

# **Student Learning Outcomes Committee**

## **Meeting Report**

### **September 2016**

Members Present: Lupe Alvarado; Alyson Cartagena; Karleen Curlee; David Dawson; John Frala; Rachel Garcia; Yvonne Gutierrez-Sandoval; Scott Jaeggi; Sondra Moe; Daniel Osman; Joseph Rhee; Barbara Salazar; Shelly Spencer; Adam Wetsman

Guests: Dulce Delgadillo

#### **I. Update on TK20 and SLOlutions**

- a. Adam Wetsman reported that the transition to TK20 has been delayed. The system is not well suited to manage our SLO information for several reasons, the most pressing of which is that it is too cumbersome. There were several phone conferences and online demonstrations of the capabilities of TK20. After consideration of the features, it was decided to hold off implementation of the new system. TK20 has been very responsive to our needs and is working to make improvements do that implementation can occur for the 2017-2018 school year.

In the meantime, Matt Koutroulis has agreed to continue maintaining SLOlutions for the 2016-2017 academic year. He had not been maintaining the software since it was purchased by another party several years ago. However, the new company has not used the software. SLOlutions will also have some improvements made to make the software even better.

#### **II. Update on missing assessment reports**

- a. SLOlutions has been updated so that there is a new Reports feature that allows for the easy retrieval of all courses that do not have assessment reports. There are still many missing reports from the 2015-2016 academic year. JoAnna Schilling is working on this and the deans have been contacted, along with faculty in some of the areas with the greatest deficiencies. Matt Koutroulis has removed courses that were not offered during the year, bringing the total down. We are still at only 70% compliance. The goal is to get over 90% in the next few weeks.

Some have reported that people have entered data, but it gets lost in SLOlutions. Adam Wetsman will contact Matt Koutroulis about that to see if those courses can be identified. Meanwhile, specific problems should be brought to the attention of Adam Wetsman so that the issue can be resolved.

There also may be some confusion in SLOlutions when writing assessment reports since there is an option to “Save” and another option to “Submit”. Adam Wetsman will contact Matt Koutroulis to see if the save feature can simply be removed in order to avoid confusion.

The suggestion was made to email faculty about what to do if courses were taught solely by part-time faculty. Since they did not have to enter assessment data or reports last year, some sections and/or courses might be missing information. Full-time faculty should be instructed to go in and simply write a report stating what the problem is and that future years will see both data and assessment reports.

### III. SLO Symposium (February 3 NOCCCD in Anaheim)

- a. Adam Wetsman, Howard Kummerman, Dulce Delgadillo, Alyson Cartagena, Barbara Salazar, and Shelly Spencer indicated that they would attend the workshop in February.

### IV. Survey Results

- a. The Committee discussed the results from the Flex Day survey on SLOs. A few key trends were identified. One was that faculty would like more reminders about what they should be doing with SLOs. Adam Wetsman said that he would send out more email reminders. Another was that more time was needed for discussing SLOs. Adam Wetsman suggested that he would see about incorporating more time during Flex Days.

### V. Adjournment