

## **Motions**

**Approve AP 4235 - Credit for Prior Learning** - 11/03/2020 Motion to approve AP.

**Hybrid Honors Classes** - 10/06/2020 The Academic Senate recommends that our Honors program begin to offer courses in a hybrid format and analyze the student success data to determine whether to offer any fully online offerings.

**Supplemental Questions for Hiring** - 10/06/2020 Motion to approve the supplemental questions guidelines.

**Accessibility for College Videos** - 09/15/2020 All campus-wide videos or trainings that are posted to the campus website or sent out via email to our faculty will have a staff member familiar with accessibility standards review and confirm the appropriateness of their captioning in order to be disseminated to the campus.

**Accessibility for College Videos** - 09/15/2020 All campus-wide videos or trainings that are posted to the campus website or sent out via email to our faculty will have a staff member familiar with accessibility standards review and confirm the appropriateness of their captioning in order to be disseminated to the campus

**Outcomes Parity** - 09/01/2020 Motion that the Senate President and RHCFA President get together and discuss ways that they can advocate for faculty parity and the outcomes work required.

**Drop with W Deadline** - 09/01/2020 Motion to support the Senate Exec's decision to merge the drop without a "W" deadline with the drop with a refund deadline.

**Online Classes Waitlist Options** - 09/01/2020 Motion to form a small taskforce to examine the possibility of increasing caps in lieu of a waitlist for any faculty member who wants that.

**EW Deadline** - 07/07/2020 Motion to delay the date until the last day of class.

**EWs for Fall 2020** - 07/07/2020 Motion to automate all Ws to become EWs.

**Synchronous Instruction** - 07/07/2020 We encourage faculty to make some portion of their class available in a synchronous fashion to improve student engagement and success during remote instruction, while also offering an asynchronous option.

**Support for Black Lives Matter** - 07/07/2020 Whereas, in response to both currently and historically disparate treatment of and systemic racism against Black communities, RHC faculty assert that all black lives matter; Whereas, the RHC faculty have a responsibility to understand, and intentionally work to challenge forms of injustice in our curricula, our classroom cultures, and our relationships with our students, and each other; and Whereas, the RHC faculty are committed to making our community a safe space for the practice of equality and equity, for the building of understanding, and for the active engagement of social justice; Resolved, the Academic Senate encourages faculty to engage students in ongoing critical reflection and discussions concerning systemic inequities and racial and ethnic bias; and affirm the right of Black students to be free of hate and violence and treated with respect and dignity; and Resolved, the Academic Senate condemns racism in all forms and implores faculty to denounce hate, violence, and all forms of oppression for communities of color.

**Synchronous Instruction for Honors Classes** - 07/07/2020 Whereas, Honors classes at Rio Hondo College have never been taught in an online format before; Whereas, Honors class size limits are smaller to allow for greater interaction and support; and Whereas, Rio Hondo College has declared that lecture classes, including Honors classes, will be held remotely for Fall, 2020; Resolved, the Academic Senate implores faculty teaching honors classes to conduct classes synchronously during their scheduled times; and Resolved, the Academic Senate implores faculty teaching honors classes to allow for asynchronous learning if a student is unable to attend synchronously.

**Pass/No Pass Grades During Pandemic** - 04/07/2020 The Academic Senate recommends that, for Spring 2020, the deadline to select the P/NP grading option be extended through May 15, and that students are recommended to meet with a counselor prior to changing their grading option from a letter grade to a P/NP

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in order to discuss the potential implications for transfer admission. The Academic Senate further recommends that the units for which the “NP” is recorded not be considered in probation and dismissal procedures, and that the limitation of allowing one P/NP course per semester be suspended.

**Excused Withdrawals During Pandemic** - 04/07/2020 The Academic Senate recommends that, for Spring 2020, students be given the option of an excused withdrawal (EW) and that students should not be required to provide documentation verifying their extenuating circumstances. The Academic Senate further recommends that all F grades shall be automatically converted to an EW for Spring 2020, and that students be given the option of having no evaluative symbol recorded.

**Guidance During Pandemic** - 04/07/2020 Adopt the resolution coming from the Executive Committee

**Supplemental Questions for Faculty Job Announcements** - 03/03/2020 All faculty positions must have supplemental questions approved by discipline faculty before they are flown.

**Academic Rank Recommendations** - 03/03/2020 To approve academic rank application with a minor revision.

**Instructional Technology Committee Name Change** - 02/18/2020 To change the name from Instructional Technology Committee to Instructional Technology Practices.

**Distinguished Service Award** - 02/18/2020 The Academic Senate nominates Madeline Shapiro for the Distinguished Service Award.

**Fellow of the College** - 02/18/2020 The Academic Senate nominates Lynette Nyaggah for the Fellow of the College.

**Guided Pathways Document** - 02/04/2020 The document that lists where guided pathways practices are at scale will be submitted to the State on March 1, 2020.

**Outcomes Documents** - 12/03/2019 To accept the document from the Outcomes Committee.

**Hiring Process** - 12/03/2019 In order to ensure diverse representation on hiring committees and equal opportunities for all candidates, and to bring consistency to all future hiring processes, the Academic Senate urges the District to develop clear, written processes for hiring in consultation with Academic Senate as expeditiously as possible.

**Hayward Award Nomination** - 11/19/2019 Tracy Rickman will be nominated for the Hayward Award.

**Student Success Teams** - 11/19/2019 The college will design a student success team model as recommended by the Guided Pathways Steering Committee.

**Pilot Status of Baccalaureate** - 11/5/2019 To remove Pilot Status of Baccalaureate Programs

**Retirement of College Procedures** - 11/5/2019 The Academic Senate authorizes the faculty representatives of the Policy and Procedure Council (PPC) to recommend the retiring of all College Procedures once they have been deemed outdated or have been incorporated into Board Policies and/or Administrative Procedures. All recommendations from the PPC will be reviewed by the Planning and Fiscal Council and will then be forwarded to the Board of Trustees.

**Completion Taskforce** - 10/15/2019 The Academic Senate shall create a taskforce to coordinate efforts between Academic Affairs and Student Services to support students in completion.

**Assigning 'F' grades for Academic Dishonesty** - 10/1/2019 The Academic Senate recommends the removal of the option for assigning an “F” in the course in instances of Academic Dishonesty from the catalog and the Faculty Handbook, to be in compliance with established case law.

**Administrative Procedure 4235** - 10/1/2019 To accept the new AP as corrected.

**Hiring Process** - 10/1/2019 To direct Senate President to relay to Human Resources Director to keep the hiring processes as they stand for all committees that have already started orientation and to only introduce hiring processes after they have been vetted through the Academic Senate.

**Task Force to Review AP 7217 on Faculty Hiring** - 9/17/2019 The Academic Senate shall establish a taskforce to examine changes to AP 7217.

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**Task Force to Review Board Hiring Practices** - 9/3/2019 The Academic Senate shall establish a taskforce to explore the impact of the Board's role in hiring practices on the 10+1, specifically "faculty roles in the governance structure" and the possible impact on accreditation.

**EOPS Resolution** - 5/14/2019 Motion to accept EOPS resolution

**Equivalencies** - 5/14/2019 Motion to accept changes to equivalencies

**Equivalency Form** - 5/14/2019 Motion to accept AP 7211 and equivalency form

**Conferring Degrees** - 5/14/2019 The Academic Senate, on behalf of the faculty of Rio Hondo College, recommend that students who have completed the requirements for a degree be conferred that degree with all rights, privileges, and responsibilities thereunto appertaining.

**Equivalency Task Force** - 4/16/2019 To direct RHC Human Resources Office to remove the "Rio Hondo Community College District Master List of MQ's and Equivalencies" document from the Rio Hondo College website until an updated document can be provided by Academic Senate on or before May 15, 2019.

**Equivalency Task Force** - 3/19/2019 Motion to have equivalency taskforce reconvene

**Equivalency Task Force** - 3/19/2019 Motion to direct the taskforce to reconvene and provide senate with any legal or education code information about equivalencies

**Distinguished Service Nomination** - 2/19/2019 Motion to endorse Mary Venegas as Distinguished Service Award

**Fellow of the College Nomination** - 2/19/2019 Motion to Nominate Belen Torres-Gil

**Equivalency Language for Faculty Applications** - 2/19/2019 To urge the Human Resources Office to update the faculty applications with language in the "Equivalency" section

**Chicano Studies Program** - 2/5/2019 Whereas the college does not currently have an ethnic studies program and the creation of programs firmly rests on the faculty, be it resolved that the academic senate urges that the administration, without delaying the hiring process, changes the job description of the Chicano Studies instructor to reflect the current status of the program.

**General Education Mapping** - 2/5/2019 To support the recommendations of the Senate Guided Pathways Steering Committee for the RHC areas of interest and GE mapping.

**Multiple Degrees and Certificates** - 2/5/2019 For discipline and counseling faculty to Identify common courses that fall under various degrees and certificates to maximize program completion and funding as recommended by the funding formula task force

**Academic Rank Applications** - 2/5/2019 To affirm and support the Academic Rank Committee's recommendation and verification of 31 academic rank applications for faculty advancement as submitted in fall of 2018.

**Accept Zero Textbook Cost Form** - 11/20/2018 Motion to accept newly revised ZTC form from OER committee.

**Low Cost Textbook Task Force** - 1/20/2018 To create a taskforce that will study, design and implement the addition of low textbook cost symbol on the college online class schedule based upon results of a survey of faculty to determine usefulness, with an implementation target date of April 15th, 2019.

**Assigning Course to Disciplines** - 11/6/2018 To endorse the implementation of the proposed process of assigning courses to disciplines with a deadline to complete the process by March 5, 2019

**Hayward Award Nominee** - 10/16/2018 To Nominate Lynette Nyaggah as RHC nominee for ASCCC Hayward Award

**Exemplary Program Nominee** - 10/16/2018 To accept John Frala's Alternative Fuel program as RHC nominee for ASCCC Exemplary Program Award

**Review Climate Survey** - 10/2/2018 The Academic Senate requests that the Climate Survey be presented to this body before the results go to the Board of Trustees.

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**Homeland Security Disciplines List Proposal to ASCCC - 10/2/2018** To support the submission of the proposal for Homeland Security as a new discipline to be added to the Disciplines List

**Academic Rank Application Review Date - 9/18/2018** To extend the review process for part-time academic rank applications to spring 2019, completed by Human Resources before March 1, 2019 (while maintaining the November 9, 2018 deadline for the applicants).

**Funding Formula Task Force - 9/4/20018** To create RHC Taskforce to examine ways to ensure appropriate funding for student success in consideration of performance-based funding

**Equivalencies Task Force - 9/4/20018** To reconvene to write Board Policy and Administrative Policy in compliance with Educational Code 87359

**Approve AP 4020 - 5/15/2018** Accept AP 4020 as proposed by curriculum committee chair.

**Resolution to Support Access to Open Education Resources - 5/15/2018** Accept the open educational resource committee resolution.

**Guided Pathways Committee - 5/15/2018** Accept the Executive Committee Motion.

**Conferring Degrees - 5/15/2018** The Academic Senate, on behalf of the faculty of Rio Hondo College, recommend that students who have completed the requirements for a degree be conferred that degree with all rights, privileges, and responsibilities thereunto appertaining.

**Mental Health Information on Flex Day - 5/1/2018** To recommend that the Flex Committee request to have a mental health and BIT component for August flex day.

**Adopt AP 4260 - 5/1/2018** Motion to accept changes to AP 4260.

**Update Catalog Regarding Successful Completion of Prerequisites - 5/1/2018** Motion to add language that is indicating the grade of "C".

**Update AP 4230 - 5/1/2018** Motion to add language to AP 4230 which includes an "SP" indicator to track progress in non-credit.

**Adopt Engineering Equivalency - 5/1/2018** Motion to accept recommendation from equivalency taskforce by Shelly.

**Adopt AP 4100 - 4/17/2018** Motion to take out "two-year" from proposed language.

**Require Successful Completion of Prerequisite Courses - 4/17/2018** Motion to accept resolution as presented and direct curriculum committee to bring AP/BP and catalog documentation for review by the academic senate.

**Adopt AP 4240 - 4/3/2018** AP 4240 Academic Renewal

**Change to Non-Credit Recognition - 3/20/2018** Motion went through in prior meeting, but there are some updates. A request was made by Michelle Pilati to strike the NG (Not Graded) option in the language. Non-credit will be on a separate transcript. Students taking non- credit courses are on banner but don't show up until a student completes a course. If we are going to offer non-credit courses with increased funding level, we need ways to recognize completion in courses.

**Change BP and AP on Academic Rank - 3/20/2018** Motion to accept the academic rank AP and BP.

**Change in Waitlist Notification Language - 3/20/2018** Motion to accept the language as corrected.

**Change Academic Renewal Policy - 3/20/2018** To add a 1-year option to the current academic renewal policy in which a student can alleviate substandard grades after completing 15 units with a 2.5 GPA.

**General Education and Conferral of Local Degrees - 3/20/2018** To allow students the option to choose between the local GE pattern, CSUGE, or IGETC to be awarded a local associates degree.

**Accept Proposal for Non-Credit - 3/6/2018** Motion that RHC senate accept non-credit proposal as the approach to recording students in non-credit progress.

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**Establish Guided Pathways Committee** - 2/27/2018 Move that the academic senate establish a guided pathways committee charged with overseeing the implementation of guided pathways. The committee shall originally consist of one faculty member elected from each division. The committee shall select a chair, create bylaws, and may change the membership (which can include adding administrators, students, and classified staff) if deemed appropriate.

**Adopt Credit Hour Calculation Proposal** - 2/20/2018 Motions to accept the curriculum committees board policy as delineated in Addendum A.

**Implement Outcomes Process** - 11/21/2017 To support the Outcomes Committee in their efforts to develop the final Institutional Learning Outcomes and present them before Senate as an informational item in the spring, in addition to supporting the immediate implementation of the new Outcomes Process recommended by the Committee.

**Graduation Date Change Resolution** - 11/21/2017 To acknowledge the Graduation Ceremony Resolution calling for a change of the Rio Hondo College graduation ceremony date and explore the ramifications of the change.

**Subcommittee for Graduation Ceremony Concerns** - 11/21/2017 To create a subcommittee of Senate to bring representation and awareness of the graduation ceremony concerns.

**Support Recommendation for Assessment Resolution** - 11/21/2017 To support the recommendation detailed in the Assessment Resolution for immediate implementation.

**Advisory Committee for Assessment Process** - 11/7/2017 Create an advisory that will meet once before November 21, 2017 with the charge of recommending an assessment process and protocol to be implemented in the recruitment process of incoming first-time students to Rio Hondo College.

**Adopt Outcomes Process** - 11/7/2017 Adopt Outcomes Process

**Change Honors Requirement to 5 Courses** - 11/7/2017 Honors Change Request

**Nominate Adam Wetsman for Hayward Award** - 10/17/2017 To nominate Adam Wetsman for the Hayward Award and Michelle Pilati for the Board of Governors.

**Governance Manual Change of Academic Rank Committee** - 10/3/2017 To accept the proposed updates to the Academic Rank Governance Manual description as recommended by the Academic Rank Committee.

**Governance Manual Change of Outcomes Committee** - 10/3/2017 To accept the proposed updates to the Outcomes Committee Governance Manual description as recommended by the Outcomes Committee.

**Adopt Zero Textbook Cost Course Identification** - 10/3/2017 To adopt the proposed process for ZTC Course identification needed for the online RHC Class Schedule per SB1359.

**Administration of Teaching Quality Survey** - 9/19/2017 To administer the Teaching Quality Survey to Rio Hondo College students in Fall 2017 with the deletion of the citizenship question.

**Maintain Academic Rank Policy Change Until 2018** - 9/19/2017 To accept the Academic Rank Taskforce's recommendation as follows: Maintain the current Academic Rank policy indicated in BP 4245 for 2017. Charge the Academic Rank Committee with creating an updated policy for implementation in 2018.

**Academic Rank Task Force Membership** - 9/19/2017 To confirm the Academic Rank Taskforce members as Academic Rank Committee members for two-year terms starting Fall 2017 and ending December of Fall 2018.

**Change Senate Constitution** - 9/19/2017 To accept changes to constitution as submitted.

**Teaching Quality Survey** - 9/5/2017 Executive Motion: To refer the discussion on the implementation of the Teaching Quality Survey to the Instructional Technology Committee for report and process recommendations, to be presented to the Academic Senate on or before October 10.

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**Implementation of Teaching Quality Survey - 9/5/2017** To refer the discussion on the implementation of the Teaching Quality Survey to the Instructional Technology Committee for report and process recommendations, to be presented to the Academic Senate on or before October 10.

**Task Force For Academic Rank Policy - 9/5/2017** To refer the pending motion on Academic Rank Policy to a Special Taskforce, where the Senate president appoints Division representatives from within the Senate membership, to meet at least once, and to make a recommendation on the replacement of the current Academic Rank Policy to the Academic Senate on or before September 19.

**Conferring of Degrees - 5/16/2017** The Academic Senate on behalf of the faculty of Rio Hondo College recommends that students who have completed the requirements for a degree be conferred that degree with all rights, privileges, and responsibilities thereunto appertaining.

**Senate Involvement in BP on Graduation Ceremonies - 5/16/2017** To direct the Senate President to ensure that the Academic Senate is involved in the Board Policy on graduation ceremonies and include Senate input on allowing non-degree participants.

**Recommend Switch to Vericite - 5/16/2017** To accept the motion passed by the OEC, a sub-committee of the Academic Senate, recommending the switch from TurnItIn.com to Vericite as RHC official plagiarism checker.

**Fund Staff Development from Savings on Canvas - 5/16/2017** To adopt the resolution on Utilizing Funds Saved by Adopting Canvas to Support Faculty and Staff Development.

**Equivalencies in KDA - 5/16/2017** To expand KDA equivalencies to include a Master's degree in any discipline AND 18 units of graduate level courses in PE, Kinesiology, Dance, Health, Coaching, Athletics Administration, Exercise Science, Strength and Conditioning, or related fields AND 2 years of coaching or teaching experience in Kinesiology.

**Assemble Task Force for Academic Rank - 5/2/2017** To assemble a taskforce to look into the Academic Rank issues and bring back next year.

**Incorporate Part-Time Faculty Into Academic Rank - 5/2/2017** To incorporate part-time faculty into the Academic Rank process and direct the Senate Executive members to work with the District to ensure that happen.

**Approve Ap 4225 - 5/2/2017** To approve recommended changes to AP 4225 with the amended language from Senate.

**Adopt CCC GE Advanced Placement List - 5/2/2017** To adopt the CCC GE Advanced Placement list as proposed

**Approve BP 1500 and AP 1500 - 4/18/2017** To approve BP 1500 and AP 1500 with the recommendation of moving the policies forward to PFC for final editing.

**Set Withdrawal Deadline to 75% of Term - 4/18/2017** To set the RHC course withdrawal date at 75%, and to recommend that the current Academic Senate President codify the procedure within the appropriate RHC documents.

**Adopt Latest Possible Drop Dates - 4/18/2017** To adopt the latest possible course drop without a W date that does not penalize or cost the college, and to recommend that the current Academic Senate President codify the procedure within the appropriate RHC documents.

**Support Guided Pathways Application - 2/21/2017** To have Academic Senate president support and sign the Guided Pathways application.

**Subcommittee to Review Academic Rank - 2/7/2017** To ask Senate President to form a subcommittee to review the Academic Rank process.

**Engage in Equity-Minded Practices - 11/1/2016** Whereas the California Community College Chancellor's Office (CCCCO) has implemented the Board of Governor's Student Equity Policy; Whereas the CCCCCO has directed each college to develop specific goals/outcomes and actions to address disparities that are

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discovered, disaggregating data for indicators by student demographics; Whereas RHC has submitted a plan to the CCCC that describes the implementation of each indicator, as well as policies, activities and procedures as they relate to improving equity and success at the college; Whereas our RHC institutional data has identified disproportionately impacted student populations across all indicators; now, therefore, be it Resolved, that the Academic Senate urges the RHC faculty to engage with and implement equity-minded practices to support the student equity efforts at RHC to create equitable outcomes for all the students we serve.

**PE Credit for Military Service** - 10/4/2016 Whereas, current awarding of units due to military service is covered by our AP 4236; and Whereas, CSUs and other community colleges currently award credit for military service; and Whereas, there is demonstrated need for returning service personnel to have health-related training tailored to their needs; and Whereas, the RHC counseling faculty have recommended that those returning military service personnel utilize the health and fitness services and classes offered by RHC; Therefore, be it resolved that the Academic Senate recommends that for the local Associate degree, the 2 unit PE course requirement be waived using the DD-214; and Be it further resolved that for transfer, students may be awarded 3 units for CSU GE certification in Area E using the DD-214; and Be it further resolved that for elective units, students may be granted up to 14 units toward electives per ACE recommendations using the DD-214; and Be it further resolved that the Academic Senate recommends that the RHC counseling staff faculty and staff urge these students to utilize the health and fitness services and courses offered at Rio Hondo College.

**Review of Administrative Retreat Rights** - 10/4/2016 Whereas, Rio Hondo College Board Policy 7250 and Education Code 87458 specify administrators whose “assignment has expired or is terminated” have the right to be reassigned as a “first-year probationary faculty member”; and Whereas, student success is of paramount importance; and Whereas, Board Policy 2510 and Title 5, require that the District consult collegially with the Academic Senate regarding student success; and Whereas, student success is achieved by ensuring that qualified faculty are providing high-quality education; and Whereas, Board Policy 7250 specifies that the Board of Trustees shall rely primarily upon the Academic Senate to determine that an administrator possesses minimum qualifications for employment as a faculty member; and Whereas, Board Policy 7250 specifies that an administrator can become a first-year probationary faculty member only if there is an available position for which the administrator possesses minimum qualifications; Therefore, be it resolved that the Academic Senate charges the Academic Senate President to express these concerns to the Administration and the Board of Trustees, and using student success as the primary concern, highly recommends that an immediate review of the current practice be undertaken to ensure that our faculty are and will continue to be of the highest quality, and that the Board of Trustees rely primarily upon the judgment of the Academic Senate in determining the administrator’s qualifications as dictated by Ed Code 87458.

**Accept ACCJC Followup Report** - 9/6/2016 To accept the Follow-up Report as written and submitted.

**Accept Senate Bylaws Changes** - 5/17/2016 To accept for 2nd reading the proposed changes to the Academic Senate bylaws.

**Art History Minimum Qualifications** - 5/17/2016 To accept the submitted equivalency statement for minimum qualifications in the discipline of Art History.

**Recommendation of Conferral of Degrees** - 5/17/2016 To accept the degree recommendation.

**Develop Multiple Measures for Reading** - 5/17/2016 The Academic Senate 10+1 requires mutual agreement for standards and policies regarding student preparation and success; therefore, the Academic Senate directs the Academic Senate President to work with Student Services, Academic Affairs, and the Reading Department faculty to implement appropriate, consistent, and valid multiples measures for reading placement for student success and accurate data collection. The Academic Senate President shall report back to the Academic Senate in Fall 2016.

**Approve AP 4235** - 5/3/2016 To approve AP 4235 as submitted.

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**Accept Senate Bylaws Changes** - 5/3/2016 To accept the Senate Bylaws as revised and presented for a first reading.

**Classified Staff Appreciation** - 5/3/2016 The Academic Senate, in anticipation of the successful completion of another academic year, extends the faculty's esteem and appreciation for the diligent work and dedication of the classified staff of Rio Hondo College, wishing joy and continued success in our combined future efforts to propel the college forward.

**Accept AP 4050** - 4/19/2016 To accept AP 4050 as submitted.

**Accept AP 4025** - 4/19/2016 To accept AP 4025 as submitted.

**Resolution Against Hiring Non-Tenure Track Full-Time Faculty** - 4/19/2016 Whereas faculty who are employed in a full-time non-tenure-track capacity are less secure in their positions, and Whereas, full-time non-tenure-track faculty tend to have less of a long-term commitment to the College (District), and Whereas, full-time non-tenure-track positions potentially attract a lower number of fewer applicants, and Whereas, these employees tend to stay with the College for shorter periods of time compared to full-time tenure-track faculty and that incurs expenses involved in hiring and training replacements, and Whereas, such employee turnover incurs disturbances in the delivery of services to students, and Whereas, such positions may adversely affect the District in times of workforce reductions, therefore Be it resolved that the Academic Senate recommends and urges the District not to participate in the practice of hiring full-time non-tenure-track faculty and to make every effort to carefully, methodically, and purposefully plan for future hires.

**Use of Multiple Measures** - 4/19/2016 Whereas there is ample data to support the value of using multiple measures to assess in-coming students into core course work (Math and English), and Whereas, the Chancellor's Office has recommended that such measures be adopted, and Whereas, both Academic Affairs and Student Services have proposed such measures, therefore Be it resolved that the Academic Senate supports such efforts and urges the District to implement a pilot program utilizing multiple measures and to gather data to inform future decisions concerning full implementation of multiple measures.

**Adopt AP 4021** - 4/19/2016 To approve AP 4021 as submitted.

**Accept AP 4240** - 4/19/2016 To accept AP 4240 as submitted.

**Use of Embedded Canvas Communication System** - 4/19/2016 In order to meet the requirements of ACCJC regarding regular and effective faculty initiated contact in online classes, the Online Education Committee recommends that faculty teaching online utilize the embedded Canvas e-mail system rather than their Rio Hondo e-mail to communicate with students.

**Adopt Use of Turnitin** - 4/5/2016 Whereas, RHC is transferring our Learning Management System from Blackboard to Canvas and, Whereas, Canvas does not contain a plagiarism prevention system and, Whereas, Turnitin is a product that is widely used to fulfill such a purpose and, Whereas, CCLC is negotiating reduced pricing for Turnitin, Be it resolved that on advice of the OEC, the Academic Senate of RHC approves the District's efforts to adopt Turnitin and supports its efforts to negotiate with CCLC and Turnitin.

**Support Use of TK20 for Outcomes Management** - 4/5/2016 Whereas, SLOutions is no longer being serviced by its creator and Whereas, the District has deemed it necessary to continue with a SLO programming system and, Whereas, a new planning software TK-20 is being adopted and contains some SLO management features, Be it resolved that the Academic Senate endorses the SLO committee's recommendation in support of adopting TK-20 as a SLO management tool.

**Accept Revisions to AP 7211** - 3/15/2016 To accept AP 7211 with suggested revisions.

**Accept AP 3510** - 3/15/2016 To accept AP 3510 as submitted.

**Accept Revisions to AP 5013** - 3/15/2016 To accept AP 5013 with suggested revisions.

**Form Committee to Study Enrollment Limits** - 11/17/2015 Class size limits are not consistent from course to course, including within the same discipline. The determination of class size is both a pedagogical issue, as well as an issue of financial stability for the College. In order to ensure consistent and equitable experiences for our students, and to ensure long-term stability for our programs, the Senate will form a

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committee to study the current status of class sizes in order to formulate a comprehensive plan addressing class enrollment caps.

**Approve BPs 4040 and 4050** - 11/3/2015 To approve BP 4040 and 4050 as submitted.

**Nominate Adam Wetsman for Hayward Award** - 11/3/2015 To nominate Adam Wetsman as RHC Hayward Award candidate.

**Support for HTCC at ASCCC Plenary** - 11/3/2015 To support HTCC resolution and direct J. Frala to vote accordingly at Academic Senate State Plenary, that is, opposed to an outside Honors source.

**Support Plenary Resolution on Baccalaureate Degrees.** - 11/3/2015 To support Plenary Resolution 9.12 California Community College's Baccalaureate General Education Pattern.

**Approve AP 4022** - 10/20/2015 Senate to accept AP 4022 with noted changes.

**Accept Recommendations of Accreditation Task Force** - 10/20/2015 To accept the recommendations of the Accreditation Task Force as proposed in the Academic Senate's Resolution in Support of the Recommendations of the Chancellor's Accreditation Task Force 2015 and to forward said resolution to Chancellor Harris.

**Approve OEC Deadlines** - 10/20/2015 To approve the OEC deadlines as noted in Addendum A timeline.

**Approve AP 4020** - 10/6/2015 To approve AP 4020 as changed and submitted to Academic Senate.

**Adopt Program Review Process** - 9/15/2015 Whereas program review processes are under the purview of the Academic Senate as specified in AB 1725 and the Educational Code, and Whereas changes to the program review process require mutual agreement with the District, and Whereas the Academic Senate seeks to enhance continued improvement in academic offerings, and Whereas the Academic Senate seeks to ensure that all areas of the College effectively serve the mission of Rio Hondo College, Therefore, be it resolved, that the Academic Senate adopts and supports the changes to the Program Review process as proposed by the Program Review.

**Accept Rio Hondo College Mission Statement** - 9/15/2015 To accept the new RHC Mission Statement as proposed.

**Recommend Switch to Canvas** - 9/15/2015 Whereas the Academic Senate has passed a motion on September 1 under New Business item A.1. and B for a new Course Management System, the Academic Senate now approves the Distance Education Committee's recommendation for the switch to Canvas pursuant to aforementioned motion's listed items.

**Request Funding for Canvas Training** - 9/1/2015 In order to promote student success, maintain academic rigor, ensure enrollment and retention, and adhere to accreditation standards, the Academic Senate urges the administration to provide adequate funding and support regarding professional development, staff support, and training during any future transitions by the college to a new course management system, thus fully and efficiently implementing the recommendations of the Distance Education Committee.

**Develop Plan for Canvas Transition** - 9/1/2015 To recommend that the DEC develops a plan to forward to the administration, recommending a timeline, staff training, funding, and any other necessary CMS transition implementation procedures.

**Change Institutional Effectiveness Framework** - 5/19/2015 To accept the recommendations from IEC relating to the Institutional Effectiveness Framework.

**Checklist for Distance Education Form** - 5/19/2015 To approve the recommendation from the DEC relating to the ACCJC recommendation.

**Senate By-Laws Change** - 5/19/2015 To accept for 2nd reading the changes to the by-laws.

**Overlapping Units for Multiple Degrees** - 5/19/2015 Remove all restrictions on overlapping units (for multiple degrees).

**Change AP 5013** - 5/19/2015 To approve the proposed changes to AP 5013.

**Change to Priority Registration** - 5/5/2015 To accept the proposed changes to Priority registration.

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**Change AP 4100** - 5/5/2015 Add the following language to the AP 4100 Graduation Requirements: "I. At the Academic Senate's final meeting of each academic year and on behalf of the faculty of Rio Hondo College, the Academic Senate will recommend that students who have completed the requirements for a degree be conferred that degree with all rights, privileges, and responsibilities thereunto appertaining."

**Change to Senate By-Laws** - 5/5/2015 To accept for 1st reading the changes to the Academic Senate by-laws.

**Accept CCC GE International BA Test Equivalency List** - 4/21/2015 To Adopt the California Community College General Education International Baccalaureate Test Equivalency List, grant credit for scores of 5, 6, and 7 for Higher Level Exams, and publish this list in the RHC Catalog.

**Waitlist Number** - 4/21/2015 As a pilot study for the Fall 2015 registration period, for select courses, both on-line and on-ground, the waitlist number would be increased by the same number as the class size limit number (e.g., a class set at 28 would have a waitlist of 28, a class set at 45 would have a waitlist of 45). "Targeted" courses would be those high-demand courses identified by deans for which an increased waitlist may provide relevant scheduling information. Faculty assigned to those targeted sections will have the opportunity to opt out of the pilot study. Additional sections of targeted courses should be offered when there are enough students on the waitlist.

**Invite Governmental Officials to Campus** - 4/21/2015 To expose our students to political and civic leaders from our District and to introduce those same leaders to our professors and students, the Senate encourages instructors in appropriate disciplines to invite government officials and representatives from non-governmental organizations to present pertinent academic topics.

**Changes to Reading Graduation Requirements** - 4/7/2015 The Academic Senate accepts the changes to the reading graduation requirement.

**Senate By-Laws Change** - 3/17/2015 The Academic Senate approves all three changes to the by-laws as a group for a second reading.

**Fellow of the College Nominee** - 3/3/2015 It was moved to affirm the vote of the Senate that Karen Koos is the Senate nominee for the Fellow of the College.

**Senate By-Laws Change** - 3/3/2015 The Academic Senate accepts the proposed changes to the election procedures of the By-Laws.

**Duties of Senate 1st Vice President** - 3/3/2015 The Academic Senate accepts the proposed changes to the duties of the 1st Vice President.

**Duties of 2nd Vice President** - 3/3/2015 The Academic Senate accepts the proposed changes to the duties of the 2nd Vice President.

**Priority Registration Changes** - 3/3/2015 To accept the proposed changes to priority registration.

**Adopt EEO Plan** - 3/3/2015 The senate recommends that the college adopts the EEO Plan.

**Accept AP 4021** - 3/3/2015 To accept the proposed version of AP 4021 Program Discontinuance.

**Timely Availability of Materials in Bookstore** - 2/17/2015 Recognizing that printed materials such as course packets, lab manuals, and other course materials purchased from the Bookstore with textbooks, syllabi, and other professor-generated papers must be available when needed, the Academic Senate requests that the Vice-President of Finance and Business install procedures to ensure the timely availability of the course materials.

**Names of Part-Time Faculty on Published Scheduled** - 2/17/2015 The Senate urges the President to communicate with the VPAA that division deans make sure that PT faculty names not appear on the published tentative schedules.

**Senate Primacy in Reviewing Baccalaureate Degrees** - 2/17/2015 In that section 53200 of Title 5 of the Administrative Code of California (commonly referred to as the 10+1) assigns responsibility of academic and professional matters, including curriculum, degree requirements, and educational program development,

## **Motions**

to the faculty, the Academic Senate reiterates its duty to review the issues and impacts of new programs, including any Baccalaureate programs and to approve said programs.

**Adopt BP 4030** - 2/17/2015 The Academic Senate accepts the proposed version of BP 4030.

**Equivalency for Minimum Qualifications** - 12/2/2014 The Academic Senate accepts the equivalency statements for minimum qualifications.

**Update Policies on Faculty Service Areas** - 12/2/2014 The Academic Senate directs the President to work with the administration as soon as possible to update college policies and procedures regarding faculty service areas.

**Accept Changes to AP 4101** - 11/20/2014 To accept the proposed/recommended changes to AP 4101.

**Approve Student Equity Plan** - 11/20/2014 In recognizing that the student equity plan is an “academic and professional matter,” as part of the 10+1, which requires mutual agreement, the academic senate approves the student equity plan.

**Accept Changes to AP 4260** - 11/20/2014 To accept the proposed/recommended changes to AP 4260.

**Rankings of Baccalaureate Degrees** - 11/4/2014 The President of the Senate seek rankings of the three programs from Senators and forward those rankings to the Administration in a timely manner.

**Information on Fiscal Effects of Baccalaureate Degrees** - 11/4/2014 The Academic Senate requests information on the fiscal effects of developing any of the BA/BS degrees.

**Reduce Size of ITC Committee** - 11/4/2014 The Senate supports the actions of the ITC committee.

**Regular and Effective Contact Guidelines** - 10/21/2014 The Academic Senate adopts the guidelines for regular and effective contact.

**Approve BP 4030** - 10/7/2014 It was moved that the Senate approve the changes to the BP and forward them to the President’s office.

**Online Education Certificate** - 9/16/2014 The Academic Senate approves the creation of a certificate for online instruction as recommended by the Distance Education Committee.

**Adopt BP 4030** - 9/2/2014 The Academic Senate accepts the revisions to Board Policy 4030 and directs the Senate President to forward it to the President’s Office.

**Adopt AP 7217** - 9/2/2014 The Academic Senate accepts the revisions to Administrative Procedure 7217 and directs the Senate President to forward it to the President’s Office.

**Adopt Recommendations of Distance Education Committee** - 5/6/2014 In light of the recommendations of the DE committee, it was moved that Senate adopt the recommendations of the DE committee and forward those recommendations to the District and to the negotiating team.

**Orientation Letter for Online Classes** - 5/6/2014 It was moved that the Orientation letter to students regarding online classes be adopted and sent onto the District and to RHCFA.

**LVN Program** - 5/6/2014 In light of the downsized LVN program it was moved that the Academic Senate President urge the District to continue to include the Nursing faculty in the further discussion regarding the future of the LVN program and that the District provide to the Senate and PFC data to support these outcomes.

**Distinguished Faculty Award Codified** - 4/15/2014 BP 1500 which codifies the Distinguished Faculty Award has been modified out of a compromise with Administration. The modified language was approved by consensus and there was a motion to approve.

**Change to AP 4100** - 4/15/2014 Change the language in the Reading area to require a degree from a “regionally accredited U.S. institution” in AP 4100

**Change to AP 4100** - 3/4/2014 Change to AP 4100 “1. ....a. Appropriate score .....test..... or b. a Pass(P) in Reading 23 or higher level Reading course (to be interpreted as higher academic level and not simply higher course number) or c. a degree from an accredited 2 or 4 year institution, excluding international

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degrees (foreign institutions ?)

**Change to AP 4100** - 3/4/2014 It was moved that the language referring to a “P” grade be removed as this is no longer allowed by the Chancellor’s Office within degrees in AP 4100.

**Revise AP 4250** - 2/18/2014 The Academic Senate recommends changing both the college catalog and AP 4250 so that students must see a counselor after a single semester on academic probation.

**Revise AP 4240** - 2/18/2014 The Academic Senate recommends changing AP 4240 so that academic renewal may occur more than one time.

**Fellow of the College** - 2/18/2014 There were two nominations forwarded to the Senate for “Fellow of the College”. On a vote 16 to 6, recorded as a show of hands, M. Carreon was nominated to be the Senate candidate.

**Clarification of College Governance** - 2/4/2014 The Academic Senate president is directed to forward the following resolution to the District, including the college president and the president of the Board of Trustees [relating to governance ambiguities of the college].

**Distinguished Faculty Award** - 12/3/2013 It was moved that the Academic Senate propose changes to BP 1500 to create a Distinguished Faculty Award to be given by the faculty to the faculty.

**BP 2510** - 11/19/2013 It was moved that the Senate accept the definition of “participatory/shared governance” in I. B. (BP 2510)

**Distinguished Faculty Award Details** - 11/19/2013 V. Priest moved that all current and retired RHC faculty, including former RHC faculty currently serving as Administrators be eligible to be nominated for the award, S. Koelle seconded. The motion was approved without opposition. V. Priest moved that any current faculty member could nominate a candidate for the award, K. Smith seconded. The motion was approved without opposition. V. Priest moved that any Administrator could nominate a candidate, K. Smith seconded. The motion was approved without opposition. V. Priest moved that any classified employee could nominate a candidate for the award, R. Reeder seconded. The motion was approved without opposition. V. Priest moved that any confidential employee could nominate a candidate for the award, S. Koelle seconded. The motion was approved without opposition. V. Priest moved that any student could nominate a candidate for the award, K. O’Brien seconded. The motion was approved without opposition. S. Koelle moved that for the first five years of the award, the Senate Executive Committee will serve as the selection committee, after which previous awardees will act as the selection committee, C. English seconded. The motion failed to pass. C. Young moved that a representative subcommittee of the Senate, selected by the SEC serve as the selection committee, R. Bethel seconded. The motion was approved without opposition.

**Student Success Workshop** - 11/19/2013 The Academic Senate President is directed to organize a Senate-led Student Success workshop in order to develop recommendations and forward them to the Rio Hondo College Student Success Initiative Task Force.

**Approve BP 4020** - 11/5/2013 The Academic Senate affirms the changes to BP 4020 approved on October 15, 2013 which includes striking all of the bullets in Section III except for the last one.

**Approve BP 2510** - 11/5/2013 BP 2510 was reviewed. It was moved that the Senate accept the phrase “...participatory/shared...”

**Definition for BP 2510** - 11/5/2013 It was moved that the definition of “participatory/shared governance” be sent back for clarification and proper citation of the original source.

**Distinguished Faculty Award Proposal** - 11/5/2013 It was proposed that the Senate establish a Distinguished Faculty Award to be given recognition of outstanding faculty. It was moved that the Senate direct the Exec Committee to incorporate this award into a BP.

**Approve BP 4020** - 10/15/2013 The Academic Senate supports some of the changes to BP 4020 as outlined on the attached document.

## **Motions**

**Academic Calendar Recommendation** - 10/1/2013 The Academic Senate supports the recommendations of the calendar sub-committee and recommends that the Rio Hondo College Faculty Association negotiations team incorporates the recommendations into its proposal to the District.

**Incorporate Primary Reliance into AP 2510** - 9/17/2013 The Rio Hondo College Academic Senate president is directed to propose changes to AP 2510 that incorporate language related to primarily reliance.

**Class Conflict Process** - 9/17/2013 Class conflicts occur when a student must miss part of a class meeting time because there is overlap between the end of one class and the beginning of another, or when there is insufficient pass time between two classes. Under exceptional circumstances, and only when there is an overlap of ten minutes or less, the faculty member teaching the affected class may approve of the conflict by completing this form. Exceptional circumstances are those where compelling academic reasons require a student to take both conflicting classes in the same term (such as being on more than one athletic team) and where only a single section of each conflicting class is offered. They do not include instances where multiple sections of one or both of the classes are offered or where the student could take one of the classes in a different term.

**Establish Distance Education Committee** - 9/17/2013 The Academic Senate shall establish its own Distance Education Committee, with one or two representative from each division. The Committee will select a chair, write governing documents, and discuss matters relating to distance education.

**Approve BP 4030** - 9/17/2013 "Faculty members are citizens and are members of a learned profession and an educational institution. When they speak or write as citizens, they should be free from institutional censorship or discipline. Protected academic speech is not confined to scholarship, and can include such things as budget, curriculum, departmental structure, and hiring. Faculty members should remember that the public may judge their profession and their institution by their statements. Hence, faculty members should at all times attempt to be accurate and should indicate when they are not speaking for the College." The Academic Senate approves the modifications to BP 4030 and directs the Senate President to forward the changes for governance review and adoption.

**Approve BP 2410 and BP 2510** - 9/3/2013 The Rio Hondo College Academic Senate approves most of the suggested changes to BP 2410 and BP 2510 as amended by the President's office, except for the proposal to replace "shared" with "participatory" as it relates to governance. In order to compromise, the Board Policies should reference "shared/participatory" governance.

**Approve AP 2410, BP 2410, AP 2510, and BP 2510** - 9/3/2013 The Rio Hondo College Academic Senate directs the Academic Senate to incorporate language relating to primarily reliance for AP 2410, BP 2410, AP 2510, and BP 2510, and bring it to the Academic Senate for review and possible further action.

**Distance Education Committee Governance** - 9/3/2013 The Rio Hondo College Academic Senate affirms its position that the Distance Education Committee (DEC) should have two faculty representatives from each division and that the DEC should select the chair/coordinator directly.

**Explore Reassigned Time Processes** - 9/3/2013 The Academic Senate president is directed to request the District to form a committee to explore processes related to reassigned time that address the concerns related to transparency, fairness, incorporation of positions into planning and governance processes, and changes to reassigned time positions.

**Accreditation Concerns** - 9/3/2013 The Academic Senate president is directed to meet with the District in order to determine how best to address the concerns with accreditation.

**Approve AP 4225** - 5/7/2013 AP 4225 was passed

**Oppose ASCCC Plenary Motion** - 4/16/2013 ASCCC Plenary Teaching Discipline: Sondra Moe Spoke about this proposal and explained the reasoning for the opposition of Child Development Faculty at Rio Hondo.

**Drop Deadline** - 4/16/2013 President Wetsman made a motion to support the 20% of term for the drop deadline.

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**Withdrawal Deadline** - 4/16/2013 Dr. Wetsman made a motion to move up the Withdrawal Deadline to 60%.

**Priority Registration Proposal** - 4/2/2013 Motion by Exec to approve the priority registration proposal recommended by the multi-constituency committee.

**Theatre Arts Equivalency** - 4/2/2013 The Theater Tech faculty is seeking equivalency in Theater Arts. President Wetsman sent this matter to the Arts Division who unanimously supported the equivalency. Since this involves equivalency based upon criteria other than a degree, the issue has been brought to Senate for consideration. The Academic Senate supports the Art Division's recommendation and encourages the Academic Senate President to take it recommendation strongly into consideration when making his final decision.

**Reassigned Time** - 3/19/2013 To incorporate the March 5th resolution on reassigned time for EMEC into the minutes and hold off sending it until such a time that the position is flown again.

**Constitution and Bylaws** - 3/19/2013 Constitution and By-Laws second Reading

**Drop and Withdrawal Deadline** - 3/5/2013 The Senate Executive Committee introduced a motion (minutes) relating to the administrations unilateral change for the drop and withdrawal deadlines.

**AP 4227** - 3/5/2013 AP 4227 - The Curriculum Chair presented this AP in a clear precise manner

**Reassigned Time Positions** - 3/2/2013 The Senate directed the Senate President to forward a resolution (attached to these minutes) to the administration and Board of Trustees relating to the unilateral creation of yet a new reassigned time position.

**Reciprocity of Degree Requirements** - 3/2/2013 Dianne Holcomb introduced a proposal (attached to these minutes) to allow for reciprocity of degree requirements.

**Distance Education Committee** - 2/19/2013 Motion to create a distance education committee to develop standards that will distinguish between correspondence course and distance education courses in line with those set forth by ACCJC.

**Course Substitution** - 2/19/2013 To Approve changes as recommended to match current policy. President Wetsman informed the Senate that these changes were recommended by John Parra. They were reviewed by Administration, Judy Pearson (Admission and Records) and Walter Jones (Dean of Counseling), Henry Gee, and Kenn Pierson.

**Division Name Change for Kinesiology** - 2/5/2013 Motion to change the Department name from Physical Education to Kinesiology Athletics and Dance.

**Approve AP 7217** - 11/20/2012 AP 7217 was presented and a motion from Exec to approve forwarding this document to PFC.

**Code of Ethics** - 11/20/2012 The Academic Senate of Rio Hondo College directs the Executive Committee to communicate its concerns to the Board of Trustees and the administration about moving forward on any changes related to the Code of Ethics without properly following the governance process as this may jeopardize accreditation.

**Credit for Extension and Continuing Education Courses** - 11/20/2012 Rio Hondo College may accept extension and continuing education courses after taking into consideration if they are equivalent to Rio Hondo courses, are from an accredited institution, are taken for credit and a letter grade, and are degree applicable at the originating institution.

**Reassigned Time Procedure** - 11/6/2012 The original proposal was edited to simplify matters relating to reassigned time.

**Approve AP 4100** - 11/6/2012 AP 4100 - This was a change by the Chancellor's office from "Associate of" to "Associate in". Also it updates the Math and English requirements

**Approve AP 4101** - 11/6/2012 There was a discussion on this issue.

**Approve AP 4220** - 11/6/2012 Only changes CR/NC to Pass/No Pass.

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**Approve BP 2510 and AP 2510** - 10/16/2012 Motion from Exec to forward these BP and AP to PFC.

**Reassigned Time Process** - 10/16/2012 Motion from Exec to forward the proposal to be placed in the Governance Manual.

**Approve BP 4040** - 10/16/2012 BP 4040 - President Wetsman reported that he has learned that all BP and AP in the 4000 series need to come to the Academic Senate. Therefore BP 4040 was presented to the Senate.

**PE Requirements for Corrections and Wild Land Fire** - 10/16/2012 Motion to align the PE requirement for students in the Corrections and Wild Land Fire with the current Fire and Police Academy.

**Honors Program Requirements** - 10/16/2012 Student would be given Honors credit towards certification for successful completion with a grade of B or better for up to two of the following courses: Biology 200, Biology 201, Chemistry 130, Chemistry 131, Physic 211, Physic 212, Physic 213.

**Flex Day Planning** - 9/18/2012 Whereas Assembly Bill 1725 defines the relationship between community college districts and faculty groups in California, and whereas Title V, Section 53200 specifies that the Academic Senate has purview over specified areas of college governance, and whereas one of the areas which Academic Senate has purview over is "policies for faculty professional development activities", and whereas action taken by the Rio Hondo College Faculty Association are not binding on the Academic senate, and whereas the Academic Senate has always designed all Flex Days through its Staff Development Committee, and whereas the Academic Senate has and will continue to work collegially with the District with the Flex Day agenda, Therefore, be it resolved, that the Academic Senate will continue to design all Flex Days at Rio Hondo College.

**SLO Report to ACCJC** - 9/4/2012 Matt Koutroulis presented a draft form of the Report to ACCJC on the College's progress with Student Learning Outcomes. This report is required of all California Community Colleges as a follow-up to ACCJC's requirement that all colleges be "proficient" in their application of SLOs by Fall 2012. The report indicates that Rio Hondo College is at the Proficiency stage and justifies this assertion with supporting evidence Motion to accept the report from the SLO committee and forward it to the PFC.

**Module Class Enrollment** - 9/4/2012 Students may enroll in more than one module of a modularized class during a semester. If a student chooses to take the first module on a P/NP basis, all modules must be completed on a P/NP basis, regardless of when subsequent modules are completed. If a student chooses to take the first module on a graded basis, all modules must be completed on a graded basis, regardless of when subsequent modules are completed.

**Commendation of Administration** - 8/21/2012 Whereas Rio Hondo College, like other colleges across California, is facing severe budget cuts, Whereas the administration, faculty, and staff are committed to finding budget cuts in a manner befitting shared governance, Whereas all members of the administration are taking on extra duties, some performing the duties of multiple positions, Be it resolved that the Academic Senate commends the college's administration for their dedication and leadership during these difficult times, and directs the Senate President to forward this commendation to appropriate college leaders.

**Concern with Class Cuts** - 8/21/2012 The Senate charges the Exec committee to express it's concern that class cuts be applied fairly and transparently across all areas and centers including SWEC, El Monte and ECA.

**Accept AP 7213** - 5/15/2012 Motion: To Accept AP 7213 Faculty Hiring Policy.

**Award PE Credit with Honorable Discharge** - 5/15/2012 To award students with honorable discharge DD214 paperwork two 1-unit PE activity courses.

**Award GE Credit for CLEP Exams** - 5/15/2012 To adopt the list from the ASCCC and award GE area credit for Rio Hondo's GE pattern for the CLEP exams listed.

**Endorse Fellow of the College and Distinguished Service Award** - 2/21/2012

**Safety Committee Membership** - 2/21/2012 Move to reduce the required number of Safety committee members from four to two plus the chair.

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**Allow RHCFA Representative to Speak at Flex Day** - 11/29/2011 Invite representative from RHCFA to speak at January 2012 FLEX.

**Approve AP 4235** - 11/29/2011 Senate approves AP4235 in its final form. AP 4235 Credit by Examination in its final form was distributed. It has already been approved by PFC.

**Grading Deadline** - 11/29/2011 Approve grades due December 16 at 4:00 p.m. and the rolling of grades December 16 at 4:30 p.m. MPU

**Approve AP 4235** - 11/29/2011 Senate approves AP4235 in its final form. AP 4235 Credit by Examination in its final form was distributed. It has already been approved by PFC.

**Senate Bylaws Amendment** - 11/15/2011 Proposal to Amend Senate By-Laws distributed and read aloud by President Eckstrom.

**Allow Constituency Leaders to Speak at Flex Day** - 11/15/2011 In the interest of free speech and past practice, it is moved to follow the FLEX Day practice of all constituency leaders greeting and speaking to the assembly.

**Nominate John Frala for Hayward Award** - 11/15/2011 To Nominate John Frala for the Hayward Award. Eckstrom/Pudelko.

**Accept AP 4102** - 11/15/2011 To accept. AP 4102 Occupation/Vocational Technical Programs. Spoken to by John Frala. It has already gone through PFC, but it has to go through Senate. Approval requested by John Frala.

**Accept AP 4102** - 11/15/2011 AP 4102 Occupation/Vocational Technical Programs. Spoken to by John Frala. It has already gone through PFC, but it has to go through Senate.

**Assessment Process** - 10/18/2011 For this process to be implemented Spring 2012 as a pilot. AOA—Assessment, Orientation, Advisement: Dean Walter Jones defined this AOA process and who it affects. New students, first time freshmen—new students, will be required to go through this process.

**Grade Submission Timelines** - 10/18/2011 Senate recommends that grades are “rolled” in seven business days after end of term. A revised motion was made. Motion: Senate recommends that grades be “rolled” at 4:30 of the fifth business day after the last day of finals.

**Change to AP 4235** - 10/6/2011 To accept and forward as changed. AP 4235: The revised draft of AP 4235, CREDIT BY EXAMINATION, was distributed, explained, and supported by John Frala. Discussion ensued. Corrections recommended.

**Approve AP 4235** - 10/6/2011 To accept and forward as changed. AP 4235: The revised draft of AP 4235, CREDIT BY EXAMINATION, was distributed, explained, and supported by John Frala. Discussion ensued. Corrections recommended.

**Retain Peer Review Process** - 5/3/2011 The Academic senate believes that the peer review process already in place provides sufficient quality assurance of academic excellence in the classroom, rendering administrative evaluation unnecessary.

**Development of Academic Program** - 5/3/2011 Whereas AB 1725 was enacted to improve academic quality; Whereas AB 1735 recognizes the right of Academic Senates to assume primary responsibility for making recommendations in the areas of curriculum and academic standards; Whereas the curriculum committee, as a sub-committee of the Academic Senate, reviews and recommends course and program additions, revisions, deletions, and recommends policy related to academic offerings to the Rio Hondo Community College District Board of Trustees; Resolved, the members of the Rio Hondo Community College Academic Senate reaffirms faculty’s primacy in development of academic offerings and subsequent recommendations of those offerings to the Rio Hondo College Board of Trustees.

**Completion of Assessments** - 5/3/2011 All students participating in the Early College Academy should complete their RHC assessments prior to admission to the ECA.

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**Senate Primacy in Academic Offerings** - 5/3/2011 Whereas AB 1725 was enacted to improve academic quality; Whereas AB 1735 recognizes the right of Academic Senates to assume primary responsibility for making recommendations in the areas of curriculum and academic standards; Whereas the curriculum committee, as a sub-committee of the Academic Senate, reviews and recommends course and program additions, revisions, deletions, and recommends policy related to academic offerings to the Rio Hondo Community College District Board of Trustees; Resolved, the members of the Rio Hondo Community College Academic Senate reaffirms faculty's primacy in development of academic offerings and subsequent recommendations of those offerings to the Rio Hondo College Board of Trustees.

**Place pdf of Class Schedule on Website** - 3/15/2011 The Academic Senate moved that a PDF version of the schedule of classes be made available in an easily accessible format on the campus web site.

**Update to BP 2209** - 3/15/2011 The Academic Senate moved to adopt the proposed update to Board Policy 2209 (to be re-numbered in the 4000s). BP 4245 Academic Rank Policy

**Retain Interession and Summer Sessions** - 3/1/2011 The Academic Senate moves to retain the status quo in regard to Interession and Summer Session(s) for the next two years, 2012-2013.

**Recommend LAC in Syllabus** - 2/15/2011 The Academic Senate recommends that faculty include a statement in their syllabi informing students of resources provided by the Learning Assistance Center for tutoring. The following statement is recommended: "If you need to improve your study skills, communications skills, or test taking skills for this course, you are advised to seek a tutor's assistance in the Learning Assistance Center (LAC) located in LR 114."

**Awarding of Degrees** - 11/16/2010 Whereas an increase in the number of degrees and certificates offered at Rio Hondo College is a priority of the college; Whereas an increase in student completion of a degree and/or certificate is a priority of the college; Whereas Access Rio allows for instant notification of new degrees and certificate options; The Academic Senate moves to afford students the fair and equitable opportunity to earn a new degree and/or certificate as soon as it is approved by the Chancellor's Office.

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**Accept AP 4231** - 11/2/2010 The Senate moves to accept the recommended changes to AP 4231 concerning grade changes. Grading Policy Subcommittee: A copy of AP 4231 containing suggested additions was considered. The added sentences include: "A student has one year from the end of the term in question to request a grade change," and "All returned student work must be retained by the student as documented evidence in order to pursue a request for a grade change."

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**Support Manual Baca for CCC BOG** - 10/19/2010 The Academic Senate recommends and supports Manual Baca for a second term on the California State Board of Governors.

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**Creation of Academic Technology Committee** - 10/19/2010 From September 21, 2010: The Academic Senate endorses the creation of the Academic Technology Committee (ATC) as a subcommittee of the Academic Senate, which will study and analyze the implications of recommended best practices and technological innovations for both online courses and use of technology in the physical classroom. Brown/Priest Friendly amendment : It was proposed that the Virtual College Committee be dissolved as the new committee forms.

**Audio-Video Task Force Formation** - 10/5/2010 Be it resolved that the Academic Senate proposes the formation of a faculty Audio-Visual Task Force to investigate, confer, and evaluate Library media holdings before they are destroyed and/or removed from permanent circulation.

**Accept Accreditation Follow-Up Report** - 10/5/2010 The Academic Senate moves to accept the follow-up Accreditation Report. It further commends and thanks Matt Koutroulis, Katie O'Brien, and Joanna Downey for their efforts compiling the report.

**Creation of Academic Technology Committee** - 9/21/2010 The Academic Senate endorses the creation of the Academic Technology Committee (ATC) as a subcommittee of the Academic Senate, which will study and analyze the implications of recommended best practices and technological innovations for both online courses and use of technology in the physical classroom. Brown/Priest Friendly amendment: It was proposed that the Virtual College Committee be dissolved as the new committee forms. Priest Motions Tabled: The Senators are directed to go back to their departments and divisions for discussion and direction.

**Grade Submission Deadline** - 9/7/2010 The Academic Senate maintains that to ensure quality and integrity of student evaluation, faculty need adequate time to grade, finalize, and submit student grades at the end of term. A reasonable time allotment is seven (7) days from the last date of term. For example: if term ends on a Thursday, the deadline would be on the following Thursday at midnight.

**Student Evaluations** - 9/7/2010 The Academic Senate maintains that to ensure quality and integrity of student evaluation, faculty need adequate time to grade, finalize, and submit student grades at the end of term. A reasonable time allotment is seven (7) days from the last date of term. For example: if term ends on a Thursday, the deadline would be on the following Thursday at midnight.

**Book Rental Program** - 5/18/2010 The Senate moves that the Rio Hondo College bookstore give faculty the option to opt out of the book rental program. Javanmard/Eckstrom Amendment: The motion would apply to online options as well.

**Establish Subcommittee of Virtual College** - 5/18/2010 A motion was proposed to establish a subcommittee of the Virtual College.

**Math 72 Satisfies Graduation Requirements** - 4/20/2010 The Senate moves to include Mathematics of Money (Math 72) as an additional course to satisfy the Rio Hondo math graduation requirement.

**Residence Requirement for CLEP Scores** - 4/16/2010 The Academic Senate moves that after a student has met the 12 unit residence requirement at Rio Hondo, qualifying CLEP scores may be considered for credit towards a Rio Hondo degree.

**Support ASCCC Resolution 2.03** - 4/6/2010 The Academic Senate moves to direct our ASCCC representative to vote in support of Resolution 2.03 (Vote of No Confidence on the Leadership of the Accrediting Commission for Community and Junior Colleges).

**Senate Executive Committee Nominations Date** - 4/6/2010 The Academic Senate moves to hold nominations for Senate Exec on April 20th, with voting to follow on May 4th.

**Express Concern with Early College Academy** - 4/6/2010 The Academic Senate directs the Senate president to address the Board of Trustees regarding the Senate's concerns (regarding the "Early College Academy") in this matter.

**Selection of Leadership Academy Coordinator** - 3/16/2010 Both the District and the Academic Senate will have three representatives on a committee for choosing the coordinator of the Leadership Academy. The coordinator will be chosen by a consensus of the committee members.

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**Adopt Advanced Placement Scores** - 3/16/2010 The Senate moves to adopt the list of Advanced Placement (AP) scores of 3 or better for area credit.

**Change to AP 4225** - 3/2/2010 The Senate moves to accept the changes as outlined in AP 4225. AP 4225 and 4260 We should reconsider our course repetition policy (AP 4225) to adhere to the minimum restrictions of Title 5.

**Review of BP/AP Change Form** - 3/2/2010 The Senate moves to direct the Senate President to talk to the Vice President of Instruction about this suggestion. BP/AP Change Form : A form has been developed to accompany any BP/AP that delineates and explains changes, additions, and/or deletions to existing policies. The form should also suffice for introducing new policies as well.

**Accept AP 4260** - 3/2/2010 The Senate moves to accept AP 4260. AP 4260 : (Pre/co requisite policy)

**Development of BP/AP Change Form** - 3/2/2010 The Senate moves to direct the Senate President to talk to the Vice President of Instruction about this suggestion. BP/AP Change Form : A form has been developed to accompany any BP/AP that delineates and explains changes, additions, and/or deletions to existing policies. The form should also suffice for introducing new policies as well.

**Accept AP 4225** - 3/2/2010 The Senate moves to accept the changes as outlined in AP 4225. AP 4225 and 4260 We should reconsider our course repetition policy (AP 4225) to adhere to the minimum restrictions of Title 5.

**Accept AP 4260** - 3/2/2010 MOTION: The Senate moves to accept AP 4260. AP 4260 : (Pre/co requisite policy)

**Support Mental Health Program** - 2/16/2010 The Academic Senate moves to support the proposed mental health program and expansion of support services.

**Catalog as Official Record of College** - 2/16/2010 Whereas academics are the purview Academic Senate, we support the Curriculum Committee's endorsement that the catalog is the official record of the college. Further, acknowledging that this is an annual publication, a mid-year official addendum will be published to accommodate changes and revisions. Thomas/Forrest; MSPU

**Approval of Senate President's Speech to Board of Trustees** - 12/1/2009 Approve the Senate Presidents' December 2009 speech to the Board of Trustees.

**Approve AP 4227** - 12/1/2009 Approve AP 4227 with only repetition for a substandard grade.

**Approve AP 4227** - 12/1/2009 Approve AP 4227 as written. AP 4227: Repeatable Courses. This allows certain types of courses to be repeated even if a student earns a "C" or better. Course that are repeatable must meet one of the following criteria: course meets a legally mandated training requirement, the content of the course differs each time it is taught, or course is an activity course.

**Approve AP 4240** - 12/1/2009 Approve AP 4240. AP 4240: Academic Renewal . This states that academic renewal can apply only once.

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**Approve AP 4227** - 12/1/2009 Approve AP 4227 with only repetition for a substandard grade.

**Approve AP 4227** - 12/1/2009 AP 4227: Repeatable Courses. This allows certain types of courses to be repeated even if a student earns a "C" or better. Course that are repeatable must meet one of the following criteria: course meets a legally mandated training requirement, the content of the course differs each time it is taught, or course is an activity course.

**Position Against 50% Law Abolishment** - 10/20/2009 The Academic Senate is against abolishing the 50% law.

**Academic Rank Form Revision** - 9/15/2009 The Academic Senate moves to accept the revised Application for Academic Rank form as submitted.

## **Motions**

**Support of BP 3200** - 9/15/2009 The Academic Senate supports BP 3200 as amended. Amendment: Replace the phrase, “to WASC” in section V with “to relevant accreditation agencies.” Koutroulis;

**Accept Accreditation Follow-Up Report** - 9/15/2009 The Academic Senate endorses the Accreditation Response Team Follow-Up Report. Further, the Senate commends the outstanding efforts of Joanna Downey and Katie O’Brien for their stewardship of the Accreditation Response Team committee and to Marie Eckstrom for editing the document.

**Support BP 3200** - 9/15/2009 The Academic Senate supports BP 3200 as amended. Amendment: Replace the phrase, “to WASC” in section V with “to relevant accreditation agencies.”

**Evaluation of AP 4227** - 9/1/2009 The Academic Senate asks the Curriculum Committee to evaluate AP 4227 and make a recommendation.

**Evaluate AP 4227** - 9/1/2009 The Academic Senate asks the Curriculum Committee to evaluate AP 4227 and make a recommendation.

**Adopt Advanced Placement Policies** - 5/19/2009 The Senate moves that we adopt the Advanced Placement policies as adopted by the California State Senate.

**Approval of Virtual College Bylaws** - 4/7/2009 The Senate moves to approve with amendments the Virtual College bylaws.

**Fellow of the College - 2009** - 3/3/2009 The Academic Senate moved to recommend Isabel Gonthier for Fellow of the College award.

**Add Part-Time Representative to Senate** - 2/17/2009 The Academic Senate is charged to form a task force to review and craft specific language to change the Senate by-laws to include one vice president, a president-elect, and a part-time seat.

**Review Consultant Services** - 2/17/2009

**SLO Language in CBA** - 2/3/2009 It was moved that the Academic Senate accept the SLO language to be used in contract employee evaluation: “Teaches courses in accordance with the objectives and course content identified in the course outline and students learning outcomes agreed upon by the faculty.”

**Virtual College Bylaws** - 12/2/2008 The Rio Hondo College Academic Senate moves to accept, with the correction to separate Business from Technology, the bylaws of the Virtual College.

**Clarification of 10+1** - 12/2/2008 The Academic Senate charges the Executive Board to investigate what the other “one” has been over the last five years. The Senate also charges the Executive Board to connect the “10” to the Board Policies.

**Clarification of Senate Committees** - 11/4/2008 It was moved that the Academic Senate clarifies committees that fall under its purview as outlined in 10+1 to include but not be limited to the following: Curriculum Committee, Learning Outcomes Committee, Virtual College, and Program Review.

**Online Offerings** - 10/7/2008 It was moved that the Articulation Officer report to the Senate how many local, private, CSU, and UCs question online offerings and on what basis, to be reported to the Senate.

**Hiring Committee for Director of Facilities** - 9/15/2008 According to College Procedure (CP) 5052 (in part), “The Selection Committee for non-instructional Deans, Directors and Supervisors shall consist of the following: 1. Three (3) faculty members appointed by the Academic Senate.” Therefore, the Academic Senate requests the three faculty members be reinstated or replaced to serve on the Director of Facilities hiring committee.

**Establish Procedures Relating to Assistant Deans** - 9/2/2008 It was moved that the Academic Senate request clarification on the procedures and processes for the creation and selection of Assistant Deans.

**Review Climate Survey** - 9/1/2008 The Academic Senate requests that the Climate Survey be presented to this body before the results go to the Board of Trustees.