**Staff Development Committee Meeting**

**Wednesday, December 5th, 2018**

**Present** – Katie O’Brien, Teresa Martinez, Alice Mecom, Vanessa Chavez, Lisa Sandoval, Sable Cantus, Maria Martinez, Sandra Rivera

**Grant Review –**

* $6,201 in total fundable requests that met the deadline. There is $10, 251 of the general Staff Development funds available for the remainder of the year, $2,132 in CSEA funding. If we decided to fund all them we would have $4,646 in general funds and $1,166 in CSEA funds left over for next round.
* Katie O’Brien request for $576 to attend the California College Council on Staff Development 2019 Annual Conference – Approved but the committee would like for Katie to add this event to the budget and make it a line item so it is automatically funded.
* Don Mason request for $595 to obtain the ALICE Instructor Certificate training – Approved.
* Gisela Spieler-Persad request for $400 to attend two online workshops Racial Microaggresions and Supporting Men of Color – Approved.
* IT Department request for $2100 to attend the CCC IT Professionals conference – Partially Approved for $1800.00 which is the maximum allowed for one event. $1,100 will come out of the CSEA funds.
* Lauren Maki request for $750 to take the Online MBTI Assessment Certification – Approved.
* Miachelle Andrade request for $100 to attend the Branches Atelier Educator Tour – Approved.
* Vanessa Chavez request for $200 to take the Online College Counseling Course – Approved.
* Dana Arazi request for $750 to take the ASL Literature Online Course – Approved.
* Counseling request for $1800 to have an All Campus Counselor Training – Partially Approved amount not to exceed $100.0

**January Meetings –**

* First meeting will be on Wednesday, January 9th, 2019, 2pm – 3pm .
* Special meeting with guest to speak on Vision Resource Center – Tuesday, January 22nd, 2019 2:30pm – 3:30pm in LR 128.

**Spring FLEX Day Review –**

* Melinda Karp, who was recommended by Teresa Dreyfuss will be the Keynote Speaker on FLEX day and will be discussing Guided Pathways.
* The committee review the potential agenda for the day and were pleased with the flow of the day.
* The committee discussed the potential of having the President’s office pay to the Managers and Classified lunches for FLEX day since it is an only Faculty lunch sponsored by the Faculty Association. Katie will ask Teresa is she is willing to do that. If the answer is no, Katie will ask if Rio Café can be open for the day so that there is an option to buy lunch.

This meeting adjourned at 3:30pm, with the next meeting to be on Wednesday, January 9th, 2019.