but the Board meeting was changed to February 20th.

Trustee Garcia reported that she deals with retroactive contracts at the County and we can find a resolution. We, at the County, through our attorneys, must have a corrective active plan, it goes on the record. That way it is written and we have full public transparency.

Based on responses from the Board, Trustee Mendez clarified that the amendment be stated as retroactive before the dates of service on item II.A.25.b.

President Dreyfuss responded that in the past we have done this using the same language to ratify.

39. On the amended motion of Ms. Santana, the Board voted unanimously by the five members present [Garcia, Lomeli, Mendez, Santana, Valladares] to amend item II.A.25.b with the insertion of the word “retroactive” before contract and viewing dates. The Student Trustee advisory vote was aye.


40. Trustee Mendez called back to the main motion of Ms. Santana and the Board voted unanimously by the five members present [Garcia, Lomeli, Mendez, Santana, Valladares] to approve item II.A.25 Consultant Services in its entirety as amended. The Student Trustee advisory vote was aye.
III. ACTION ITEMS

A. FINANCE AND BUSINESS

1. Appointment to Rio Hondo College Citizens Oversight Committee

On the motion of Ms. Laureano, seconded by Ms. Santana, the Board voted unanimously by the five members present [Garcia, Lomeli, Mendez, Santana, Valladares] to approve the action item as outlined below. The Student Trustee advisory vote was aye.

Diana Laureano to appoint new Student Member Alejandro Robles to replace Daniel Basurto.

B. PRESIDENT’S OFFICE

1. Appointment of Community Representatives Serving on the Presidential Search Committee

Trustee Garcia nominated Adam Carranza to represent Trustee Area 1 on the Presidential Search Committee.

Trustee Mendez nominated Dr. Adam Wetsman to represent Trustee Area 4 on the Presidential Search Committee.

Trustee Santana reported that this is a conversation that she was thinking of because of things that have happened in the past. It was intended to have a community member not a member of a constituency. Is Dr. Wetsman a member of your District?

Trustee Mendez responded that is not prescribed in Board Policy.

Trustee Santana responded that if an appointee is also a member of a constituent group, she does not understand how that is in the spirit of what the Board created in appointing community members.

Trustee Mendez responded that it is not prohibited in Board Policy.

Trustee Garcia suggested that Trustee Mendez consult with the Superintendent and Search Consultants because her first appointee was doing DACA work related to the college. Trustee Garcia was given an opinion by the consultant that at first, any professor or faculty, anyone associated on campus could not sit as a Presidential Search Committee appointee. This was one of the conversations that she had and struggled through. It is also one of the reasons why she is appointing another person. She also stated that we cannot have a faculty member or anyone that has financial ties to the college serving as a community representative on the Presidential Search Committee.

Trustee Mendez responded that her point is well taken and called for the vote.

Trustee Garcia called for a point of clarification and asked if the Board can separate the two items?
Trustee Mendez clarified that Trustee Garcia is making a motion to divide the question.

Trustee Garcia affirmed the question.

On the motion of Ms. Garcia, seconded by Ms. Santana, the Board voted by the five members present [Garcia-Aye, Lomeli-Aye, Mendez-No, Santana-Aye, Valladares-Aye] to divide the question for a representative of Trustee Area 1 and Trustee Area 4. The Student Trustee advisory vote was aye. Motion adopts.

On the motion of Ms. Garcia, seconded by Ms. Santana, the Board voted unanimously by the five members present [Garcia, Lomeli, Mendez, Santana, Valladares] and approved the appointment of Adam Carranza to Represent Trustee Area 1 on the Presidential Search Committee.

A lengthy discussion continued on the appointment of Dr. Adam Wetsman as the community representative to Trustee Area 4 for the Presidential Search Committee. After hearing from Board members and constituent group Presidents the following issues were raised:

- The proposed appointee does not reside in the District.
- Potential issue of conflict of interest.
- Trustee Garcia was given the opinion via email that the Superintendent was also part of regarding her appointee who was not faculty here at the college but was a consultant doing DACA work. In the spirit so as not to taint the process or cause friction in the role of the faculty constituency, it was the opinion of the consultant to find another appointee for Trustee area one.
- If there is financial gain for a community member that could be construed as a conflict of interest. In that the proposed appointee is a full time faculty member at the college, it is a far stretch to have him represent Trustee area four.
- The Presidents of the constituent groups are elected to appoint members of their groups. They have made their recommendations which the Board should respect.
- During the last Accreditation cycle and Presidential Search, the Board was dinged for meddling in the process. We do not want to have history repeat itself.
- Potential for failure of the new Superintendent/President to begin employment under less than ideal circumstances.
- The perception of unfairness with regard to placing another faculty member on the committee when there are currently seven representatives from this constituent group.
- The Board should project togetherness in the search process and not division.
- The students are the largest constituent group on campus, yet students have the smallest number of representatives on the committee.

After hearing comments from individual Board members and the constituent Group Presidents, Mr. Mendez requested the opinion of counsel. He recessed the meeting for a five-minute recess to allow counsel to review the email correspondence.

Trustee Mendez recessed the meeting for a five-minute break at 8:02PM
Trustee Mendez reconvened the meeting at 8:08PM

Trustee Mendez provided his rationale for nominating Dr. Wetsman.

- The BP prescribes that every Board Member gets an appointee.
- Take the person out of the equation and as an individual Board Member, he is exercising the right to appoint his representative regardless of how the person looks, what he does for employment or who he is.

Trustee Mendez deferred to Counsel for clarification. Mr. Olivarez referenced section VII of the Board Policy 2431 and the language is very ambiguous. As it is currently written, the language does not bar Trustee Mendez from nominating his appointee. Nor does it specify on that residency is a qualifier. The email, while it does not cite law or policy, the issue that are being voiced is about optics and perceptions. As an attorney, there is nothing barring the appointment.

Trustee Santana reported that the AP does not state that every Board Member has the right to appoint a community member. Where it gets decided is in the discussion that Board has. She is sensitive to the concerns voiced by the leaders of the constituent groups and is mindful of this. During the past recruitment of the previous Superintendent/President (Martinez), there was deep, hurt feelings and deep mistrust because people felt the board meddling in the process. It was difficult to get through Accreditation because of this. It also started the President off on the wrong foot. It is for this, and many reasons stated, that she cannot support the appointment.

Trustee Mendez reflected and agreed after hearing Mr. Mangoba’s comments. Trustee Mendez changed his nomination and appointed Miguel Garcia to represent Trustee Area 4 on the Presidential Search Committee.

On the divided motion of Ms. Garcia, the Board voted unanimously by the five members present [Garcia, Lomeli, Mendez, Santana, Valladares] and approved the appointment of Miguel Garcia to Represent Trustee Area 4 on the Presidential Search Committee. The Student Trustee advisory vote was aye.

IV. INFORMATION ITEMS
1. Change, Transformation & Renewal - For Board Discussion
2. Fostering an Environment of Respect, Civility, Cooperation and Team Work – For Board Discussion

V. STAFF AND BOARD COMMENTS
- Board Development Reporting

VI. CLOSED SESSION

After reading the items listed under closed session, Mr. Mendez called for a motion.

On the motion of Ms. Santana, seconded by Ms. Laureano, the Board voted unanimously by vote of the five members present [Garcia, Lomeli, Mendez, Santana, and Valladares] to recess closed session. The Student Trustee advisory vote was aye.
No action was taken in closed session.

Pursuant to Section 54956.9

- ANTICIPATED LITIGATION (1 case)

Pursuant to Section 54957

- PUBLIC EMPLOYEE EMPLOYMENT
  - PUBLIC EMPLOYEE DISCIPLINE / DISMISSAL / RELEASE
    Counselors, Non-Tenure Track (2)

Pursuant to Section 54957.6:

- CONFERENCE WITH LABOR NEGOTIATOR
  Agency Negotiator: Teresa Dreyfuss
  Employee Organization: CSEA, RHCF

VII. ADJOURNMENT

Trustee Mendez adjourned the meeting at 10:28PM

- Next Special Board Meeting – Wednesday, February 27, 2019, 6:00PM
- Next Regular Board Meeting – Wednesday, March 13, 2019, 6:00PM
## Alpha List

**Spring 2019**

### Part-time

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Sunyogh  Joseph
Walls  Carl

BUSINESS

CAREER TECHNICAL EDUCATION
COMMUNICATIONS & LANGUAGES

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Ameen James
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Andrews Christopher
Arazi Heather
Arrona Martha
Askren Mark
Balthazar Alva
Base Melissa
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Breitenbucher Alba
Burch Angeline
Candida Celestine
Cascella Henry
Cedillos Denise
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Ciavarella Catherine
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Ho Yishin
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