**Staff Development Committee Meeting**

**Wednesday, February 19th, 2020**

**Present –** Jose Arroyo, Katie O’Brien, Teresa Martinez, Michaela Brehm, Lisa Sandoval, Kathy Gomez, Sable Cantus

**Approval of Minutes** – The minutes of the January 29th, 2020 meeting were approved as submitted

**Updates –**

**CSEA –**

* In Sandra’s researching of how classified are spending their professional development dollars she discovered that Glendale College is undertaking some interesting activities which included a Classified Coordinator related to Guided Pathways. She will share with the committee more details.
* Katie would like to have the Classified Professional Development sub-committee meet next Wednesday to go over the Glendale College information and how we might utilize Classified Professional Development monies.

**MCC –**

* Talks are ongoing on how to use the Staff Development set-aside. Michaela will get back to the group on that.
* It was suggested that the Managers use the professional development monies to take the Strengths Quest Assessment and maybe have Dr. Hall facilitate an interpretation.

**Technology –** The“How Not to get Hacked” workshop will be on Thursday, April 2nd, 2020. Sable and Dana Arazi will be facilitating and 20 have signed up so far.

**Leadership Academy –**

* 5 people attended the 1st general Leadership Academy Information session
* Leadership Academy Website is updated with Information session and 2020-2021 dates and the application.

**Distance Education –** The Online Accessibility Workshop was well attended an received positive feedback.

**VCR –**Katiehas not been able to get a meeting with Gary Van Voorhis and Shawn Smith. Once she does she will report back.

**Guided Pathways** – Katie put out a campus wide call for the focused Guided Pathways and Equity grants and will continue to promote this until the deadline.

**SanFACC Mentor Program –** Katie will be putting out a call for the 2020-2021 applications next week.

**Title V –**

* There is still money left in the Title V grant so the following workshops will be funded:
  + Growth Mindset workshop facilitated by Dr. Miguel Powers for faculty and instructional assistants –5/1/20
  + Two day On Course workshop on Neuroscience and Learner Effectiveness workshop – 5/27- 28/20

**Spring Events –**

* R & R Retreat save the date went out for April 3rd
* Pearson Learning Catalytics workshop will be pushed to either summer or fall

**Low Cost Grant Review –** Michelle Yriarte and Teresa Martinez are requesting $180 each to attend the Latina History Day conference – Approved.

**Program Review –**

* Multiple commendations were noted.
* The only recommendation to better coordinate professional development efforts across the campus (i.e. in partnership with Guided Pathways, Equity…) is in line with current Staff Development goals.
* Michaela is also working to see how the Grants office can help by sharing out professional development initiatives embedded in the different grants awarded across the campus.

**FLEX Day Evaluation –**

* There were 146 responses. 85% said that FLEX Day meet their expectations and needs.
* It was recommended that handouts be sent out digitally as opposed to creating folders.
* A lot felt that the morning session was too long. It was suggested that discussions take place to consider restructuring the general morning session and include a more engaging approach.
* As the theme idea was popular, it was suggested to solicit ideas on future potential FLEX day themes.
* Logistically, the morning breakfast should have two lines and two areas for coffee. Lunch for faculty went smoothly and the rest of the campus appreciated the President providing lunch.

This meeting ended at 3:30pm with the next meeting to be on Wednesday, March 4th, 2020.