**Staff Development/FLEX Committee Meeting**

**Wednesday, October 23rd, 2019**

**Present –** Teresa Martinez, Katie O’Brien, Alice Mecom, Brenda Harlow, Michaela Brehm

**Approval of Minutes –** The minutes of the October 10th, 2019 were approved as submitted

**Low Cost Grant Review –**

* Anneliese Euler request for $200 to take the “Compose Yourself” online songwriting workshop – Approved
* Gisela Spieler-Persad request $200 to try out the “What Ethical Issues Lurk in My Grading Policy?” system – Approved
* Stephen Shade request for $200 to support a Theater focused trip to London – Approved

**Updates – CSEA –**

Sandra met with Dr. Reyes about the CSEA Professional Development monies and he suggested that the Staff Development committee have a sub-committee focusing on how best to spend the funds. Katie and the other committee members are more than help to help Sandra get this sub-committee going. More to be discussed.

**Technology Training –** No updates at this time

**MCC –** No updates other than MCC will be working together on a proposal to use Professional Development funds.

**Leadership Academy –**

November 22nd, 2019 there will be a Leadership Academy Alumni event on Leadership, Creativity, and Change.

Russell, Kelly, and Katie met with the President about the Leadership Academy and Dr. Reyes is in support of the Academy. Dr. Reyes did suggest aiming for a more equal distribution of participants as CSEA has far out numbered faculty and management. He also recommended some more management focused content. The Steering committee will discuss how best to approach these recommendations.

**Distance Ed. –** Workshop on Accessibility Online and Making PDF Accessible will be held on Friday, February 7th, 2019

**Vision Resource Center –**

Katie spoke to Dr. Reyes about the VRC and how Matt Koutroulis will no long be updating FLEX Reporter. Dr. Reyes is on board with pursuing VRC but was made aware that the time commitment to build the system needed from IT, HR and Staff Development could be problematic. Katie also brought this up at the Academic Senate and many voiced a reluctance to take on yet another new software that may or may not be an improvement on what we currently have. There was a suggestion to approach Matt Koutroulis to see if it would be possible to enable someone else on campus to maintain and update the FLEX Reporter software as needed.

**Guided Pathways** – Melinda Karp will be here on October 22nd, 2019 to facilitate a campus planning session.

**SanFACC Mentor Program –** Annual Gathering will be on Thursday, November 7th, 2019

**R&R Retreat** will be held on Friday, November 1st, 2019 at Monrovia Canyon Park.

**Other** – Andy Howard will be facilitating an “Open Mind” workshop on Thursday, November 7th, 2019

**Evidence Based Learning –**

* The committee reviewed the link on Evidence Based Learning and are interested in learning more – Katie Suggested maybe have a FLEX Day workshop or FLEX Day theme on this topic
* Another suggestion was to offer stipends to faculty to become experts and then share their knowledge with the other faculty – more to be discussed

This meeting adjourned at 3:30pm, with the next meeting to be on Wednesday, November 13th, 2019