I. CALL TO ORDER
   A. Call to Order (6:00 PM)
   B. Pledge of Allegiance
   C. Roll Call
   D. Open Communication for Public Comment
      Persons wishing to address the Board of Trustees on any item on the agenda, or any other matter, are invited to do so at this time. Pursuant to the Brown Act, the Board cannot discuss or take action on items not listed on the agenda. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda.
      Persons wishing to make comments are allowed three minutes per topic; thirty minutes shall be the maximum time allotment for public speakers on any one subject regardless of the number of speakers at any one board meeting.

II. CLOSED SESSION
   With respect to every item of business to be discussed in Closed Session pursuant to Section 54957:

   PUBLIC EMPLOYEE APPOINTMENT
      > Superintendent/President

III. ACTION AGENDA
   A. PRESIDENT'S OFFICE
      1. Nomination and Selection of Rio Hondo Community College District Board of Trustees Officers
      2. Appointment of an Acting Superintendent/President

IV. STUDY SESSION
   1. Discussion on 2019-2020 Board Goals and Objectives
      - Dr. Caroline Durdella
   2. Board Self Evaluation Instrument Review and Discussion
      - Dr. Caroline Durdella
   3. Board Discussion with Respect to Providing Goals for the New Superintendent/President

V. ADJOURNMENT
   • Date of Next Regular Board Meeting – Wednesday, July 10, 2019, 6:00 p.m.
III. ACTION ITEM

A. PRESIDENT'S OFFICE

1. Nomination and Selection of Rio Hondo Community College District Board of Trustees Officers

At the June 12, 2019 Regular Board of Trustees meeting during open session, Gary Mendez resigned as President of the Board of Trustees of the Rio Hondo Community College District.

New Board Officers need to be nominated and selected for the vacancy for the remainder of the term through December 11, 2019.

RECOMMENDATION: That the Board of Trustees of the Rio Hondo Community College District nominate and select new officers of the Board through December 11, 2019.

Disposition by the Board:

It was moved by ___ Ms. Norma E. Garcia ___, seconded by ___ Ms. Vicky Santana, and carried, that Report No. III.A.1 with the following revisions:

___ declared that Mr. Valladares is the Board President due to the resignation of Mr. Mendez at the last Board meeting, leaving a vacancy for the Office of Vice President of the Board of Trustees ___ be

___ Accepted and approved - Action No. 112

___ Not approved

___ Delayed for further study

Vote: 5 0

Student Trustee Advisory Vote: 1 0
Disposition by the Board:

It was moved by **Ms. Rosaelva Lomeli**, seconded by **Ms. Vicky Santana**, and carried, that Report No. III.A.1 with the following revisions:

___ to open nominations for the Office of Vice President of the Board ___ be

<table>
<thead>
<tr>
<th></th>
<th>Yes</th>
<th>No</th>
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<tbody>
<tr>
<td><strong>X</strong> Accepted and approved - Action No. <strong>113</strong></td>
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___ Not approved

___ Delayed for further study  

Vote:  

Student Trustee Advisory Vote:  

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Disposition by the Board:

It was moved by **Mr. Oscar Valladares**, seconded by **Ms. Norma E. Garcia**, and carried, that Report No. III.A.1 with the following revisions:

___ to affirm Ms. Lomeli as the Vice President of the Board of Trustees ___ be

<table>
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<tr>
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<tr>
<td><strong>X</strong> Accepted and approved - Action No. <strong>114</strong></td>
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___ Not approved

___ Delayed for further study  

Vote:  

Student Trustee Advisory Vote:  

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Disposition by the Board:

It was moved by **Ms. Vicky Santana**, seconded by **Ms. Rosaelva Lomeli**, and carried, that Report No. III.A.1 with the following revisions:

___ to open nominations for the Office of Clerk of the Board ___ be

<table>
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<th>Yes</th>
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<tr>
<td><strong>X</strong> Accepted and approved - Action No. <strong>115</strong></td>
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___ Not approved

___ Delayed for further study  

Vote:  

Student Trustee Advisory Vote:  

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Disposition by the Board:

It was moved by **Ms. Norma E. Garcia**, seconded by **Ms. Vicky Santana**, and carried, that Report No. III.A.1 with the following revisions:

___ to affirm Ms. Santana as the Clerk of the Board of Trustees ___ be

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<th>Yes</th>
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<tr>
<td><strong>X</strong> Accepted and approved - Action No. <strong>116</strong></td>
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</table>

___ Not approved

___ Delayed for further study  

Vote:  

Student Trustee Advisory Vote:
III. ACTION ITEM

A. PRESIDENT’S OFFICE

2. Appointment of an Acting Superintendent/President

The Board hereby appoints Dr. Laura Ramirez to serve as Superintendent/President through August July 10 2019, or until the new Superintendent/President commences employment, whichever occurs first.

The Board additionally appoints Postponed to serve in an advisory capacity (as Superintendent/President Emeritus) to the new Superintendent/President on a day to day basis as needed, but not to exceed ___n/a____ days following the new Superintendent/President commencing employment.

RECOMMENDATION: That the Board of Trustees appoint Dr. Laura Ramirez as Acting Superintendent/President as outlined above and also additionally to serve in an advisory capacity as outlined above.

Disposition by the Board:

It was moved by Mr. Gary Mendez, seconded by Ms. Rosaelva Lomeli, and carried, that Report No. III.A.2 with the following revisions:

- to affirm the appointment of Dr. Laura Ramirez as the acting Superintendent/President for the period of July 1, 2019 – July 10, 2019 and postponed the appointment of an employee to serve in an advisory capacity to the new Superintendent/President ______be

X Accepted and approved - Action No. 117

__ Not approved

__ Delayed for further study Vote: 4 1 (NEG)

Student Trustee Advisory Vote: 1 0
Part I: Reflection on 2018-2019 Board Goals

Below is a list of the seven goals the Rio Hondo College Board of Trustees (Board) established for the 2018-2019 year. Please reflect on the work done by the Board and rate its progress from No Progress to Outstanding Progress. Provide additional context by describing the Board’s work on the goal over the last year. Finally, identify areas where the Board could further, or deepen, its work in the coming year. Comments are not required but will be helpful in discussing the work of the Board and completing the self-evaluation.

I. The Board will strengthen and enhance the college’s commitment to a campus culture that integrates equity, diversity, and inclusivity at all levels in an effort to close the achievement gap among disproportionately impacted student populations.

* I.a. What progress did the Board make on this goal?

  ○ 1 - No progress
  ○ 2 - Poor progress
  ○ 3 - Acceptable progress
  ○ 4 - Good progress
  ○ 5 - Outstanding progress
  ○ N/A - Unable to evaluate

I.b. Describe the Board’s work in this area over the past year.

I.c. How can the Board further its work in this area in the coming year?

II. The Board will actively engage with student leadership.
II.a. What progress did the Board make on this goal?

- 1 - No progress
- 2 - Poor progress
- 3 - Acceptable progress
- 4 - Good progress
- 5 - Outstanding progress
- N/A - Unable to evaluate

II.b. Describe the Board's work in this area over the past year.

II.c. How can the Board further its work in this area in the coming year?

III. The Board continue its yearly review of its roles and responsibilities in areas such as accreditation, board policies, protocols, professional development, and budget.

* III.a. What progress did the Board make on this goal?

- 1 - No progress
- 2 - Poor progress
- 3 - Acceptable progress
- 4 - Good progress
- 5 - Outstanding progress
- N/A - Unable to evaluate

III.b. Describe the Board's work in this area over the past year.

III.c. How can the Board further its work in this area in the coming year?
IV. The board will spark an ongoing and meaningful college-wide conversation about the definition of effectiveness.

* IV.a. What progress did the Board make on this goal?
   - 1 - No progress
   - 2 - Poor progress
   - 3 - Acceptable progress
   - 4 - Good progress
   - 5 - Outstanding progress
   - N/A - Unable to evaluate

IV.b. Describe the Board’s work in this area over the past year.

IV.c. How can the Board further its work in this area in the coming year?

V. The Board will participate in the college’s institutional planning process with the long-term goal of integrating the Board and Institutional Goals.

* V.a. What progress did the Board make on this goal?
   - 1 - No progress
   - 2 - Poor progress
   - 3 - Acceptable progress
   - 4 - Good progress
   - 5 - Outstanding progress
   - N/A - Unable to evaluate
V.b. Describe the Board's work in this area over the past year.

V.c. How can the Board further its work in this area in the coming year?

Board of Trustees Self-Evaluation Survey 2019

2017-2018 Board Goals VI & VII

VI. The Board will engage stakeholders with the transition into Guided Pathways.

* VI.a. What progress did the Board make on this goal?
   - 1 - No progress
   - 2 - Poor progress
   - 3 - Acceptable progress
   - 4 - Good progress
   - 5 - Outstanding progress
   - N/A - Unable to evaluate

VI.b. Describe the Board's work in this area over the past year.

VI.c. How can the Board further its work in this area in the coming year?

VII. The Board will oversee the college's financial sustainability, during the implementation of the Student Centered Funding Formula.
* VII.a. What progress did the Board make on this goal?

- 1 - No progress
- 2 - Poor progress
- 3 - Acceptable progress
- 4 - Good progress
- 5 - Outstanding progress
- N/A - Unable to evaluate

VII.b. Describe the Board's work in this area over the past year.

VII.c. How can the Board further its work in this area in the coming year?

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**Board of Trustees Self-Evaluation Survey 2019**

**Part II: Board Performance 2018-2019**

**INSTRUCTIONS**

Below are ten areas of performance for a Board of Trustees suggested by the Community College League of California. Each area is followed by several examples that illustrate the area. For each area, rate the Board's level of performance from No related performance to Outstanding performance. Provide additional context by identifying the areas where the Board performed well. Finally, identify opportunities the Board has to improve performance in the area. Comments are not required but will be helpful in discussing the work of the Board and completing the self-evaluation.

1. **Area of Performance: District Mission and Planning**

   *Examples: Understands the role and mission of community colleges, regularly reviews the college mission, provides leadership for planning by setting broad policy direction and standards for planning processes.*
1.a. What was the Board's level of performance in this area?

- 1 - No related performance
- 2 - Poor performance
- 3 - Acceptable performance
- 4 - Good performance
- 5 - Outstanding performance
- N/A - Unable to evaluate

1.b. In which aspects of this area did the Board perform well?

1.c. What opportunities does the Board have to improve performance in this area?

2. Area of Performance: Board Policy Role

Examples: Understands and fulfills the Board Policy role, maintains an up-to-date policy manual, differentiates the role of the Board and the role of the CEO, focuses on the future direction of the district.

2.a. What was the Board's level of performance in this area?

- 1 - No related performance
- 2 - Poor performance
- 3 - Acceptable performance
- 4 - Good performance
- 5 - Outstanding performance
- N/A - Unable to evaluate
2.b. In which aspects of this area did the Board perform well?

2.c. What opportunities does the Board have to improve performance in this area?

3. Area of Performance: Board and CEO Relationship
   Examples: Maintains open and respectful partnership with CEO, fosters good communication with CEO, clearly delegates to CEO, sets clear expectations for CEO, maintains an effective CEO evaluation process, fosters an environment that supports CEO success.

* 3.a. What was the Board's level of performance in this area?
  - 1 - No related performance
  - 2 - Poor performance
  - 3 - Acceptable performance
  - 4 - Good performance
  - 5 - Outstanding performance
  - N/A - Unable to evaluate

3.b. In which aspects of this area did the Board perform well?

3.c. What opportunities does the Board have to improve performance in this area?

4. Area of Performance: Board and Community Relationship
   Examples: Board represents the community it serves, members are knowledgeable about community trends and needs, actively promotes the image of the College in the community and effectively advocates on behalf of the College.
4.a. What was the Board's level of performance in this area?

- 1 - No related performance
- 2 - Poor performance
- 3 - Acceptable performance
- 4 - Good performance
- 5 - Outstanding performance
- N/A - Unable to evaluate

4.b. In which aspects of this area did the Board perform well?

4.c. What opportunities does the Board have to improve performance in this area?

5. Area of Performance: Educational Programs and Quality

Examples: Board maintains an understanding of educational programs and services, conducts active monitoring of student success and educational quality, maintains a focus on the students of the future and their needs.

5.a. What was the Board's level of performance in this area?

- 1 - No related performance
- 2 - Poor performance
- 3 - Acceptable performance
- 4 - Good performance
- 5 - Outstanding performance
- N/A - Unable to evaluate

5.b. In which aspects of this area did the Board perform well?

5.c. What opportunities does the Board have to improve performance in this area?
Board of Trustees Self-Evaluation Survey 2019

Board Performance 2017-2018

6. Area of Performance: Fiduciary Responsibilities
Examples: Board ensures fiscal health of the district, approves budgets that support educational and strategic goals, effective fiscal management monitoring, assures district facilities meet student and employee needs.

* 6.a. What was the Board's level of performance in this area?
   ○ 1 - No related performance
   ○ 2 - Poor performance
   ○ 3 - Acceptable performance
   ○ 4 - Good performance
   ○ 5 - Outstanding performance
   ○ N/A - Unable to evaluate

6.b. In which aspects of this area did the Board perform well?

6.c. What opportunities does the Board have to improve performance in this area?

7. Area of Performance: Board/Staff Relations and Human Resources
Examples: Board policy and direction foster respect and support for employee excellence, provides leadership and clear parameters for the collective-bargaining process, refrains from micromanaging staff work, Board policy and practice support faculty, staff, and student participation in decision making.

* 7.a. What was the Board's level of performance in this area?
   ○ 1 - No related performance
   ○ 2 - Poor performance
   ○ 3 - Acceptable performance
   ○ 4 - Good performance
   ○ 5 - Outstanding performance
   ○ N/A - Unable to evaluate
7.b. In which aspects of this area did the Board perform well?

7.c. What opportunities does the Board have to improve performance in this area?

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**Board of Trustees Self-Evaluation Survey 2019**

**Board Performance 2017-2018**

8. Area of Performance: Board Leadership and Behavior

*Examples: Board understands and upholds its role and responsibilities, adheres to the code of ethics and conflict of interest policies, effectively deals with perceived ethical violations, works together as a unit for the good of the district, Board members respect each other's opinions, Board members “do their homework” and contribute effectively to board discussions.*

* 8.a. What was the Board's level of performance in this area?
  
  ○ 1 - No related performance
  ○ 2 - Poor performance
  ○ 3 - Acceptable performance
  ○ 4 - Good performance
  ○ 5 - Outstanding performance
  ○ N/A - Unable to evaluate

8.b. In which aspects of this area did the Board perform well?

8.c. What opportunities does the Board have to improve performance in this area?

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9. Area of Performance: Board Meetings and Agendas

*Examples: Meeting agendas focus on key policy issues and board responsibilities, Board has information needed to make good decisions, purposes of meetings are achieved effectively and efficiently, members adhere to all aspects of open meetings laws.*
* 9.a. What was the Board's level of performance in this area?
   - 1 - No related performance
   - 2 - Poor performance
   - 3 - Acceptable performance
   - 4 - Good performance
   - 5 - Outstanding performance
   - N/A - Unable to evaluate

9.b. In which aspects of this area did the Board perform well?

9.c. What opportunities does the Board have to improve performance in this area?

10. Area of Performance: Board Development
    Examples: Board goals and objectives are established and evaluated on a yearly basis, new members of the Board receive an orientation to their role and the district's mission and policies, Board members are encouraged to engage in ongoing education about relevant issues, Board receives and reviews information about educational policy, Board explores how to be a cohesive team and engage in rich discussions that foster excellence.

* 10.a. What was the Board's level of performance in this area?
   - 1 - No related performance
   - 2 - Poor performance
   - 3 - Acceptable performance
   - 4 - Good performance
   - 5 - Outstanding performance
   - N/A - Unable to evaluate

10.b. In which aspects of this area did the Board perform well?
1.c. What opportunities does the Board have to improve performance in this area?

Board of Trustees Self-Evaluation Survey 2019

Part III: Accomplishments & Opportunities

Accomplishments: What are the major accomplishments of the Board in the past year?

Opportunities: What are areas the Board could improve?

2018-2019 Goals: What goals do you recommend the Board adopt for the coming year?

Additional comments:
RHC Board Policy 2745 states: “The Board is committed to assessing its own performance as a board in order to identify its strengths and areas in which it may improve its functioning.” In response to this board policy, the present document proposes an evaluation design with three components: Board questionnaire, document review, and Board reflection.

**Board Questionnaire**
Each Trustee will complete a questionnaire assessing the Board’s performance over the past year. The Institutional Research and Planning (IRP) office will develop a set of questions based on principles from ACCJC Standard IV (Leadership and Governance), the Community College League of California’s Trustee Handbook, and RHC Board Policy section 2 (Board of Trustees). The open-ended items provide an opportunity for Trustees to express their specific thoughts and perceptions. All responses will be confidential and not connected to any individual Trustee.

**Document Review**
The Board of Trustees approved a set of goals for the 2018-19 academic year. This component of the evaluation process will address the progress made toward accomplishing those goals. IRP staff members will review Board meeting minutes and other public documents to gather evidence of the work completed for each goal. The report of this review will summarize the progress on a goal-by-goal basis.

**Board Reflection**
Results of the board questionnaire and document review components provide important information for Trustees to consider when evaluating their development and effectiveness as a board. The third component of this evaluation process is an opportunity for the Trustees to reflect on these results and consider possibilities for ongoing improvement. The Dean of Institutional Research and Planning will meet with the Trustees to facilitate a conversation of reflection on their processes and accomplishments as a board. After a brief presentation of results from the board questionnaire and document review, the Dean will offer a series of open-ended questions to foster dialogue among Trustees.

**Timeline**
Holding the reflection session during a summer Board of Trustees meeting will help in setting priorities for the 2019-20 academic year. IRP will review documents and administer the survey in July 2019, with the report ready for Board review in August 2019.
A meeting was held with Trustees Santana and Lomeli and the Dean of IRP to discuss progress on the BOT Goals adopted in November 2018. The subcommittee prioritized the following activities through July 2019:

Goal One: Guided Pathways update (July 2019)

Goal Two: Recognition of outgoing (May 2019) and incoming AS officers (June 2019)

Goal Three: Request schedule from PFC of the BPs and APs under review

Goal Four: Vision for Success presentation (May 2019)
Student Equity and Achievement presentation (June 2019)
Board self-evaluation and conversation on effectiveness (summer 2019)

Goal Five: Complete

Goal Six: Board discussion about how to engage their community stakeholders regarding Guided Pathways (July 2019)

Goal Seven: Student Centered Funding Formula update (August 2019)

The subcommittee also briefly discussed activities they would like to engage in for 2019-20. Some of these include: professional development topics, scheduling mixers with student leaders when they get installed, a spring activity, and end of service and recognition of incoming officers.

Additionally, the subcommittee discussed various items that might be appropriate for their retreat in June 2019 summer. Some of these include selecting professional development topics, conversations about the Board’s role in institutional effectiveness.

Status of current Board goals is attached.
## 18/19 Board Goals
### Progress to Date

<table>
<thead>
<tr>
<th>18/19 Board Goals</th>
<th>Objectives/Activities</th>
<th>Baseline/Benchmark</th>
<th>Completed Activities</th>
<th>Potential/Upcoming Activities</th>
</tr>
</thead>
</table>
| **Goal One:** The Board will strengthen and enhance the college's commitment to a campus culture that integrates equity, diversity, and inclusivity at all levels in an effort to close the achievement gap among disproportionately impacted student populations. | Schedule in-depth discussion of:  
- Guided Pathways  
- Board policies related to diversity  
- Commitment to diversity | Discussion of:  
- Guided Pathways  
- Board policies related to diversity  
- Commitment to diversity |  
- Equity Summit  
- December 2019  
- Board conferences and professional development opportunities: January and March 2019  
- Equity presentation | Guided Pathways update – July 2019 |
| **Goal Two:** The Board will actively engage with student leadership. | Board members to meet with student leaders and to attend ASRHC meetings. | Meet with student leaders, attend ASRHC meetings. | Student leaders recognition and mixer – May 2019 |

June 21, 2019
<table>
<thead>
<tr>
<th>18/19 Board Goals</th>
<th>Objectives/Activities</th>
<th>Baseline/Benchmark</th>
<th>Completed Activities</th>
<th>Potential/Upcoming Activities</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Goal Three:</strong> The Board will continue its yearly review of its roles and responsibilities in areas such as accreditation, board policies, protocols, professional development, and budget.</td>
<td>Special joint Board and ASRHC meeting with agenda items (policy issues), include a mixer</td>
<td>3 professional development areas identified. 1 mini professional development program completed during 18/19</td>
<td></td>
<td>Discuss three opportunities related to professional development and schedule one each in summer, fall, and spring</td>
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<tr>
<td><strong>Goal Four:</strong> The Board will spark an ongoing and meaningful college-wide conversation about the definition of effectiveness.</td>
<td>Develop 3 topics for professional development for the Board. Schedule at least one mini professional development program during an 18/19 Board meeting.</td>
<td>Study session to be scheduled</td>
<td></td>
<td>Vision for Success presentation of Local Goals – May 2019  Student Equity Plan – June 2019</td>
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<tr>
<td><strong>Goal Five:</strong> The Board will participate in the college's institutional planning process with the long-term</td>
<td>Study session engaging constituencies on the topic of institutional effectiveness, improving student outcomes, and Student Centered Funding Formula metrics. PD topic training on how CC board members approach IE (define, establish roles, etc)</td>
<td>Results of the gap analysis presented to the Board.</td>
<td></td>
<td>Vision for Success Alignment of Board Goals and College Goals – November 2018</td>
</tr>
<tr>
<td><strong>18/19 Board Goals</strong></td>
<td><strong>Objectives/Activities</strong></td>
<td><strong>Baseline/Benchmark</strong></td>
<td><strong>Completed Activities</strong></td>
<td><strong>Potential/Upcoming Activities</strong></td>
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<td>Goal Six: The Board will engage community stakeholders with the transition into Guided Pathways.</td>
<td>Special Board meeting regarding the transition to Guided Pathways.</td>
<td>1 Special Board Meeting</td>
<td></td>
<td>State of the College at High School Districts</td>
</tr>
<tr>
<td>Goal Seven: The Board will oversee the maintenance of the college's financial sustainability, considering the implementation of the Student Centered Funding Formula.</td>
<td>Study session on the topic of institutional effectiveness, improving student outcomes, and Student Centered Funding Formula metrics.</td>
<td>1 study session held</td>
<td></td>
<td>Update of Student Centered Funding Formula during budget discussion (August 2019)</td>
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