



## Basic Skills Committee Meeting Minutes

Thursday, September 7, 2017, 2:30-3:30 p.m., LR128

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**Members Present:** Barbara Salazar (chair), Tyler Okamoto (co-chair), Laura Ramirez, Karleen Curlee, Marie Eckstrom, Moises Mata, Vann Priest, Leah Griffith, Sergio Guzman, Katie O'Brien, Judy Sevilla-Marzona, Raquel Flores-Olson, Alice Mecom, Hector Molina, Mike Munoz

**Guests Present:** Maria Martinez, Sarah Cote

**Members Absent:** Henry Gee, Eva Menchaca, Matt Pitassi, James Sass, Student Ambassador (unfilled)

**Student Success for Basic Skills [BSI 2.0] Allocation Update** - Barbara updated the committee that the Chancellor's Office has posted the BSI FY 2017-18 Advanced Estimate for all colleges (based on the original ongoing \$20 million BSI statewide budget allocation). Thus, this allocation for RHC represents nearly the same allocation as for the previous year—no change yet. Colleges should expect an amendment to be made within the next weeks to include an additional allocation, which will represent 75% of the total \$50 million allocated for BSI 2.0 statewide. The remaining 25% allocation will be based on a certification form that colleges will receive this month to be submitted to the Chancellor's Office during Fall 2017. The next BSI Coordinators' webinar on September 15<sup>th</sup> will provide more details regarding the additional allocation and certification form.

**BSI/SSSP/SEP Integrated Plan** – Mike illustrated the “Integrated Planning” webpage with various resource links for official planning documents and details. Mike also conveyed that over the last few months the SSSP, SE, and BSI committees (comprised of faculty, staff, administrators, and occasionally students as available) have been meeting to identify where the overlap lays among the three programs and where opportunities exist to better align program efforts to Rio Hondo College mission and goals. A draft copy of the Integrated Plan has been developed and is currently being presented for review and input among the various constituency groups throughout campus (SSSP Committee, BSI Committee, SEP Committee, Academic Senate, and PFC). Mike distributed copies of the plan draft, guided the BSI Committee through the five main goals/objectives that had been established, and asked particularly for any feedback on that section. A few recommendations included: determining/specifying target numbers/percentages to be attained for the objectives (e.g., increase college enrollment by what #/%), incorporating the number of Summer Bridge Math Academy students (to be) served, and including the Gateway Tutoring program for General Education coursework (under SEP). Any additional input should be forwarded to Mike from the BSI Committee by September 15.

**Roadrunner Connect BEAPS** – Mike shared with the group that Roadrunner Connect was projected to start week five of the semester in Basic Skills classes. He also praised Michelle Bean for her role in helping the college to adopt and implement it. A few of the features were touched on, such as Kudos and Flags. For this pilot semester, all faculty are welcome to join, but only Basic Skills courses will be required to participate.

**Announcement:** next committee meeting on October 5<sup>th</sup>, 2:30-3:30pm, LR128