**Staff Development/FLEX Committee Meeting**

**Wednesday, April 7th, 2021**

**Present** – Katie O’Brien, Sable Cantus, Sandra Rivera, Michaela Brehm, Kathy Gomez, Kelly Lynch, Jos Arroyo, Brenda Harlow, Kathy Gomez, Lisa Sandoval

**Minutes –** The minutes of the March 24th, 2021 meeting were approved as submitted.

**Updates – CSEA –**

* This Friday the lounge chat will be with Kathy Gomez and the new facilities director.
* CSEA would like to use the some of the PD funds to have some new employees go through the Strength Quest program.
* Katie also suggested to Sandra that she reach out to the Facilities and IT Director’s to see if there are any staff training opportunities coming up that would be of value to the campus at large.

**MCC –** April 29th, 2021 is the Strength Based Leadership program start date.

**Technology –** There arenew SARs products that will be rolled out in the coming months. Sable is working with staff in the Success and Dream Center to implement these tools.

**Black Lives Matter Conversation Recordings –**

* Students gave voice to their experiences in the last BLM conversation and as usual, the Steering group to seny out the recording to the campus community. The email was pulled back due to concerns brought forward about confidentiality issues, especially for those students who described negative interactions with faculty. Katie asked the committee for ideas on how to proceed. It was suggested that perhaps in the last 15 minutes of the session, have organizers provide a general summary of key conversation points and only make that part of the recording available.
* Sandra said we have figure out how we help/support students that had identified troubling issues and want to be heard. Katie will discuss this with the Steering Committee and circle back to this group.

**Spring Events –**

* FLEX day recordings, Happy Hacks, and Rio Talks are now available on the Canvas shell for anyone who would like to listen and also get FLEX credit.
* Staff Recognition announcements – The committee suggests to send the emails as a “BCC” so that people do not respond to all.
* Staff Development grant request form Jose Arroyo for $350 to take the CVC rubric courses – Approved

**Other –**

* Sable has been supporting Accessibility training and asked the committee if he should make an issue of this as its not officially a part of his job duties. After hearing various points of view, he decided to continue to offer his support as he’s able to.
* Sable proposed to the committee to use $10,000 PD funds to fund up to 22 professional Zoom kits that can be used by faculty and staff to create more professional and effective virtual experiences for students. This would be a pilot program that would initially use PD funds, however couple potentially later be expanded with district funds. The kit would include a microphone, camera, lighting, and a training video. Sable said that these first pilot kits could go to faculty who teach online, student service providers and perhaps others that host regular state wide meetings. Adam suggested to start with one or two offices to try this out and then present this to Teresa Dreyfuss if it seems merited. There are many to continue to be discussed, however the committee agrees that this is a sound idea that we should start moving forward on this.
* Jennifer Tanaka is requesting FLEX credit for non-compensated participation on the POCR Peer Online Course Review activities and workshops be added to the pre-approved FLEX activity list – committee approves.