



Veterans Services Center
3600 Workman Mill Road
Whittier, CA 90601
Room SS150 (562) 463-3117

The following steps must be completed in order to see a VA educational counselor and to get certified for your educational benefits

New Students

- Apply to the campus for the semester that you plan on attending by going to the link at www.riohondo.edu on our home page at the bottom go to "**getting started**".
- Apply for the G.I. Bill online (www.explore.va.gov). Request a Letter of Eligibility and bring a copy to the Veteran Services Center.
- Take assessment tests for English, Reading & Math (note RHC does not take assessment scores from other colleges). **If any of these subjects have been met at another college and was successfully passed, assessment testing is not necessary.**
- Copy of DD214 member #4 (the only one accepted)
- Official transcripts must be ordered from all colleges, trade schools and any other schools you have previously attended, whether you received credit or not. Also your official military transcripts must be ordered as well. Have them mailed to Rio Hondo College 3600 Workman Mill Rd Whittier, CA 90601 attention: Admission & Records.

**** They cannot be hand delivered****

www.JST.doded.mil (Army, Navy, Marine, Coast Guard)
<http://www.au.af.mil/au/barnes/ccaf/transcripts.asp> (Air force)

Once all requirements are completed then you may contact the VSC to make an appointment with our VA counselor to get an education evaluation done. (562) 463-3117 and to schedule a mandatory Veteran Orientation.

Suggestions on maintaining benefits

- In order to continue to be certified you must submit a "yellow card" to our VSC room SS150 at the beginning of **each semester** that you want to be certified.
- You must turn in a WIP (work in progress) once each semester. It is your responsibility to be aware of the date the WIP is due. If this is not turned in when it is due, your Certification will be reduced.
- If there is a change in class schedule (i.e. you dropped a class, or changed a class). You must notify the VSC immediately by completing a "yellow card" or "pink card" if all classes are dropped.

Please visit **our website** for important dates & information. www.riohondo.edu/vsc

