

****FACILITIES ALERT****

COVID-19 UPDATE

As we wait for statewide guidance to be updated, it is important to wear a mask when outdoors and when interacting with others. This includes face-to-face interactions with colleagues, students, vendors, and members of our community, even when you are practicing social distancing. The only exception will be when you are sitting alone in your office/work space. Supervisors could pick up masks for their staff and themselves from Liz Haney. In the absence of a mask, you should cover your mouth and nose with a bandanna, scarf or other face covering. If you wear your own face covering/mask, please be aware of their limits. CDC is advising the use of cloth face covering to slow the spread of the virus and to help people who may have the virus, but do not know it, from transmitting it to others. It is also critical to emphasize that maintaining 6-foot social distancing remain, even when wearing a face covering/mask, to slow the spread of the virus. Below are instructions from the World Health Organization and health providers on how to put on, use, take off and dispose of a mask.

- Before putting on a mask, clean your hands with alcohol-based hand rub or soap and water.
- Cover mouth and nose with mask and make sure there are no gaps between your face and the mask.
- Avoid touching mask while using it, if you do, clean your hands with alcohol-based hand rub or soap and water.
- Replace the mask with a new one as soon as it is damp and do not re-use single-use masks.
- To remove the mask: remove it from behind (do not touch the front of mask); discard immediately in a close bin; clean hands with alcohol-based hand rub or soap and water.
- Cloth face covering can be made from household items or made at home from common materials at low cost. However, they must be washed on a daily basis.

As a reminder, to decrease your risk of infection:

- Regularly wash your hands with soap and water for at least 20 seconds.
- Cover your mouth when coughing or sneezing.
- Avoid touching your eyes, nose and mouth.
- Clean and disinfect frequently touched objects and surfaces.
- Practice social distancing by staying at least 6 feet away from others and avoid gatherings.
- Stay home when you are sick.
- Should you require face masks while on campus, please contact Facilities at x3441.

Best,

Rafael Gutierrez

Director of Facilities Services

Rio Hondo College

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