

How to add a Waitlisted class with an Add Code

1. Click on “Register for Classes”

Registration

What would you like to do?



Register for Classes
Search and register for your classes. You can also view and manage your schedule.



[Prepare for Registration](#)
View registration status, update student term data, and complete pre-registration requirements.



[View Registration Information](#)
View your past schedules and your ungraded classes.



[Browse Course Catalog](#)
Look up basic course information like subject, course and description.



[Browse Classes](#)
Looking for classes? In this section you can browse classes you find interesting.

2. Select Term, click “Continue”

Select a Term

Terms Open for Registration

Fall 2025

Continue

3. Go to Summary panel:

a. If waitlisted:

- i. Copy the CRN as you will need it to readd the class
- ii. Click on “drop from waitlist” from the *Action* column
- iii. Click “Submit”

The screenshot shows the Río Hondo College registration interface. At the top, the college logo and name are on the left, and a user profile for 'Kristin Sample' is on the right. Below the header, a breadcrumb trail reads: [Student](#) • [Registration](#) • [Select a Term](#) • [Register for Classes](#). The main heading is 'Register for Classes'. Underneath, there are tabs for 'Find Classes', 'Enter CRNs', and 'Schedule and Options'. The 'Find Classes' tab is active, showing a search form titled 'Enter Your Search Criteria' with fields for Subject, Course Number, Open Sections Only (checkbox), and Keyword. Below the search form are buttons for 'Search', 'Clear', and 'Advanced Search'. The bottom section of the interface is split into two panels. The left panel, titled 'Class Schedule for Fall 2025', shows a grid with days of the week as columns and times (6am, 7am, 8am, 9am) as rows. The right panel, titled 'Summary', displays a table of classes. The table has columns for CRN, Course Name, Mode, Section Type, Seats, Status, and Action. The row for CRN 70001 (ANTH 101) is highlighted with a red box around the CRN and another around the 'Waitlisted' status. The 'Action' column for this row shows a dropdown menu with 'Drop from the waitlist' selected, also highlighted with a red box. At the bottom right of the Summary panel, there is a 'Submit' button highlighted with a red box. The status bar at the bottom of the Summary panel shows: 'Total Hours | Registered: 6 | Billing: 6 | CEU: 0 | Min: 0 | Max: 18'.

CRN	Course Name	Mode	Section Type	Seats	Status	Action
76598	HIST 144, 0	Online	UA Independen...	3	Registered	None
70001	ANTH 101,...	Hybrid...	UA Independen...	0	Waitlisted	Drop from the waitlist
78249	PSYC C10...	Online	UA Independen...	3	Registered	None
78033	MGMT 180...	Lecture	UA Independen...	0	Dropped	None

- May need to refresh the page before continuing in case the course does not disappear.

Find Classes **Enter CRNs** Schedule and Options

Enter Course Reference Numbers (CRNs) to Register

Term: Fall 2025

CRN

[+ Add Another CRN](#) [Add to Summary](#)

5. Enter Add Code and click “Confirm”

 **RÍO HONDO COLLEGE** ⚙️ 👤 Kristin Sample

[Student](#) • [Registration](#) • [Select a Term](#) • [Register for Classes](#)

Register for Classes

Find Classes **Enter CRNs** Sch

Enter Course Reference Numbers

Term: Fall 2025

CRN

[+ Add Another CRN](#) [Add to S](#)

Enter Your Authorization Code

Title	Subject	Course	CRN	Section	Hours	Authorization Code Message	Authorization Code
ⓘ Authorization Code is Required: To register for a section, enter your authorization code.							
Introduction to Physical Anthropology	ANTH	101	70001	02	0		

[Cancel](#) [Confirm](#)

[Schedule](#) [Schedule Details](#)

Class Schedule for Fall 2025

	Sunday	Monday
6am		
7am		

	78249	PSYC C10...	Online	UA Independen...	0	
Introduction to Psyc...						Dropped
						Dropped
						Dropped

[Tuition and Fees](#)

[Dropped](#) [None](#)

[Dropped](#) [None](#)

[Dropped](#) [None](#)

6. Click on “Submit”

a. Note: the *Status* column will show as “Pending”



Home Alt+Q

Kristin Sample

[Student](#) • [Registration](#) • [Select a Term](#) • [Register for Classes](#)

Register for Classes

[Find Classes](#) **[Enter CRNs](#)** [Schedule and Options](#)

Enter Course Reference Numbers (CRNs) to Register

Term: Fall 2025

CRN

[+ Add Another CRN](#) [Add to Summary](#)

Schedule [Schedule Details](#)

Class Schedule for Fall 2025

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
6am							
7am							
8am							

Panels ▾

Summary [Tuition and Fees](#)

Title	CRN	Details	Schedule	Instructional Meth	Hou	Status	Action
Introduction to Phys...	70001	ANTH 101,...	Hybrid...	UA Independen...	3	Pending	***REGISTERED***
History of the Unite ...	76598	HIST 144, 0	Online	UA Independen...	3	Registered	None
Introduction to Psyc...	78249	PSYC C10...	Online	UA Independen...	3	Registered	None

Total Hours | Registered: 9 | Billing: 9 | CEU: 0 | Min: 0 | Max: 18

Submit

7. You will see “Save Successful” when registered in the course

a. Note: The *Status* column will show as “Registered”



[Student](#) • [Registration](#) • [Select a Term](#) • [Register for Classes](#)



Kristin Sample

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✓ Save Successful

Register for Classes

Find Classes

Enter CRNs

Schedule and Options

Enter Course Reference Numbers (CRNs) to Register

Term: Fall 2025

CRN

[+ Add Another CRN](#)

[Add to Summary](#)

Schedule

Schedule Details

Class Schedule for Fall 2025

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
6am							
7am							
8am							
9am							

Panels ▾

Summary

[Tuition and Fees](#)

Title	CRN	Details	Schedule	Instructional Meth	Hours	Status	Action
Introduction to Phys...	70001	ANTH 101,...	Hybrid...	UA Independen...	3	Registered	None
History of the Unite...	76598	HIST 144, 0	Online	UA Independen...	3	Registered	None
Introduction to Psyc...	78249	PSYC C10...	Online	UA Independen...	3	Registered	None

Total Hours | Registered: 9 | Billing: 9 | CEU: 0 | Min: 0 | Max: 18

Submit