**Staff Development/FLEX Meeting**

**August 28th, 2019, 2:30-3:30**

1. **Staff Development and FLEX Minutes for 8/7/19**

**II. Welcome of New Staff Development/FLEX Committee Members**

A. Review of By-Laws

 B. Q & A

**III.** **Initial review of prospective 2019-2020 Budget (see next page)**

**IV. 2019-2020 Grants Timeline & Information**

1. Maximum Amounts
2. Prospective time lines

*Fall application due: 9/20/19 for projects between 9/30/19-2/29/19*

*Winter application due: 12/6/19 for projects between 12/9/19-5/1/20*

*Summer application due: 4/3/19 for projects between 5/1/20-9/25/20*

1. Travel Authorization/Application Edits
2. Other

**V.** **Fall Activities**

A. Meeting with Dr. Reyes to review issues/priorities

 B. PD Needs Assessment Review and Activities Planning

 C. Program Plan – Due October 18th

 D. R & R retreat – November, 1st

 E. Other

**VI. Updates**

A. CSEA

 B. Management/Confidential

 C. Technology Training

 D. Guided Pathways

 E. Leadership Academy

 F. Basic Skills

 G. Title V

 H. Online Education

 I. SanFACC Mentor

 J. Other

**FLEX Meeting**

1. **Initial FLEX Day Feedback (can review evaluation results at next meeting)**

**II. Other**

Draft Proposed 2019-2020 Staff Development/FLEX Committee Budget – 8/28/19

**Title Suggested 2017-2018 Spent Remaining**

Supplies **$1,325.00**

Memberships **$175.00**

Staff Gatherings & Retreats **$1,700.00**

Grants **$27,500.00**

General Travel/Conference/Workshops $19,000.00

Administration 101 Training $5,000.00

CSEA Set Aside $3,500.00

 Speakers

 Food

 Supplies

Stipends

Other Services – **$2,800.00**

 Stipends $1,000.00

 Hospitality/Food $1,800.00

Other Services: **$18,500.00**

Speakers/Campus Initiatives $5,000.00

New Faculty Success Seminar $10,000.00

Online Education Faculty Training $3,500.00

Other Services:

Leadership Academy **$1,000.00**

 Speakers

 Retreat Accommodations

 Food

 Supplies/Materials

 Other

Staff Development Total **$53,000.00**