**Staff Development/Flex Meeting Agenda**

**Wednesday, 7/12/23 3:00pm – 4:00pm**

1. **Review Minutes from 6/21/23**

**II. Updates**

A. CSEA

B. MCC

C. Technology

D. Leadership Academy

E. Distance Education

F. AB 361 – Monthly confirmation of need to meet remotely due to Pandemic

G. Other

1. **Grant Application Review**
2. Allen Leung
3. Other

**IV. Other**

A. Leadership Academy

B. Classified Professional Development Ideas

C. “On Course” ChatGPT/AI Workshop <https://web.cvent.com/event/045eef89-37cd-4063-b452-9f380c3dfe8a/regProcessStep1>

D. Other

E. Upcoming Summer Meetings: **8/2/23, 8/16/12** **3:00-4:00pm**

**FLEX Meeting**

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| **I. Fall Convocation Day Updates**  A. Draft agenda  B. Location of morning session & 60th photo shoot  C. Process of RSPV for in person participation/food/tshirts…  D. Breakout proposals  E. Canvas Shell  F. Other  **II. Other** |

**Suggested topics:**

**-**Resources & how to support DSPS students outside of just following accommodations. What support does DSPS offer (testing for disabilities?) or what are the Dos and Don’ts of supporting this community?

-Stress Management

-Conflict Management & Problem Solving

**Proposed Workshops:**

*Zero Textbook Cost (ZTC) Pathways at RHC - Expanding Options and Opportunities*-RHC has funds to expand the availability of ZTC pathways at RHC. What pathways to do we have, what pathways could we have, and how can embracing the ZTC movement lead to better outcomes at the college? Open educational resources (OER)are the most sustainable way to achieve ZTC status and allow faculty to customize resources to better meet the needs of students. Join us to learn how ZTC, OER, and open pedagogy can change education.

*Getting Engaged: The Planning Process & Classified Staff*- A vibrant community includes all campus stakeholders. This workshop will focus on orienting classified staff to the planning process and opportunities for engagement.

*Gateway Tutor General Information Session-*An overview of what Gateway tutors are, how they can/can't be utilized in the classroom, the process to select a tutor, the trainings we require, check-ins throughout the semester, etc.

*Gateway Tutor Instructor-Tutor Best Practices –* This session willprovide a space for veteran Gateway tutors and faculty to share best practices (perhaps a 20/30-minute panel discussion) and then give one-on-one time for the faculty to meet their tutors and discuss tentative strategies and ideas for the semester.