1. OPENING ITEMS

A. Call to Order (6:00 PM)

Mr. Valladares called the meeting to order at 6:03PM.

B. Pledge of Allegiance

Mr. Mendez led the pledge of allegiance.

C. Roll Call

All members were present.

Members Present:

Oscar Valladares, President (Presiding)
Rosaelva Lomeli, Vice President
Vicky Santana, Clerk
Norma E. García, Member
Gary Mendez, Member
Lina Campillo, Student Trustee

Members Absent:
None.

Staff Members:

Dr. Arturo Reyes, Superintendent/President
Dr. Laura Ramirez, Vice President, Academic Affairs
Mr. Henry Gee, Vice President, Student Services
Mr. Stephen Kibui, Acting Vice President, Finance & Business
Dr. Kevin Smith, President, Academic Senate
Mr. Rudy Rios, President, RHCFA
Ms. Sandra Hernandez, President, CSEA
Ms. Christina Almanza, President, ASRHC
Ms. Reneé Gallegos, (Recorder)

D. Approval of Minutes-09/11/19

On the motion of Norma E. García, second by Gary Mendez - Unanimous approval of the minutes of September 11, 2019 as presented.

#160. Final Resolution: The item carries (6-0).
Nos: None.
The Student Trustee advisory vote was yea.

E. Open Communication for Public Comment

Ms. Pilar Morin from Liebert Cassidy Whitmore (LCW) shared information about Liebert Cassidy Whitmore law firm. Ms. Morin stated that she was surprised to see Item 6F. on the board agenda. LCW has a long-standing partnership with Rio Hondo College all the way back to the early 90’s when Ron Cataraha was the Director of HR. LCW also belongs to a large consortium and works closely with the Community College League of California.

2. PRESENTATIONS

A. Rio Hondo College Foundation-Henry Gee, Interim Ex. Director RHC Foundation
B. Enrollment Update – Dr. Laura Ramirez, Vice President of Academic Affairs
C. Bond Finance Update - Mr. Stephen Kibui, Acting Vice President, Finance & Business

A power failure occurred on the main campus at 6:55PM. The Board Meeting continued. Power was restored at 7:55PM.

3. CONSENT ITEMS - FINANCE & BUSINESS

Disclaimer: The Consent agenda requires one vote by the Board of Trustees on all items presented.

On the motion of Norma E. García, second by Gary Mendez - Unanimous approval of the Consent Agenda with the exclusion of the following Consent Items:

3.G. Approve Memorandum of Understanding – Pathway Legal Clinic: Ferias Legales,
3.J., Approve Use of Garden Grove Unified School District Bid No. 1512: District Wide Rental and/or Purchase of Relocatable Modular Buildings – SKC Company,
3.N. Approve Vending Machine Agreement: First Class Vending, Inc.
3.R.a Consultants - Outfront Media
3.R.j Consultants - National CineMedia

#161. Final Resolution: The item carries (6-0) with the exclusion of the items listed above.
Nos: None.
The Student Trustee advisory vote was aye.

A. Finance & Business Reports - Purchase Order Report

The Purchase Order Report containing purchases for the preceding month. Funds have been budgeted for these purchases in the funds shown. Individual purchase orders are available in Contract Management and Vending Services prior to the meeting for Board review. Purchases have been processed in accordance with Administrative Procedure (AP) 6334.
C. Finance & Business Reports - Payroll Warrant Report

The Payroll Warrant Report was approved for the month of September 2019.

D. Authorization for Out of State Travel & Conferences

Alex Dejean to attend the NCA 105th Annual Convention, Nov. 14 - 17, 2019 in Baltimore, Maryland.

Claudia Rivas to attend the Library Marketing & Communications Conference, Nov. 13 & 14, 2019 in St. Louis, Missouri.

Kevin Barman to attend the Neuroscience Education Institute of Psychopharmacology, Nov. 7 - 10, 2019 in Colorado Springs, Colorado.

Grover Howard to attend the Climate Change Education National Conference, Nov. 11 - 12, 2019 in Washington DC.

Hyun Hee Kim to attend the ASCB EMBO 2019 Meeting, December 7-11, 2019 in Washington DC.

E. Apprenticeship Instructors - Carpenter Joint Apprentice and Training Committee and/or Southwest Carpenters Training Fund FY 2019-2020

The Rio Hondo Community College District (District) and the Carpenter Joint Apprentice and Training Committee and/or Southwest Carpenters Training Fund have entered into an apprenticeship agreement to provide instruction. The Carpenter Joint Apprentice and Training Committee and/or Southwest Carpenters Training Fund will provide for the instructors salary and benefits. The Administration is recommending approval of the list of apprenticeship instructors for fiscal year 2019/2020:

Acosta, Marc and Ceniceros, Rosemarie

F. Approve Agreement – POST Module II Training: California Department of Corrections and Rehabilitation

Rio Hondo College Public Safety Department is requesting an Agreement with California Department of Corrections and Rehabilitation (CDCR) [Office of Correctional Safety (OCS) and Office of Internal Affairs (OIS)] to provide Commission on Peace Officer Standards and Training (POST) Module II training to CDCR officers.

Training sessions will be conducted at the Rio Hondo College located at 3600 Workman Mill Rd., Whittier, CA 90601 during normal business hours Monday through Friday, 8:00 am to 5:00 pm, excluding State holidays, with the exception of the evening hours required to conduct firearms range training.

There are approximately 30 participants for the five (5) week course and the District will be paid $24,256.00 ($808.50 x 30).

The term is from March 1, 2020 through May 30, 2020.

G. Approve Memorandum of Understanding – Pathway Legal Clinic: Ferias Legales

This item was pulled for separate action at the request of Trustee Santana.
H. Approve Instructional Service Agreement: Vocational Educational Programs: City of Santa Fe Springs – Fire Department

Rio Hondo College would like to have an Instructional Service Agreement with the City of Santa Fe Springs - Fire Department to provide vocational education programs (Wild Land / EMS / Fire Technology) to selected eligible students of Rio Hondo College and City of Santa Fe Springs – Fire Department employees.

Rio Hondo College and the City of Santa Fe Springs will split credit apportionment revenue received on this program from the State as follows:

Rio Hondo College - 65%, City of Santa Fe Springs - 35%
The term is from October 10, 2019 through October 9, 2022.

I. Acceptance of Donation: Police Vehicle – City of Vernon Police Department

The City of Vernon Police Department has offered to donate one (1) police vehicle, unit no. P18, 2011 Ford Crown Victoria, VIN No. 2FABP7BV1BX162901, 100,951 miles and with estimated value of $4,000.00 to be used for police academy training at Rio Hondo Police Academy.

J. Approve Use of Garden Grove Unified School District Bid No. 1512: District Wide Rental and/or Purchase of Relocatable Modular Buildings – SKC Company.

This item was pulled for separate action at the request of Trustees Santana and Lomeli.

K. Approve Vehicle Donation: Suzuki Motor of America

Suzuki Motor of America has offered to donate two (2) vehicles to Rio Hondo College Automotive Technology Department. These vehicles will be used for training purposes for Automotive Technology curriculum/courses.

1. Year: 2008
   Model: Suzuki XL7 Premium Sport Utility
   VIN No.: 2S3DB117986114080
   Mileage: 63,329
   Kelly Blue Book Estimated Value: $4,853.00

2. Year: 2010
   Model: Suzuki Grand Vitara Limited Sport Utility
   VIN No.: JS3TD1D90A4100367
   Mileage: 120,717
   Kelly Blue Book Estimated Value: $4,245.00

L. Approve Master Service Agreement: Software As a Service - Castle Branch, Inc.

The Health Science and Nursing Division is requesting to have a Master Service Agreement (MSA) with Castle Branch, Inc.

Castle Branch, Inc. provides service to the District by managing Student Clinical Health and Safety documents, Clinical background Assessment and Drug & Alcohol Screens of students at no cost to the District.
Term of Agreement is from October 10, 2019 through October 9, 2020 with up to four (4) annual renewal options.

**M. Instructional Agreement 19-20-4113 Yosemite Community College District, Child Development Training Consortium (YCCD/CDTC)**

This item was pulled for separate action at the request of Trustee Santana.

**N. Approve Vending Machine Agreement: First Class Vending, Inc.**

This item was pulled for separate action at the request of Trustee Valladares.

**O. Approve Agreement – Topographic and Utility Surveys for the Music/Wray Theatre Project: RICK Engineering Company**

This item was pulled for separate action at the request of Trustee Valladares.

**P. Approve Agreement - Geotechnical Investigation Services for the Music/Wray Theatre Project: Wood Environment & Infrastructure Solutions, Inc.**

This item was pulled for separate action at the request of Trustee Valladares.

**Q. Continuing Education**

a.) Alpha Innovator (Gregori Jose Niculitcheff) – To provide information of what you need to know before you purchase or build your own tiny home. This seminar will serve as a guide to local population, professional contractors, renters, homeowners, real estate investors, entrepreneurs, students, teachers, and the general public to learn about affordable housing solutions. Dates of service: September 12, 2019 – June 30, 2019 June 30, 2020. Fee/rate is 60/40 split from the Continuing Education fund. (Correction: approved at September 11, 2019 board meeting but edited to include correct date).

b.) Shirley Douglass – Become a Professional Supervised Visitation Provider. A family law judge will order a Professional Supervised Visitation Provider to accompany a minor child and monitored parent at their visits, for various reasons. This service will allow the custodial parent the reassurance of a neutral party who observes behavior during a supervised visit. The training hours will include lecture, instructional videos, role play and homework assignments. Dates of service: October 10, 2019 – June 30, 2020. Fee/rate is 60/40 split from the Revenue Sharing fund.

**R. Consultants**


a.) Outfront Media – Outdoor advertisement placement of bus tails and interior cards (contracts #2976803 and #2976811) designed and created by the Marketing & Communications Department. Dates of service: December 23, 2019 – February 2, 2020. Cost not to exceed $11,388.00 from the Strong Workforce fund.


d.) Desere J. Patterson – To provide interpreting services during Fall 2019 semester in support of Deaf Culture Program. Interpreters providing services for Deaf Rio Hondo College faculty must possess academic-level qualifications for interpreting lectures in a classroom environment. Dates of service: October 10, 2019 – December 7, 2019. Cost not to exceed $75/hour from the General fund.

e.) Stephanie Webb, dba YourVolution – To provide interpreting services to facilitate services to facilitate course delivery to students in Deaf Culture class on behalf of Deaf faculty. In-class interpreting services will be provided during the fall 2019 semester. Dates of service: October 10, 2019 – December 7, 2019. Cost not exceed $70/hour from the General fund.

f.) Allison Kauling – To provide interpreting services to facilitate services to facilitate course delivery to students in Deaf Culture class on behalf of Deaf faculty. In-class interpreting services will be provided during the fall 2019 semester. Dates of service: October 10, 2019 – December 7, 2019. Cost not to exceed $45/hour from the General fund.

g.) Kimberly C. Diez DBA Eureka Languages Services, LLC – To provide interpreting services to facilitate services to facilitate course delivery to students in Deaf Culture class on behalf of Deaf faculty. In-class interpreting services will be provided during the fall 2019 semester. Dates of service: October 10, 2019 – December 7, 2019. Cost not to exceed $60/hour from the General fund.

h.) Joy Chow – To provide interpreting services during Fall 2019 semester in support of Deaf Culture Program. Interpreters providing services for Deaf Rio Hondo College faculty must possess academic-level qualifications for interpreting lectures in a classroom environment. Dates of service: October 10, 2019 – December 7, 2019. Cost not to exceed $65/hour from the General fund.

i.) Long/Division – Business Management/AST Cutdowns. To edit two (2) videos (the “Media”) from material previously created for Business Division, a 15 second video and a 30 second video. Dates of service: October 10, 2019 – December 31, 2019. Cost not to exceed $1,660.00 from the Strong Workforce fund.


G. Approve Memorandum of Understanding – Pathway Legal Clinic: Ferias Legales

This item was pulled from the consent agenda for separate action at the request of Trustee Santana.

Rio Hondo College would like to have a Memorandum of Understanding (MOU) with Ferias Legales to launch the Pathway Legal Clinic; wherein Ferias Legales will provide free legal services to low-and-moderate income Rio Hondo College students in need of immigration and other legal services. Term of Agreement is from October 10, 2019 through October 9, 2020 with up to four (4) annual renewal options.

On the motion of Norma E. García, second by Vicky Santana - Unanimous approval of the Memorandum of Understanding – Pathway Legal Clinic: Ferias Legales.
#162. Final Resolution: The item carries (6-0).
Nos: None.
The Student Trustee advisory vote was yea.

J. Approve Use of Garden Grove Unified School District Bid No. 1512: District Wide Rental and/or Purchase of Relocatable Modular Buildings – SKC Company.

This item was pulled from the consent agenda for separate action at the request of Trustees Santana and Lomeli.

Per Public Contract Code Section 20652 the governing board of any community college district without advertising for bids, and when that board has determined it to be in the best interests of the district, may authorize by contract, lease, requisition, or purchase order, any public corporation or agency, including any county, city, town, or district, to lease data-processing equipment, purchase materials, supplies, equipment, automotive vehicles, tractors, and other personal property for the district in the manner in which the public corporation or agency is authorized by law to make the leases or purchases.

The District can utilize the contract awarded by Garden Grove Unified School District to SKC Company for Bid No. 1512: District Wide Rental and/or Purchase of Relocatable Modular Buildings for the supply, delivery and installation of one (1) 60’ X 40’ relocatable modular classroom with cost not to exceed $264,184.34 (plus applicable taxes) to be paid from Capital Project Funds. The cost of installation of simulator not to exceed $8,000.00 from Strong Workforce fund. The cost of removal of the existing trailer not to exceed $20,000.00 from Strong Workforce fund.

On the motion of Vicky Santana, second by Rosaelva Lomeli - Unanimous Approval of Use of Garden Grove Unified School District Bid No. 1512: District Wide Rental and/or Purchase of Relocatable Modular Buildings – SKC Company.

#163. Final Resolution: The item carries (6-0).
Nos: None.
The Student Trustee advisory vote was yea.

N. Approve Vending Machine Agreement: First Class Vending, Inc.

This item was pulled from the consent agenda for separate action at the request of Trustee Valladares.

The Board of Trustees approved a contract with First Class Vending, Inc. on June 12, 2013 (item III.A.8) for Dispensing Candy, Coffee, Ice Cream, Snack Food and/other Food Products; as a result of an RFP.

The contract expired June 30, 2018.

Administration is requesting a one (1) year contract with First Class Vending with term from October 10, 2019 through October 9, 2020. This will enable issuance of an RFP during the aforementioned period.

On the motion by Rosaelva Lomeli, second by Vicky Santana – Approval of the Vending Machine Agreement: First Class Vending, Inc. Mr. Valladares made a friendly amendment to the original motion to extend the contract for a period of three (3) months rather than one year.

Trustee Mendez reported for the record that he is concerned about students having health food options on campus and would like that to be considered for District vendors.
#164. Final Resolution: The item carries (3 Yeas-2 Nos). Student Trustee (1No).
Yeas: Norma E. García, Gary Mendez, Vicky Santana
Nos: Rosaelva Lomeli, Oscar Valladares
The Student Trustee advisory vote was no.


This item was pulled from the consent agenda for separate action at the request of Trustee Valladares.

One of the requirements for the Design of the Music/Wray Theatre Project is to conduct a topographic survey and a utility survey of the existing site. The information gathered from the surveys will assist with the Architectural design of the project.

Proposals were received from the following companies:

1. RICK Engineering - $21,440.00
2. PSOMAS - $25,500.00
3. GUIDA - $27,720.00

RICK Engineering Company’s proposal has been reviewed by the Program Management and College Administration and found to be appropriate for the scope of work required.

Rudy Viramontes from Del Terra elaborated on the scope of work that is needed for this project.


#165. Final Resolution: The item carries (6-0).
Nos: None.
The Student Trustee advisory vote was yea.

P. Approve Agreement - Geotechnical Investigation Services for the Music/Wray Theatre Project: Wood Environment & Infrastructure Solutions, Inc.

This item was pulled from the consent agenda for separate action at the request of Trustee Valladares.

One of the requirements for the Design of the project is to conduct a geotechnical investigation of the existing site. The information gathered from the investigation will assist with the Architectural design of the project.

Proposals were received from the following companies:

1. Wood Environmental & Infrastructure Solutions, Inc. - $31,256.00
2. Ninyo & Moore - $38,966.00

Wood Environment & Infrastructure Solutions’ proposal has been reviewed by the Program Management and College Administration and found to be appropriate for the scope of work required.

Rudy Viramontes from Del Terra elaborated on the scope of work that is needed for this project to determine the quality of the soil.
On the motion of Norma E. García, second by Oscar Valladares - Unanimous Approval of Agreement - Geotechnical Investigation Services for the Music/Wray Theatre Project: Wood Environment & Infrastructure Solutions, Inc.

**#166. - Final Resolution: Motion Carries (6-0)**
Nos: None.
The Student Trustee advisory vote was yea.

**R. Consultants**


a.) Outfront Media – Outdoor advertisement placement of bus tails and interior cards (contracts #2976803 and #2976811) designed and created by the Marketing & Communications Department.
Cost not to exceed $11,388.00 from the Strong Workforce fund.

Trustee Valladares reported for the record that the Board needs to be informed about a marketing plan. Who is our target audience? Is it transit riders, people attending the movie theaters, high school students, etc. What is the mission and goals? What is the annual vision?

Trustee García reported for the record that this is a conversation for the Study Session on the Board goals. We as a Board provide direction and we need to know our own priorities before we can give the college and staff direction through the Superintendent/President. We have to be realistic and to our own fault look at the funding levels of Marketing and Communications. Their budget is peanuts and the output from a very lean staff has to be recognized. We as a Board have to take responsibility and have not made any allocations to that area. We need to make this a priority. There are assumptions that staff doesn’t have a plan. We receive pamphlets, active social media posts, etc. We have to make sure that we don’t say there is no plan when in fact staff have done an exceptional job with what they are allotted in terms of funding.

Trustee Santana requested that the Superintendent/President elaborate on the funding with Strong Workforce Grant perhaps in the form of a future presentation to the Board.

Trustee Mendez reported for the record that no one has ever said there is no marketing plan. To clarify, the Board needs to be informed as to what the target audience is and direction for marketing efforts. Funding allocations have also been detrimental over the years to the Government and Community Relations office.


**#167. Final Resolution: Motion Carries (6-0)**
Nos: None.
The Student Trustee advisory vote was yea.
R. Consultants

j.) National CineMedia – In-theater advertising placement (six-week campaign).
Cost not to exceed $19,336.00 from the Strong Workforce fund.

National CineMedia

#168. - Final Resolution: Motion Carries (6-0)
Nos: None.
The Student Trustee advisory vote was yea.

4. CONSENT ITEMS - HUMAN RESOURCES (Personnel)

A. Academic

1.) SPECIAL ASSIGNMENTS, FALL 2019

Each of the following instructors will be paid a stipend, not to exceed $400, paid out of the Basic Skills Initiative funds, for participating in the Fall 2019 ENGL 101 S/SP Professional Learning Community.
Assignment includes regular collaborative meetings to evaluate lessons, discuss changes and improvements, and walk-through upcoming lessons.

BOVE, Gina - Communications and Languages
CIAVARELLA, Catherine - Communications and Languages
JENSEN, Zachary - Communications and Languages
LASSITER, Awndrea - Communications and Languages
ORTIZ, Samuel - Communications and Languages
PEREZ VILLANUEVA, Norma - Communications and Languages
RODRIGUEZ, Jasmine - Communications and Languages

The following instructors will be paid a stipend not to exceed $100, paid out of Strong Work Force Round 2 Accounting 0502 funds for their participation in a training that shared effective teaching methods, set up canvas, course expectations, SLOs, and other relevant and important information for teaching accounting classes.

ANDERSEN, Scott - Business
CHA, Janet - Business
DELGADO-SANCHEZ, Jorge - Business
LIU, Jeannie - Business
MOLINA, David - Business
MONTOYA, Aida - Business
MURO, Gilbert - Business
REDINGER, Michelle - Business
STRAUSBERG, Milton - Business

The following instructors will be paid a stipend not to exceed $400, for participating in the Middle School Career Exploration Events on November 8 and 15, 2019. The Rio Hondo College Foundation will reimburse Rio Hondo College from the Edison CTE Grant (40574).
DIGHERA, Michael – Career and Technical Education
DORNEAN, Marius – Career and Technical Education
FRAIA, John – Career and Technical Education
MILLAN, Jose – Career and Technical Education
NAKATANI, Farah – Career and Technical Education
TOMORY, Steve – Career and Technical Education
VILLANUEVA, Viviana – Career and Technical Education

The following instructor will be paid a stipend not to exceed $964.92, paid out of the Education Futures Grant, to develop a training manual for the STEM – Teach Summer Institute.

TOMORY, Steve – Career and Technical Education

The following instructor will be paid a stipend not to exceed $500, paid out of Basic Skills Initiative Funds, for coordinating the Fall 2019 ENG 101 S/SP Professional Learning Community for English Faculty. Assignment includes arranging and facilitating regular meetings, sending/tracking calendar invitations/attendance, preparing agendas, and sharing findings/documents with group.

MATTHIS, Jim - Communications and Languages

The following instructor will be paid a stipend not to exceed the cost of 60 hours, paid out of Strong Workforce Round 2 Local 0506 funds to increase enrollment of retail industry employees in Rio Hondo’s Retail Management Certificate Program, a program created for and endorsed by the Western Association of Food Chains (WAFC).

ELAM, Christine - Business

2.) HOURLY AS NEEDED, 2019-2020

Public Safety
BOISE, Joshua

Student Health and Psychological Services
SCHILLING, Jeanine

Counseling
TRIO SSS/Student Services
LOPEZ MORENO, Nadia
SANDOVAL, Flor

3.) PART-TIME, Fall 2019

Health Science and Nursing
QUINTERO, Gladys

B. Classified

1. EMPLOYMENT, 2019 - 2020

AGUILAR, Reynaldo, Plumber, 100%, 12 months, Facilities Services, effective September 1, 2019.

GARCIA, Rosalva, Information Specialist 100%, 12 months, Information Technology Services, effective September 16, 2019.
HAGGERTY, Edward, Registration Clerk, 47.5%, 12 months, Admissions and Records, effective September 23, 2019.

SALDIVAR, Anali, Registration Clerk, 100%, 12 months, Admissions and Records, effective September 12, 2019.

Substitutes, 2019-2020

ALVA, Gabriel, General Maintenance Worker, Facilities Services, effective date TBD.

HENRY, Brittany, Student Services Assistant, Counseling, effective October 1, 2019.

2.) RESIGNATIONS

DIAZ, Joseph, Locksmith, 100%, Facilities Services. His last day of employment will be November 14, 2019.

SAMAI, Jendi, Clerk Typist II, 40%, Student Affairs – Foster/Kinship Care. Her last day of employment was October 1, 2019.

VILLANUEVA, Jennifer, Child Development Center Aide, 37.5%, Child Development Center. Her last day of employment was October 4, 2019.

C. Unrepresented (AP 7130), 2019-2020

1. EMPLOYMENT, 2019-2020

Career and Technical Education - Tutor II

ARGOMANIZ, Sarah

Communications and Languages/LAC - Tutor II

AMAN, Uzoma
APODACA, Lynnea
FRANCO, Eric
GARCIA ALVAREZ, Guillermo
LONG, Katrina
LOPEZ, Jonelle
SHOZUYA, Kaylee
SOTO, Kimberly

Health Science and Nursing - Tutor II

HIDALGO, Evelyn
MARQUEZ, Victor
RIVAS, Joe
ROSS, Shawn
SABORDO, Leriza
ZEPEDA, Valerie
Kinesiology, Dance and Athletics-Coaching Specialist
AGUINIGA CAMPOS, Javier
THOMAS, Myles

Mathematics, Sciences and Engineering - Tutor II
SANSTEBY, Krystal

Student Life and Leadership - Student Success Coach II
CASTELLANOS, Juan

Student Success - Student Success Coach II
AGUILAR GARCIA, Veronica

Student Success and Retention - Tutor II
BONIFACIO, Daphne
CONTRERAS, Thomas
DOMINGUEZ, Veronica
ESQUIVEL, Albert
JUNCHEN, Ge
HUDSON, Maria
HUMMEL, Zack
ORTIZ, Daniel
SAMARIN, Dunia
SANTOYO, Richard
WEIHAO, Su

STUDENTS, 2019-2020
AGUILAR-URENA, Karla, Information Technology Systems
AGUILERA, Carlos, Public Safety
ALCALA, Taylor, TRIO SSS/Student Services
ALCORTA-SUAREZ, Kimberly, Student Life and Leadership
ALLEN, Ulysses, EOP&S/CARE
ALVAREZ, Lorenzo, Facilities Services
ANDERSON, Benny, Facilities Services
APODACA, Joyce, Student Life and Leadership
ARAIZA, Jose, Math, Sciences and Engineering
ARROYO, Marina, Financial Aid/Scholarships and Veterans Services
ARROYO, Victoria, Student Success
AYALA, Jessica, Student Life and Leadership
BECAS, Javier, Math Sciences and Engineering
BENITEZ ROSALES, Kevin, Math Sciences and Engineering
BRAVO, Jasmine, Arts and Cultural Programs
BUSTAMANTE, Andrea, Business
CARDENAS, Christopher, Math Sciences and Engineering
CASTILLO, Carolina, Financial Aid
CASTILLO, Maria, Transfer Center
CASTILLO, Monica, Child Development Center
CARRIZOSA, Maria, Math Sciences and Engineering
STUDENTS, 2019-2020 (Continued)

CERVANTES, Ignacio, Communications and Languages
CONCEPCION, Melissa, TRIO SSS/Student Services
CORTEZ, Luis, Student Life and Leadership
COVARRUBIAS, Stephany, Counseling/Career Center
DADO, Mia, Transfer Center
DIAZ, Valerie, Financial Aid/Scholarships and Veterans Services
ESCAÑO, Ashley, Admissions and Records
ESQUIVER, Luz, Student Life and Leadership
ESTRADA, Isaac, Math Sciences and Engineering
FIGUEROA, Natalie, Math Sciences and Engineering
GARCIA, Celeste, Child Development Center
GLENN, Ericka, CalWORKS
GONZALEZ, Alex, Government and Community Relations
GONZALEZ, Rosano, CalWORKS
GUTIERREZ, Marta, Math, Sciences and Engineering
HERNANDEZ, Lupita, Student Life and Leadership
HERNANDEZ, Marilyn, Financial Aid/Scholarships and Veterans Services
HERRERA, Danielle, Math Sciences and Engineering
IBANEZ, Mercedes, Transfer Center
JIMENEZ, Jocelyn, Counseling
JUAREZ, Eddie, Financial Aid/Scholarships and Veterans Services
KANG, Haoxian, Math Sciences and Engineering
LARIOS, Cesar, Math, Sciences and Engineering
LIIM, Eang, Student Services
LOPEZ, Matthew, Communications and Languages
LOPEZ, Yarira, Foster/Kinship Care
LUC, Philip, Student Life and Leadership
MACIAS, Melissa, Math, Sciences and Engineering
MALDONADO, Alejandra, Math Sciences and Engineering
MARTINEZ, Cecilia, Library
MARTINEZ, Samantha, Financial Aid
MENDOZA, Griselda, Student Life and Leadership
MENDOZA, Josselin, Assessment Center
MENDOZA, Tania, EOP&S/CARE
MEZA, Janette, Outreach and Educational Partnerships
MORALES-HERNANDEZ, Stephanie, Student Life and Leadership
NGUYEN, Vu, Math Sciences and Engineering
NUÑEZ, Marya, Math Sciences and Engineering
NAVARRO, Edgar, Math Sciences and Engineering
OLIVA, Jonathan, Student Life and Leadership
PACHECO, Steven, Student Life and Leadership
PEÑA, Alondra, Outreach and Educational Partnerships
PLACENCIA, Ashley, Math Sciences and Engineering
PRECIADO, Austin, MESA/TRIO
QUINTANA, Patricia, Transfer Center
RAMIREZ, Javier, Business
REYES, Jason, Student Life and Leadership
REYES, Perla, Math Sciences and Engineering
REYES-GONZALEZ, Christopher, MESA/TRIO
RICO, Ruby, Math Sciences and Engineering
RIVERA, Elena, Center for Career and Re-Entry Services
STUDENTS, 2019-2020 (Continued)

ROBERTS, Bianca, Student Success and Dream Center
ROBBINS, Brennen, Public Safety
RODRIGUEZ, Marissa, Financial Aid
RODRIGUEZ ORTIZ, Alejandra, Student Success and Dream Center
ROMERO, Krystal, Transfer Center
ROMERO, Serena, EOP&S/CARE
ROSALES, Alfonso, Contract Management and Vending Services
ROSALES, Pablo, Math Sciences and Engineering
SALDANA, Ruby, Contract Management and Vending Services
SANCHEZ, Julian, TRIO SSS/Student Services
SANCHEZ, Sharolyn, CalWORKS
SANDOVAL, Kyara, Student Life and Leadership
SEGURA, Edwin, Student Success
SERRANO, Sarah, EOP&S/CARE
SHORT, Amanda, Math, Sciences and Engineering
SICAIROS, Andrew, Financial Aid/Scholarships and Veterans Services
SKINNER, Madeline, Math, Sciences and Engineering
SOTO, Jacqueline, Communications and Languages
THORNHILL, Bryan, Contract Management and Vending Services
TIMAL, Desiree, CalWORKS
TO, Van, Math Sciences and Engineering
VALERA, Julian, Student Life and Leadership
VARGAS, Stephanie, MESA/TRIO
VEGA, Josie
VELAZQUEZ, Lizette, Admissions and Records
WANDSBERG, Veronica, Continuing Education
YERENA, Angela, Financial Aid
ZARAGOZA, Andrea, First Year Success Center

VOLUNTEERS, 2019-2020

AVILA, Hennessy, Kinesiology, Dance and Athletics
CARDINA, George, Child Development Center
DE ANDA, Brenda, Child Development Center
ESPINOZA, Joanna, Child Development Center
GARCIA, Christopher, Child Development Center
HERNANDEZ, Amy, Child Development Center
LOONEY, Mairead, Child Development Center
LUNA, David, Child Development Center
MICHEL, Joe, Child Development Center
NUNEZ, Devin, Child Development Center
PALUMBO, Johnny, Child Development Center
PARK, Ethan, Child Development Center
RUIZ, Giovanni, Kinesiology, Dance and Athletics
SANCHEZ, Marissa, Child Development Center

5. CONSENT ITEMS - ACADEMIC AFFAIRS - CURRICULUM

A. Hour Change
Curriculum Items
The following items have been processed according to college policy for the development of curricula, which includes review and approval, by the District Curriculum Committee:

a. **Hour Change**
The following noncredit course has been recommended for an hour change to reflect an increase/decrease in course content.

NBAS 010: Supervised Tutoring in Mathematics
Hour Change: From: 1 to 180 Lab
To: 1 to 360 Lab

6. **ACTION ITEMS - PRESIDENT’S OFFICE**

**Action: A. Board Sub-Committees Reporting Out**

That the Board of Trustees
1) Discuss the extension of one sub-committee
2) Sunset those sub-committees that have completed their work.

Motion by Vicky Santana, second by Rosaelva Lomeli.

The Board made a friendly amendment to the original motion to move this from action to an information item in the future.

**#169. Final Resolution: Item Carries (6-0)**
Nos: None.
The Student Trustee advisory vote was yea.

**Action: B. Revision of Board Policy 3715 Intellectual Property, (First Reading)**

The Board of Trustees approved Board Policy 3715 - Intellectual Property for first reading. Please see attachment.

Motion by Vicky Santana, second by Norma E. García.

**#170. - Final Resolution: Item Carries (6-0)**
Yea: Gary Mendez, Norma E. García, Oscar Valladares, Rosaelva Lomeli, Vicky Santana
The Student Trustee advisory vote was yea.

**Action: C. 2019/2020 Board Agenda Work Schedule**

That the Board of Trustees
1) Review and discuss the items that come forward to the Board adding or deleting items;
2) Approve the Board Agenda Work Schedule for 2019-2020.

Motion by Rosaelva Lomeli, second by Vicky Santana.

The Board made a friendly amendment to the original motion to move this from action to an information item in the future.
#171. - Final Resolution: Item Carries (6-0)
Yea: Gary Mendez, Norma E. García, Oscar Valladares, Rosaelva Lomeli, Vicky Santana
Nos: None.
The Student Trustee advisory vote was yea.

**Action: D. Study Sessions for the Remainder of Fall 2019 & Spring 2020**

That the Board of Trustees:

1) Review and discuss dates that are agreeable;
2) Approve the proposed Study Session dates for the remainder of Fall 2019 and Spring 2020.

Motion by Vicky Santana, second by Norma E. García.

The Board made a friendly amendment to the original motion to move this from action to an information item. Dates that the Board committed to are:

Monday, October 28, 2019 and Wednesday, November 6, 2019 for study sessions. No study session will be held during the month of December due to the holidays. The Board re-committed to holding study sessions on the 4th Wednesday of every month beginning in January 2020, with the March study session being held on Wednesday, March 18th due to spring break the week of March 24th when the college is closed.

#172. - Final Resolution: Item Carries (6-0)
Yea: Gary Mendez, Norma E. García, Oscar Valladares, Rosaelva Lomeli, Vicky Santana
Nos: None.
The Student Trustee advisory vote was yea.

**Action: E. Discussion of and Consideration of Action to Appoint Legal Counsel**

That the Board of Trustees amended the motion to go through the RFQ process for District Legal Counsel.

Motion by Rosaelva Lomeli, second by Gary Mendez for the purposes of discussion.

Trustee Lomeli read a statement aloud regarding District legal counsel and made a motion to appoint the firm of Alvarez-Glasman and Colvin, a local legal firm that works with public and local agencies.

Trustee Santana asked if this is a request to have general counsel appointed by the Board?

Trustee Lomeli affirmed.

Trustee Santana stated for the record that this will add significant costs to our legal fees. When we have counsel sit at the dias, as we have earlier this year, what are they doing to prepare for the meeting? Her expectation is that the attorney is knowledgeable in terms of what the Board is voting on and that counsel is a part of it. Counsel should know the RFP process, Government Code and the parameters of our collective bargaining agreements. They should not be sitting here just to answer questions. It is malpractice for the attorney if they are sitting on the dais and we have the expectation that they know everything that we are voting on. What Trustee Santana is uncomfortable with, is Trustee Lomeli’s recommendation to take action to appoint counsel. We just had an RFP in March that the board has not taken action on and we have respondents. She thinks the expectation was that we would have a variety of attorneys available to the Board. We have the option of going out for an RFP again because that has
been our practice. Ms. Santana is uncomfortable appointing a firm from the dais because the board has not defined the scope of work and what the costs would be. She was not sure what this item was and spoke to Dr. Reyes preemptively asking what our legal costs have been in the last three fiscal years. We have not had significant legal costs. In 2016-2017 the District paid $38,000, in 2017-2018 the amount paid was $68,000 and 2018-2019 the amount paid was $45,000. Trustee Santana just wants to make her colleagues aware that bringing on general counsel who will do the robust work that she has the expectation of them completing is going to double if not triple the amount the District currently pays.

Trustee Mendez speaking as an individual board member, had a specific request regarding legal services. He wants to know and trust counsel that is going to be able to answer the question of $50 million dollars of District funds put aside? How did that happen? Wasn't the Board’s approval necessary? Was its malfeasance? Was it legal? Was it ethical and then he will let this go. He is deeply concerned as an elected official, who is a branch of the State of California, and has a heavy responsibility as elected officials who represent local communities. Trustee Mendez has concerns regarding decisions like that. It may have been good, he has not arrived at that yet. What does the Board need to know as a governing body if these types of actions are even allowable? He doesn’t think so. He would like to be able to trust legal counsel to answer questions directly without considering if they are going to get a contract or getting paid. He is questioning the pillars of democracy at this time and is seriously concerned. Is one person able to act alone and move around $50 million dollars? That is Trustee Mendez's specific need right now and there are some firms that he simply does not trust.

Trustee García stated for the record, that she supports Trustee Lomeli that the Board members have all struggled with legal issues the Board has stumbled upon and even got heated with each other on the legalities of matters. She thinks if the Board had counsel present at all of the Board meetings, someone who is objective, unpolitical, who is working on behalf of the college, would help the Board move along together. She wants to support Trustee Lomeli’s statement that the Board should have general counsel present at meetings. This will also assist the Superintendent/President and would be a resource where the Board can go to ask questions, legalities and what Trustee Mendez speaks to. She hopes that is the direction that we move in.

On the process, we as a Board do not issue or negotiate contracts. We on this dais do not ask for any firm to be hired. That is the job of the Superintendent/President to have an objective process and to make a recommendation to the Board about counsel. We all trust the Superintendent/President. Yes, he is fairly new but nonetheless that is under his purview. We have an objective here, but we also need to have a variety of specialized counsel who service the Board, the Superintendent/President and the District. There are personnel, employment law, bond financing, construction, bargaining attorneys, educational lawyers. Brown Act is another area and understanding in making sure that we do not get in trouble. That is how she views counsel. While 100% supportive of Trustee Lomeli’s statement to have general counsel, it is not under the Board’s purview to appoint counsel on the spot. The District has a process for RFQ and RFP’s and that needs to be adhered to before the Board can take any action. We as individuals know many attorneys and firms, but to skip the process and directly appoint is crossing our boundaries. This is the role and responsibility of the Superintendent/President.

Trustee Lomeli stated for the record, and clarified that she has not negotiated any contracts at all. She did reach out to Dr. Reyes along with Board President Valladares. They asked for an RFP and per Dr. Reyes’ recommendation, asked if there was a firm that Trustee Lomeli had in mind? At the time, Trustee Lomeli’s answer was no. That is where this item is coming from and why Trustee Lomeli is recommending appointment of this firm. Trustee Lomeli wanted to be clear that she did not negotiate any contracts. If the Board decides to move on the item, then it is for Dr. Reyes to carry out.
Trustee Santana reported that we did have an RFP so she is now a bit confused. The first concern is that we have to do something with the current RFP by either withdrawing it and making a new one or taking action. The Board needs to do something with it. The other concern is by taking action, we lose the competitiveness to get better pricing. If we go with this firm then later, we may be backing ourselves into a corner during negotiations because we have no leverage. We may be getting the partner rates every single time rather than an associate rate. In the spirit of supporting the idea of general counsel, we are doing this backwards and we will be paying more than we would by going through the RFP process. It is in our best interest to see the rates first in order to have leverage to negotiate rates.

Trustee Mendez ask a clarifying question to ensure his understanding. It is his understanding that this item is not replacing firms who specialize in certain areas because the District has firms on retainer that have the Board’s trust in certain areas. We are not getting rid of firms that do specialized work in this motion correct?

Trustee Lomeli affirmed.

Trustee García once again reminded the Board that we have a process and procedures in place. She apologized for saying “negotiate contracts.” We act as one board, so we individually cannot direct the Superintendent/President to develop an RFP. We have to direct him as a Board.

The Board President, Board Vice President, Clerk or any member of the Board, cannot give that directive individually and that is one place where we always held ourselves accountable. There were never RFP’s or contracts without a collective conversation at the Board level. Trustee Garcia hopes that in the study session that the Board can go back to the ground rules in terms of what the Board’s role is and what is the Board’s collective role. She asked Dr. Reyes, who is a seasoned Superintendent/President, how he has brought counsel aboard. She wanted to hear Dr. Reyes’ perspective on process and his recommendation on how to move forward.

Dr. Reyes shared his perspective in terms of having general counsel at the meetings make sense with the understanding that they have all the information to provide an opinion. You are not going to pay counsel to sit at meetings for four or five hours. Counsel can be paid for ten hours per month to be prepared for the Board meeting and sit here so the cost is something that we all need to consider. The second piece is that, in his experience, certain firms and attorneys are very good in some things and deficient in other areas. He said that because counsel will be first to admit up front and disclose that an area is not their expertise and refer to another counsel. There are times where there is a conflict of interest if for example, another college is involved whom the attorney represents or lack of knowledge of the area. It has not been his experience where a District retains one firm and then works solely with that firm. There are a variety of firms to draw from if there is a pool or attorneys. If a District has five agreements with five different firms, you use the one that you need at the time for that area of expertise. This has been his experience, practice and the norm. As far as the process goes, and Stephen may be of help with this, there is an administrative procedure is in place when you have this type of question. We get bids, there is opportunity for firms to compete. Dr. Reyes is a little concerned, and he is not a Brown Act expert, but he thinks the public should have knowledge about the actions we are taking and by not noting the firm’s name on the agenda item, it could be perceived as though we are not being as transparent as possible. The item tonight states “discuss” not actually appointing a firm. This needed to be clear if the Board was going to make an appointment tonight. Dr. Reyes does not disagree with having counsel present and available will help all of us.

Trustee Mendez recalled that when he began his tenure as trustee, the District had Ochoa & Sillas as general counsel. Ochoa & Sillas dissolved their firm so the District looked at alternatives. At that time, the District looked at specialties. We tried it and it worked out. Generally, professional services are a specialty area of contract law in the State of California that allows government to appoint. We are
government, according to our Board Policies. Policy states that the Board hires and the Superintendent uses. So, our oversight of government, oversight of the voters, the community, the Board hires, the Superintendent uses. The Board is the governing body, we have employees. So, we have that right in regards to professional services contracts where there is no bid. You base it on reputation. You do not go with the low bid.

You hire because there is a specialty in specific areas. This worked ok but the need has now arrived and there has always been a hint of it, general counsel has been there to answer our governance issues. It is not construction, personnel, etc. Being government in the state of California, that advice is very important. Trustee Mendez pinches himself now, but he did not know some of these things were happening. This is where the Board needs some advice. A specialty in employment law is not going to help with governance matters. Employment law is different. As you all know, there are good lawyers that have worked out and others that did not. General counsel for governance will be very helpful as we work as an institution. Trustee Mendez wants to work with his colleagues. It is better to work things out and he is glad that this discussion is happening tonight. So, the Board can decide who they want as counsel and it is no one elses’ decision. He would like an attorney who conveys trust. A suggested compromise perhaps the Superintendent & Board President come up with a short list of attorneys and make a recommendation to the full Board for consideration.

After hearing no further discussion, the Board made a friendly amendment to the original motion and specified that staff move forward with the Request for Qualifications process and make recommendations for the Board to consider once the RFQ process is completed.

#173. - Final Resolution: Item Carries (6-0)
Yeas: Gary Mendez, Norma E. García, Óscar Valladares, Rosaelva Lomeli, Vicky Santana
Nos: None.
The Student Trustee advisory vote was yea.

Action: F. Board Consideration on the Termination of Services/Contract with Law Firm of Liebert Cassidy Whitmore (LCW)

Motion by Rosaelva Lomeli, second by Vicky Santana for the purposes of discussion.

Trustee Santana reported that the job of counsel is to interpret of the law. We should not be shopping for an answer among the various counsels that we contract with. It will service the District well to have a robust list of legal counsel. While she respects what has been shared during the previous discussion, legal advice is not to be used in a negative manner. If we narrow our choices it may put us in a bind down the road. The more robust our choices the better positioned the District is. No complaints have been filed in regards to Liebert Cassidy Whitmore (LCW).

Trustee Mendez reported that the bulk of the District’s work is done by Atkinson, Andelson, Loya, Ruud & Romo (AALRR) and to have other firms provide opinion on the same topic is a duplication of services. That happened regarding the skyping matter for a Board meeting and it is his perspective that the District received a bad opinion. Opinions, in the past, had often been used in a negative manner by the Superintendent. It is his opinion.

Trustee Campillo asked the ramifications are of separating from this firm? The issue here is legal advice and the law. Attorneys side with the law and do not side with the Board nor the Superintendent/President.

Trustee Valladares reported that just because a firm is the largest does not mean they are the best for the District.
Trustee García reported that Liebert Cassidy has done a great deal of training with Los Angeles County. We must be thoughtful in terms of what we are putting on the public record. Trustee García shared that she had reached out to LCW on a matter and that the firm notified her that they could not respond because it would be a conflict and unethical. In all of her interactions with attorneys from LCW, they have been of the highest caliber and very professional.

#174. Final Resolution: Item Carries (3-2). Student Trustee- No.
Yeas: Gary Mendez, Oscar Valladares, Rosaelva Lomeli
Nos: Norma E. García, Vicky Santana
The Student Trustee advisory vote was no.

7. ACTION ITEMS - FINANCE & BUSINESS

Action: A. Appointment or Reappointment to Rio Hondo College Citizen’s Oversight Committee

Motion by Norma E. Garcia, second by Rosaelva Lomeli for the purposes of discussion.

Trustee Garcia reported she would like to re-appoint Alicia Marie Lopez to her second term on the RHC Bond Oversight Committee representing Trustee Area 1 - El Monte.

Trustee Garcia also appointed Luis Guzman to replace Christian Diaz as the second appointee on the RHC Bond Oversight Committee representing Trustee Area 1 - El Monte.

Trustee Campillo appointed Diana Macias Legante to the RHC Bond Oversight Committee representing the ASRHC Students.

Trustee Lomeli reported that she was not ready to appoint at this time and will defer to the next meeting.

#175. Final Resolution: Item Carries (6-0).
Yeas: Gary Mendez, Norma E. García, Oscar Valladares, Rosaelva Lomeli, Vicky Santana
Nos: None.
The Student Trustee advisory vote was yea.

8. INFORMATION ITEM(S)

Information: A. Building Program Update – See attachment.
Information: B. Retirement of Administrative Procedure 4026 – See attachment.
Information: C. Board Conference & Events Calendar 2019 – See attachment.
Information: D. Consideration of Adjustment to the Adopted Budget/General Fund
This item will move forward as an action time for consideration by the Board at the November 13, 2019 meeting.

9. STAFF & BOARD REPORTS

Information: A. Superintendent’s Board Report & Staff Reports
Information: B. Board of Trustees Reports
10. CLOSED SESSION

Trustee Valladares read aloud the items to be discussed in closed session and recessed the meeting at 10:02PM. Trustee Valladares reconvened the meeting at 11:05PM and reported the following action taken in closed session.

Closed Session Action: A. Pursuant to Section 54957: PUBLIC EMPLOYEE PERFORMANCE EVALUATION-Superintendent/President

No action taken in closed session.

Closed Session Action: B. Pursuant to Section 54957: PUBLIC EMPLOYEE EMPLOYMENT (4)

10.B.1. Full-time Counselor; Career and Technical Education, Non-Tenure Track (Categorically Funded).

It was moved by Gary Mendez, seconded by Rosaelva Lomeli that the Board of Trustees accept the Superintendent/President’s recommendation to employ Judy Morales as a Full-time Counselor; Career and Technical Education, Non-Tenure Track (Categorically Funded).

#176. Final Resolution: Item Carries (5-0).
Yeas: Gary Mendez, Norma E. García, Oscar Valladares, Rosaelva Lomeli, Vicky Santana
Nos: None.
The Student Trustee is not present for closed session.

10.B.2. Full-time Chemistry Instructor, Tenure Track.

It was moved by Vicky Santana, seconded by Rosaelva Lomeli that the Board of Trustees accept the Superintendent/President’s recommendation to employ Theodoros Kidane as a Full-time Chemistry Instructor.

#177. Final Resolution: Item Carries (5-0).
Yeas: Gary Mendez, Norma E. García, Oscar Valladares, Rosaelva Lomeli, Vicky Santana
Nos: None.
The Student Trustee is not present for closed session.

10.B.3. Interim Project Manager, RISE (Categorical).

It was moved by Vicky Santana, seconded by Gary Mendez that the Board of Trustees accept the Superintendent/President’s recommendation to employ Joe Louis Hernandez as an Interim Project Manager, RISE (Categorical).

#178. Final Resolution: Item Carries (5-0).
Yeas: Gary Mendez, Norma E. García, Oscar Valladares, Rosaelva Lomeli, Vicky Santana
Nos: None.
The Student Trustee is not present for closed session.

10.B.4. Interim Vice President, Finance and Business

It was moved by Vicky Santana, seconded by Rosaelva Lomeli that the Board of Trustees accept the Superintendent/President’s recommendation to employ Chris Hawken as an Interim Vice President, Finance & Business.
179. Final Resolution: Item Carries (4-1).

Yeas: Gary Mendez, Norma E. García, Rosaelva Lomeli, Vicky Santana
Nos: Oscar Valladares.
The Student Trustee is not present for closed session.

Closed Session Action: C. Pursuant to Section 54957: PUBLIC EMPLOYEE DISCIPLINE / DISMISSAL / RELEASE

No action taken in closed session.

Closed Session Action: D. Pursuant to Section 54956.9: CONFERENCE WITH LEGAL COUNSEL – Anticipated Litigation (1 Case)

No action taken in closed session.

11. ADJOURNMENT

It was moved by Vicky Santana, seconded by Rosaelva Lomeli that the Board of Trustees adjourn the meeting at 11:05PM.

180. Final Resolution: Motion Carries (5-0).

Yeas: Gary Mendez, Norma E. García, Oscar Valladares, Rosaelva Lomeli, Vicky Santana
Nos: None.
The Student Trustee was dismissed before recessing to closed session.

The next regular meeting will be held on Wednesday, November 13, 2019, 6:00PM
Rio Hondo College
Bond Program Update
As of: October 2, 2019

Pico Rivera Ed. Ctr
• 2 new DSA Comments remain to be addressed, in order to certify project
  • New DSA Comment: ADA accessible ramps
    ➢ The approved CCD has to be reissued to DSA, this is due to concerns with previous materials specified in the previously approved CCD. Additional Architectural services of $4,500 will be needed to reissue a new CCD, this cost will be deducted from the contractors approved cost of $73,451.58, no additional funding needed at this time.
    ➢ Fabrication of ADA Ramps is being coordinated at this time

• Light Pole method of Attachment, located in Parking Lot
  ➢ DSA Inspector after the completion of project identified that Light Pole in the parking lot required improved/new method of attaching to Base.
  ➢ Cost proposal received to address light pole new attachment in the amount of $2,900. Del Terra would like to submit a Board agenda item at the November Board meeting.

Nursing Project / HS1-HS10 Buildings
• 1 DSA Comment remains to be addressed, in order to receive DSA certification of the project.
  • Existing electrical conduit installed on the roofs of the existing portable buildings needs to be properly supported
    ➢ CCD to address the DSA comments was approved by DSA on 6/25/19
    ➢ Del Terra received a proposal for $27,120. to address the approved CCD, Del Terra would like to submit this to the Board at the October meeting
L Tower Seismic Upgrade Project

- Current construction status
  - 175 cubic yards for concrete Column foundations and grade beams on North, West, and South have been poured as well as all of the Concrete Caissons. East side of building under pinning and shoring are ongoing. Drilling and epoxying dowels at the lower ground GL A and around the L Tower existing Footings.
  - Structural Steel embedded items have been poured in place on North, West, and South Sides. Drilling epoxy anchors on the West and Eastside 2nd, 3rd, and 5th floor for the HSS building perimeter installation. Laying out the mechanical screen on the roof.
  - Installing Electrical conduit runs at the 2nd floor 5th floor and Basement. Installing wire for the mechanical VAV units.
  - Metal stud framers currently laying out walls at the basement and floors. Installation of the Fire Sprinklers on the 5th floor continues.

- Delay Claim status
  - Pinner provided COR list has been reviewed and Del Terra’s executive management has contacted Pinner executive management for a final attempt at Global negotiations settlement. Rio Hondo College’s legal counsel and Administration has approved Del Terra to conduct the meeting.
  - However, any new COR’s after the date of settlement are being reviewed by Del Terra construction management team as Pinner provides the documentation

- Schedule update
  - Latest Pinner August 2019 monthly update states Substantial Completion as October 17, 2020
  - Pinner claims that Structural Steel man power is at a shortage and they are in talks with their Steel sub to develop mitigation method to provide adequate manpower
  - Del Terra is in ongoing negotiation with Pinner to validate their assertion of October completion. Pinner is required to provide validation of their extended time request.

New Pinner COR
- Roof Replacement
  - Del Terra is reviewing the Proposal for the additional cost for the Roof Replacement of the L-Tower Bldg. Negotiations are ongoing on the Cost to remove and replace roofing system.
  - With offsetting Credits negotiated by Del Terra, cost is tentatively estimated to range from $100,000 to $150,000
• Exterior Maintenance Crane, OSHA Requirement
  ➢ Per OSHA, due to the height of the L-Tower an OSHA compliant Exterior Maintenance System is required to be installed on the roof of the Building.
  ➢ The current cost estimate to acquire the Equipment only is $500,000
  ➢ The Design and Engineering of the Installation is still pending from the Architect team
  ➢ Once the design is contemplated, an estimate of the Installation Cost will be provided

Rio Plaza
• California Geological Survey (CGS) approval was granted on 3/26/19
• Previous Superintendent approved and provided direction to Westberg & White Architects to review the shade structures for the project and provide shade for the area where students will wait for the bus & tram to arrive
• New rendering drawing was received from Westberg & White showing a revised shade structure for the bus stop & tram stop locations
• President Dreyfuss approved the revised Shade Structure, pending Architects proposal and final design modification
• Meeting with Bus Transportation agencies took place to discuss the Drop Off/Pick Up process during construction
• LA County Public works design review fees of $2,000 was approved and will be submitted to the Public works Dept. with the construction drawings for review to obtain specific engineering and details for the off-site improvements
• DSA review comments response will be submitted along with a letter from the College to address the flag pole review exemption
• The Local Fire authority has required a new fire hydrant to be installed with the project which will also require San Gabriel Water District design review
  o Based on previous communications with San Gabriel Valley Water, they will not allow any new water connections to their system until the Water Tank issue is resolved
  o Previous cost estimates and resolution options have been discussed with previous President

Wray Theatre & Music Building
• Rio Hondo College received State Funding Approval for $11,374,300 on July 19, 2019 for the project
• The Architect indicated that the based on the actual market construction cost for this project may be closer to $24,000,000
The Project is currently in the Design phase. Del Terra met with the design team and Mr. Linsell, Dean of Arts & Cultural Programs, on 8/15/19 to review and discuss the programming of new project.

On 8/28/19, Del Terra met with the design team and DSA to discuss the project design requirements as well as the project schedule:
  - The design team shared floor plans and sections with DSA.

Del Terra met with the design team and Mr. Linsell on Wednesday, September 11, 2019 to discuss further development of the floor plans and sections based on the prior meeting.

Del Terra met with the design team, Mr. Linsell, and the end user group on Wednesday, September 25, 2019 to discuss further development of the floor plans and sections based on the prior meeting and the college’s needs.

During the September 25th meeting, the Architect indicated that structural upgrade modifications might be required in both the Wray Theatre and the Campus Inn, based on structural calculations and report by its structural engineer:
  - A meeting with DSA is scheduled for Monday October 7, 2019 (Tentatively) to discuss the finding of the report and potential structural upgrades
    - The Schematic Design documents are scheduled to be complete by October 30, 2019.
I. International education should encourage programs that support learning about other cultures, global issues, and the exchange of Californians and international students and scholars, such as:

A. Develop courses of study in as many fields as possible to increase students' understanding of global issues and cultural differences.

B. Offer courses in languages other than English to train students to communicate effectively in other cultures and to enhance their understanding of other nations' values.

C. Provide opportunities for students in all majors to participate in study abroad programs to enrich their academic training, perspectives, and personal development.

D. Provide opportunities for domestic and international students to interact effectively and routinely share their views, perceptions, and experiences in educational settings.

E. Develop innovative public educational forums and venues to explore global issues and showcase world cultures.

II. For international students and scholars

A. Encourage the presence of qualified students from other countries with sufficient geographic diversity to inspire an appreciation for differences among cultures and a deeper understanding of the values and perspectives of other people.

B. Facilitate faculty exchange and collaborative partnership programs with institutions in other countries.

C. Initiate collaborative research undertakings to address issues of global significance.

D. Recruit and retrain the world's best and brightest faculty to educate California's students as globally competent citizens.

III. Reference:

Education Code 66015.7
<table>
<thead>
<tr>
<th>OCTOBER</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>October 9</td>
<td>Regular Board Meeting</td>
<td></td>
</tr>
<tr>
<td>October 16-19</td>
<td>ACCT Leadership Congress</td>
<td>San Francisco, CA</td>
</tr>
<tr>
<td>NOVEMBER</td>
<td></td>
<td></td>
</tr>
<tr>
<td>November 11</td>
<td><em>HOLIDAY – COLLEGE CLOSED</em></td>
<td></td>
</tr>
<tr>
<td>November 13</td>
<td>Regular Board Meeting</td>
<td></td>
</tr>
<tr>
<td>November 21-23</td>
<td>CCLC Annual Convention</td>
<td>Riverside, CA</td>
</tr>
<tr>
<td>November 28-29</td>
<td><em>HOLIDAY – COLLEGE CLOSED</em></td>
<td></td>
</tr>
<tr>
<td>DECEMBER</td>
<td></td>
<td></td>
</tr>
<tr>
<td>December 11</td>
<td>Regular Board Meeting</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Annual Organization/Election of Officers</td>
<td></td>
</tr>
<tr>
<td>Dec. 24 – Jan 1</td>
<td>Winter Break – College Closed</td>
<td></td>
</tr>
</tbody>
</table>

Updated 09/30/19