I. CALL TO ORDER

A. Call to Order (6:00 p.m.)

Mr. Mendez called the meeting to order at 6:00PM.

B. Pledge of Allegiance

Ms. Rebecca Green led the pledge of allegiance.

C. Roll Call

Ms. Laureano was on an excused absence due to Forensics National Tournament.

D. Approval of Minutes: February 27, 2019; March 13, 2019

74. On the motion of Ms. Lomeli, seconded by Mr. Valladares, the Board voted unanimously by the five members present [García, Lomeli, Mendez, Santana, Valladares] and approved the minutes of February 27, 2019 as presented.
On the motion of Ms. García, seconded by Mr. Valladares, the Board voted unanimously by the five members present [García, Lomeli, Mendez, Santana, Valladares] and approved the minutes of March 13, 2019 as presented.

E. **Open Communication for Public Comment**

Ms. Sandra Hernandez commented on the classified layoffs and if the Board can consider other alternatives with funding for affected staff.

F. **Commendations**

- **Classified Retirement** – *Gloria Reyes-Luera*
- **Academic Rank and Tenured Faculty**
- **The National Association of Student Personnel Administrators (NASPA)**
  2019 Fred Turner Award for Outstanding Service – Henry Gee

**BREAK**

Mr. Mendez recessed the meeting for a 10-minute break at 6:21PM. Mr. Mendez reconvened the meeting at 6:35PM.

G. **Presentation**

- **Post Student Equity Summit Update** – *Cecilia Rocha & Juana Mora*

  This item was moved out of order to accommodate the teaching schedule of Daniel Osman who will present after Student Equity.

- **Sabbatical Leave Presentation** - *Daniel Osman (Communications & Languages)*

**II. CONSENT AGENDA**

On the motion of Ms. García, seconded by Ms. Santana, the Board voted unanimously by the five members present [García, Lomeli, Mendez, Santana, Valladares] to approve the Consent Agenda as presented.

A. **FINANCE & BUSINESS**

1. **Finance and Business Reports**

   a. **Purchase Order Report**

      Approved the Purchase Order Report containing purchases for the preceding month.

   b. **Payroll Warrant Report**

      Approved the Payroll Warrant report for the month of March 2019.

2. **Authorization for Out of State Travel & Conferences**

   The Board of Trustees approved the following out of state educational conferences below;

   Allen Leung to attend the 2019 National Science Olympiad Competition, May 29-June 2, 2019, Ithaca, NY.
Gerson Montiel and Matt Pitassi to attend the Association of Colleges for Tutoring & Learning Conference (ACTLA), April 25-27, 2019, Las Vegas, NV.

Rudy Rios to attend the 2019 Community College Cyber Summit (3CS), July 29-Aug. 2, 2019, Shreveport, LA.

Hollie Tirrell, to attend the National Athletic Trainers Association Annual Convention/Symposium, June 24-27, 2019, Las Vegas, NV.

3. **Approve Amendment 2 to Educational Affiliation Agreement: Methodist Hospital of Southern California**

On February 8, 2017, the Board of Trustees approved Amendment 1 to extend the term of the Educational Affiliation Agreement for an additional 2 years through February 28, 2019 (item II.A.12).

Amendment 2 is issued to extend the term of the Educational Affiliation Agreement for an additional 2 years through April 10, 2021.

The Board of Trustees approved Amendment 2 to Educational Affiliation Agreement and authorized the Administration to execute the appropriate documents on behalf of the District.

4. **Approve Facilities Use Agreement – Vertical UAV Solutions Inc. dba Drone University USA**

Rio Hondo College Fire Academy (District) attempts to maximize the utilization of its facilities by renting to outside agencies. The purpose of this Agreement is to allow Vertical UAV Solutions Inc. dba Drone University USA to use District classroom and open area space for conducting its Drone Classes located at 11400 Greenstone Ave., Santa Fe Springs, CA 90670.

Rate charged is $375.00 per day. The term will begin April 11, 2019 and continue through April 10, 2022.

The Board of Trustees approved the Facilities Use Agreement with Vertical Solutions Inc. dba Drone University USA and authorized the Administration to execute appropriate documents on behalf of the District.

5. **Approve End User Agreement – BoardDocs: Emerald Data Solutions, Inc.**

Rio Hondo College is requesting to have an End User Agreement with Emerald Data Solutions, Inc. for purchase of BoardDocs Pro plus Document Management System.

BoardDocs is a cloud-based Board Management Service that enables publishing and revising agenda items, supporting documents, and policies and procedures via the Internet.

Total not to exceed amount for Year 1 is $18,500.00 (see breakdown below) to be paid from General Funds.
A. One Time Set Up Fee - $1,000.00
B. Annual Fee - $17,500.00
Total - $18,500.00

Term is from May 1, 2019 through April 30, 2020.

The Board of Trustees approved the End User Agreement with Emerald Data Solutions, Inc. and authorized the Administration to execute appropriate documents on behalf of the District.

6. **Approve Amendment 1: MOU for Concurrent Enrollment Cohort – College of Health Profession Bachelor of Science in Nursing Pathway Program with University of Phoenix**

On October 12, 2016, the Board of Trustees approved the MOU with University of Phoenix (UOP) to provide instruction to students enrolled in the Associate’s Degree of Nursing Program (“ADN Program”) from October 13, 2016 through December 31, 2018. This allows the ADN students to take coursework for their BSN at UOP in winter and summer sessions while the students complete their ADN at Rio Hondo College. The nursing graduates will obtain their BSN 6 - 7 months following their ADN (item II.A.3).

Amendment 1 is issued to extend the term of the MOU through May 31, 2020.

The Board of Trustees approved Amendment 1 to the MOU for concurrent enrollment cohort with UOP as summarized above and authorized the Administration to execute the appropriate documents on behalf of the District.

7. **Acceptance of Grant: Compadres for Tobacco-Free Los Angeles County Project – Los Angeles County Office of Education**

The Los Angeles County Office of Education (LACOE) has awarded Rio Hondo College a grant in the amount of $4,999.00 for its Compadres for Tobacco-Free Los Angeles County Project (Compadres Program).

The District will support the Compadres Program’s efforts to adopt policies to reduce exposure to Secondhand Smoke and Thirdhand Smoke using community education strategies to increase general community awareness and support. Strategies may include community forums, town hall meetings, in-service projects, web-based engagement, workshops, and focus groups.

The Board of Trustees approved acceptance of the grant funding as described above and authorize the Administration to execute appropriate documents on behalf of the District.

8. **Approval of Sponsorship Agreement No. MH-120-19: Foundation for California Community Colleges**

Rio Hondo College is requesting to have a Sponsorship Agreement with the Foundation for California Community Colleges (Foundation).

The Foundation is engaging Rio Hondo College to conduct a mental health event on campus that will support the California Mental Health Services Authority’s
(CalMHSA) goal of promoting and disseminating mental health information, tools and resources throughout California.

The District will be compensated $750.00.

Term is from April 11, 2019 through June 15, 2019.

The Board of Trustees approve the Sponsorship Agreement with the Foundation as described above and authorized the Administration to execute appropriate documents on behalf of the District.

9. **Approve 60 Month Lease of Sharp MX 3571 Color Printer/Copier/Scanner – Cell Business Equipment**

The Child Development Center Department will require one (1) Sharp MX 3571 Color Printer/Copier/Scanner. Monthly Lease ($124.49) and Maintenance ($69.47) is payable at $193.96 (plus applicable taxes) per month for 60 months.

Maintenance cost includes the following monthly allowances:

- Black & White - 3,100 copies
- Colored - 1,000 copies

Overage cost per copy in excess of above monthly allowances are:

- Black & White - $0.0077 per copy
- Colored - $0.0456 per copy

Total cost will be $11,637.60 (plus applicable taxes) over the term of 60-month lease and will be paid from Children’s Center Funds.

The Board of Trustees approved the 60-month lease of one (1) Sharp MX 3571 Color printer/copier/scanner copier through Cell Business Equipment as summarized above and authorized the Administration to execute the appropriate documents on behalf of the District.

10. **Acceptance of Grant: Proposition 39 (California Clean Energy Jobs Act) – Los Angeles California Community College District**

The Los Angeles Community College District (LACCD) as fiscal agent for Proposition 39 (California Clean Energy Jobs Act) has awarded Rio Hondo College a grant in the amount of $30,000.00 for the proposal entitled “Design for Energy Efficiency”.

The objectives of Prop 39 (California Clean Energy Jobs Act) is to build and sustain a regional network of colleges/schools to better serve the needs of students and industries in the Energy, Construction, and Utilities Sector.

The Board of Trustees approved acceptance of the grant funding as described above and authorized the Administration to execute appropriate documents on behalf of the District.
11. **Approving Resolution #41019 The Adoption of Establishment of the Pension Rate Stabilization Program Trust Administered by Public Agency Retirement Services (PARS)**

Due to the rising PERS and STRS employer pension obligations, the District began evaluating investment options to manage the rising future pension obligations. Among the options considered, the District evaluated the PARS Pension Rate Stabilization Program (PRSP).

The PRSP Trust is a tax-exempt, trust established under Section 115 of the Internal Revenue Code. The PRSP Trust was developed by PARS and is offered to community college districts in partnership with the Community College League of California, as an advanced-planning approach to pre-funding pension obligations.

Participation in the PRSP will allow the District to take a prudent investment planning approach to effectively manage its current and future pension obligations. Prefunding these obligations in the PRSP Trust will allow for diversification of investments to achieve greater returns.

The Board of Trustees approved Resolution #041019 to establish the Pension Rate Stabilization Program (PRSP) Trust administered by Public Agency Retirement Services (PARS), and authorized the Superintendent/President or Designee to execute appropriate documents on behalf of the District.

12. **Consultants**

The Board of Trustees approved the Consulting Services listed below;

a. Motor Vehicle Network – To provide a one-year renewal to advertise Rio Hondo College as the exclusive college in the El Monte DMV office. Broadcast two minutes exposure per hour. Dates of service: April 16, 2019 – April 15, 2020. Cost not to exceed $7,140.00 from Rio Hondo College Promise Program.

b. Gotcha Spot, LLC – To run a 12-week marketing campaign to promote the Bachelor’s Degree in Automotive Technology. Dates of service: April 11, 2019 – June 30, 2019. Cost not to exceed $28,750 from BS Degree Grant.

c. Jobs for the Future – To provide the keynote speech for the Work Based Learning Training Retreat for the Career Pathways Specialists. Presentation to include all costs including travel to UCLA conference Center, Lake Arrowhead, CA. Date of service: May 15, 2019. Cost not to exceed $4,000.00 from round 2 Strong Workforce Regional – Career Pathways Specialists Grant.

d. Uptown Studios – To create ads to be promoted on Rio Hondo College’s Career and Technical Education Facebook and Instagram profiles. Uptown Studios will provide monthly reports on ad results before they are promoted on social media. Dates of service: May 1, 2019 – April 30, 2020. Cost not to exceed $18,000.00 from Regional Strong Workforce Round 2 – Marketing Grant.

e. Center for Transportation and the Environment – To provide consultant services to the NSF Grant. Dates of service: April 15, 2019 – December 31, 2020. Cost not to exceed $200.00 from NSF/ATE Grant.
RESOLUTION NO. 041019

RESOLUTION OF THE GOVERNING BOARD OF TRUSTEES
OF THE RIO HONDO COMMUNITY COLLEGE DISTRICT
APPROVING THE ADOPTION OF THE
PENSION RATE STABILIZATION PROGRAM TRUST
ADMINISTERED BY PUBLIC AGENCY RETIREMENT SERVICES (PARS)

WHEREAS PARS has made available the PARS Pension Rate Stabilization Program Trust (the “Program”) for the purpose of pre-funding pension obligations; and

WHEREAS the Rio Hondo Community College District (“District”) is eligible to participate in the Program, a tax-exempt trust performing an essential governmental function within the meaning of Section 115 of the Internal Revenue Code, as amended, and the Regulations issued there under, and is a tax-exempt trust under the relevant statutory provisions of the State of California; and

WHEREAS the District’s adoption and operation of the Program has no effect on any current or former employee’s entitlement to post-employment benefits; and

WHEREAS the terms and conditions of post-employment benefit entitlement, if any, are governed by contracts separate from and independent of the Program; and

WHEREAS the District’s funding of the Program does not, and is not intended to, create any new vested right to any benefit nor strengthen any existing vested right; and

WHEREAS the District reserves the right to make contributions, if any, to the Program.

NOW THEREFORE, BE IT RESOLVED THAT:

1. The Governing Board of Trustees hereby adopts the PARS Pension Rate Stabilization Program Trust, effective April 10, 2019; and

2. The Governing Board hereby appoints the Superintendent/President, or his/her successor or his/her designee as the District’s Plan Administrator for the Program; and

3. The District’s Plan Administrator is hereby authorized to execute the PARS legal and administrative documents on behalf of the District and to take whatever additional actions are necessary to maintain the District’s participation in the Program and to maintain compliance of any relevant regulation issued or as may be issued; therefore, authorizing him/her to take whatever additional actions are required to administer the District’s Program.

AYES: 5 NOES: 0 ABSENT: 0 ABSTAIN: 0

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES

Rosaelva Lomeli, the Clerk of the Governing Board of Trustees of the Rio Hondo Community College District, State of California, hereby certifies that the above foregoing resolution was duly and regularly adopted by said District at a regular meeting thereof held on the 10th of April, 2019, and passed by a unanimous (5-0-0) vote of said Board.

IN WITNESS WHEREOF I have hereunto set my hand and seal this 10th day of April, 2019.

Clerk of the Rio Hondo Community College District Governing Board
B. PERSONNEL

1. Academic

   a. Special Assignments, Spring 2019

      Each of the following instructors will be paid a stipend, not to exceed $150, paid out of Basic Skills Initiative funds, for participation in a one-day professional development workshop on “Elevating Rigor in the Classroom While Providing Differentiated Instruction” and completion of written reflection and online workshop evaluation.

      AGACER, Adarian Communications & Languages
      ALMANA, Miguel Arts & Cultural Programs
      BOVE, Gina Communications & Languages
      CALLINAN, Tom Communications & Languages
      COOMBS, Kimberly Math, Science, & Engineering
      DALLA DEA, Ariane Behavioral & Social Science
      ESPARZA-REYES, Bernadette Behavioral & Social Science
      HO, Angel Hsing Communications & Languages
      JENSEN, Zachary Communications & Languages
      MARTINEZ, Chelsea Math, Science, & Engineering
      MOLINA, Claudia Math, Science, & Engineering
      SCHAFFNER, Kristen Communications & Languages
      SIGALA, Benjamin Communications & Languages

      The following faculty will receive a stipend, in the amount of $300, paid out of Staff Development, for participating in the Peer Online Course Review via @One and for completing a subsequent evaluation and reflection on the training.

      SENK, Jodi Kinesiology, Dance and Athletics
      URQUIDI, Bianca Kinesiology, Dance and Athletics

      The following instructor will be paid a stipend, not to exceed $6,137, paid out of the Title V Grant, to implement the Entrepreneurship Plan, which will include Network for Teaching Entrepreneurship (NFTE) Training, creating Canvas shell and syllabus with NFTE modules, and outreach to high schools.

      LEON, Ivan Business

      The faculty below will receive a stipend in the amount of $1,041.14 to correct an error in load calculation for Spring 2019. The stipend will be paid out of the General Fund via the Business Division.

      LIU, Jeannie Business

   b. Part-time, Summer, 2019

      Business
      ONYENWE, Bright
      Career and Technical Education
      HERMAN, Maurice
2. **Classified**

a. **Employment, 2018-2019**

GRAY, Lewis, Information Specialist, 100%, 12 months, Information Technology Services, effective April 15, 2019

MERINO, Uziel, Warehouse Storekeeper, 45%, 11.75 months, Contract Management and Vending Services, effective April 8, 2019

SQUARES, Eric, Custodian, 45%, 12 months, Facilities Services, effective March 20, 2019

The following employee is being hired in the designated capacity with dedicated funding through June 30, 2019. If continued funding should not be available, 60-day notice shall be served:

HURTADO, Martin, Student Services Assistant, 100%, 12 months, Career and Technical Education, effective March 18, 2019

MENDEZ, Juan, Clerk Typist I, 50%, Communications and Languages, effective April 1, 2019

**Substitute, 2018 – 2019**

SANCHEZ, Andrew, Athletic Trainer, Kinesiology, Dance and Athletics, effective March 5, 2019

b. **Resignation**

GREENMAN, Catherine, Children’s Center Aide, 37.5%, 11.5 months, Child Development Center. Her last day of employment was March 26, 2019.

c. **Retirement**

ASHBURN, Harry, Locksmith, 100%, 12 months, Facilities Services. His last day of employment will be April 26, 2019, with his first day of retirement being April 27, 2019.

d. **Layoff, Regular Classified**

The following individuals were hired with designated categorical funds and due to lack of funds these individuals will receive a 60-day notice of layoff commencing on April 11, 2019:

FERRUFINO, Reina, Student Services Assistant, Basic Skills
PEREA, Jessica, Research Specialist, Institutional Research and Planning
TAPIA, Erika, Student Services Assistant, Student Success and Retention

e. **Job Descriptions**

HVAC Mechanic
*Revised - See attached job description*

Plumber
*Revised - See attached job description*
3. **Management and Confidential**
   
   a. **Employment, 2018-2019**
      
      PEREZ, Lizette, Senior Administrative Assistant, 100%, 12 months, Human Resources, effective April 11, 2019.

   b. **Retirement**
      
      BUELL, Teresa, Senior Administrative Assistant, 100%, 12 months, Finance and Business. Her last day of employment will be June 30, 2019, with her first day of retirement being July 1, 2019.

4. **Unrepresented, (AP 7130), 2018-19**
   
   a. **Employment, 2018–2019**
      
      **Student Success**
      
      **Student Success Coach II**
      
      ANAYA JURADO, Laura, FREEBORN, Christina

      **Student Success and Retention**
      
      **Student Success Coach II**
      
      CHAVOYA, Francisco, GARCIA, Amanda
      ESPINOZA, Anthony, JACOBO, Luis
      FREEBORN, Cristina, SALCEDO, Dulce

      **Math, Sciences and Engineering**
      
      **Tutor II**
      
      GONGORA, Moises, QUAN, Kiana

      **Students, 2018 – 2019**
      
      ARIZMENDI, Brency, Financial Aid
      CASTILLO, Monica, Child Development Center
      CASTRO, Clarissa, Student Life and Leadership
      DONOZA, Emily, Arts and Cultural Programs
      JUAREZ, Eddie, Financial Aid
      KIM, Seulgi, Accounting
      KINCANNA, Madeline, Arts and Cultural Programs
      MORENO, Jacqueline, Child Development Center
      RAVELO, Jeremy, Financial Aid
      SAENZ, Stephanie, Arts and Cultural Programs
      SANCHEZ, Anthony, Financial Aid
      SANCHEZ, Julian, TRIO/Student Services
      VAZQUEZ, Valerie, Financial Aid
b. Volunteers, 2018 – 2019
RAYGOZA, William, Kinesiology, Dance and Athletics

C. ACADEMIC SERVICES

a. Curriculum Items

The following items have been processed according to college policy for the development of curricula, which includes review and approval, by the District Curriculum Committee:

a. **New Credit Course that is Part of an Existing Program**
The following credit courses have been recommended for inclusion in our offerings and the catalog:

**FIN 102: Fundamentals of Financial Management and Investing**
(Business)
Degree Applicable; (3.0 Units)
**Justification:** This course is a required course in the finance certificate that is being developed. This certificate will be for students wanting to become a personal financial adviser. Understanding how to manage financial information is a core skill for a personal financial adviser.

**SOC 130: Introduction to Disability Studies**
(Behavioral and Social Sciences)
Degree Applicable; (3.0 units)
**Justification:** There has been recent and consistent focus on social justice studies and the importance of listening to marginalized groups; considering that the disability community is the largest minority group, the creation of this course is in line with that mission. Disability studies is a burgeoning field and has spawned many academic (undergraduate and graduate) and certificate programs that lead to jobs in social services public health and academia. Additionally, any major/careers that have service components or involve public relations would also benefit from this course. Other community colleges have already created similar courses including Grossmont College, Foothill College, and College of the Siskiyous. This course will also be submitted for articulation to CSULA for their COUN 2020 course for their BA in Rehabilitative services.

b. **Unit/Hour Change**
The following courses have been recommended for a unit/hour change to reflect an increase/decrease in course content.

**NCOA 012: Principles of Mind and Body Health II: Strength and Balance**
Hour Change: From: 1 to 48 Lecture
To: 1 to 24 Lecture

**PAC 083: Pre-Academy Physical Fitness**
Unit Change: From: .296 to 1.48
To: .148 to 2.962
PAC 43032: Physical Fitness
Unit Change: From: .074 to 1.48
To: .037 to .741

PAC 43035: Firearms
Unit Change: From: .1 to 1.48
To: .037 to .741

c. **New Program**

Associate of Arts Degree – Deaf Studies
(30 Units)

Associate of Arts Degree – Foundations in Interpreting
(30 Units)

Certificate of Achievement – Finance
(17 Units)

Certificate of Achievement – Income Tax and Payroll
(16 Units)

III. **ACTION ITEMS**

A. **PRESIDENT’S OFFICE**

1. **Revision of Board Policies 2431, 2715, 6740 (Final Adoption)**

77. On the motion of Ms. Lomeli, seconded by Mr. Mendez, the Board voted unanimously by the five members present [García, Lomeli, Mendez, Santana, Valladares] to approve for final adoption the revision of Board Policies 2431, 2715 and 6740.

- BP 2431 Superintendent/President Selection
- BP 2715 Code of Ethics/Standards of Practice
- BP 6740 Citizen’s Oversight Committee

2. **Revision of Board Policies 1500, 4020, 4025, 4030, 4100, 4300, 6323 (First Reading)**

78. On the motion of Ms. García, seconded by Ms. Santana, the Board voted unanimously by the five members present [García, Lomeli, Mendez, Santana, Valladares] to divide the question for purposes of discussion.

Ms. Garcia requested that Board Policy 1500 be tabled for further study.

79. On the motion of Ms. García, seconded by Ms. Santana, the Board voted unanimously by the five members present [García, Lomeli, Mendez, Santana, Valladares] to table Board Policy 1500-Special Awards.

80. On the motion of Ms. Santana, seconded by Mr. Valladares, the Board voted unanimously by the five members present [García, Lomeli, Mendez, Santana, Valladares] to approve for first reading the revision of Board Policies 4020, 4025, 4030, 4100, 4300 and 6323, **excluding first reading of BP 1500 which was tabled for further study.**

- BP 1500 Special Awards
- BP 4020 Program, Curriculum and Course Development
• BP 4025  Philosophy and Criteria for Associate Degrees and General Education
• BP 4030  Academic Freedom
• BP 4100  Graduation Requirements for Degrees and Certificates
• BP 4300  Field Trips and Excursions
• BP 6323  Debt Management

3. **Fellow of the College Award**

81. On the motion of Ms. García, seconded by Ms. Santana, the Board voted unanimously by the five members present [García, Lomeli, Mendez, Santana, Valladares] and designated Belén Torres-Gil as the Fellow of the College recipient for 2019.

The Board noted that the deadline was missed this year and that corrective action is forthcoming with the revision of the Board Policy.

4. **Distinguished Service Award**

82. On the motion of Ms. Santana, seconded by Ms. Lomeli, the Board voted unanimously by the five members present [García, Lomeli, Mendez, Santana, Valladares] and designated Jake Alarid as the Distinguished Service Award recipient for 2019.

5. **Distinguished Faculty Award**

83. On the motion of Mr. Mendez, seconded by Mr. Valladares, the Board voted unanimously by the five members present [García, Lomeli, Mendez, Santana, Valladares] and designated John C. Frala as the Distinguished Faculty Award recipient for 2019.

6. **CCCT Board Election 2019**

84. On the motion of Mr. Valladares, seconded by Ms. Lomeli, the Board voted unanimously by the five members present [García, Lomeli, Mendez, Santana, Valladares] and cast their ballot for the CCCT Board Elections for 2019 as listed below.

- Mark Evilsizer
- Gary Chow
- Linda S. Wah

7. **Resolution in Support of the Week of the Young Child**

85. On the motion of Ms. García, seconded by Ms. Lomeli, the Board voted unanimously by the five members present [García, Lomeli, Mendez, Santana, Valladares] to adopt the resolution below proclaiming April 8-12, 2019 as the week of the Young Child at Rio Hondo College.
Resolution in Proclaiming Week of the Young Child 2019
No. 40919

WHEREAS, Rio Hondo College Child Development Center/Pre-School Laboratory, in conjunction with the National Association for the Education of Young Children, is celebrating the Week of the Young Child, April 8-12; and

WHEREAS, Rio Hondo College Child Development Center/Pre-School Laboratory is working to provide developmentally appropriate quality learning opportunities for preschool children, including early literacy opportunities, that can provide a foundation of lifelong learning for the children enrolled in our program; and

WHEREAS, early childhood professionals and others who make a difference in the lives of young children here at Rio Hondo College deserve thanks and recognition; and

WHEREAS, public policies that support early learning for all young children are crucial to the future of our community and society;

We, the Rio Hondo Community College Board of Trustees, do hereby proclaim April 8-12, 2019 as the Week of the Young Child at Rio Hondo College.

B. FINANCE & BUSINESS


On the motion of Ms. Santana, seconded by Ms. Lomeli, the Board voted unanimously by the five members present [García, Lomeli, Mendez, Santana, Valladares] and the Board of Trustees approved the Resolution #041019-2 Approving the Form of and Authorizing the Execution and Delivery of a Contract of Purchase, A Continuing Disclosure Undertaking, an Escrow Agreement and a Preliminary Official Statement for not-to-exceed $80,000,000 of Rio Hondo Community College District General Obligation Refunding Bonds, 2004 Election, 2019 Series B and Authorizing the Superintendent/President or Vice President of Finance & Business the Execution of Necessary Documents Relating to Said Bonds.

On March 13, 2019, the Board of Trustees approved a Resolution authorizing the issuance of not to exceed $80,000,000 Rio Hondo Community College District’s General Obligation Refunding Bonds and approving certain other matters relating to said bonds, in order to generate savings to local taxpayers by reducing the interest rate to repay the
bond debt.

Approval of this Resolution approves the “form of” certain legal documents and authorizes the Superintendent/President, the Vice President, Finance & Business, (each, an “Authorized Officer”) to execute the legal documents necessary to carry out the refinancing of the District’s prior general obligation bonds. These are “form” documents that will be completed on or after the bond sale has taken place. A brief description of the purpose of each document appears below:

Contract of Purchase. Under this document, which will be signed the day of the pricing of the Bonds, the Underwriters agree to purchase all of the Bonds from the District at an established price and discount. Immediately prior to the District’s executing the Contract of Purchase, the Underwriters will “price” the Bonds in the public market — that is, they will identify the interest rate which the Bonds will bear when sold to investors. A final underwriting discount will be established at the same time and incorporated into the terms of the Contract of Purchase.

Continuing Disclosure Undertaking. Under this document (appearing as Appendix D to the Preliminary Official Statement), the District certifies for the benefit of the Bond Holders and in order to assist the Underwriters in complying with Securities Laws, that it will file Annual Reports, Audited Financial Statements and notices of certain listed events in each year while the Bonds are outstanding. For the 2019 General Obligation Refunding Bonds, the first Annual Report will be due on or before February 24, 2020.

Escrow Agreement. The Escrow Agreement provides the framework for the scheduled redemption, and defeasance, of the Prior Bonds. The District and the Paying Agent for the Prior Bonds, acting as Escrow Agent, will enter into an Escrow Agreement for the Prior Bonds which will specify the investment of proceeds of the Bonds that will be made until the redemption date for the Prior Bonds. These investments are irrevocable once made, and we will deliver an opinion at the closing to the effect that the Prior Bonds are fully defeased thereby.

Preliminary Official Statement. There has been submitted to the District a form of preliminary official statement for the Bonds, which contains information, statistics, and summaries regarding the Bonds, the District and its tax base that prospective purchasers of the Bonds are likely to need in order to make an investment decision. The District has retained Disclosure Counsel to prepare this document and to complete it once the pricing and sale of the Bonds is complete (after the bond sale, such document is known as the “Official Statement”). The data included in the Preliminary Official Statement and the Official Statement must be reviewed by staff and the summaries and content are reviewed by Bond Counsel, Disclosure Counsel and Underwriters’ Counsel.

The Board of Trustees approved the Resolution #041019-2 Approving the Form of and Authorizing the Execution and Delivery of a Contract of Purchase, A Continuing Disclosure Undertaking, an Escrow Agreement and a Preliminary Official Statement for not-to-exceed $80,000,000 of Rio Hondo Community College District General Obligation Refunding Bonds, 2004 Election, 2019 Series B and Authorizing the Superintendent/President or Vice President of Finance & Business the Execution of Necessary Documents Relating to Said Bonds.
IV. INFORMATION ITEMS
   1. Presidential Search Update – P.P.L.
   2. Board Policy 2410 - Board Policies and Administrative Procedures
   3. Board Calendar of Events 2019
   4. Trustees Conference Report: Governance Institute for Student Success, Solvang, CA on March 24-25, 2019

V. STAFF AND BOARD COMMENTS
   • Board Development Reporting

VI. CLOSED SESSION

   After reading the items listed under Closed Session, Mr. Mendez recessed the meeting to Closed Session at 9:36PM. The meeting was reconvened at 9:55PM and the following action was reported:

   Pursuant to Section 54957
   • PUBLIC EMPLOYEE EMPLOYMENT
     ➢ Dean, Counseling
     87. On the motion of Ms. Santana, seconded by Ms. García, the Board voted unanimously by the five members present [García, Lomeli, Mendez, Santana, Valladares] and accepted the Superintendent/President’s recommendation to employ Lisa Chavez as the Dean of Counseling.

     ➢ Director, Disabled Students Programs and Services
     88. On the motion of Ms. Santana, seconded by Ms. Lomeli, the Board voted unanimously by the five members present [García, Lomeli, Mendez, Santana, Valladares] and accepted the Superintendent/President’s recommendation to employ Consuelo Gutierrez as the Director, Disabled Students Programs and Services.

     ➢ Interim Director, Financial Aid, Scholarships and Veterans Services

   • PUBLIC EMPLOYEE DISCIPLINE / DISMISSAL / RELEASE

     No action taken on this item.

VII. ADJOURNMENT

   89. On the motion of Ms. García, seconded by Ms. Lomeli, the Board voted unanimously by the five members present [García, Lomeli, Mendez, Santana, and Valladares] to adjourn the meeting at 10:01PM.

   • Next Regular Board Meeting – Wednesday, May 8, 2019, 6:00PM