

## Using our new Zoom Room for Remote and Online Student Services

This guide provides information on how to obtain remote services at Río Hondo College during the COVID-19 pandemic.

Navigate to the Remote and Online services web page:

<https://www.riohondo.edu/remoteservices>

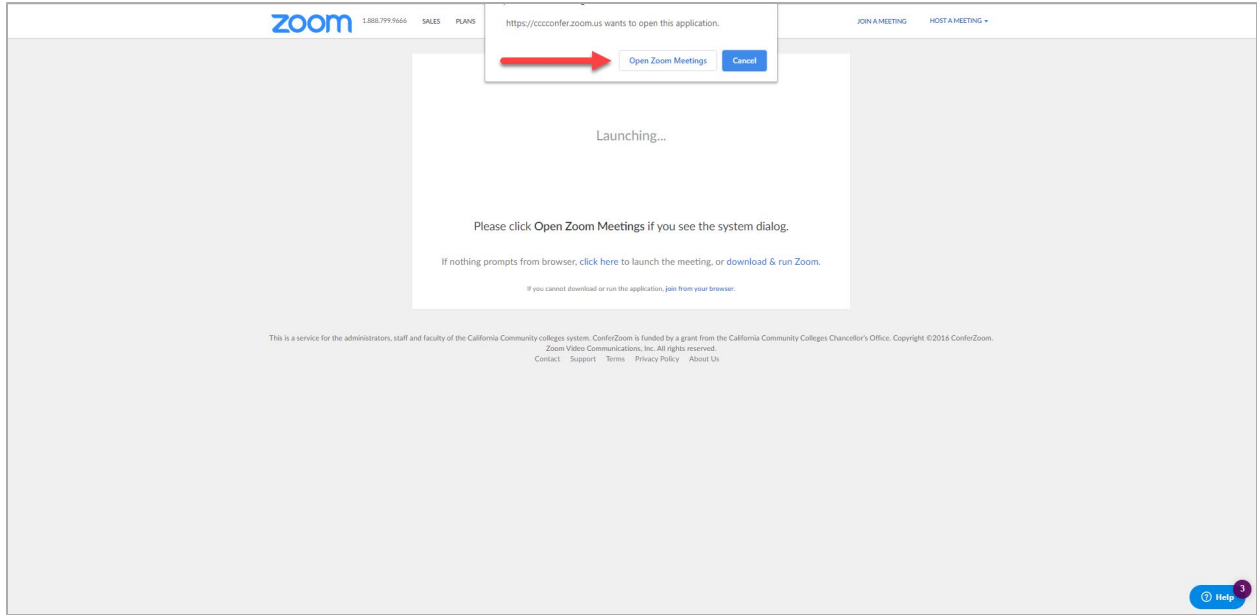
This page contains information about various remote and online student services at Río Hondo College. Scroll to find the topic of interest.

The screenshot displays a grid of four service cards. Each card has a yellow header with the service name, a grey body with instructions and contact information, and a black button with white text. A red arrow points from the 'Connect to Room' button in the 'Academic Support' card to the 'Connect to Room' button in the 'Admissions & Records' card.

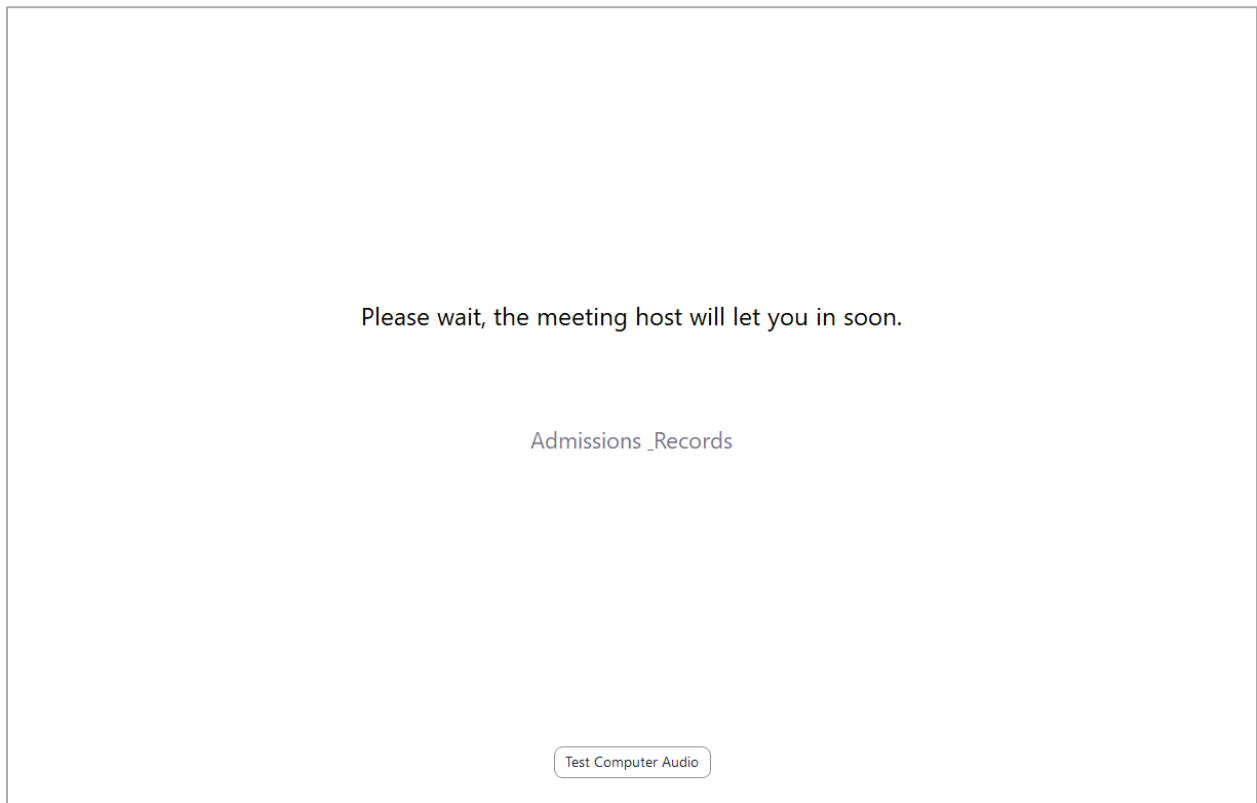
Service Category	Instructions	Contact Info	Hours	Action
Academic Support	Use this room for Academic Support.	Assistance is also available by calling 562-463-7368 or email at <a href="mailto:ctedivision@riohondo.edu">ctedivision@riohondo.edu</a> .	Monday – Friday (8:30AM – 3:30PM)	Connect to Room or Visit Web Site
Admissions & Records	Use this room for Admissions and Records.	Assistance is also available by calling 562-908-3415 or email at <a href="mailto:admissions@riohondo.edu">admissions@riohondo.edu</a> .	Monday – Friday (9:00AM – 4:00PM)	Connect to Room or Visit Web Site
Chromebooks	Use this room for Chromebooks.	Assistance is also available by calling 562-907-3416 or email at <a href="mailto:@riohondo.edu">@riohondo.edu</a> .	Monday – Friday (9:00AM – 4:00PM)	Connect to Room or Visit Web Site
Counseling	Use this room for Counseling.	Assistance is also available by calling 562-908-3410 or email at <a href="mailto:counselingcenter@riohondo.edu">counselingcenter@riohondo.edu</a> .	Monday – Friday (9:00AM – 4:00PM)	Connect to Room or Visit Web Site

In this example we are using the **Connect to Room** button to talk to someone in **Admissions and Records**. Click the button as shown above.

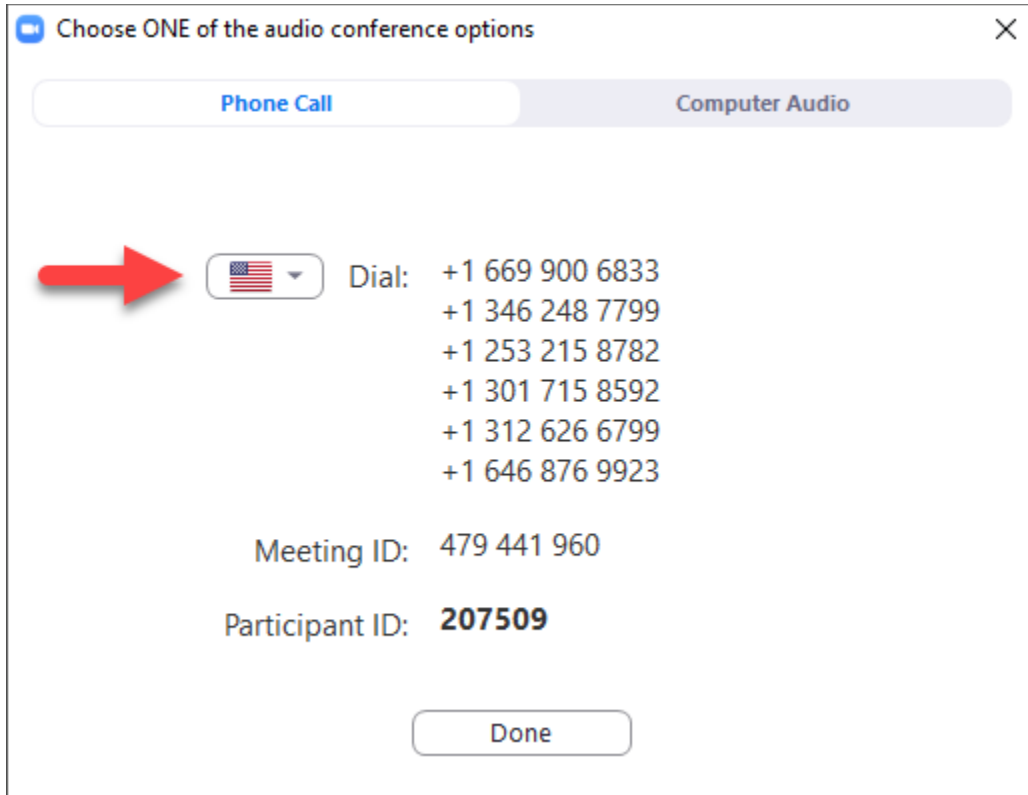
Your browser will open a page and connect you to Zoom. You may have to give your browser permission to open a Zoom meeting.



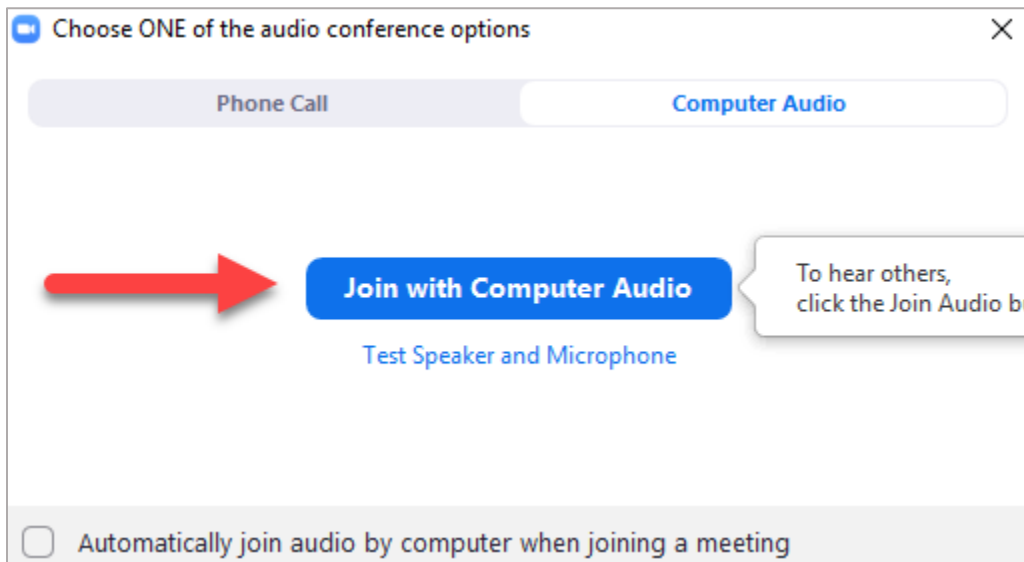
Once connected, you will be asked to wait until the host lets you enter the room. You will see a screen similar to the one below.



Depending on your computer's configuration, you may be prompted about your audio selections. Samples are shown below. You may dial into the session if your computer does not have a microphone and speakers. If you have a microphone and speaker, click on the **Computer Audio** tab.



Choose **Join with Computer Audio**.



You will then enter the Zoom meeting and be greeted by the host.