**Staff Development/FLEX Committee Meeting**

**Wednesday, May 4th, 2022**

**2:30pm – 3:30pm**

**Present** – Katie O’Brien, Sable Cantus, Sandra Rivera, Alice Mecom, Michaela Brehm, Kelly Lynch, Brenda Harlow, Jose Arroyo, and Lisa Sandoval.

**Approval of the Minutes** – The minutes of the April 20th, 2022 meeting were approved as submitted.

**Updates**

**CSEA**- The Exec team met with Dr. Dixon-Peters to discuss a CSEA focus on how Classified can help with FTEs.

 **Leadership Academy –** Russell is still trying to meet with President Dreyfuss to discuss moving forward with the Leadership Academy.

**Technology Training** – The first presentation kit meeting is scheduled with Raquel Flores-Olson.

**Meeting Remotely –** The committee all agreed to continue to meet remotely due to the pandemic.

**Request from Tina Kuperman to have a designee from HR to join the Staff Development committee** -

* The committee directed Katie at the previous meeting to ask Tina Kuperman to outline what role this person would play on the SD committee and also to ask the Academic Senate if this was an acceptable idea as this is a committee of the Senate.
* Tina responded that the designee would reduce the silo effect and would report back to HR on the activities going on in Staff Development and will be able to tell how HR can support the SD initiatives. The Academic Senate did not object to this idea.
* After much discussion, the committee suggested that as we still need another MCC representative to join us, that best way accommodate this request is to have Tina contact MCC president LeAnn Unger to ask her to appoint a Confidential employee from HR to fill this position.

**Professional Presentation Kits –**

* All equipment is in and the kits are able to be checked out.
* Katie and Raquel Flores-Olson have picked up their kits and Dorali Pichardo-Diaz, Libby Curiel, and Jill Pfeiffer are interested and will set times to pick up their equipment. Katie also contacted incoming Academic Senate President Angela Rhodes and incoming RHCFA President Diana Valladardes to see if they are interested. This core group will be trained and may be able to train others. In the fall the committee can determine next steps in reaching out to additional campus staff about this opportunity.

**Suggested meeting dates – (These meetings are as needed) 2:30pm – 3:30pm**

* Wednesday, June 22nd, 2022
* July 13th, 2022
* August 3rd, 2022
* August 17th, 2022

**Other –**  The FLEX deadline has passed but and we will continue to accept entries until May 10th, 2022.