**Staff Development/FLEX Committee Meeting**

**Wednesday, August 18th, 2021**

Katie O’Brien, Kathy Gomez, Sable Cantus, Ruthie Retana, Brenda Harlow, Teresa Martinez

**Approval of Minutes –** The minutes of the August 4th, 2021 meeting were approved as submitted

**Updates –**

**Technology training-**

* Otter AI is now up and running again.
* More overall campus security training will be coming.

**FLEX Day –**

* The overview, cyber security video, and Covid protocols were uploaded to Canvas by our target date of 8/3/21.
* The campus updates, and links to breakouts, guided conversations and division meetings went live August 13th.
* The evaluation will be made available the afternoon of FLEX Day on 8/20/21.
* Brenda and Sable gave suggestions on how to better the Staff Development and FLEX website pages to more clearly direct employess to the Canvas day FLEX Day page.

**Upcoming and Ongoing Fall activities –**

* Continue with Staff Recognition
* New Cohort of the New Faculty Success Seminar
* Integrated Professional Development Calendar
* Rio Talks
* R&R
* Katie asked Ruthie if she would like to continue the Yoga sessions. It was suggested that a survey be constructed to ask about Yoga and other professional development sessions that the campus would like to see.
* Katie will put together some survey questions and send them out to the committee to vet.
* Potential Happy Hack series on what you can do to promote equity in the classroom

This meeting adjourned at 3:30, with the next meeting to be on Wednesday, September 1st, 2021