**Staff Development/FLEX Committee Meeting**

**September 25th, 2019**

**Present –** Katie O’Brien, Teresa Martinez, Michaela Brehm, Sandra Rivera, Sable Cantus, Kathy Gomez, Brenda Harlow, Ruthie Retana

**Approval of Minutes –** The minutes of the September 11th, 2019 meeting were approved as submitted

**Grant Review –**

* Michelle Casas request for $200 to attend the CASFAA 2019 Conference – Approved
* Alex DeJean request for $200.00 to attend the NCA 105th Annual Convention – Approved
* Connie Gutierrez request for $595 to attend the CAPED Conference – Approved
* Katherine Lampart request for $738.80 To attend the CAPED Conference – Approved
* Andy Howard request for $200 to attend the Conference of Citizen Climate Lobby – Approved
* Claudia Rivas request to attend the Library Marketing and Communications Conference – This grant did not have a breakdown of the total amount requested, the committee would like to know the amount requested before approving – Katie will contact Claudia for that amount.
* HyunHee Kim request for $200 to attend the American Society for Cell Biology and European Molecular Biology Conference – There was no back up information on the conference. The committee would this to be provided ike to get back up info before approving. Katie will contact HyunHee to get that information.
* Joanne Choe request for $85 to attend the SCVA conference – Approved

Since there was only $2500 in request and we have about $6300 to spend, Katie asked the committee if we should have a second round of fall grants. The committee agreed, so Katie will put out a campus wide call. The next grants deadline will be October 18th, 2019 with committee to be review taking place at the October 23rd, 2019 meeting.

**Fall Workshops –**

* 10/3/19 Jill Pfeiffer will be facilitating the Build a Better Online Class workshop
* Andy Howard would like to give a workshop on the Openmindplatform.org. The committee reviewed the website and likes the content. This workshop will be tentatively scheduled for November 7th, 2019

**Updates –**

**CSEA –** The Executive Board will be meeting this Friday to discuss the CSEA professional development funds

**MCC –** CSEA suggests that a group of managers and classified discuss the professional development needs survey results to bridge the gap between some of their differing ideas.

**Leadership Academy –**An alumni survey has been sent out to all previous cohort members. The Steering committee will

use the results of the survey to plan one or more alumni events this year.

**Guided Pathways** – Melinda Karp will be facilitating a workshop on campus on 10/24/19.

**FLEX Day Survey Results Discussion**

* 176 responses, 52 were full-time faculty, 39 were part-time faculty, 7% were staff and 1% were management/confidential
* Majority like the configuration of the day
* 62% thought the SLO Closing the loop session was useful and 85% agreed that department meetings were valuable and useful to their work.
* The committee recommended lighting in the Campus Inn be improved as it was hard to see the PowerPoint. The committee also appreciated the tote bags, and noted that the President’s comments were well received.
* Speakers need to be mindful of the agenda timeframe to honor breakout session presenters.

This meeting adjourned at 3:30pm, with the next meeting to be on Wednesday, October 9th, 2019